

OF THE BUTLER VILLAGE BOARD

Minutes not formally approved until Regular Board Meeting on September 1, 2015.

Village President Patricia Tiarks called the Board Meeting to order at 7:00 PM at the Village Hall Board Room.

ROLL CALL

Present: Village President Patricia Tiarks, Michael Thew, Dave Hesselgrave, Paul Kasdorf, Marc Van Gompel, William Benjamin and Jodi Kessel Szpizar

Also present: Administrator Kayla Chadwick and Police Chief Wentlandt

PERSONS DESIRING TO BE HEARD:

Joann Bublitz, 13020 W. Stark Street, she requests changes to Village Ordinance 13-1-95 be placed back on the agenda in direct correlation to travel trailers over 20' in length and 8' high. This would not affect smaller RV's, pop-ups, boats, etc.

CONSIDERATION OF MINUTES:

Motion by Szpizar; second by Thew to approve the minutes of the July 21, 2015 Village Board Meeting. Motion carried 7-0.

COMMUNICATIONS – None

COMMITTEE REPORTS

(A) *Building Board – Trustee Benjamin*

Present: Benjamin, Hesselgrave, and Kasdorf

Absent: Klibowitz

Also present: Administrator Chadwick, Village President Tiarks, Chief Wentlandt

Building Permit(s):

a. Motion by Kasdorf; second by Hesselgrave to approve fence permit for 13200 W. Hampton Avenue. Motion carried 3-0.

2. Occupancy Permit(s):

a. Motion by Kasdorf; second by Hesselgrave to approve Occupancy permit for Dimension Autoworkz LLC, 12401 W. Custer Avenue. Motion carried 3-0.

b. Motion by Kasdorf; second by Hesselgrave to approve Occupancy permit for Falls Auto Service & Truck Fleet Maintenance, 4712 N. 125 Street, Suite A. Motion carried 3-0.

c. Motion by Kasdorf; second by Hesselgrave to approve Occupancy permit for Great Lakes Film & Shade, LLC, 4512 N. 127 Street. Motion carried 3-0.

d. Motion by Kasdorf; second by Hesselgrave to approve Occupancy permit for Haider's Auto & Truck Repair, 5431 N. 131 Street. Motion carried 3-0.

Motion by Kasdorf; second by Hesselgrave to adjourn Building Board meeting. Motion carried 3-0. The meeting adjourned at 6:36 PM.

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- (B) *Finance Committee – Trustee Thew*
Present: Thew, Van Gompel and Szpizar

Also present: Administrator Chadwick, Village President Tiarks and Chief Wentlandt

1. Motion by Szpizar; second by Van Gompel for Finance Committee to review and send current invoices to Village Board for approval. Motion carried 3-0.
2. Motion by Van Gompel; second by Szpizar for Finance Committee to review and send July Statement of Revenues and Expenditures to Village Board for approval. Motion carried 3-0.

Motion by Szpizar; second by Van Gompel to adjourn Finance Committee. Motion carried 3-0. The meeting adjourned at 6:59 pm.

- (C) *Library Board – Trustee Szpizar*
Trustee Szpizar reported Library Board met on August 11, 2015, and that Library President Carol Zuba stepped down to become the President of the Friends of the Butler Library, and that the Board elected Bob Gundrum to fulfill the remaining term.
- (D) *Park & Recreation Commission – Trustee Thew*
Trustee Thew reported Park & Recreation Commission met on July 21 2015 and gave an update on the Playground Sub Committee; Fourth of July parade and information on Kickball and Dartball Leagues.
- (E) Review of July Department Reports
Reports from Administration/Finance, Police/Court, Library and DPW were reviewed.

REPORT OF THE ADMINISTRATOR - Administrator Chadwick reported the budget draft is nearing completion, the Capital Improvement Plan will be ready for review this fall and Library Board has a vacancy.

NEW BUSINESS

- (A) Motion by Thew; second by Benjamin to approve the following list of bartender's licenses:

Regular

Sue C. Hesselgrave Farmers Market and Hot Rods on Hampton

Temporary

Debra J. Doss Hot Rods on Hampton

Motion carried 6-0. Hesselgrave abstained.

- (B) Motion by Thew; second by Szpizar to approve the invoices as presented for \$240,533.24. Motion carried 7-0.
- (C) Motion by Thew; second by Van Gompel to approve July Statement of Revenues and Expenditures. Motion carried 7-0.

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- (D) Motion by Kasdorf; second by Benjamin to approve a Memorandum of Understanding for the Milwaukee Water Works Rate Case. Motion carried 7-0.
- (E) Motion by Benjamin; second by Szpizar to approve a Street Use Permit for St. Agnes Parish on W. Cameron, East of 128th Street for approximately 20-30 feet on August 28 – 30, 2015 from 12 Noon to 4:00 PM. Motion carried 7-0.
- (F) Motion by Szpizar; second by Kasdorf to approve an Application for Temporary Class “B”/ “Class B” Retailer’s License for St. Agnes Congregation from August 28, 2015 and ending on August 30, 2015. Motion carried 7-0.
- (G) Motion by Kasdorf; second by Thew to approve a Street Use Permit for C & S Performance LLC, for September 13, 2015 on Courtland between 124th and 125th Street. Motion carried 7-0.
- (H) Motion by Thew to eliminate Trick-or-Treat in Butler. No second was made.
- Motion by Benjamin; second by Van Gompel to approve Halloween Trick or Treat for October 31, 2015 from 2:00 PM to 4:00 PM. Motion carried 6-1. Thew voted No.
- (I) Motion by Benjamin; second by Thew to approve Resolution 15-11; a Resolution to approve Establishing Eligibility for Exemption from the County Library Levy. Motion carried 7-0.
- (J) Motion by Kasdorf; second by Thew to approve an Application for Temporary Class “B”/ “Class B” Retailer’s License Building a Better Butler for the Hot Rods on Hampton event on Sunday, September 13, 2015. Motion carried 6-0. Hesselgrave abstained.
- (K) Motion by Thew; second by Benjamin to approve a Request from Building a Better Butler for an exemption from Section 11-4-1 of the Municipal Code regarding Outside Consumption of Alcoholic Beverages for the Hot Rods on Hampton Event on September 13, 2015. Motion carried 6-0. Hesselgrave abstained.
- (L) Motion by Kasdorf; second by Benjamin to approve an Application for Temporary Class “B”/ “Class B” Retailer’s License Building a Better Butler for the Farmers Market on Monday, August 24 and 31 and Monday, September 14 and 28. Motion carried 6-0. Hesselgrave abstained.
- (M) Motion by Kasdorf; second by Benjamin to approve a Mutual Cooperation Agreement with Waukesha County for the CDBG Entitlement Program and the HOME Consortium Program for the Federal Fiscal Years 2014-2016. Motion carried 6-1. Thew voted No.
- (N) Motion by Kasdorf; second by Szpizar to approve request from Bottoms Up Tavern, 12504 W. Hampton Ave. to amend their liquor license to provide an outdoor bar in their parking lot on September 13, 2015. Motion carried 7-0.

- (O) Motion by Kasdorf; second by Szpizar to approve a request from Butler Inn, 12400 W. Hampton Ave., to amend their liquor license to provide an outdoor bar in their parking lot on September 13, 2015. Motion carried 7-0.

CLOSED SESSION

Consider going into Closed Session pursuant to Section 19.85(1)(c) to consider the employment, promotion, compensation or performance evaluation of any public employee over which the governmental body has jurisdiction or exercises authority.

Item of discussion: Village Administrator Performance Evaluation and 2016 Non-Represented Employee Wages

Motion by Hesselgrave; second by Szpizar to adjourn into Closed Session. Motion carried 7-0. The Board went into Closed Session at 7:42 PM.

OPEN SESSION

Motion by Kasdorf; second by Thew to return to Open Session at 9:28 pm. Motion carried 7-0.

Motion by Thew; second by Kasdorf to approve 2016 non-represented employees' salaries, excluding the Village Administrator, as submitted, contingent upon availability in the 2016 Budget. Motion carried 7-0.

Motion by Benjamin; second by Szpizar to approve at 5% salary increase for the Village Administrator effective January 1, 2016, contingent upon availability in the 2016 Budget. Motion carried 7-0.

ADJOURNMENT

Motion by Thew; second by Szpizar to adjourn. Motion carried 7-0. The meeting was adjourned at 9:32 PM.

Submitted by:
Kayla Chadwick, Village Administrator/Clerk

Approval Date: _____

Correction/Amendment: