

OF THE BUTLER VILLAGE BOARD

Minutes not formally approved until Regular Board Meeting on August 5, 2013.

Village President Richard Ensslin called the Board Meeting to order at 7:30 PM at the Village Hall Board Room.

ROLL CALL

Present: President Richard Ensslin, Dave Hesselgrave, Susan Hesselgrave, William Benjamin and Paul Kasdorf

Also present: Village Administrator Jesse Thyges, Lt. Dave Wentlandt and Village Attorney Paul Alexy

PERSONS DESIRING TO BE HEARD

Jeanne Briggs, 12902 W. Lancaster Ave., Discussed letter from Lt. Wentlandt. Noted she never approached his son but rather that his son spoke with her. She noted that the conversation basically consisted of her asking him how it was going and that he smiled and ended the conversation.

Debbie Briggs, 13022 W. Colfax Pl., opined that the letter should not have an effect on her consideration. Opined that there may be a double standard since a letter was written about the incident but not about Police Department. She also voiced concerns about a paid employee distributing flyers.

CONSIDERATION OF MINUTES:

Motion by D. Hesselgrave; second by Benjamin to approve the minutes of the July 2, 2013 Regular Board Meeting. Motion carried 5-0.

COMMUNICATIONS

The Village Administrator reviewed a letter from FEMA regarding an Open House and indicated he will not be attending since there were no changes in the Village of Butler with regards to the floodplain boundaries.

COMMITTEE REPORTS

(A) Building Board – Trustee Benjamin

Present: Benjamin, D. Hesselgrave and Klibowitz

Also Present: Administrator Thyges and S. Hesselgrave

1. Building Permit(s):

a. Committee received no further information, therefore, the matter remains tabled for attached garage at 4553 N. 126 Street. No action taken.

b. Motion by D. Hesselgrave; second by Klibowitz to approve building permit for accessory shed 6' x 8' = 48 sq. ft. at 12630 W. Glendale Avenue. Motion carried 3-0.

Motion by D. Hesselgrave; second by Klibowitz to adjourn Building Board meeting. Motion carried 3-0. The meeting adjourned at 6:49 PM.

(B) Finance Committee – Trustee D. Hesselgrave

Present: D. Hesselgrave, S. Hesselgrave and Kasdorf

Also present: Administrator Thyges and Lt. Dave Wentlandt

Trustee Kasdorf asked about the Bartolotta Fireworks entry for \$0. After a brief discussion about possible reasons, Administrator Thyges stated that he would double-check with the Treasurer and report back to the Committee.

Trustee D. Hesselgrave asked for clarification of the Audit expense, the TAT meeting

OF THE BUTLER VILLAGE BOARD

expense, the DPW truck decals expense, and the insurance premium figures. Administrator Thyes indicated that the Audit expense was broken out across several accounts, the TAT expense is a stormwater utility expense, the DPW work truck decals were the numbers for the vehicle, and also clarified the insurance premium charges associated with Ken Podewils.

Trustee S. Hesselgrave asked if the National Night Out expense came from their non-lapsing account and asked about the status of the fueling information report. Administrator Thyes indicated that the National Night Out non-lapsing account was established in the Village's accounting system and that it was the source for the payment and that the fueling report would be coming forward at the next meeting.

Motion by D. Hesselgrave; second by Kasdorf for Finance Committee to review and send current invoices to Village Board for approval. Motion carried 3-0.

Motion by S. Hesselgrave; second by Kasdorf for Finance Committee to review and send June Statement of revenues and Expenditures to Village Board for approval. Motion carried 3-0.

Motion by D. Hesselgrave; second by Kasdorf to adjourn Finance Committee meeting. Motion carried 3-0. The meeting adjourned at 7:21 PM.

(C) Library Board

No Report

REPORT OF THE ADMINISTRATOR

- The DPW and Waukesha County inspected various manholes on Hampton Avenue and identified two (2) in need of repair. Later that week Waukesha County repaired several of the manhole covers so that they will not rattle when a motor vehicle travels over them.
- The Request for Proposals to sell the Village owned property at 13110 W. Hampton is with the Village Attorney for review prior to distribution.
- Fourth of July event information was posted on the Village's website and distributed via a mass Emailing.
- The DPW has been trimming trees that have been damaged by the recent storms.
- Wood chips were delivered and distributed at the tot-lot in Frontier Park.
- The DPW took delivery of the new work truck and the new police squad car is now in service.

Trustee D. Hesselgrave requested a presentation to the Village Board from the Acting Police Chief similar to the information that was presented to the Chamber of Commerce members. Administrator Thyes stated that it could be placed on a future agenda.

OF THE BUTLER VILLAGE BOARD

NEW BUSINESS

- (A) Motion by S. Hesselgrave; second by D. Hesselgrave to approve the following bartender's licenses:

<u>Regular Licenses</u> - Christine L. Hoff	Butler Inn
Heather L. Thompson	Cardinal Club
Dawn M. Meyers	St. Agnes Congregation
Julie A. Bach	Butler Inn

Motion carried 5-0.

- (B) Motion by Kasdorf; second by S. Hesselgrave to approve the invoices as presented for \$120,889.52. Motion carried 5-0.
- (C) Motion by Kasdorf; second by S. Hesselgrave to approve June Statement of Revenues and Expenditures. Motion carried 5-0.
- (D) Motion by Benjamin; second by S. Hesselgrave to approve Waiver of Fees for Parade Permit for St. Agnes Sam Berres Memorial Run/Walk on Saturday, August 24, 2013. Motion carried 5-0.
- (E) Motion by Kasdorf; second by Benjamin to approve Application for Temporary Class "B"/ "Class B" Retailer's License for St. Agnes Congregation on August 23, 2013 through August 24, 2013. Motion carried 5-0.
- (F) Administrator Thyges reviewed the proposed items to be declared as surplus. Motion by Benjamin; second by S. Hesselgrave on Declaring Surplus Inventory in Accord with Village Code 3-4-2. Motion carried 5-0.
- (G) Village President Ensslin introduced the matter and noted the information that was prepared.

Trustee Benjamin asked about the decrease in expenditures for a period during previous years. Administrator Thyges states that the true reason was unknown however several factors such as weather pattern and library attendance could play into the figure.

Trustee S. Hesselgrave asked if the agreement contained an escalator for the rent being charged. Administrator Thyges noted that the escalator is the Consumer Price Index which would not come close to addressing the utility cost increases seen during the recent past.

Trustee Kasdorf noted that based upon floor space usage to rent payment comparison the rent should cover the utility expense on behalf of the Chamber and opined that the thermostat should be locked.

Trustee Benjamin asked about the location of the thermostat. It was noted that the thermostat is in the conference room and it controls the conference room, the restrooms, the hallway, and the chamber offices.

President Ensslin noted that utility costs in general have risen over time and that it may not be directly due to the Chamber.

Carol Zuba, the Library Board President, noted that the outside lights are not the issue of concern.

Trustee Kasdorf asked if any space heaters were being used. It was noted that the Chamber director has used a personal space heater and that the new Director is in the office more often. A brief discussion ensued pertaining to the efficiency of newer space heaters and that maybe the space heater should be removed.

The consensus was for the Administrator to follow up with the Library Board, Library Staff, and the Chamber of Commerce Director about usage patterns and thermostat settings.

Motion by S. Hesselgrave; second by Benjamin to table Library Utility Payment Assistance item and provide more information and bring back for discussion. Motion carried 5-0.

(H) Village President Ensslin reviewed the process and ground rules for the appointment(s) of Individuals to fill the Vacant Village Board of Trustee(s) seat(s).

Atty. Paul Alexy picked the names of candidates from hat for the order of their presentations: The order is as follows:

1. Mike Thew
2. Pat Tiarks
3. Jodi Kessel Szpizar
4. Mike Hyland
5. Jeanne Briggs

Each candidate gave about a two minute review of their qualifications. After the presentations, questions were asked of each candidate by Village Board members.

Village President Ensslin opened the Board for discussion. Ensslin indicated it was a nice selection of candidates and he polled the Board for their top two candidates and their reasons if they so choose. The Board opined on their top candidates, as follows;

Benjamin – Thew & Tiarks

D. Hesselgrave – Kessel Szpizar & Briggs as they would be new faces on the Board.

S. Hesselgrave – Kessel Szpizar & Hyland

Kasdorf – Briggs & Kessel Szpizar as they appear qualified and may be able to reach out to the younger demographic in the Village.

Ensslin – Thew & Tiarks due to either past experience as a Trustee or attendance at Board meetings.

Ensslin said the term of Woloszyk expires on April, 2015. Motion by D. Hesselgrave; second by S. Hesselgrave to appoint Jodi Kessel Szpizar to the vacant Trustee seat which expires on April, 2015. Motion carried 3-2. D. Hesselgrave, S. Hesselgrave and Kasdorf voted Yes. Benjamin and Ensslin voted No.

Ensslin said the term of Gundrum expires on April, 2014. Motion by D. Hesselgrave; second by Kasdorf to appoint Jeanne Briggs to the vacant Trustee seat which expires on April, 2014. Motion carried 3-2. D. Hesselgrave, S. Hesselgrave and Kasdorf voted Yes. Benjamin and Ensslin voted No.

Ensslin invited newly appointed Trustees to attend Closed Session.

OF THE BUTLER VILLAGE BOARD

CLOSED SESSION

Consider Going into Closed Session Pursuant to Wis. Stats. 19.85(1)(c) and (e) for purposes of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility and for purpose of deliberating or negotiating the purchase of public properties, the investing of public funds or the conduction of other specified business, as long as competitive or bargaining reasons required a closed session. Items(s) of discussion: Negotiation of Employment Contract for Chief of Police and Establishing terms of sale for Village-owned property at 13110 W. Hampton Avenue.

Motion by Kasdorf; second by S. Hesselgrave to go into Closed Session. Motion carried 5-0. The Board went into Closed Session at 8:50 PM.

OPEN SESSION

Motion by D. Hesselgrave; second by Benjamin to return to Open Session at 10:31 PM. Motion carried 5-0.

No Action was taken on the Closed Session discussions.

ADJOURNMENT

Motion by Benjamin to adjourn; second by Kasdorf. Motion carried 5-0. The meeting was adjourned at 10:32 PM.

Submitted by:
Jesse Thyse
Administrator/Clerk

Approval Date: _____

Correction/Amendment:
