

PUBLIC NOTICE

AGENDA FOR REGULAR MEETING #1917

Tuesday, April 21, 2015 at 7:00 PM

Village Hall Board Room, 12621 W. Hampton Avenue

PLEASE TAKE NOTICE that a Regular Meeting of the Butler Village Board will be held on the 21st day of April, 2015 at 7:00 PM at the Village Hall Board Room, 12621 W. Hampton Avenue, Butler, Wisconsin, at which time and place the following items of business will be considered and possibly acted upon:

- I. Pledge of Allegiance
- II. Roll Call
- III. Persons Desiring to be Heard
- IV. Consideration of Minutes:
 - April 6, 2015 Regular Meeting
- V. Communications
- VI. Committee Reports
 - A. Building Board – 6:30 PM
 - 1. Building Permit(s):
 - a. 12827 W. Colfax Place, Fence
 - b. 12726 W. Arden Place, Temporary Sign
 - c. 4525 N. 124, Sign
 - B. Finance Committee – 6:50 PM
 - 1. Review and Approve Current Invoices
 - 2. Review and Approve March Statement of Revenues and Expenditures
 - C. Library Board
- VII. Report of the Administrator
- VII. March Department Reports
- IX. New Business
 - (A) Discussion and Possible Action on Bartender’s License(s).
 - (B) Discussion and Possible Action on Approving Current Invoices.
 - (C) Discussion and Possible Action on Approving March Statement of Revenues and Expenditures
 - (D) Discussion and Possible Action on Street Use Permit for Building a Better Butler on Sunday, September 13, 2015 from 7:00 AM to 5:00 PM on Hampton Avenue between 124th to 127 Street and 125th to 126th Street North and South to Alleys.
 - (E) Discussion and Possible Action Approving an Application for a License to Sell Soda Water Beverages for Charles Hastings (Bottom’s Up) for the concession stand at Frontier Park.
 - (F) Discussion and Possible Action Approving and Application for an Alcohol Beverage License for Charles Hastings (Bottom’s Up) for the concession stand at Frontier Park.

- (G) Discussion and Possible Action on election of a President Pro Tem in accordance with Section 2-2-13(b) of the Municipal Code.
- (H) Discussion and Possible Action on 2015-2016 Boards and Commission Appointments.
- (I) Discussion and Possible Action on Resolution 15-04 a Resolution Cancelling the May 19, 2015 Village Board Meeting.
- (J) Discussion and Possible Action on Ordinance 15-04, an Ordinance Amending Section 2-2-9(a) of the Municipal Code Regarding Meetings of the Village Board of Trustees.
- (K) Discussion and Possible Action on Ordinance 15-04, an Ordinance Amending Section 5-1-1-(5) of the Municipal Code Regarding Probationary Appointments of Public Safety Officers.
- (L) Discussion and Possible Action on Resolution 15-05, a Resolution Honoring and Expressing Appreciation to Richard A. Ensslin for his Years of Service to the Village of Butler.

X. Adjournment

Dated: April 17, 2015

VILLAGE OF BUTLER

Richard A. Ensslin, President

Kayla Chadwick, Administrator/ Clerk

Notice: It is possible that members of, and possibly a quorum of, other governmental bodies of the Village may be in attendance at the above-stated meeting to gather information. No action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to in the above notice.

Please note that, upon reasonable notice, good faith efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact the Village Administrator /Clerk at 262-783-2525 at least 24 hours in advance of the meeting.

PUBLIC NOTICE

Meeting - Building Board
Tuesday, April 21, 2015
6:30 PM – Village Hall Board Room

PLEASE TAKE NOTICE that a Regular Meeting of the Butler Building Board will be held on the 21st day of April, 2015, at 6:30 PM at the Village Hall Board Room, 12621 W. Hampton Avenue, Butler, Wisconsin, at which time and place the following items of business will be considered and possibly acted upon.

- I. Roll Call
- II. Persons Desiring to be Heard
- III. Consideration of Minutes
- IV. New Business:
 1. Building Permit(s):
 - a. 12827 W. Colfax Place, Fence
 - b. 12726 W. Arden Place, Temporary Sign
 - c. 4525 N. 124, Sign
- V. Adjournment

Dated: April 17, 2015

William Benjamin
Chairman
Building Board

BY: Kayla Chadwick
Administrator/Clerk

Notice: It is possible that members of, and possibly a quorum of, other governmental bodies of the Village may be in attendance at the above-stated meeting to gather information. No action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to in the above notice.

Please note that, upon reasonable notice, good faith efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact the Village Administrator/Clerk at 262/783-2525 at least 24 hours in advance of the meeting.

PUBLIC NOTICE

Meeting - Finance Committee
Tuesday, April 21, 2015
6:50 PM – Village Hall Board Room

PLEASE TAKE NOTICE that a regular meeting of the Butler Finance Committee will be held on the 21st day of April, 2015 at 6:50 PM at the Village Hall Board Room, 12621 W. Hampton Avenue, Butler, Wisconsin, at which time and place the following items of business will be considered and possibly acted upon.

- I. Roll Call
- II. Persons Desiring to be Heard
- III. Consideration of Minutes
- IV. Old Business:
- V. New Business:
 1. Review and Approve Current Invoices.
 2. Review and Approve March Statement of Revenues and Expenditures.
- VI. Adjournment

Dated: April 14, 2015

Michael Thew
Chairman
Finance Committee

BY: Kayla Chadwick
Administrator/Clerk

Notice: It is possible that members of, and possibly a quorum of, other governmental bodies of the Village may be in attendance at the above-stated meeting to gather information. No action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to in the above notice.

Please note that, upon reasonable notice, good faith efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact the Village Administrator/Clerk at 262/783-2525 at least 24 hours in advance of the meeting.

OF THE BUTLER VILLAGE BOARD

Minutes not formally approved until Regular Board Meeting on April 21, 2015.

Village President Richard Ensslin called the Board Meeting to order at 7:00 PM at the Village Hall Board Room.

ROLL CALL

Present: Village President Richard Ensslin, Patricia Tiarks, Jodi Kessel Szpiszar, Michael Thew, Dave Hesselgrave, William Benjamin and Paul Kasdorf

Also present: Administrator Kayla Chadwick and Police Chief Wentlandt

PERSONS DESIRING TO BE HEARD:

Annette Andlar, 4900 N. 126 Street, thanked Rick Ensslin for his many years of service to the Village of Butler.

CONSIDERATION OF MINUTES:

Motion by Thew; second by Benjamin to approve the minutes of the March 17, 2015 Village Board Meeting. Motion carried 7-0.

COMMUNICATIONS -- None

COMMITTEE REPORTS

(A) Building Board -- Trustee Benjamin

Present: Hesselgrave, Kasdorf, Klibowitz and Benjamin

Also present: Administrator Chadwick, Village President Ensslin, Police Chief Wentlandt, Trustees Tiarks and Szpiszar

1. Occupancy Permit:

- a. Motion by Kasdorf; second by Hesselgrave to approve occupancy permit for Allcon LLC, 12704 W. Arden Place. Motion carried 4-0.

2. Building Permit:

- a. Motion by Kasdorf; second by Klibowitz to approve building permit for 4525 N. 124 Street, Fence. Motion carried 4-0.

Motion by Kasdorf; second by Hesselgrave to adjourn Building Board. Motion carried 4-0. The meeting adjourned at 6:34 pm.

(B) Finance Committee -- Trustee Thew

Present: Thew, Tiarks and Szpiszar

Also present: Village President Ensslin, Administrator Chadwick and Police Chief Wentlandt

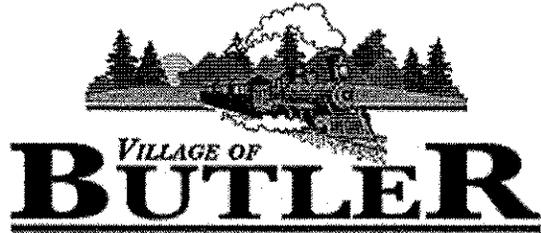
1. Motion by Szpiszar; second by Tiarks for Finance Committee to review and send current invoices to Village Board for approval. Motion carried 3-0.

Motion by Tiarks; second by Szpiszar to adjourn Finance Committee. Motion carried 3-0. The meeting adjourned at 6:52 pm.

(C) Park & Recreation Commission -- Trustee Thew

Trustee Thew reported Park & Recreation Commission met last Wednesday, March 25th; he reported a new program coordinator will need to be found since Heather Walters is

To: President Tiarks
Village Board of Trustees
From: Kayla Chadwick, Village Administrator
Date: April 17, 2015
Re: April 21st Supplemental Agenda



IX. New Business

- (A) Discussion and Possible Action on Bartender's License(s).

Staff recommendation will be made at meeting.

- (B) Discussion and Possible Action on Approving Current Invoices.

Staff recommends approval

- (C) Discussion and Possible Action on Approving March Statement of Revenues and Expenditures

Staff recommends approval

- (D) Discussion and Possible Action on Street Use Permit for Building a Better Butler on Sunday, September 13, 2015 from 7:00 AM to 5:00 PM on Hampton Avenue between 124th to 127 Street and 125th to 126th Street North and South to Alleys.

Back in January, Building a Better Butler applied for a Street Use Permit for Sunday, September 13, 2015 for the Hot Rods on Hampton Car Show. At the time, Susan Hesselgrave, the President of Building a Better Butler was a candidate for Village President. Due to my, and Village Attorney Paul Alexy's concerns over the potential ethics issues involving Mrs. Hesselgrave and Hot Rods on Hampton, should she be elected Village President, I informed the Board and Mrs. Hesselgrave that we would wait until the April 21 Board Meeting to take action of the Street Use Permit.

Now that Mrs. Hesselgrave has not been elected to the office of Village President, the Board is now free to take action free from ethical concerns. The approval of this permit **does not** constitute approval of the terms and conditions of the Large Gathering Permit. That permit will be discussed at a later date. This permit allows for the closure of the road for the event.

Staff recommends approval

- (E) Discussion and Possible Action Approving an Application for a License to Sell Soda Water Beverages for Charles Hastings (Bottom's Up) for the concession stand at Frontier Park.

Chaz Hastings, the owner of Bottom's Up has agreed to operate the concession stand at Frontier Park for the softball leagues after the Fire Department decided not to. This permit is required for the operation.

Staff recommends approval

- (F) Discussion and Possible Action Approving and Application for an Alcohol Beverage License for Charles Hastings (Bottom's Up) for the concession stand at Frontier Park.

Chaz Hastings, the owner of Bottom's Up has agreed to operate the concession stand at Frontier Park for the softball leagues after the Fire Department decided not to. This permit is required for the operation.

Staff recommends approval

- (G) Discussion and Possible Action on election of a President Pro Tem in accordance with Section 2-2-13(b) of the Municipal Code.

Under Section 2-2-13(b) of the Municipal Code, the Village Board at its annual organizational meeting (this meeting), the Board shall elect from within its membership a President Pro Tem who shall preside over meetings in the Village Presidents absence.

Staff has no recommendation

- (H) Discussion and Possible Action on 2015-2016 Boards and Commission Appointments.

President Tiarks has included a memo in the packet that outlines her recommended appointments to Boards and Commissions for 2015 -2016.

Staff has no recommendation

- (I) Discussion and Possible Action on Resolution 15-04 a Resolution Cancelling the May 19, 2015 Village Board Meeting.

I will be on vacation out of the country for the May 19 Regular Board Meeting. In review of anticipated Board business with President Tiarks, we determined that it would be best to cancel the meeting.

Staff recommends approval

- (J) Discussion and Possible Action on Ordinance 15-04, an Ordinance Amending Section 2-2-9(a) of the Municipal Code Regarding Meetings of the Village Board of Trustees.

In my transitional meetings with President Tiarks, a goal we identified for the Board is to become more efficient and effective in our meetings. Given that there has historically been little significant activity during the summer months that would require Board action; we are proposing to change the ordinance to allow for a summer meeting schedule. This ordinance revision would state that the Board would meet on the Third Tuesday only, in the months of June, July, and August.

This would not prevent the Board from scheduling a Special Meeting should the need arise. Additionally, the revision allows for the cancelling of Regular Board Meetings throughout the year as the Village President and Village Administrator see fit.

Staff recommends approval

- (K) Discussion and Possible Action on Ordinance 15-04, an Ordinance Amending Section 5-1-1-(5) of the Municipal Code Regarding Probationary Appointments of Public Safety Officers.

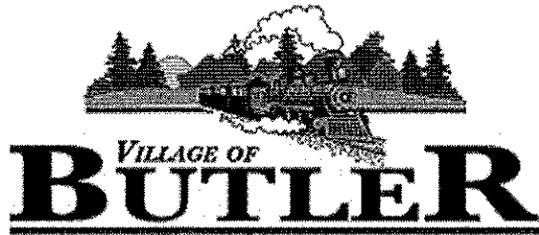
This is a housekeeping item that brings our Municipal Code in line with what the current Collective Bargaining Agreement states. This removes reference to a specific probationary time and references the probationary period outlined in the current CBA. Therefore, if the probationary period changes at any point in the future, the Municipal Code does not have to change.

Staff recommends approval

- (L) Discussion and Possible Action on Resolution 15-05, a Resolution Honoring and Expressing Appreciation to Richard A. Ensslin for his Years of Service to the Village of Butler.

Staff recommends approval

To: President Tiarks
Village Board of Trustees
From: Kayla Chadwick, Village Administrator
Date: April 16, 2015
Re: March Administration/Finance Report



Administrator

- Attended 8 meetings on behalf of the Village.
- Prepared for the April 7 Election.
- Prepared for two Village Board meetings.
- Attended the Wisconsin City/County Managers Association Conference in Pewaukee.
- Lead monthly Department Head Meeting.
- Worked with Village Engineer and MMSD to identify potential green infrastructure projects in the Village.

Clerk

- Prepared for the April 7 Election. Preparation included;
 - Absentee voting administration
 - Testing of election equipment
 - Organizing and preparing election inspectors.
- Prepared and distributed Softball League information.
- Prepared and distributed agenda, packets/minutes for all public meetings.

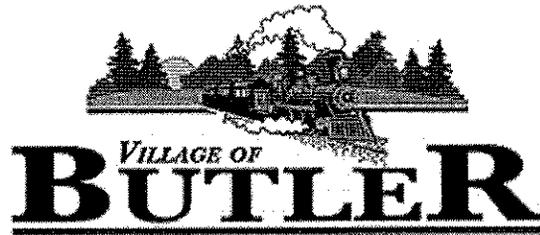
Treasurer

- Worked with Auditors to complete 2014 Audit.
- Imported, generated, and mailed quarterly water and sewer bills.
- Completed payroll and accounts payable activities.
- Worked with Software Company to set up new meter reading software.

Building

- Issued 10 Permits
 - 2 Sign
 - 1 Sump Pump
 - 1 HVAC Permit
 - 3 Electrical
 - 1 Plumping
 - 2 Building
- Issued permits resulted in \$1645.06 of revenue.

To: President Tiarks
 Village Board of Trustees
From: Jim Bremberger, DPW Supervisor
Date: April 15, 2015
Re: March DPW Report



The top March priorities were;

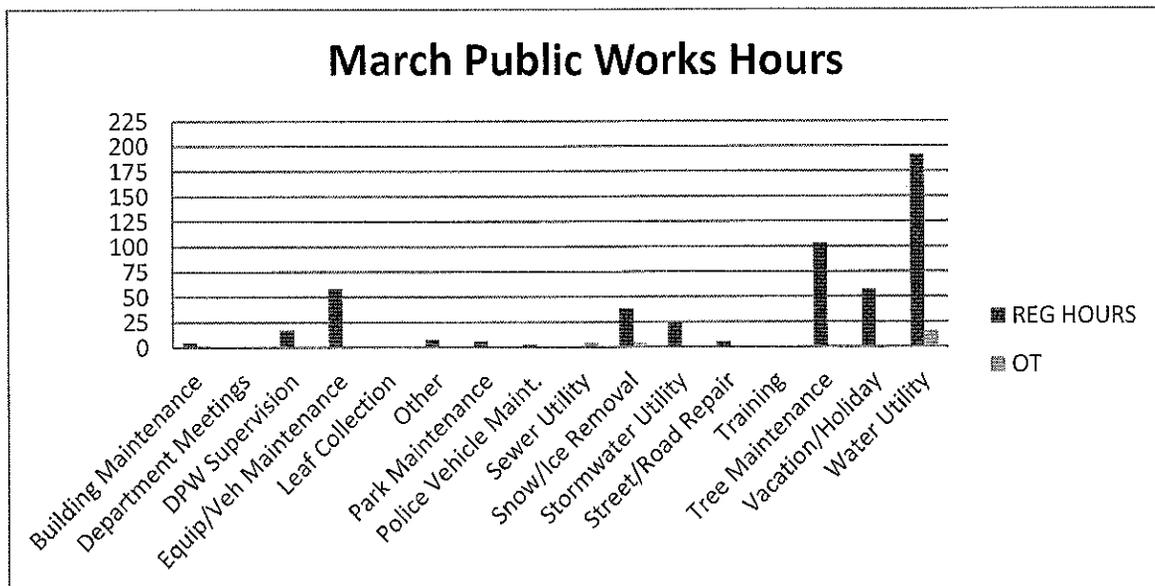
- Water meter and cross connection program;
- Tree trimming

March Activity

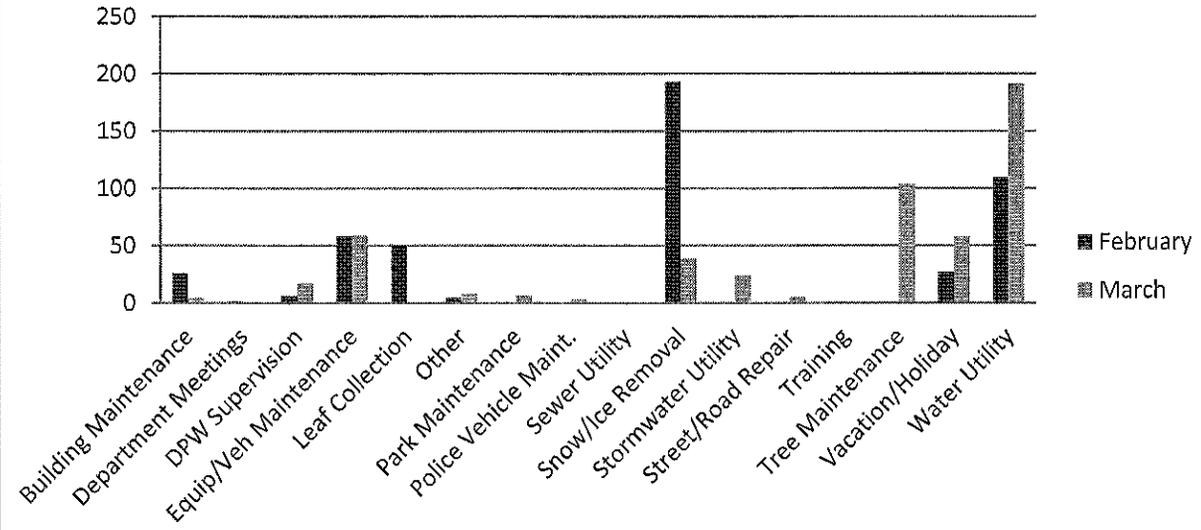
- One snow storm, 20 tons of salt used
- Took delivery of 66 tons of salt. This concludes our salt order for the year
- 203 tons of salt remaining on hand
- Cleared storm sewer grates to help with water flow
- Street sweeper preparation for spring/summer activities
- Sold #302 (1990 F350) for \$3,500
- Began tree trimming on 126th Street between Hampton and Colfax.

Utility Activity

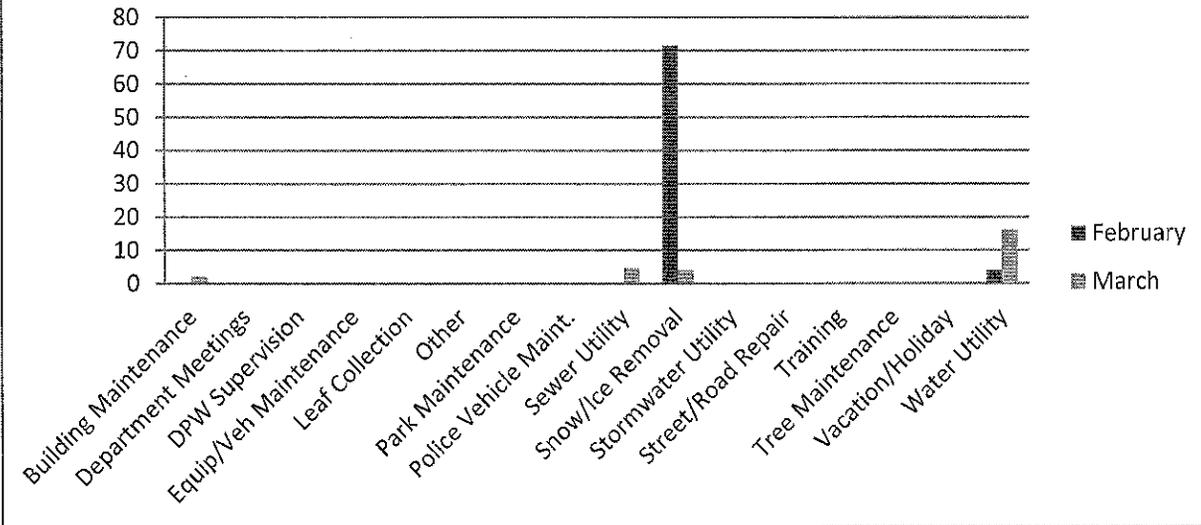
- Completed monthly water samples and daily residual tests
- Tested over 40 water meters and completed cross connection surveys
- Repaired water main break at 125th and Cameron
- Broken pipe inside old Sentry building resulted in 385,000 gallons of lost water.

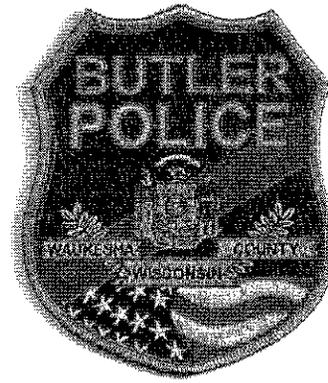


YTD Regular Hours



YTD Overtime Hours





To: President Tiarks
Village Board of Trustees
From: David Wentlandt, Chief of Police
Robin Matiecka, Court Clerk
Date: April 16, 2015
Re: March Police/Court Report

Squad Car Usage

	<u>Miles</u>	<u>Gallons</u>	<u>MPG</u>
2013 Marked Taurus	872	70.18	12.42
2011 Marked Crown Vic	2237	226.98	9.8
2009 Unmarked Crown Vic	234	11.38	20.56

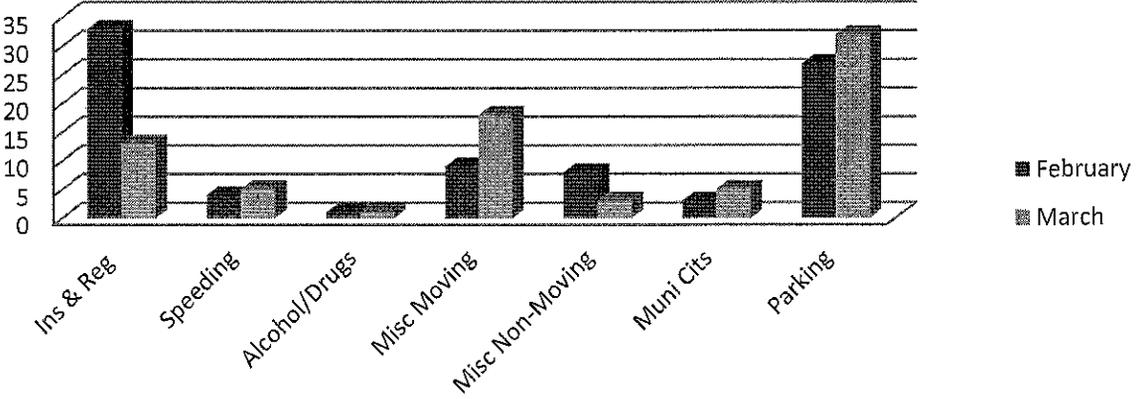
Notes of Interest

- Officer Brian Ratzlaff started his employment with the Village of Butler as a Patrol Officer. Brian has been a certified Jailer with the Washington County Sherriff's Department since 2011 and also worked for the Wisconsin State Fair Police since 2013. He has been assigned to second shift while he is being trained by Officer Fus.
 - Lt. Harrison completed a 16 hour A.R.I.D.E (Advanced Roadside Impairment Driving Enforcement) school.
 - Officers Napierala, Fus, Schweitzer & Ratzlaff attended an active shooter school held at Thomas Jefferson School in Menomonee Falls. This 8 hour class provided hands-on training on tactics when responding to a situation requiring a dynamic response to an active shooter. With the training officers attended last month, the entire department has successfully completed this training
 - Officers had a total of 584 citizen contacts throughout the month. This equals 18.84 contacts per day or just over 6 contacts per shift.
-

Citations

Insurance, Registration Citations	12
Speeding Citations	5
Alcohol/Drugs Citations	1
Misc Moving Citations	18
Misc Non-Moving Citations	3
Municipal Citations	5
Parking Citations	<u>32</u>
Total Citations Issued:	76

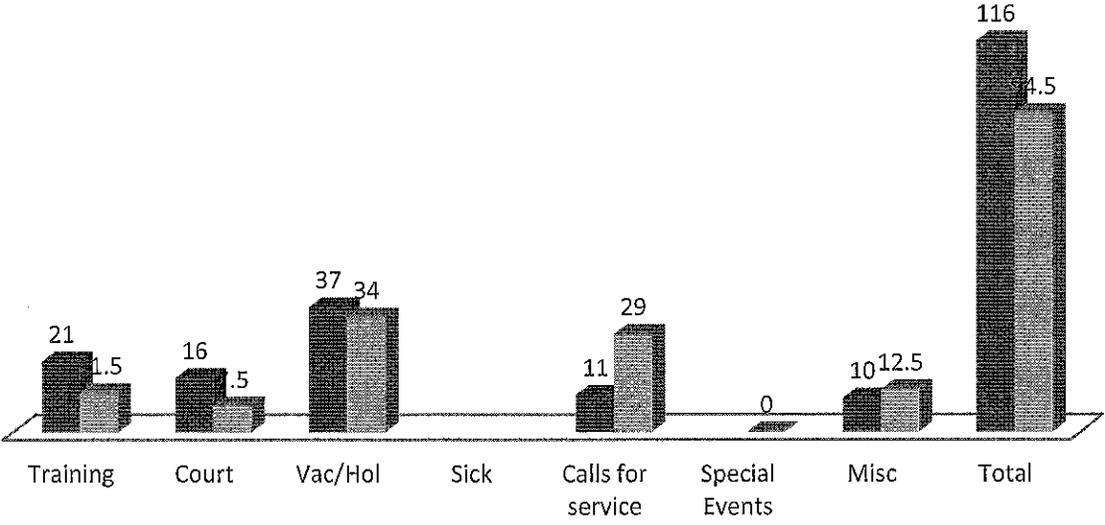
Citation Totals



Overtime
(Total Hours)

Overtime Hours

■ February ■ March



Municipal Court

Docket: 3-5-15 Total: 110 adult cases Appearances: 21 Persons and 2 Parking

- 21 Adjournment
- 50 Initial appearance
- 32 Indigency hearing
- 3 Motions
- 4 Pre-Trial
- 1 Sentencing hearing (plus 2 juvenile)

Citation List for 3-5-15 court date: 65

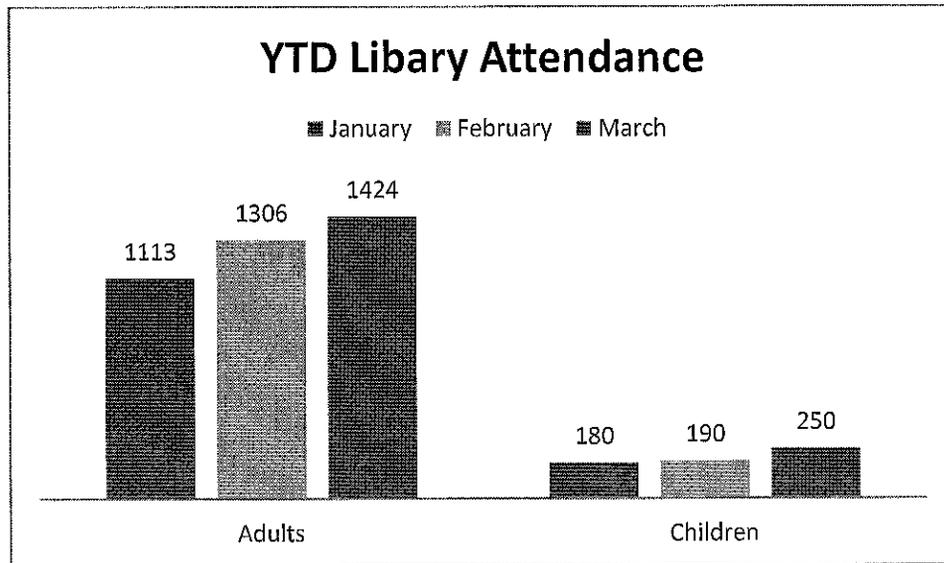
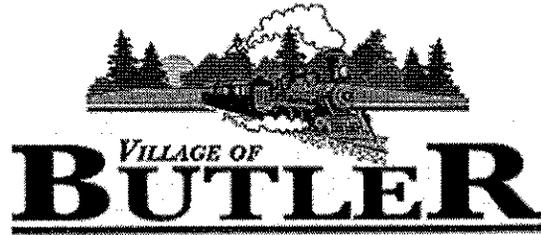
- Total due \$4,040
- Total paid \$732
- Balance due \$3.307

Monthly financial total \$15.198. Amount **RETAINED BY MUNICIPALITY: \$10.037**

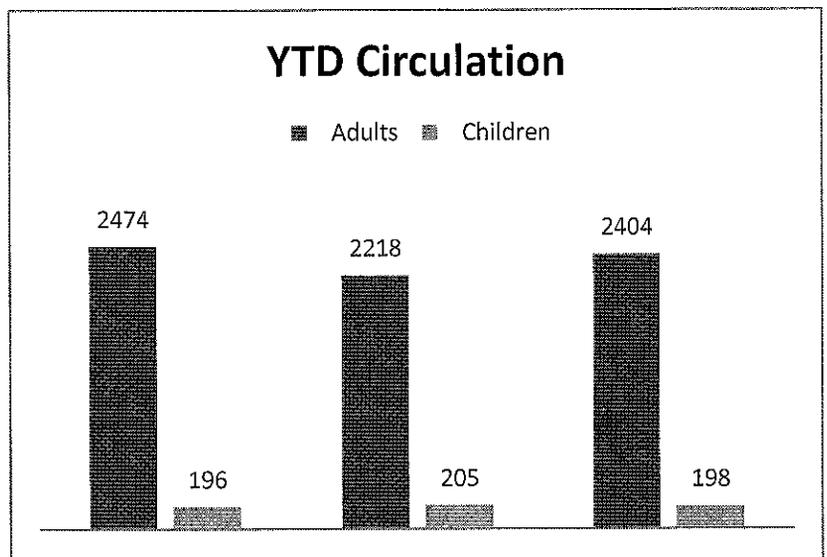
- Above includes \$1.756 received through the WI State Income Tax Refund Intercept program (TRIP).

Parking ticket payments received in February: \$645

To: President Tiarks
 Village Board of Trustees
From: Gail Duernberger, Library Director
Date: April 15, 2015
Re: March Library Report



- 355 Reference questions were asked of Library Staff in March.
- 596 uses of Library computers, up from 522 in February.
- The Library Conference Room was for the following programs.
 - Sewing, Knitting, Book Clubs
 - Lions Club Meetings
 - Library Parties
 - Chamber Event
 - Game Night
 - Small Space Gardening Event
- 25 E-books were rented
- 7 new Library cards were issued
- March events included;
 - Earth Day Program
 - Outpost Food Program



STREET USE PERMIT

Municipal Code Reference: Section 7-7-1

Fee: \$ 25.00

Applicant Information:

Building a Better Butler
Business / Organization / Individual

4619 N 127th Butler WI
Address

Sue Skalsky
Contact Person

414-840-2602
Telephone

Event date:

Sunday - Sept 13

Time of Event : From

7 AM to 5 PM

Proposed Street to be Used:

Hampton Ave - 124th - 127th
Street Name(s) 125th - 126th - N. S. to Alley's

From _____ To _____

Date(s) of Street Use (if Different from Event Date): _____

1-13-15 12:15P
\$25.00

Transaction 8304
OTHER PERMITS \$25.00

FOR VILLAGE USE ONLY

Certificate of Comprehensive Insurance Required: Yes No

Performance Bond Required: Yes No

Special Conditions: _____

Village Board Approval: Signature _____ Date _____

STREET USE PERMIT

Municipal Code Reference: Section 7-7-1

Fee: \$ 25.00

Applicant Information: Building a Better Butler
Business / Organization / Individual

4619 N 127th Butler WI
Address

Sue Skalsky
Contact Person

414-840-2602
Telephone

Event date: Sunday - Sept 13
Time of Event : From 7 AM to 5 PM

Proposed Street to be Used: Hampton Ave - 124th - 127th
Street Name(s) 125th - 126th - N. S. to Celley's
From _____ To _____

Date(s) of Street Use (If Different from Event Date): _____

1-13-15 12:15p
\$25.00
Transaction 8304
OTHER PERMITS \$25.00

FOR VILLAGE USE ONLY

Certificate of Comprehensive Insurance Required: _____ Yes _____ No

Performance Bond Required: _____ Yes _____ No

Special Conditions: _____

Village Board Approval: Signature _____ Date _____

Village of Butler
12621 West Hampton Avenue
Butler, WI 53007
(262) 783-2525

4/15, 2015

APPLICATION FOR LICENSE TO SELL SODA WATER BEVERAGES

To the Board of the Village of Butler, Wisconsin:

I hereby apply for a license to sell Soda Water Beverages at the premises described below,

in the Village of Butler, from date hereof until June 30, 2016, (unless sooner revoked) or on _____, 20____ to be consumed on or off the premises, subject to the limitations imposed by Section 66.053(2) of the Wisconsin Statutes and acts amendatory thereof and supplementary thereto, and hereby agree to comply with all laws, resolutions, ordinances and regulations affecting the sale of such beverages if a license be granted to me.

Please answer the following questions fully and completely:

Name of Applicant Chaz Hasfengs
(print name)

Organization/Business Name Bottoms I.P.

Address of Applicant 12504 Hampton Ave Butler,

Location where business is to be conducted Park Concession

FEE: \$5.00

(Make check Payable to: Village of Butler)

License No. Issued: _____

Date Approved: _____

[Signature]
Signature of Applicant

ORIGINAL ALCOHOL BEVERAGE LICENSE APPLICATION

Submit to municipal clerk.

For the license period beginning MAY 1st 20 15 ending September 30 20 15

TO THE GOVERNING BODY of the: Town of Village of Butler City of

County of Waukesha Aldermanic Dist. No. _____ (if required by ordinance)

1. The named INDIVIDUAL PARTNERSHIP LIMITED LIABILITY COMPANY CORPORATION/NONPROFIT ORGANIZATION hereby makes application for the alcohol beverage license(s) checked above.

2. Name (individual/partners give last name, first, middle; corporations/limited liability companies give registered name): _____

Applicant's Wisconsin Seller's Permit Number: <u>456-1026614568-02</u>	
Federal Employer Identification Number (FEIN): <u>26-2465611</u>	
LICENSE REQUESTED	
TYPE	FEE
<input type="checkbox"/> Class A beer	\$
<input checked="" type="checkbox"/> Class B beer	\$ <u>100.20</u>
<input type="checkbox"/> Wholesale beer	\$
<input type="checkbox"/> Class C wine	\$
<input type="checkbox"/> Class A liquor	\$
<input checked="" type="checkbox"/> Class B liquor	\$ <u>500.00</u>
<input type="checkbox"/> Reserve Class B liquor	\$
Publication fee	\$ <u>12.</u>
TOTAL FEE	\$ <u>106.20</u>

An "Auxiliary Questionnaire," Form AT-103, must be completed and attached to this application by each individual applicant, by each member of a partnership, and by each officer, director and agent of a corporation or nonprofit organization, and by each member/manager and agent of a limited liability company. List the name, title, and place of residence of each person.

President/Member Charles Hastings Name 644 County Rd K, Hartford, WI 53027 Home Address 3645 Division Rd, Jackson, WI 53022 Post Office & Zip Code 53022
 Vice President/Member Jason Piptorn
 Secretary/Member _____
 Treasurer/Member _____
 Agent _____

Directors/Managers _____

3. Trade Name BOTTOMS UP-CONCESSION STAND Business Phone Number 414-401-4444
 4. Address of Premises 5251 N. 127 Street Post Office & Zip Code Butler, WI 53007

5. Is individual, partners or agent of corporation/limited liability company subject to completion of the responsible beverage server training course for this license period? Yes No
6. Is the applicant an employe or agent of, or acting on behalf of anyone except the named applicant? Yes No
7. Does any other alcohol beverage retail licensee or wholesale permittee have any interest in or control of this business? Yes No
8. (a) Corporate/limited liability company applicants only: Insert state _____ and date _____ of registration. Yes No
 (b) Is applicant corporation/limited liability company a subsidiary of any other corporation or limited liability company? Yes No
 (c) Does the corporation, or any officer, director, stockholder or agent or limited liability company, or any member/manager or agent hold any interest in any other alcohol beverage license or permit in Wisconsin? Yes No
 (NOTE: All applicants explain fully on reverse side of this form every YES answer in sections 5, 6, 7 and 8 above.)

9. Premises description: Describe building or buildings where alcohol beverages are to be sold and stored. The applicant must include all rooms including living quarters, if used, for the sales, service, and/or storage of alcohol beverages and records. (Alcohol beverages may be sold and stored only on the premises described.) Bar & Concession

10. Legal description (omit if street address is given above): _____
11. (a) Was this premises licensed for the sale of liquor or beer during the past license year? Yes No
 (b) If yes, under what name was license issued? _____
12. Does the applicant understand they must file a Special Occupational Tax return (TTB form 5630.5) before beginning business? [phone 1-800-937-8864] Yes No
13. Does the applicant understand a Wisconsin Seller's Permit must be applied for and issued in the same name as that shown in Section 2, above? [phone (608) 266-2776] Yes No
14. Is the applicant indebted to any wholesaler beyond 15 days for beer or 30 days for liquor? Yes No

READ CAREFULLY BEFORE SIGNING: Under penalty provided by law, the applicant states that each of the above questions has been truthfully answered to the best of the knowledge of the signers. Signers agree to operate this business according to law and that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another. (Individual applicants and each member of a partnership applicant must sign; corporate officer(s), members/managers of Limited Liability Companies must sign.) Any lack of access to any portion of a licensed premises during inspection will be deemed a refusal to permit inspection. Such refusal is a misdemeanor and grounds for revocation of this license.

SUBSCRIBED AND SWORN TO BEFORE ME this 14 day of April, 20 15
Barbara A Knorr
 (Clerk/Notary Public)
 My commission expires January 10, 2016

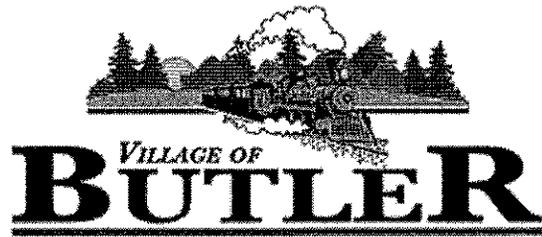
Charles Hastings
 (Officer of Corporation/Member/Manager of Limited Liability Company/Partner/Individual)
Jason Piptorn
 (Officer of Corporation/Member/Manager of Limited Liability Company/Partner)

 (Additional Partner(s)/Member/Manager of Limited Liability Company if Any)

TO BE COMPLETED BY CLERK

Date received and filed with municipal clerk	Date reported to council/board <u>4-21-15</u>	Date provisional license issued	Signature of Clerk / Deputy Clerk
Date license granted	Date license issued	License number issued	

To: Village Board of Trustees
From: President Tiarks
Date: April 16, 2015
Re: 2015-2016 Appointments



Below are my recommended Boards and Commissions appointments for 2015-2016.

Italics indicate new appointments or reappointments.

Plan Commission

The Plan Commission requires 8 members: The Village President (who serves as Chair), a Trustee, the Chair of the Park and Recreation Commission, a citizen member of the Building Board, and 4 citizen members (3 who serve staggered 3 year terms and 1 who serves a 1 year term).

<i>P. Tiarks, Chair (17)</i>	Dan Zeck, Citizen (17)
<i>Park and Rec Chair (17)</i>	David Snow, Citizen (16)
<i>Reed Klibowitz, Building Board Member (17)</i>	Teri Stegemeyer, Citizen (18)
<i>Mike Thew, Trustee (16)</i>	<i>Marc Van Gompel, Citizen (16)</i>

Park and Recreation Commission

The Park and Recreation Commission require 5 members: 1 Trustee who serves a 1 year term and 4 citizens who serve staggered 3 year terms.

Phil Gross (17)	Kevin Endries (16)
<i>Charlene Benjamin (16)*</i>	<i>Vacant (18)</i>
<i>Mike Thew, Trustee</i>	

*Benjamin fills the unexpired term of Heather Walters, who resigned when moving out of the Village.

Zoning Board of Appeals

The Zoning Board of Appeals requires 5 members and 2 alternate members, all who serve 3 year terms.

<i>P. Tiarks, Chair (17)</i>	Mike Thew, Trustee (16)
Michael McKee (17)	<i>Gene Liebl (18)</i>
<i>Michael Zuba (18)</i>	
1st Alt: P. Kasdorf, Trustee (17)	<i>2nd Alt: D. Hesselgrave, Trustee (16)</i>

Library Board

The Library Board requires 7 members: 1 Trustee, a representative of the Hamilton School District and 5 Citizen Members. The Trustee serves a 1 year term, and all others serve staggered 3 year terms. The Library Board elects its own Chair.

Carol Zuba, School Board Rep (18)

John Schauker (18)

Roger Benjamin (16)

Jodi Kessel Szpizar, Trustee (16)

Jennifer Thorp (17)

Bob Gundrum (16)

Triffany Orvis (16)

Community Development Authority

The Community Development Authority requires 7 members: 2 Trustees, who serve 2 year terms, and 5 citizen members who serve staggered 4 year terms.

William Geiger (19)

Jerry Paasch (17)

Joe Zoulek (19)

Vacant Trustee (16)

D.W. (Bill) Leissring (16)

Gene Liebl (18)

W. Benjamin, Trustee (16)

Trustee Appointments

The following are the Trustee Committee Appointments for 2015-2016.

Butler Community Foundation

Jodi Kessel Szpizar, Trustee

Finance Committee

J. Kessel Szpizar

Vacant Trustee

Mike Thew, Chair

Public Safety Committee

P. Kasdorf, Chair

W. Benjamin

J. Kessel Szpizar

Public Works Committee

D. Hesselgrave, Chair

W. Benjamin

Vacant Trustee

Board of Review

P. Tiarks

D. Hesselgrave

P. Kasdorf

K. Chadwick

Building Board

W. Benjamin, Chair

P. Kasdorf

D. Hesselgrave

Reed Klibowitz (Citizen 17)

bulbs, electronic flashes, flood lights, or similar artificial illumination shall be made at Village Board meetings without the consent of the Presiding Officer.

State Law Reference: Sec. 61.32 and Ch. 19, Subch. IV, Wis. Stats.

Sec. 2-2-12 Quorum.

- (a) Four (4) Trustees, including the Village President, shall constitute a quorum, but a lesser number may adjourn or compel attendance of absent members if a majority is not present. The Village President shall be counted in computing a quorum.
- (b) When the presiding officer shall have called the members to order, the Village Administrator shall record the attendance, noting who are present, and who are absent, and if, after having gone through with the call, it shall appear that a quorum is not present, the fact shall be entered in the minutes, and the members present may adjourn to a later date in the month; if they do not establish the next meeting date, the Village Board shall stand adjourned to the time appointed for the next regular meeting unless a special meeting is called sooner.

State Law Reference: Sec. 61.32, Wis. Stats.

Sec. 2-2-13 Presiding Officers.

- (a) **The Village President Shall Preside.** Village President shall preside over meetings of the Village Board. In the absence of the Village President, the President Pro Tem shall preside over meetings of the Village Board. In case of absence of the Village President, and President Pro Tem, the Village Administrator shall call the meeting to order and the Trustees present shall elect one of their number acting President.
- (b) **President Pro Tem.** At the annual organization meeting following each spring election, the Village Board shall elect from within its membership a President Pro Tem, who shall preside over meetings of the Village Board in the absence of the Village President.
- (c) **Duties.** The presiding officer shall preserve order and decorum, decide all questions of order, and conduct the proceedings of the meeting. In the event of a dispute regarding Board procedures, the matter shall be decided in accordance with the parliamentary rules contained in *Robert's Rules of Order*, unless otherwise provided by statute or by these rules. Any member shall have the right to appeal from a decision of the presiding officer. Such appeal is not debatable and must be sustained by a majority vote of the members present excluding the presiding officer.

State Law Reference: Sec. 61.32, Wis. Stats.

RESOLUTION 15-04

RESOLUTION CANCELLING THE MAY 19, 2015 VILLAGE BOARD MEETING

WHEREAS, Section 2-2-9(a) of the Village of Butler Municipal Code referenced the meeting schedule of the Village Board of Trustees;

WHEREAS, it is prudent that the regular Village Board of Trustees meeting on May 19, 2015 be cancelled;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Trustees of the Village of Butler, Waukesha County, Wisconsin, that the regular meeting of the Village of Butler Board of Trustees on May 19, 2015 be cancelled.

PASSED AND ADOPTED this 21st day of April, 2015

THE VILLAGE OF BUTLER

By: _____
Patricia Tiarks, President

ATTEST:

Kayla Chadwick, Administrator/Clerk

**STATE OF WISCONSIN
WAUKESHA COUNTY
VILLAGE OF BUTLER**

ORDINANCE 15-04

Ordinance Amending Section 2-2-9(a) of the Municipal Code Regarding Meetings of the Village Board of Trustees

WHEREAS, the Village Board of the Village of Butler, Waukesha County ordains that the following sections of the Municipal Code are hereby repealed, recreated, or amended to read;

Section One: Section 2-2-9 – Meetings

(a) Regular meetings of the Village Board shall be held in the Village Hall, located at 12621 W. Hampton Avenue, in said Village, at a time posted at least twenty-four (24) hours in advance.

- (1) On the first and third Tuesday of each month, from September through May, and
- (2) On the Third Tuesday of each month during the months of June, July and August, and
- (3) On any other day when the Village Board, at its last previous meeting adjourns to that date;
- (4) Provided, however, that if a particular Tuesday falls on New Year's Day (January 1), July 4, or Election Day then such meeting will be held on the proceeding Monday;
- (5) Provided further, that said meetings may be held at other locations when required because of space or other considerations providing that the notice of said meeting indicates the specific location;
- (6) Provided further, that if unforeseen large attendance makes another location which provides larger space preferable, then the meeting may be moved to the other location, providing that notice be prominently posted at the Village Hall which clearly indicates the new location. The time of the meeting shall be delayed to allow for travel from the Village Hall to the new location.
- (7) Provided further that the meeting may be cancelled twenty-four (24) hours in advance by concurrence of the President and Village Administrator for lack of current business, lack of quorum, coverage by a special meeting, hardship, or emergency.
- (8) Unless a Standing or Special Committee is responsible for an item of business before the Village Board, the Village Board may take up any item of business without the item having been referred to the Village Board by a Committee.
- (9) The Finance Committee shall meet at a time determined by the Village Administrator on regular meeting dates to consider the allowance or disallowance of accounts as presented.

Section Two: Severability: In the event that any provision of this Ordinance is for any reason held to be invalid, unconstitutional, or unenforceable by any court of competent jurisdiction, such portions of this Ordinance shall be deemed separate, distinct and independent provisions of the Ordinance and all remaining portions of this Ordinance shall remain in full force and effect.

Section Three: All ordinances or parts of ordinances conflicting with the provisions of this ordinance are hereby to such extent repealed.

Section Four: This ordinance shall take effect and be in force after its passage and posting pursuant to law.

PASSED and **ADOPTED** by the Village Board of the Village of Butler, Waukesha County, Wisconsin, this the 21st day of April, 2015.

VILLAGE OF BUTLER

By: _____
Patricia Tiarks, President

ATTEST:

Kayla Chadwick, Village Administrator/Clerk
Ordinances 15-04

STATE OF WISCONSIN
WAUKESHA COUNTY
VILLAGE OF BUTLER

ORDINANCE 15-05

Ordinance Amending Section 5-1-1(5) of the Municipal Code Regarding Probationary Appointments of Public Safety Officers

WHEREAS, the Village Board of the Village of Butler, Waukesha County ordains that the following sections of the Municipal Code are hereby repealed, recreated, or amended to read;

Section One: Section 5-5-1 (5) Probationary Appointments

Each appointment by the Village Board of a member of the Police Department, other than the Chief of Police, and Police Lieutenant/Detective, shall be probationary for the period outlined in the current collective bargaining agreement (CBA). During such period, each appointee shall temporarily possess all the powers of the position to which appointed, but he/she shall not be a permanent member of the Police Department. Any such probationary appointment may be terminated at any time during the probationary period by filing a written notice with the Village Administrator by the Chief of Police, subject to the approval of the Village Board. At the end of such probationary period, such appointee shall become a regular member of the Department, if there has been filed with the Village Administrator a written statement certifying that such appointee is fit to be a permanent appointee. Such statement shall be filed by the Chief of Police with the endorsement of the Village Board.

Section Two: Severability: In the event that any provision of this Ordinance is for any reason held to be invalid, unconstitutional, or unenforceable by any court of competent jurisdiction, such portions of this Ordinance shall be deemed separate, distinct and independent provisions of the Ordinance and all remaining portions of this Ordinance shall remain in full force and effect.

Section Three: All ordinances or parts of ordinances conflicting with the provisions of this ordinance are hereby to such extent repealed.

Section Four: This ordinance shall take effect and be in force after its passage and posting pursuant to law.

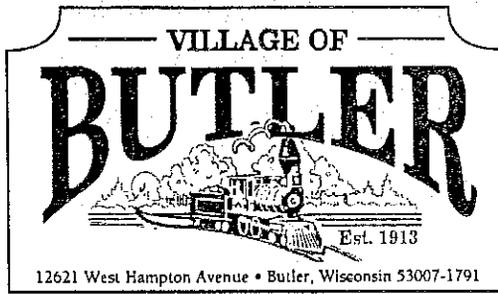
PASSED and ADOPTED by the Village Board of the Village of Butler, Waukesha County, Wisconsin, this the 21st day of April, 2015.

VILLAGE OF BUTLER

By: _____
Patricia Tiarks, President

ATTEST:

Kayla Chadwick, Village Administrator/Clerk
Ordinances 15-05



RESOLUTION 15-05

RESOLUTION HONORING AND EXPRESSING APPRECIATION TO

Richard A. Ensslin

FOR HIS YEARS OF SERVICE TO THE VILLAGE OF BUTLER

WHEREAS, Richard Ensslin has been a dedicated Public Official, having served as Village Trustee from 1970 to 1986, and Village President from 1987 to 1995, and 2007 to 2015;

WHEREAS, Richard has been a Shepard of change to the Village of Butler over his 33 years of public service, including lobbying for the reconstruction of Hampton Avenue, the construction of the Library building, the remodel of Village Hall, and;

WHEREAS, Richard played an integral role in the development and planning of the Village's Centennial Celebration in 2013, and;

WHEREAS, Richard has conducted his duties and responsibilities with the utmost professionalism and respect, while advocating for the community's best interest;

NOW, THEREFORE, **BE IT RESOLVED**, that the Board of Trustees of the Village of Butler hereby honors Richard A. Ensslin, and thanks him for his 33 years of dedicated service.

PASSED AND ADOPTED this 21st day of April, 2015

THE VILLAGE OF BUTLER

Patricia Tiarks, President

William Benjamin, Trustee

Dave Hesselgrave, Trustee

Jodi Kessel Szpizar, Trustee

Paul Kasdorf, Trustee

Michael Thew, Sr., Trustee

ATTEST:

Kayla J. Chadwick,
Administrator/Clerk