

Municipal Code and Administrative Schedule of Fees (Effective 1/1/16)

Section	License/Permit/Fee Type	Amount	Notes
2-4-6	Special Plan Commission Meetings	\$200.00	
3-1-11	Statement of Real Property Status/Code Compliance Letter	\$50.00	per property
3-1-17	Insufficient Funds Checks	\$50.00	
3-3-4(f)	Record Copies		
	a) Black/White printed copies	\$0.25	per page
	b) Color printed copies	\$1.00	per page
	c) CD/DVD burned copy	\$15.00	per disc
Life Safety/Protective Services:			
5-2-11	Ambulance Fees:		
	a) Resident	\$525.00	
	b) Non-Resident	\$650.00	
	Ambulance Supplies:		
	a) Oxygen	\$65.00	
	b) Defibrillator	\$225.00	
	c) Spinal Immobilization	\$125.00	
	d) Vehicle Extraction	\$500.00	
	Ambulance Mileage Fee: (per loaded mile)		
	a) Resident	\$14.50	
	b) Non-Resident	\$15.00	
	BLS on scene care	\$250.00	
	Car Fire & Spills (non-hazardous materials)	\$500.00	
5-3-15(b)	Life Safety Permit		
	a) Fire Alarm System per Control Panel	\$275.00	
	b) Fire Alarm System Manual Pull stations & Initiating Devices (including: smoke, heat, flame, ionization, photo-electric, water flow devices, & all monitoring or supervisory devices)	\$65.00 up to three (3) devices + \$15.00 for each additional device	
	c) Witness Final Acceptance Tests for fire protection and alarm systems	\$80.00 per hour	2-hour minimum
	d) Site Inspection of Fire Protection Systems during installation [Fire Protection Systems cannot be concealed prior to inspection]	\$80.00 per hour	2-hour minimum

Municipal Code and Administrative Schedule of Fees (Effective 1/1/16)

Life Safety/Protective Services: (continued)			
5-3-60	Board of Fire Appeals		
	a) Deferment	\$800.00	
	b) Appeals/Modification	\$200.00	
5-4-6	False Alarm Administration Fee	WARNING	1st Violation
		Fees assessed in accord with the Waukesha County Uniform Fee Structure for Fire Apparatus.	subsequent violations
Pet Licenses:			
7-1-3 & 7-1-4	Dog Licenses:		
	a) Spayed female / Neutered Dogs	\$7.00	annually
	b) Unspayed female or Unneutered Dogs	\$12.00	annually
	c) Kennel License	\$50.00 + \$5.00 for each dog over twelve (12)	
	d) Dog License Late Fee	\$5.00	
Alcohol/Cigarette/Gaming Licenses:			
7-2-5	Liquor Licenses: <i>(Fees may be pro-rated in accord with State Law)</i>		
	a) Retail "Class A" Intoxicating Liquor	\$450.00	annually
	b) Retail "Class B" Intoxicating Liquor	\$500.00	annually
	c) Reserve Retail "Class B" Intoxicating Liquor	\$10,000 initial issuance; \$500 annually thereafter	
	d) Class "A" Fermented Malt Beverage	\$100.00	annually
	e) Class "B" Fermented Malt Beverage	\$100.00	annually
	f) Temporary Class "B": Fermented Malt Beverage (Picnic)	\$10.00	per event
	g) Temporary "Class B" Wine	\$10.00	per event
	h) "Class C" Wine License	\$100.00	annually
	i) Wholesaler's License	\$25.00	annually
	j) Publication Fee	\$12.00	annually
7-2-33 (a)(b)(c)	Operator's Licenses		
	a) Regular Operator's Licenses	\$40.00	
	b) Provisional Operator's License (new or renewal) expires after 60-days	\$15.00	
	c) Temporary Operator's License	\$5.00	
7-3-1	Cigarette License	\$50.00	annually
7-3-2	Soda Water Beverage License	\$5.00	annually

Municipal Code and Administrative Schedule of Fees (Effective 1/1/16)

Miscellaneous Licenses/Permits:			
7-4-4(c)	Direct Seller/Transient Merchant/Solicitor	\$50.00	Plus 40% Admin Fee per week NOT pro- rated
7-4-9 (a)	Special Event Vending	\$20.00	per event
7-5-1	Large Assemblies		
	a) 1,000-2,499 people	\$1,500.00	
	c) Over 2,500 people	\$2,000.00	
7-6-1	Fireworks Permit		
7-7-1(b)	Street Use Permit	\$25.00	per event
7-8-8	Adult Oriented Establishments	\$25.00	annually
	a) Adult Oriented Employment License	\$50.00	annually
7-10-4	Coin, Precious Stone Dealer	\$100.00	annually
7-11-2(j)	Misc.		
	a) Processions, Parades, Runs, Bicycle Races	\$100.00	per event
	b) Amusement Device / Game License	\$35.00 per machine/game	annually
8-1-5©	Natural Lawn Permit	\$40.00	
8-1-12	Nuisance-Type Business Permit	\$150.00	annually
9-1-25	Hydrant Permit	\$175.00 Service Charge + \$2.55 per 1,000 gallons	
9-1-53 (e)	Private Well Operation Permit	\$75.00	every 5-years
10-1-33 (g)	Residential Parking Permit	\$30.00	per Quarter
10-1-36 (c)	Commercial Parking Permit	\$35.00	per Quarter
7-1-22	Beekeeping Permit	\$25.00	annually

Municipal Code and Administrative Schedule of Fees (Effective 1/1/16)

Park and Recreation Fees:			
12-1-1 (d)	Softball Team Registration Fee	\$310.00	
	a) Individual Player Fees:	\$15.00	
	b) Little League Baseball Diamond Rental	\$100 per field, per season	
	c) Baseball Diamond Rental	\$10.00	per hour
	d) Baseball/Softball Tournament Diamond Rental (All Weekend)		
	1 diamond	\$250.00	
	2 diamonds	\$350.00	
	3 diamonds	\$465.00	
	Rain date reservation Fee (non-refundable)	\$125.00	
	Horseshoe Team Registration Fee		
	a) Individual Player Fees:	\$20.00	
12-1-6	Community Building Rental		
	a) Resident		
	Week Day	\$60.00 + \$175.00 refundable deposit	
	Weekend	\$165.00 + \$175.00 refundable deposit	
	b) Non-Resident		
	Week Day	\$100.00 + \$500.00 refundable deposit	
	Weekend	\$265.00 + \$500.00 refundable deposit	

Municipal Code and Administrative Schedule of Fees (Effective 1/1/16)

Zoning/Land Use Fees:			
This portion of the fee schedule covers the costs for the Building Inspector's review for zoning permit applications and answering zoning questions.			
	ADMINISTRATIVE FEE	40% of the TOTAL PERMIT FEE is added	
	Zoning Permit		
	Residential (1 and 2 Family & Multi-Family Units)		
	a) New Dwelling	\$100.00	Plus 40% Admin Fee
	b) Additions and Alterations	\$70.00	
	c) Accessory Building, Fences, and Pools	\$45.00	
	Commercial/Industrial		
	a) New Building	\$180.00	
	b) Additions and Alterations	\$120.00	
	c) Change in Occupancy	\$80.00	

Building, Electrical, Plumbing, HVAC Permit Fees:			
	ADMINISTRATIVE FEE	40% of the TOTAL PERMIT FEE is added	
	Penalty for Not Obtaining Permit(s)	DOUBLE FEES are charged if work is started	
13-1-102	Sign Permit (+ zoning permit)	\$75.00 base fee + \$1.00 per sq. ft. of sign face per sign	Plus 40% Admin Fee
13-1-122	Wind Energy Systems	\$100.00	
13-1-134(b)	Wireless Telecommunications Structure Location Permit Application	\$150.00	
	a) Wireless Telecommunications Annual Structure Permit	\$100.00	
13-1-142	Fence Permit (+ zoning permit)	\$50.00	
13-1-143	Swimming Pool Permit (+ zoning permit)	\$75.00	
	Driveway Permit (+ zoning permit)	\$50.00	

Municipal Code and Administrative Schedule of Fees (Effective 1/1/16)

Building, Electrical, Plumbing, HVAC Permit Fees: (continued)		
15-1-2	Building Code Permits:	
	Residential 1 and 2 Family Units:	
	New Structure or Addition (+ zoning permit)	\$0.25 per sq. ft. for all floor areas (\$100 minimum)
	Erosion Control	
	a) New Structure	\$125.00
	b) Addition	\$75.00
	Remodel/Alterations (+ zoning permit)	\$10.00 per \$1,000 pf project valuation (\$60.00 minimum)
	Accessory Structure or Deck (+ zoning permit)	\$0.20 per sq. ft. for all areas (\$75 minimum)
	Occupancy Permit (per unit)	\$60.00
	a) Temporary	\$75.00
	Early Start Permit (footings and foundations)	\$150.00
	Plumbing	\$40.00 base fee + \$0.05 per sq. ft. (\$55.00 minimum)
	a) Replacement & Misc. Items	\$12.00 per thousand of plumbing project valuation (\$55.00 minimum)
	Electrical	\$40.00 base fee + \$0.05 per sq. ft. (\$55.00 minimum)
	a) Replacement and Misc. Items	\$12.00 per thousand of electrical project valuation (\$55.00 minimum)
	HVAC	\$40.00 base fee + \$0.05 per sq. ft. (\$55.00 minimum)
	a) Replacement and Misc. Items	\$12.00 per thousand of HVAC project valuation (\$55.00 minimum)
	Razing Fee	\$100.00 for the first 1,000 sq. ft. of floor area + \$60.00 per 1,000 sq. ft. of floor area thereafter
	Other (siding, roofing etc.)	\$50.00 minimum
	State Seal	\$35.00

Plus 40% Admin Fee

Municipal Code and Administrative Schedule of Fees (Effective 1/1/16)

Building, Electrical, Plumbing, HVAC Permit Fees: (continued)		
	Commercial/Industrial and Residential (3 or more) Units:	
	New Structure or Addition (+ zoning permit)	
	a) Multi-Family Residential, Motels, CBRF, Daycare	\$0.25/sq. ft.
	b) Mercantile, Restaurant, Tavern, Assembly Halls, Churches, Offices	\$0.25/sq. ft.
	c) Schools Institutional, Hospitals	\$0.27/sq. ft.
	d) Manufacturing or Industrial (offices to follow fees in b. above)	\$0.22/sq. ft.
	e) Vehicle & Small Engine Repair, Parking & Storage, Auto Body	\$0.27/sq. ft.
	f) Warehouse, Mini-Warehouse, Building Shells* for Multi-Tenant Buildings	\$0.15/sq. ft.
	g) Build-Out*	See above fees
	h) Special Occupancies (outdoor pools, towers, tents, etc.)	\$0.15/sq. ft.
	Erosion Control	\$225.00 for the first acre then \$115.00 per acre thereof
	Remodel	\$13.00 per \$1,000 pf project valuation (\$130.00 minimum)
	Occupancy Permit (per unit)	\$100.00
	a) Temporary	\$80.00
	b) Change of Use	\$80.00
	Plumbing	\$50.00 base fee + \$0.05 per sq. ft.
	a) Replacement & Misc. Items	\$13.00 per thousand of plumbing project valuation (\$75.00 minimum)
	Electrical	\$50.00 base fee + \$0.05 per sq. ft. (\$75.00 minimum)
	a) Replacement and Misc. Items	\$13.00 per thousand of electrical project valuation (\$75.00 minimum)
	HVAC	\$50.00 base fee + \$0.05 per sq. ft. (\$75.00 minimum)
	a) Replacement and Misc. Items	\$13.00 per thousand of HVAC project valuation (\$75.00 minimum)
	Commercial Plan Review	Certified Municipality per COMM 2.31

\$250 minimum
permit fee
for items a)
through h) Plus
40% Admin Fee

Plus 40% Admin
Fee

Municipal Code and Administrative Schedule of Fees (Effective 1/1/16)

Building, Electrical, Plumbing, HVAC Permit Fees: (continued)			
	Fire Suppression Systems	\$50.00 base fee + \$0.05 per sq. ft.	Plus 40% Admin Fee
	Early Start Permit (footings and foundations)	\$250.00	
	Razing Fee	\$125.00 for the first 1,000 sq. ft. of floor area + \$70.00 per 1,000 sq. ft. of floor area thereafter	
	Other	\$80.00 minimum	
Miscellaneous Permit/Inspection/Review/License Fees:			
	Minimum Permit Fee	\$50.00 + Admin Fee	
	Re-Inspection Fee	\$50.00 + Admin Fee	each
	Failure to Call for Inspection	\$50.00 + Admin Fee	each
13-1-52 (e)	Planned Unit Development	\$300 + Actual legal/engineering costs	
13-1-63	Conditional Use Permit Application	\$300.00	
13-1-181	Re-Zoning Requests	\$300.00	
13-1-190	Appeal to the Board of Appeals	\$250.00	
13-1-193	Variance Request	\$350.00	
	a) Variance Request (after project is complete)	\$500.00	
14-1-8	Surveys & Plats		
	a) Certified Survey Map	\$100.00 + Village Expense	
	b) Preliminary Plat	\$300.00 + Village Expense	
	c) Final Plat	\$500.00 + Village Expense	
15-4-8	Storage Tank Permit	\$150.00 + Village Expense	
15-6-4(b)(1)	Property Maintenance Hearing at Village Board	\$100.00	
15-6-10(a)	Rooming House License	\$100.00 Annually + \$20.00 per room	