

PUBLIC NOTICE

AGENDA FOR REGULAR VILLAGE BOARD MEETING #1949

Tuesday, October 18, 2016 at 7:00 PM

Village Hall Board Room, 12621 W. Hampton Avenue

PLEASE TAKE NOTICE that a Regular Meeting of the Butler Village Board will be held on the 18th day of October, 2016 at 7:00 PM at the Village Hall Board Room, 12621 W. Hampton Avenue, Butler, Wisconsin, at which time and place the following items of business will be considered and possibly acted upon:

I. Pledge of Allegiance

II. Roll Call

III. Persons Desiring to be Heard

IV. Consent Agenda:

Note: Prior to voting on the Consent Agenda, items may be removed at the request of any Trustee and be placed on the agenda under New Business.

- 1) October 4, 2016 Regular Meeting Minutes
- 2) Current Invoices
- 3) September Statement of Revenues and Expenditures
- 4) Bartender's Licenses – Carly A. Wall - Bottoms Up
- 5) Monthly Department Reports

V. Communications

VI. Committee Reports

- 1) Building Board
- 2) Finance Committee
- 3) Library Board

VII. Report of the Administrator

VIII. New Business

A) Public Hearing on Request for a Conditional Use Permit for Kwik Trip Inc., 1626 Oak Street, La Crosse, WI for a fueling station at 12501 W. Arden Place pursuant to Title 13, Chapter 1, Article D, Section 13-1-76 SubSection (e) of the Village of Butler Code of Ordinances. The property is Zoned M-1, Industrial District.

B) Discussion and Possible Action on approving a Conditional Use Permit for Kwik Trip Inc., 1626 Oak Street, La Crosse, WI for a fueling station at 12501 W. Arden Place pursuant to Title 13, Chapter 1, Article D, Section 13-1-76 SubSection (e) of the Village of Butler Code of Ordinances. The property is Zoned M-1, Industrial District.

C) Review of the 2017 Recommended Budget.

IX. Adjournment

Dated: October 14, 2016

VILLAGE OF BUTLER

Patricia Tiarks, President

Kayla Chadwick, Administrator/ Clerk

Notice: It is possible that members of, and possibly a quorum of, other governmental bodies of the Village may be in attendance at the above-stated meeting to gather information. No action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to in the above notice.

Please note that, upon reasonable notice, good faith efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact the Village Administrator /Clerk at 262-783-2525 at least 24 hours in advance of the meeting.

OF THE BUTLER VILLAGE BOARD

Minutes not formally approved until Regular Board Meeting on October 18, 2016.

Village President Patricia Tiarks called the Board Meeting to order at 7:00 PM at the Village Hall Board Room.

ROLL CALL

Present: Village President Patricia Tiarks, Paul Kasdorf, Marc Van Gompel, Michael Thew, William Benjamin and Jerry Orvis

Also present: Administrator Kayla Chadwick and Police Chief David Wentlandt

PERSONS DESIRING TO BE HEARD: None

CONSENT AGENDA:

- 1) September 20, 2016 Regular Meeting Minutes
- 2) Current Invoices
- 3) Bartender's Licenses – Marisabel G. Aguilera - Bottoms Up
Breanna K. Beasley - Bottoms Up

Motion by Kasdorf; second by Benjamin to approve Consent Agenda. Motion carried unanimously.

COMMUNICATIONS: None

COMMITTEE REPORTSFinance Committee

Trustee Thew reported the current invoices were \$66,839.87 and approved.

Park & Recreation

Trustee Thew reported a Park & Recreation meeting was held on September 28, 2016; reported on Halloween Celebration on Saturday, October 29, 2016 at Community Building; Treat or Treat is Sunday, October 30, 2016 from 4 PM to 6 PM; Christmas parade is scheduled for Friday, December 2, 2016 at 6:30 PM; survey responses will be presented at next meeting; potential dart ball leagues; horseshoes; Elections/Membership and 4th of July activities.

REPORT OF THE ADMINISTRATOR –Administrator Chadwick gave an update on budget hearing schedules, absentee voting times for the upcoming general election which will be held on November 8, 2016, and reported Jim Bremberger is doing well.

NEW BUSINESS

- (A) Public Hearing on Request for a Conditional Use Permit for Eric Richardson, Behavior Works Dog Training & Behavior, N90 W17657 St. Francis Dr., Menomonee Falls, WI 53051 to provide general dog training services and specialty day training through group classes and private one on one appointments at Behavior Works Dog Training & Behavior Specialists located at 5201 N. 125 Street pursuant to title 13, Chapter 1, Article D, Section 13-1-76 SubSection (b) of the Village of Butler Code of Ordinances. The property is Zoned M-1, Industrial District.

The Public Hearing opened at 7:03 PM.

There were no comments.

The Public Hearing closed at 7:05 PM.

- (B) Motion by Benjamin; second by Thew to approve a Conditional Use Permit for Eric Richardson, Behavior Works Dog Training & Behavior, N90 W17657 St. Francis Dr., Menomonee Falls, WI 53051 to provide general dog training services and specialty day training through group classes and private one on one appointments at Behavior Works Dog Training & Behavior Specialists located at 5201 N. 125 Street pursuant to title 13, Chapter 1, Article D, Section 13-1-76 SubSection (b) of the Village of Butler Code of Ordinances. The property is Zoned M-1, Industrial District. Motion carried unanimously.
- (C) Motion by Kasdorf; second by Benjamin to approve 2017 Road and Infrastructure Improvement Projects and related financing plan. Motion carried unanimously.
- (D) Motion by VanGompel; second by Thew to approve Application for Permit to Pave or Alter Portions of Village Right-Of-Way or to Construct Encroachments thereon, pursuant to Sections 6-2-19 and/or 13-1-96 of the Municipal Code for Paul Kasdorf, 12807 W. Eggert Place, Butler, WI 53007. Motion carried unanimously. Kasdorf abstained.
- (E) Patrol Officer Brian Ratzlaff was recognized for completion of his probationary period.

ADJOURNMENT

Motion by Thew; second by Orvis to adjourn. Motion carried unanimously. The meeting was adjourned at 7:35 PM.

Submitted by:
Kayla Chadwick, Village Administrator/Clerk

Approval Date: _____

Correction/Amendment:

To: President Tiarks
Village Board of Trustees
From: Kayla Chadwick, Village Administrator
Date: October 14, 2016
Re: September Administration/Finance Report



**VILLAGE OF
BUTLER**
EST 1913

Administrator

- Attended 10 meetings on behalf of the Village.
- Prepared for 2 Village Board Meetings, one Plan Commission, and 1 Park and Rec Meeting
- Finalized 2017 Annual Budget.
- Assisted DPW in park maintenance and watering flowers.
- Met with Fire Department regarding Community Service Officer Duties
- Attended the WEDC Roundtable hosted at Village Hall.
- Attended the Waukesha County Business Alliance municipal meeting.
- Participated in the Clark House Golf Outing.

Clerk

- Distributed T-shirts and trophies to Softball Team Winners
- Started preparing labels for absentee voters for General Election, 11-8-16
- Mailed out Absentee Ballot on 9-22-16. (65 ballots mailed to date)
- Filed and distributed permits to businesses/residents.
- Prepared and distributed agenda, packets/minutes for all public meetings.

Treasurer

- Completed payroll and accounts payable activities.
- Reconciled bank statements.
- Collected and reconciled utility payments.
- Attended County Property Tax Preparation Meeting.

Building

- Issued 10 Permits
 - 0 Sign
 - 2 HVAC Permit
 - 4 Electrical
 - 1 Plumbing
 - 2 Building
 - 1 Occupancy
- Issued permits resulted in \$1,133.60 of revenue.

To: President Tiarks
Village Board of Trustees
From: David Wentlandt, Chief of Police
Date: October 12, 2016
Re: September Police Report



Squad Car Usage

	<u>Miles</u>	<u>Gallons</u>	<u>MPG</u>
Unmarked Crown Vic's	449	41.872	10.72
2013 Marked Taurus	1153	92.365	12.48
2015 Marked Explorer	<u>2151</u>	<u>196.28</u>	<u>10.96</u>
Totals	3753	330.50	11.35

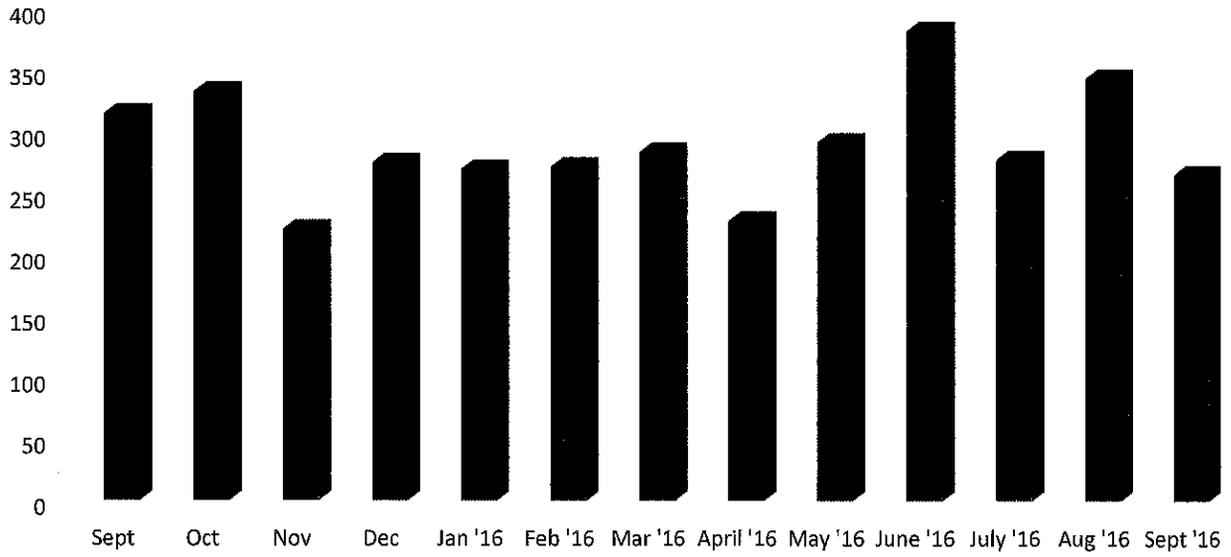
Notes of Interest

- The Department is back to 7 officers on the department and the hiring process began to get back to full staff.
- Lt. Engleman will continue to work a second shift patrol schedule until a new officer is hired and trained.
- Hot Rods on Hampton was very successful and there were no issues to report
- All officers participated in a department shoot where sudden assaults from inside the squad car were trained.
- We also had a very productive department meeting where goals and expectations were discussed.
- Officers had a total of 876 citizen contacts throughout the month. This equals 28.26 contacts per day or just under 9.42 contacts per shift.
- The Village of Butler Police Department had 266 calls for service in September of 2016.

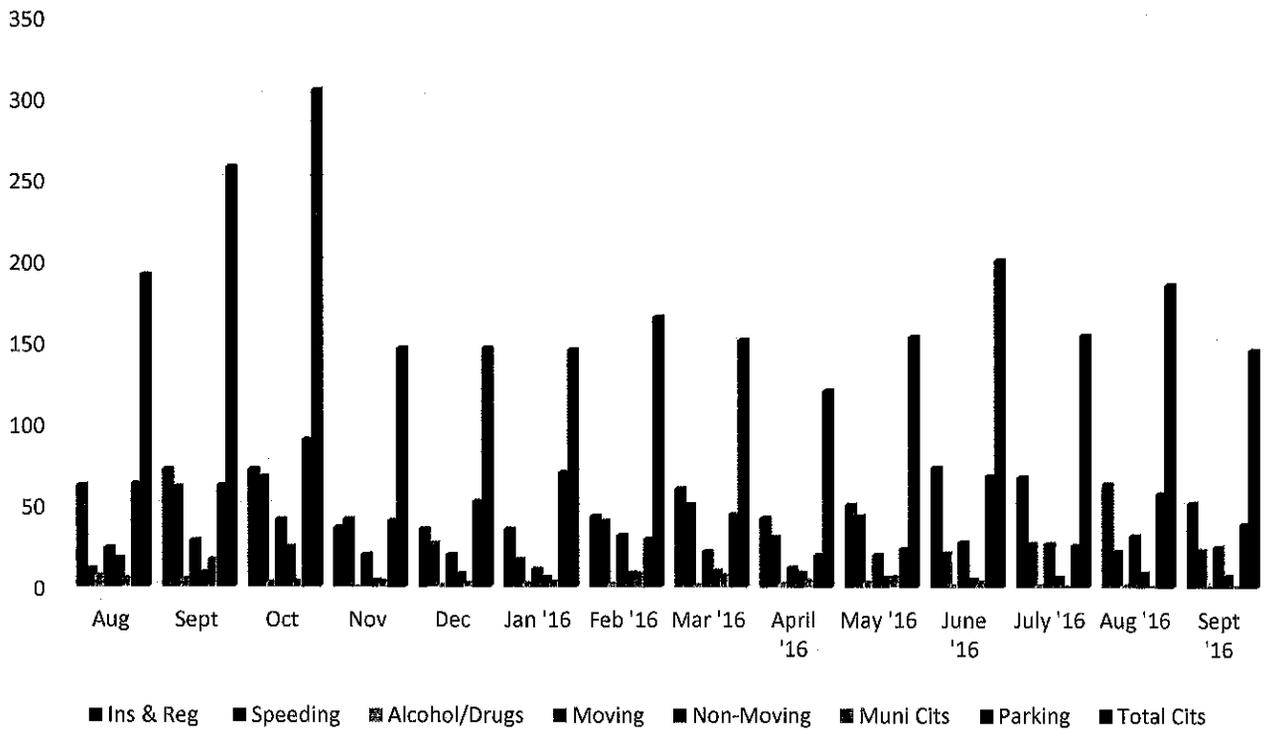
Total Calls for Service

Aug	327
Sept	315
Oct	333
Nov	221
Dec	275
Jan '16	270
Feb '16	272
Mar '16	284
April '16	228
May '16	292
June '16	383
July '16	278
Aug '16	344
Sept '16	266

Call for Service



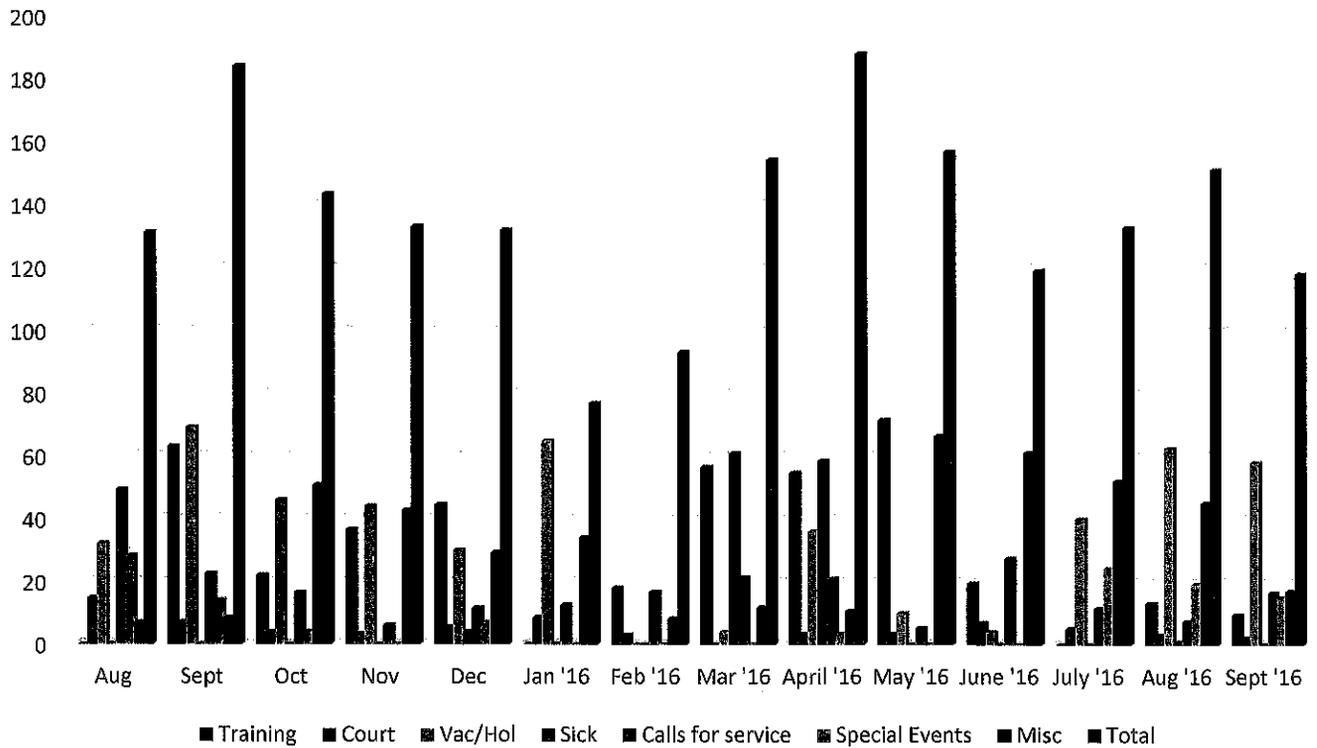
Citation Totals



August Citation Totals

Insurance, Registration Citations	52
Speeding Citations	23
Alcohol/Drugs Citations	0
Moving Citations	25
Non-Moving Citations	7
Municipal Citations	0
Parking Citations	39
Total Citations Issued:	146

Overtime Totals



	Training	Court	Vac/Hol	Sick	Calls for service	Special Events	Misc	Total
Aug	0	14.75	32	0	49.25	28	7	131
Sept	63	7	69	0	22.5	14	8.5	184
Oct	22	4	46	0	16.5	4	50.75	143.25
Nov	36.5	3.5	44	0	6.25	0	42.75	133
Dec	44.5	5.5	30	4	11.5	7	29.25	131.75
Jan '16	0	8.5	64.75	0	12.5	0	34	76.75
Feb '16	18	3	0	0	16.75	0	8.25	93
Mar '16	56.5	0	4	60.75	21.25	0	11.75	154.25
April '16	54.75	3.5	36	58.5	21	3.5	10.75	188
May '16	71.5	3.5	10	0	5.25	0	66.5	156.75
June '16	19.5	7	4	0	27.5	0	61	119
July '16	0	5	40	0	11.5	24.25	52	132.75
Aug '16	13.25	3	62.5	0.75	7.25	19.25	45	151
Sept '16	9.5	2	58	0	16.5	15	17	118

Municipal Court

Docket: September 1, 2016

Total: 198 adult cases /0 juvenile

Appearances: 27 Persons

- 25 Adjournment
- 91 Initial appearance
- 73 Indecency hearing
- 0 Motions
- 4 Pre-Trial
- 5 Sentencing hearing
- 1 Trial

Citation List for 9-1-16 court date:

- Total due \$9,943
- Total paid \$1,756
- Balance due \$8,187

Monthly financial total \$7,754

AMOUNT RETAINED BY MUNICIPALITY: \$5,003

- Above includes \$0 received through the WI State Income Tax Refund Intercept program (TRIP).

Parking ticket payments received in September: \$1,165

To: President Tiarks
 Village Board of Trustees
From: Jim Bremberger, DPW Supervisor
Date: October 12, 2016
Re: September DPW Report



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The top September priorities were;

- Read water meters
- Maintain flowers and green spaces

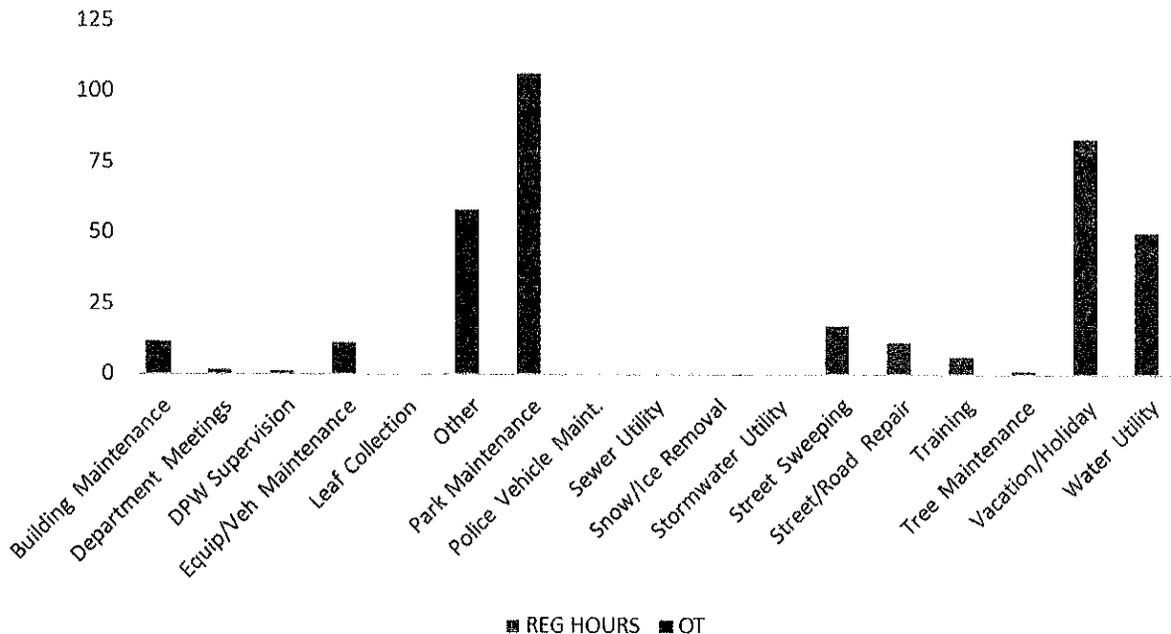
September Activity

- Interviews for new Public Works Crewperson.
- Maintain parks and flowers

Utility Activity

- Completed daily and monthly and quarterly water sample tests and pumping report
- Read water meters

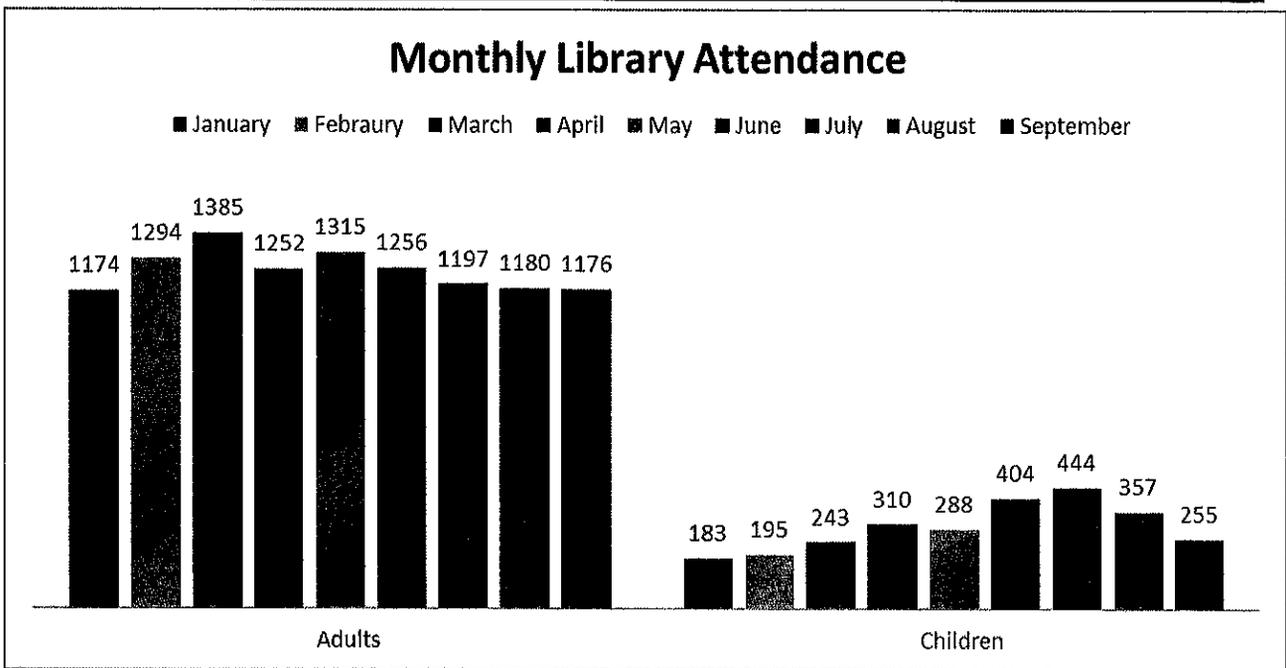
September Public Works Hours



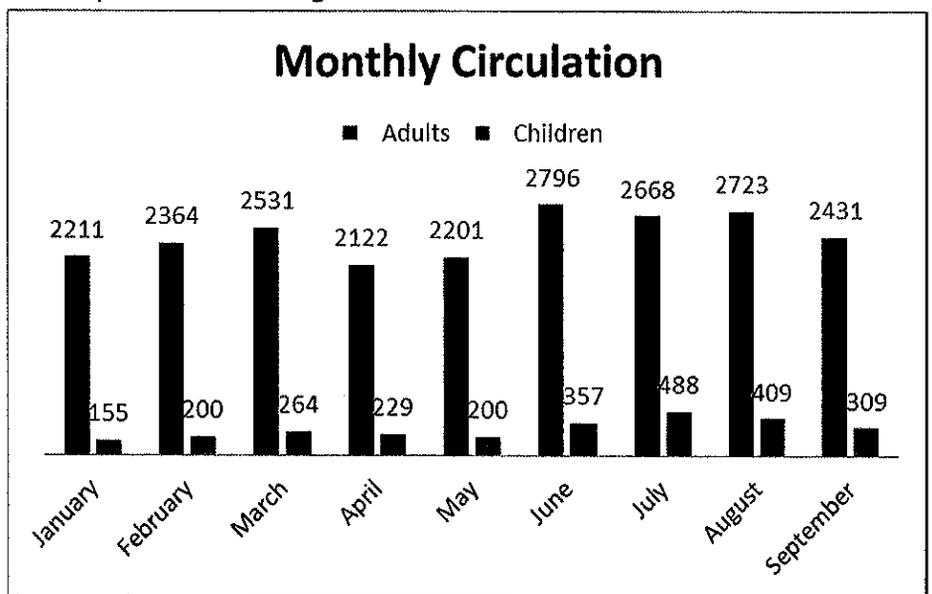
To: President Tiarks
 Village Board of Trustees
From: Gail Duernberger, Library Director
Date: October 12, 2016
Re: September Library Report



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- 315 Reference questions were asked of Library Staff in September.
- 520 uses of Library computers, up from 510 in August.
- The Library Conference Room was used for the following programs.
 - Author Night
 - Mystery Book Club
 - Knitting Club
- 4 new Library cards were issued
- September events include;
 - Bird Program
 - Gourd Program
 - Cooking Demo
 - Game Night



NOTICE OF PUBLIC HEARING

VILLAGE OF BUTLER
12621 West Hampton Avenue
Butler, WI 53007

PLEASE TAKE NOTICE that a Public Hearing will be held before the Plan Commission of the Village of Butler, Waukesha County, Wisconsin, on the 18th day of October, 2016 at 6:00 PM, or as soon thereafter as the matter can be heard, at the Village of Butler Boardroom, 12621 W. Hampton Ave, to consider the following:

- (A) To consider Conditional Use Permit for Kwik Trip Inc., 1626 Oak Street, La Crosse, WI for a fueling station at 12501 W. Arden Place, pursuant to Title 13, Chapter 1, Article D, Section 13-1-76 SubSection (e) of the Village of Butler Code of Ordinances. The property is Zoned M-1, Industrial District.

PLEASE TAKE FURTHER NOTICE that all persons interested in said matter or their attorneys or agents, may appear and be heard at the above mentioned date and time.

Dated this 29th day of September, 2016

VILLAGE OF BUTLER

Kayla Chadwick
Village Administrator

NOTICE OF PUBLIC HEARING

VILLAGE OF BUTLER
12621 West Hampton Avenue
Butler, WI 53007

PLEASE TAKE NOTICE that a Public Hearing will be held before the Board of Trustees of the Village of Butler, Waukesha County, Wisconsin, on the 18th day of October, 2016 at 7:00 PM, or as soon thereafter as the matter can be heard, at the Village of Butler Boardroom, 12621 W. Hampton Ave, to consider the following:

- (A) To consider Conditional Use Permit for Kwik Trip Inc., 1626 Oak Street, La Crosse, WI for a fueling station at 12501 W. Arden Place, pursuant to Title 13, Chapter 1, Article D, Section 13-1-76 SubSection (e) of the Village of Butler Code of Ordinances. The property is Zoned M-1, Industrial District.

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Dated this 29th day of September, 2016

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Kayla Chadwick
Village Administrator

Village Board 2017 Budget Review Schedule

<u>Date/Time</u>	<u>Topic</u>	
<p>Tuesday, October 18 Regular Board Meeting – 7:00 pm</p>	<p>Overview of Budget Document Summary of General Fund General Fund Revenues General Government</p> <ul style="list-style-type: none"> • Village Board • Village Administrator • Finance/Treasurer • Clerk/Elections • Village Hall/Facilities Maintenance • Municipal Court • Legal Services • Police • Public Works • Library • Contingency, Insurance, Technology & Contracted Services 	<p>Page 45 Page 55-57 Page 59-102</p>
<p>Tuesday, October 25 Budget Review Session – 6:00 pm</p>	<p>Debt Service Fund Borrowed Money Fund Capital Fund Water Utility Fund Sewer Utility Fund Stormwater Utility Fund TID #1 Fund</p>	<p>Page 103-106 Page 107-108 Page 109-120 Page 121-126 Page 127-132 Page 133-138 Page 139-140</p>
<p>Tuesday, November 1 – 7:00 pm Regular Board Meeting</p>	<p>Final review if needed</p>	