

Municipal Code and Administrative Schedule of Fees

Section	License/Permit/Fee Type	Amount	Notes
Zoning/Land Use Fees:			
This portion of the fee schedule covers the costs for the Building Inspector's review for zoning permit applications and answering zoning questions.			
	Zoning Permit		
	Residential (1 and 2 Family & Multi-Family Units)		
	a) New Dwelling	\$100.00	
	b) Additions and Alterations	\$70.00	
	c) Accessory Building, Fences, and Pools	\$45.00	
	Commercial/Industrial		
	a) New Building	\$180.00	
	b) Additions and Alterations	\$120.00	
	c) Change in Occupancy	\$80.00	

Building, Electrical, Plumbing, HVAC Permit Fees:			
	ADMINISTRATIVE FEE	40% of the TOTAL PERMIT FEE is added	
	Penalty for Not Obtaining Permit(s)	DOUBLE FEES are charged if work is started	
13-1-102	Sign Permit (+ zoning permit)	\$75.00 base fee + \$1.00 per sq. ft. of sign face per sign	
13-1-122	Wind Energy Systems	\$100.00	
13-1-134(b)	Wireless Telecommunications Structure Location Permit Application	\$150.00	
	a) Wireless Telecommunications Annual Structure Permit	\$100.00	
13-1-142	Fence Permit (+ zoning permit)	\$50.00	
13-1-143	Swimming Pool Permit (+ zoning permit)	\$75.00	
	Driveway Permit (+ zoning permit)	\$50.00	

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Building, Electrical, Plumbing, HVAC Permit Fees: (continued)		
15-1-2	Building Code Permits:	
	Residential 1 and 2 Family Units:	
	New Structure or Addition (+ zoning permit)	\$0.25 per sq. ft. for all floor areas (\$100 minimum)
	Erosion Control	
	a) New Structure	\$125.00
	b) Addition	\$75.00
	Remodel/Alterations (+ zoning permit)	\$10.00 per \$1,000 pf project valuation (\$60.00 minimum)
	Accessory Structure or Deck (+ zoning permit)	\$0.20 per sq. ft. for all areas (\$75 minimum)
	Occupancy Permit (per unit)	\$60.00
	a) Temporary	\$75.00
	Early Start Permit (footings and foundations)	\$150.00
	Plumbing	\$40.00 base fee + \$0.05 per sq. ft. (\$55.00 minimum)
	a) Replacement & Misc. Items	\$12.00 per thousand of plumbing project valuation (\$55.00 minimum)
	Electrical	\$40.00 base fee + \$0.05 per sq. ft. (\$55.00 minimum)
	a) Replacement and Misc. Items	\$12.00 per thousand of electrical project valuation (\$55.00 minimum)
	HVAC	\$40.00 base fee + \$0.05 per sq. ft. (\$55.00 minimum)
	a) Replacement and Misc. Items	\$12.00 per thousand of HVAC project valuation (\$55.00 minimum)
	Razing Fee	\$100.00 for the first 1,000 sq. ft. of floor area + \$60.00 per 1,000 sq. ft. of floor area thereafter
	Other (siding, roofing etc.)	\$50.00 minimum
	State Seal	\$35.00

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Building, Electrical, Plumbing, HVAC Permit Fees: (continued)			
	Commercial/Industrial and Residential (3 or more) Units:		
	New Structure or Addition (+ zoning permit)		\$250 minimum permit fee for items a) through h)
	a) Multi-Family Residential, Motels, CBRF, Daycare	\$0.25/sq. ft.	
	b) Mercantile, Restaurant, Tavern, Assembly Halls, Churches, Offices	\$0.25/sq. ft.	
	c) Schools Institutional, Hospitals	\$0.27/sq. ft.	
	d) Manufacturing or Industrial (offices to follow fees in b. above)	\$0.22/sq. ft.	
	e) Vehicle & Small Engine Repair, Parking & Storage, Auto Body	\$0.27/sq. ft.	
	f) Warehouse, Mini-Warehouse, Building Shells* for Multi-Tenant Buildings	\$0.15/sq. ft.	
	g) Build-Out*	See above fees	
	h) Special Occupancies (outdoor pools, towers, tents, etc.)	\$0.15/sq. ft.	
	Erosion Control	\$225.00 for the first acre then \$115.00 per acre thereof	
	Remodel	\$13.00 per \$1,000 pf project valuation (\$130.00 minimum)	
	Occupancy Permit (per unit)	\$100.00	Plus 40% Admin Fee
	a) Temporary	\$80.00	
	b) Change of Use	\$80.00	
	Plumbing	\$50.00 base fee + \$0.05 per sq. ft. (\$75.00 minimum)	
	a) Replacement & Misc. Items	\$13.00 per thousand of plumbing project	
	Electrical	\$50.00 base fee + \$0.05 per sq. ft.	
	a) Replacement and Misc. Items	\$13.00 per thousand of electrical project	
	HVAC	\$50.00 base fee + \$0.05 per sq. ft.	
	a) Replacement and Misc. Items	\$13.00 per thousand of HVAC project	
	Commercial Plan Review	Certified Municipality per COMM 2.31	

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	Fire Suppression Systems	\$50.00 base fee + \$0.05 per sq. ft. (\$75.00 minimum)	
	Early Start Permit (footings and foundations)	\$250.00	
	Razing Fee	\$125.00 for the first 1,000 sq. ft. of floor area + \$70.00 per 1,000 sq. ft. of floor area thereafter	
	Other	\$80.00 minimum	
Miscellaneous Permit/Inspection/Review/License Fees:			
	Minimum Permit Fee	\$50.00 + Admin Fee	
	Re-Inspection Fee	\$50.00	each
	Failure to Call for Inspection	\$50.00	each
13-1-52 (e)	Planned Unit Development	\$300 + Actual legal/engineering costs	
13-1-63	Conditional Use Permit Application	\$300.00	
13-1-181	Re-Zoning Requests	\$300.00	
13-1-190	Appeal to the Board of Appeals	\$250.00	
13-1-193	Variance Request	\$350.00	
	a) Variance Request (after project is complete)	\$500.00	
14-1-8	Surveys & Plats		
	a) Certified Survey Map	\$100.00 + Village Expense	
	b) Preliminary Plat	\$300.00 + Village Expense	
	c) Final Plat	\$500.00 + Village Expense	
15-4-8	Storage Tank Permit	\$150.00 + Village Expense	
15-6-4(b)(1)	Property Maintenance Hearing at Village Board	\$100.00	
15-6-10(a)	Rooming House License	\$100.00 Annually + \$20.00 per room	

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