

PUBLIC NOTICE

AGENDA FOR REGULAR MEETING #1914  
Tuesday, March 3, 2015 at 7:00 PM  
Village Hall Board Room, 12621 W. Hampton Avenue

PLEASE TAKE NOTICE that a Regular Meeting of the Butler Village Board will be held on the 3rd day of March, 2015 at 7:00 PM at the Village Hall Board Room, 12621 W. Hampton Avenue, Butler, Wisconsin, at which time and place the following items of business will be considered and possibly acted upon:

- I. Pledge of Allegiance
- II. Roll Call
- III. Persons Desiring to be Heard
- IV. Consideration of Minutes:
  - February 16, 2015 Regular Meeting
- V. Communications
- VI. Committee Reports
  - A. Building Board – 6:30 PM
    1. Building Permit:
      - a. 4763 N. 124 Street, Sign
      - b. 12501 W. Arden, Sign
    2. Occupancy Permit:
      - a. Rachel’s Closet LLC, 12519 W. Hampton Ave.
  - B. Finance Committee – 6:50 PM
    1. Review and Approve Current Invoices
  - C. Park & Recreation Commission
- VII. Report of the Administrator
- VIII. New Business
  - (A) Discussion and Possible Action on Bartender’s License(s).
  - (B) Discussion and Possible Action on Approving Current Invoices.
  - (C) Discussion and Possible Action on Ordinance 15-01 an Ordinance Repealing and Recreating Section 7-1-22 of the Municipal Code with regard to the keeping of Bees in the Village of Butler.
  - (D) Discussion and Possible Action on Ordinance 15-02 an Ordinance Repealing and Recreating Section 1-3-1 of the Municipal Code with regard to the Fee Schedule of the Village of Butler.
  - (E) Discussion and Possible Action on Ordinance 15-03 an Ordinance Amending Certain Subsections of Section 7-5-1 of the Municipal Code with regard to Permits for Large Public Gatherings.
  - (F) Discussion and Possible Action on Resolution 15-03 A Resolution Revising the Fee Schedule As Referenced by the Village of Butler Municipal Code.

IX Adjournment

Dated: February 26, 2015

**VILLAGE OF BUTLER**

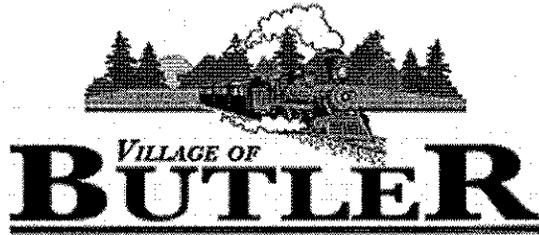
\_\_\_\_\_  
Richard A. Ensslin, President

\_\_\_\_\_  
Kayla Chadwick, Administrator/ Clerk

Notice: It is possible that members of, and possibly a quorum of, other governmental bodies of the Village may be in attendance at the above-stated meeting to gather information. No action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to in the above notice.

Please note that, upon reasonable notice, good faith efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact the Village Administrator /Clerk at 262-783-2525 at least 24 hours in advance of the meeting.

To: President Ensslin  
Village Board of Trustees  
From: Kayla Chadwick, Village Administrator  
Date: February 24, 2015  
Re: March 3<sup>rd</sup> Supplemental Agenda



VIII. New Business  
(A) Discussion and Possible Action on Bartender's License(s).

*Staff recommendation to be made at the meeting.*

(B) Discussion and Possible Action on Approving Current Invoices.

*Recommendation to be made from the Finance Committee*

(C) Discussion and Possible Action on Ordinance 15-01 an Ordinance Repealing and Recreating Section 7-1-22 of the Municipal Code with regard to the keeping of Bees in the Village of Butler.

*This Ordinance stems from our discussion in February to allow urban beekeeping in the Village of Butler. This ordinance was drafted with help of Andy Hempkin, from the Milwaukee/Waukesha Beekeepers Association, and incorporates aspects of provisions from Lisbon and Wauwatosa.*

*The Ordinance presented would allow for up to two hives per property, would require an annual \$25 permit fee, inspection of the hive by the WI Beekeeping Association, Wisconsin Department of Agriculture, Trade, and Consumer Protection or similarly qualified agency, and would require the resident to be educated in beekeeping. Additionally, notification of the surrounding property owners would be required for permit approval.*

*I believe this ordinance is in-line with our past discussions, and fully incorporates the controls the Board wished to exercises over the process.*

***Staff Recommends Approval***

(D) Discussion and Possible Action on Ordinance 15-02 an Ordinance Repealing and Recreating Section 1-3-1 of the Municipal Code with regard to the Fee Schedule of the Village of Butler.

*As I informed the Board in February, I wished to revise our current Code regarding the fee schedule to reflect how the organization currently operates. As it stands, the fee schedule is outlined within Section 1-3-1 of the Municipal Code. Though the fees are prescribed in the Code, the fee schedule that we currently utilize does not match the fees outlined in the code. In order to prevent this disconnect in the future, this Ordinance removes specific fees from the Code and allows the Board to revise any fees it*

wishes by a resolution. The current fee schedule (at any point in time) will be on file with the Village Clerk.

***Staff Recommends Approval***

- (E) Discussion and Possible Action on Ordinance 15-03 an Ordinance Amending Certain Subsections of Section 7-5-1 of the Municipal Code with regard to Permits for Large Public Gatherings.

*This revision incorporates the changes the Board wished to see after our last discussion. The new proposal would require that the event organizer provide service contracts to the Village Administrator no later than two weeks prior to the event. These contracts would have to prove the services required under Section 7-5-1 (f) (toilet facilities, potable water, garbage removal, etc).*

*The other revision clarifies who has the authority to determine if outside police services are needed to ensure the safety of the event. This revision changes the authority from the Village President to the Police Chief, Village Administrator and/or the Village President.*

***Staff Recommends Approval***

*Also... as a follow up. The Board directed me to revise Section 11-4-1 of the Municipal Code to allow the Board to waive the prohibition of alcoholic beverages in public areas for sanctioned events. Upon further review, that provision is already in the Code, under Section 11-4-1 (3)(a) "The provisions of this section may be waived by the Village Board for duly authorized events."*

- (F) Discussion and Possible Action on Resolution 15-03 A Resolution Revising the Fee Schedule As Referenced by the Village of Butler Municipal Code.

*Should the Board adopt both Ordinance 15-01 and 15-02, this resolution amends the fee schedule to include the \$25.00 annual permit for beekeeping.*

***Staff Recommends Approval***

## PUBLIC NOTICE

Meeting - Building Board  
Tuesday, March 3, 2015  
6:30 PM – Village Hall Board Room

**PLEASE TAKE NOTICE** that a Regular Meeting of the Butler Building Board will be held on the 3rd day of March, 2015, at 6:30 PM at the Village Hall Board Room, 12621 W. Hampton Avenue, Butler, Wisconsin, at which time and place the following items of business will be considered and possibly acted upon.

- I. Roll Call
- II. Persons Desiring to be Heard
- III. Consideration of Minutes
- IV. New Business:
  1. Building Permit:
    - a. 4763 N. 124 Street, Sign
    - b. 12501 W. Arden Pl., Sign
  2. Occupancy Permits:
    - a. Rachel's Closet LLC, 12519 W. Hampton Ave.
- V. Adjournment

Dated: February 26, 2015

William Benjamin  
Chairman  
Building Board

BY: Kayla Chadwick  
Administrator/Clerk

Notice: It is possible that members of, and possibly a quorum of, other governmental bodies of the Village may be in attendance at the above-stated meeting to gather information. No action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to in the above notice.

Please note that, upon reasonable notice, good faith efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact the Village Administrator/Clerk at 262/783-2525 at least 24 hours in advance of the meeting.

## PUBLIC NOTICE

Meeting - Finance Committee  
Tuesday, March 3, 2015  
6:50 PM – Village Hall Board Room

PLEASE TAKE NOTICE that a regular meeting of the Butler Finance Committee will be held on the 3rd day of March 3, 2015 at 6:50 PM at Village Hall Board Room, 12621 W. Hampton Avenue, Butler, Wisconsin, at which time and place the following items of business will be considered and possibly acted upon.

- I. Roll Call
- II. Persons Desiring to be Heard
- III. Consideration of Minutes
- IV. New Business:
  1. Review and Approve Current Invoices
- VI. Adjournment

Dated: February 26, 2015

Michael Thew  
Chairman  
Finance Committee

BY: Kayla Chadwick  
Administrator/Clerk

Notice: It is possible that members of, and possibly a quorum of, other governmental bodies of the Village may be in attendance at the above-stated meeting to gather information. No action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to in the above notice.

Please note that, upon reasonable notice, good faith efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact the Village Administrator/Clerk at 262/783-2525 at least 24 hours in advance of the meeting.

**STATE OF WISCONSIN  
WAUKESHA COUNTY  
VILLAGE OF BUTLER**

**ORDINANCE 15-01**

**Ordinance Repealing and Recreating Section 7-1-22 of the Municipal Code with regard to  
the keeping of Bees in the Village of Butler**

**WHEREAS**, the Village Board of the Village of Butler, Waukesha County ordains that the following sections of the Municipal Code are hereby repealed and recreated to read;

**Section One: Section 7-1-22 – Keeping of Bees**

(a) **Purpose.** The purpose is to allow the keeping of honeybees within the boundaries of the Village of Butler, for personal enjoyment, honey, pollination, and other uses. Beehives will be permitted in the Village of Butler, within the restrictions outlined herein;

(b) The keeping of bees shall be permitted only in the R1 and R2, and single family residences in the R3 zoning districts;

(c) An application shall be completed and submitted to the Village Clerk by each resident wishing to keep beehives within the Village. The permit will have an annual fee as determined by the Board of Trustees from time to time. The current fee schedule is on file with the Village Clerk. The application will contain: Name, address, phone number e-mail address, diagram of approximate hive location, proof of beekeeping competency through a beekeeping class, or testing by a competent beekeeper. Written notice shall be given to each adjoining landowner, and proof of notice shall be attached to the application. If the resident is not the owner of the property, express written consent of the property owner must also be attached to the application.

(d) All hives shall be kept in the rear yard of the property. No more than two hives shall be permanently maintained on each property. Swarms and other circumstances exist which may add a third hive. This will be temporary in nature, and any additional hives should be moved to another location in a reasonable amount of time. Other requirements include:

1. Hives shall be located behind the rear line of the residence, and be a minimum of ten feet from surrounding property lines.
2. Hive entrances shall be pointed generally away from adjoining property lines.
3. Hives shall be maintained using generally accepted beekeeping practices.
4. On or before May 1 annually, the hive(s) shall be inspected by the Wisconsin State Beekeeping Inspector, Wisconsin Department of Agriculture, Trade and Consumer Protection, or similarly qualified agency, at the property owner's expense. Records of inspections provided by the inspector shall be retained for at least five years, and be presented to the Village Clerk no later than June 1 annually for recertification.

(e) Complaints regarding the keeping of bees are to be directed to the Village of Butler Building Inspector. Upon inspection of the complaint by the Building Inspector or designee, should the beekeeper be found in violation of the provisions of this section or standard beekeeping practices, the beekeeper should rectify the issues identified in an amount of time determined by the Building Inspector or designee. Failure to comply may result in revocation of the beekeeping permit and a citation. Revocation of a beekeeping permit may be appealed to the Village Board of Trustees.

Section Two: Severability: In the event that any provision of this Ordinance is for any reason held to be invalid, unconstitutional, or unenforceable by any court of competent jurisdiction, such portions of this Ordinance shall be deemed separate, distinct and independent provisions of the Ordinance and all remaining portions of this Ordinance shall remain in full force and effect.

Section Three: All ordinances or parts of ordinances conflicting with the provisions of this ordinance are hereby to such extent repealed.

Section Four: This ordinance shall take effect and be in force after its passage and posting pursuant to law.

**PASSED and ADOPTED** by the Village Board of the Village of Butler, Waukesha County, Wisconsin, this 3<sup>rd</sup> day of March, 2015.

VILLAGE OF BUTLER

By: \_\_\_\_\_  
Richard A. Ensslin, President

ATTEST:

\_\_\_\_\_  
Kayla Chadwick, Village Administrator/Clerk

Ordinances 15-01

**STATE OF WISCONSIN  
WAUKESHA COUNTY  
VILLAGE OF BUTLER**

**ORDINANCE 15-02**

**Ordinance Repealing and Recreating Section 1-3-1 of the Municipal Code with regard to  
the Fee Schedule of the Village of Butler**

**WHEREAS**, the Village Board of the Village of Butler, Waukesha County ordains that the following sections of the Municipal Code are hereby repealed and recreated to read;

**Section One: Section 1-3-1 – Fee Schedule**

The Village Board hereby adopts and incorporates into this code by reference the Village of Butler Fees and Licenses Schedule. The schedule shall establish various fees and licenses as referenced throughout this code. The schedule may be amended from time-to-time by resolution of the Village Board. Such resolution may be introduced and passed at the same meeting. Said schedule shall be on file in the office of the Village Clerk and shall be open to public inspection during business hours.

**Section Three: Severability:** In the event that any provision of this Ordinance is for any reason held to be invalid, unconstitutional, or unenforceable by any court of competent jurisdiction, such portions of this Ordinance shall be deemed separate, distinct and independent provisions of the Ordinance and all remaining portions of this Ordinance shall remain in full force and effect.

**Section Four:** All ordinances or parts of ordinances conflicting with the provisions of this ordinance are hereby to such extent repealed.

**Section Five:** This ordinance shall take effect and be in force after its passage and posting pursuant to law.

**PASSED and ADOPTED** by the Village Board of the Village of Butler, Waukesha County, Wisconsin, this 3<sup>rd</sup> day of March, 2015.

VILLAGE OF BUTLER

By: \_\_\_\_\_  
Richard A. Ensslin, President

ATTEST:

\_\_\_\_\_  
Kayla Chadwick, Village Administrator/Clerk  
Ordinances 15-02

STATE OF WISCONSIN  
WAUKESHA COUNTY  
VILLAGE OF BUTLER

ORDINANCE 15-03

**Ordinance Amending Certain Subsections of Section 7-5-1 of the Municipal Code with regard to Permits for Large Public Gatherings**

**WHEREAS**, the Village Board of the Village of Butler, Waukesha County ordains that the following sections of the Municipal Code are hereby repealed, recreated, or amended to read;

Section One: Section 7-5-1 – Permits for Large Public Gatherings

(f) (23) All contracts proving services for the aforementioned application requirements must be provided to the Village Administrator no later than two weeks prior to the scheduled event. Failure to provide contracts to the Village Administrator will result in the refusal to issue the permit.

(j) (7) The applicant shall provide proof that he/she will furnish, at his/her own expense before the assembly commences, security guards, either regularly employed, duly sworn, off-duty Wisconsin peace officers or private guards, licensed in Wisconsin, sufficient to provide adequate security for the maximum number of people to be assembled at the rate of at least one (1) security guard for every five hundred (500) people. If it is determined by the Chief of Police, Village Administrator, and/or the Village President that additional police protection shall be required, he/she may contact the County Sheriff's Department, and all costs for the additional protection required shall be deducted from the posted cash bond.

Section Three: Severability: In the event that any provision of this Ordinance is for any reason held to be invalid, unconstitutional, or unenforceable by any court of competent jurisdiction, such portions of this Ordinance shall be deemed separate, distinct and independent provisions of the Ordinance and all remaining portions of this Ordinance shall remain in full force and effect.

Section Four: All ordinances or parts of ordinances conflicting with the provisions of this ordinance are hereby to such extent repealed.

Section Five: This ordinance shall take effect and be in force after its passage and posting pursuant to law.

**PASSED and ADOPTED** by the Village Board of the Village of Butler, Waukesha County, Wisconsin, this 3<sup>rd</sup> day of March, 2015.

VILLAGE OF BUTLER

By: \_\_\_\_\_  
Richard A. Ensslin, President

ATTEST:

\_\_\_\_\_  
Kayla Chadwick, Village Administrator/Clerk  
Ordinances 15-03

**RESOLUTION 15-03**

**RESOLUTION REVISING THE FEE SCHEDULE AS REFERENCED BY THE  
VILLAGE OF BUTLER MUNICIPAL CODE**

**WHEREAS**, the Village of Butler Municipal Code makes reference to fees charged by Village of Butler for certain permits and applications; and

**WHEREAS**, it is prudent that the fees be reviewed for cost effectiveness and be updated for newly established fees; and

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Trustees of the Village of Butler, Waukesha County, Wisconsin, that the following fee schedule, as referenced by the Village of Butler Municipal Code, be approved as defined in the attached schedule.

**PASSED AND ADOPTED** this 3<sup>rd</sup> day of March, 2015

THE VILLAGE OF BUTLER

By: \_\_\_\_\_  
Richard A. Ensslin, President

ATTEST:

\_\_\_\_\_  
Kayla Chadwick, Administrator/Clerk

# Municipal Code and Administrative Schedule of Fees

Section	License/Permit/Fee Type	Amount	Notes
2-4-6	Special Plan Commission Meetings	\$200.00	
3-1-11	Statement of Real Property Status/Code Compliance Letter	\$50.00	per property
3-1-17	Insufficient Funds Checks	\$50.00	
3-3-4(f)	Record Copies		
	a) Black/White printed copies	\$0.25	per page
	b) Color printed copies	\$1.00	per page
	c) CD/DVD burned copy	\$15.00	per disc
<b>Life Safety/Protective Services:</b>			
5-2-11	<b>Ambulance Fees:</b>		
	a) Resident	\$525.00	
	b) Non-Resident	\$650.00	
	<b>Ambulance Supplies:</b>		
	a) Oxygen	\$65.00	
	b) Defibrillator	\$225.00	
	c) Spinal Immobilization	\$125.00	
	d) Vehicle Extraction	\$500.00	
	<b>Ambulance Mileage Fee: (per loaded mile)</b>		
	a) Resident	\$14.50	
	b) Non-Resident	\$15.00	
	<b>BLS on scene care</b>	\$250.00	
	<b>Car Fire &amp; Spills (non-hazardous materials)</b>	\$500.00	
5-3-15(b)	<b>Life Safety Permit</b>		
	a) Fire Alarm System per Control Panel	\$275.00	
	b) Fire Alarm System Manual Pull stations & Initiating Devices (including: smoke, heat, flame, ionization, photo-electric, water flow devices, & all monitoring or supervisory devices)	\$65.00 up to three (3) devices + \$15.00 for each additional device	
	c) Witness Final Acceptance Tests for fire protection and alarm systems	\$80.00 per hour	2-hour minimum
	d) Site Inspection of Fire Protection Systems during installation [[Fire Protection Systems cannot be concealed prior to inspection]]	\$80.00 per hour	2-hour minimum

# Municipal Code and Administrative Schedule of Fees

Life Safety/Protective Services: (continued)		
5-3-60	<b>Board of Fire Appeals</b>	
	a) Deferment	\$800.00
	b) Appeals/Modification	\$200.00
5-4-6	<b>False Alarm Administration Fee</b>	<b>WARNING</b>
		Fees assessed in accord with the Waukesha County Uniform Fee Structure for Fire Apparatus.
		<b>1st Violation</b>
		subsequent violations
Pet Licenses:		
7-1-3 & 7-1-4	<b>Dog Licenses:</b>	
	a) Spayed female / Neutered Dogs	\$7.00
	b) Unspayed female or Unneutered Dogs	\$12.00
	c) Kennel License	\$50.00
	d) Dog License Late Fee	+ \$5.00 for each dog over twelve (12)
		\$5.00
Alcohol/Cigarette/Gaming Licenses:		
7-2-5	<b>Liquor Licenses: (Fees may be pro-rated in accord with State Law)</b>	
	a) Retail "Class A" Intoxicating Liquor	\$450.00
	b) Retail "Class B" Intoxicating Liquor	\$500.00
	c) Reserve Retail "Class B" Intoxicating Liquor	\$10,000 initial issuance; annually thereafter
	d) Class "A" Fermented Malt Beverage	\$100.00
	e) Class "B" Fermented Malt Beverage	\$100.00
	f) Temporary Class "B": Fermented Malt Beverage (Picnic)	\$15.00
	g) Temporary "Class B" Wine	\$15.00
	h) "Class C" Wine License	\$100.00
	i) Wholesaler's License	\$25.00
	j) Publication Fee	\$12.00
7-2-33 (a)(b)(c)	<b>Operator's Licenses</b>	
	a) Regular Operator's Licenses	\$40.00
	b) Provisional Operator's License (new or renewal) expires after 60-days	\$15.00
	c) Temporary Operator's License	\$5.00
7-3-1	<b>Cigarette License</b>	\$50.00
7-3-2	<b>Soda Water Beverage License</b>	\$5.00

# Municipal Code and Administrative Schedule of Fees

Miscellaneous Licenses/Permits		
Code	Description	Fee
7-4-4 (c)	Direct Seller/Transient Merchant/Solicitor	\$50.00
7-4-9 (a)	Special Event Vending	\$20.00
7-5-1	Large Assemblies	
	a) 1,000-2,499 people	\$1,500.00
	c) Over 2,500 people	\$2,000.00
7-6-1	Fireworks Permit	
7-7-1(b)	Street Use Permit	\$25.00
7-8-8	Adult Oriented Establishments	\$25.00
	a) Adult Oriented Employment License	\$50.00
7-9-1(b)	Secondhand Dealer	
7-10-4	Coin, Precious Stone Dealer	\$100.00
7-11-2(j)	Misc.	
	a) Processions, Parades, Runs, Bicycle Races	\$100.00
	b) Amusement Device / Game License	\$35.00 per machine/game
8-1-5©	Natural Lawn Permit	\$40.00
8-1-12	Nuisance-Type Business Permit	\$150.00
9-1-25	Hydrant Permit	\$175.00 Service Charge + \$2.55 per 1,000 gallons
9-1-53 (e)	Private Well Operation Permit	\$75.00
10-1-33 (g)	Special Parking Privilege Permit	\$22.50
10-1-36 (c)	Meter Alternative (south lot)	\$30.00
7-1-22	Beekeeping Permit	\$25.00

Plua 40% Admin Fee per week NOT pro-rated per event

# Municipal Code and Administrative Schedule of Fees

Park and Recreation Fees		
12-1-1 (d)	<b>Softball Team Registration Fee</b>	\$295.00
	a) Individual Player Fees:	
	Resident	\$5.00
	Work in Butler	\$10.00
	Non-Resident	\$15.00
	b) Little League Baseball Diamond Rental	\$100 per field, per season
	c) Baseball Diamond Rental	\$10.00 per hour
	d) Baseball/Softball Tournament Diamond Rental (All Weekend)	
	1 diamond	\$250.00
	2 diamonds	\$350.00
	3 diamonds	\$465.00
	Rain date reservation Fee (non-refundable)	\$125.00
	<b>Horseshoe Team Registration Fee</b>	
	a) Individual Player Fees:	\$20.00
12-1-6	<b>Community Building Rental</b>	
	a) Resident	
	Week Day	\$60.00
		+ \$175.00 refundable deposit
	Weekend	\$165.00
		+ \$175.00 refundable deposit
	b) Non-Resident	
	Week Day	\$100.00
		+ \$500.00 refundable deposit
	Weekend	\$265.00
		+ \$500.00 refundable deposit

# Municipal Code and Administrative Schedule of Fees

Zoning/Land Use Fees:	
This portion of the fee schedule covers the costs for the Building Inspector's review for zoning permit applications and answering zoning questions.	
<b>Zoning Permit</b>	
<b>Residential (1 and 2 Family &amp; Multi-Family Units)</b>	
a) New Dwelling	\$100.00
b) Additions and Alterations	\$70.00
c) Accessory Building, Fences, and Pools	\$45.00
<b>Commercial/Industrial</b>	
a) New Building	\$180.00
b) Additions and Alterations	\$120.00
c) Change in Occupancy	\$80.00

Building, Electrical, Plumbing, HVAC Permit Fees:	
<b>ADMINISTRATIVE FEE</b>	
Penalty for Not Obtaining Permit(s)	
13-1-102	40% of the TOTAL PERMIT FEE is added DOUBLE FEES are charged if work is started \$75.00 base fee + \$1.00 per sq. ft. of sign face per sign
13-1-122	\$100.00
13-1-134( b)	\$150.00
13-1-142	\$100.00
13-1-143	\$50.00
	\$75.00
	\$50.00







OF THE BUTLER VILLAGE BOARD

*Minutes not formally approved until Regular Board Meeting on March 30, 2015.*

Village President Richard Ensslin called the Board Meeting to order at 7:00 PM at the Village Hall Board Room.

ROLL CALL

Present: Village President Richard Ensslin, Patricia Tiarks, Jodi Kessel Szpizar, Michael Thew, Dave Hesselgrave and Paul Kasdorf

Also present: Administrator Kayla Chadwick and Police Chief Wentlandt

Excused: William Benjamin

PERSONS DESIRING TO BE HEARD: None

CONSIDERATION OF MINUTES:

Motion by Tiarks; second by Thew to approve the minutes of the February 3, 2015 Village Board Meeting. Motion carried 6-0.

COMMUNICATIONS -- None

COMMITTEE REPORTS

*(A) Building Board – Trustee Benjamin*

Present: Hesselgrave and Kasdorf

Excused: Benjamin

Absent: Klibowitz

Also present: Administrator Chadwick, Village President Ensslin, Trustees Tiarks and Szpizar

1. Building Permit:

- a. Motion by Kasdorf; second by Hesselgrave to approve sign for 12855 W. Silver Spring Dr. Motion carried 2-0.

2. Occupancy Permit:

- a. Motion by Kasdorf; second by Hesselgrave to approve occupancy permit for Menomonee Falls Jr. Indians Baseball at 13000 W. Silver Spring Dr. Motion carried 2-0.

Motion by Kasdorf; second by Hesselgrave to adjourn Building Board. Motion carried 2-0. The meeting adjourned at 6:38 pm.

*(B) Finance Committee – Trustee Thew*

Present: Thew, Tiarks and Szpizar

Also present: Village President Ensslin, Administrator Chadwick, Trustees Kasdorf and Hesselgrave

1. Motion by Tiarks; second by Szpizar for Finance Committee to review and send current invoices to Village Board for approval. Motion carried 3-0.

## OF THE BUTLER VILLAGE BOARD

2. Motion by Szpizar; second by Tiarks for Finance Committee to review and send January Statement of Revenues and Expenditures to Village Board for approval. Motion carried 3-0.

Motion by Szpizar; second by Thew to adjourn Finance Committee. Motion carried 3-0. The meeting adjourned at 6:57 pm.

(C) *Library Board – Trustee Tiarks*

Trustee Tiarks reported the Library Board met last Tuesday, February 10<sup>th</sup>, she reported on the 2014 circulation is 32,000 and 1,325 Butler library cards issued; there will be a new Wednesday morning children's play group.

REPORT OF THE ADMINISTRATOR - Administrator Chadwick reported Lieutenant/Detective Clinton Harrison started Monday, February 16, 2015.

NEW BUSINESS

- (A) Motion by Kasdorf; second by Szpizar to approve the following bartender license:

Todd Hall	Bottoms Up
Shelly Tribbey	Bottoms Up

Motion carried 6-0.

- (B) Motion by Thew; second by Szpizar to approve the invoices as presented for \$1,014,128.44.

Motion carried 6-0.

- (C) Motion by Thew; second by Tiarks to approve January Statement of Revenues and Expenditures.

Motion carried 6-0.

- (D) Motion by Kasdorf; second by Hesselgrave to approve an Amendment to Section 4.2 of the Employee Handbook specifically regarding normal working hours for the Department of Public Works. Motion carried 6-0.

- (E) Motion by Thew; second by Szpizar to revise language of Section 7-5-1 of the Municipal Code in regards to Permits for Large Gatherings. Motion carried 6-0.

ADJOURNMENT

Motion by Thew; second by Szpizar to adjourn. Motion carried 6-0. The meeting was adjourned at 7:40 PM.

Submitted by:  
Kayla Chadwick, Village Administrator/Clerk

Approval Date: \_\_\_\_\_  
Correction/Amendment: