

PUBLIC NOTICE

AGENDA FOR REGULAR MEETING #1919

Tuesday, June 16, 2015 at 7:00 PM

Village Hall Board Room, 12621 W. Hampton Avenue

PLEASE TAKE NOTICE that a Regular Meeting of the Butler Village Board will be held on the 16th day of June, 2015 at 7:00 PM at the Village Hall Board Room, 12621 W. Hampton Avenue, Butler, Wisconsin, at which time and place the following items of business will be considered and possibly acted upon:

- I. Pledge of Allegiance
- II. Roll Call
- III. Persons Desiring to be Heard
- IV. Consideration of Minutes:
 - May 5, 2015 Regular Meeting
- V. Communications
- VI. Committee Reports
 - A. Public Safety Committee – 6:25 PM
 1. Police Department Report
 2. Fire Department Report
 - B. Finance Committee – 6:50 PM
 1. Review and Approve Current Invoices
 2. Review and Approve April and May Statement of Revenues and Expenditures
 - C. Park & Recreation Commission
 - D. Library Board
 - E. Review of April and May Department Reports
- VII. Report of the Administrator
- VIII. New Business
 - (A) Discussion and Possible Action on Bartender's License(s).
 - (B) Discussion and Possible Action on Approving Current Invoices.
 - (C) Discussion and Possible Action on Approving April and May Statement of Revenues and Expenditures.
 - (D) Discussion and Possible Action on Approving Applications for Alcohol Beverage Licenses.
 - (E) Discussion and Possible Action on Approving Applications for Licenses to Sell Soda Water.
 - (F) Discussion and Possible Action on Approving Applications for Licenses to Sell Cigarettes.
 - (G) Discussion and Possible Action on Approving Applications for Game Licenses.
 - (H) Public Hearing Regarding an Application for a Large Gathering Permit for Building a Better Butler for Sunday, September 13, 2015 for Hot Rods on Hampton Car Show.
 - (I) Discussion and Possible Action on an Application for a Large Gathering Permit for Building a Better Butler for Sunday, September 13, 2015 for Hot Rods on Hampton Car Show.

(J) Discussion and Possible Action on Amending the Street Use Permit for Building a Better Butler to include the North and South Municipal Parking Lots, and Derby (East and West) from the Alley to 126th for the Hot Rods on Hampton Car Show on Sunday, September 13, 2015.

(K) Discussion and Possible Action on Approving Street Use Permit for July 25, 2015 from 12:00 PM to 10:00 PM on Cameron from 125th to 126th Street.

(L) Discussion and Possible Action on Appointment of Gerald Orvis to the Plan Commission.

IX. Adjournment

Dated: June 11, 2015

VILLAGE OF BUTLER

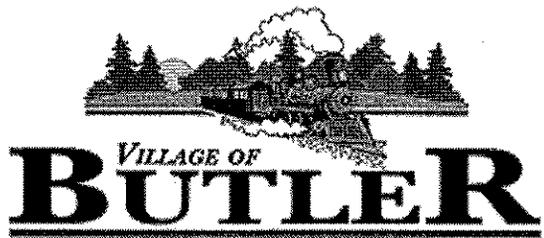
Patricia Tiarks, President

Kayla Chadwick, Administrator/ Clerk

Notice: It is possible that members of, and possibly a quorum of, other governmental bodies of the Village may be in attendance at the above-stated meeting to gather information. No action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to in the above notice.

Please note that, upon reasonable notice, good faith efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact the Village Administrator /Clerk at 262-783-2525 at least 24 hours in advance of the meeting.

To: President Tiarks
Village Board of Trustees
From: Kayla Chadwick, Village Administrator
Date: June 11, 2015
Re: June 16th Supplemental Agenda



VIII. New Business

- (A) Discussion and Possible Action on Bartender's License(s).

All current bartenders' licenses expire on June 30, 2015. The Board will take action on renewals of existing licenses and any new applications.

Staff recommends approval.

- (B) Discussion and Possible Action on Approving Current Invoices.

Staff recommends approval.

- (C) Discussion and Possible Action on Approving April and May Statement of Revenues and Expenditures.

Staff recommends approval.

- (D) Discussion and Possible Action on Approving Applications for Alcohol Beverage Licenses.

All Alcohol Beverage Licenses expire June 30, 2015.

Staff recommends approval.

- (E) Discussion and Possible Action on Approving Applications for Licenses to Sell Soda Water.

All Soda Water Licenses expire June 30, 2015.

Staff recommends approval.

- (F) Discussion and Possible Action on Approving Applications for Licenses to Sell Cigarettes.

All Cigarette/Tobacco Licenses expire June 30, 2015.

Staff recommends approval.

- (G) Discussion and Possible Action on Approving Applications for Game Licenses.

All Gaming Licenses expire June 30, 2015.

Staff recommends approval.

- (H) Public Hearing Regarding an Application for a Large Gathering Permit for Building a Better Butler for Sunday, September 13, 2015 for Hot Rods on Hampton Car Show.

Section 7-5-1(i) of the Municipal Code requires a Public Hearing prior to considering an application for a Public Gathering Permit. In accordance with this section of the Code, written notice of the Public Hearing was mailed to the event organizer and all adjacent property owners to the proposed event site on June 11, 2015.

- (l) Discussion and Possible Action on an Application for a Large Gathering Permit for Building a Better Butler for Sunday, September 13, 2015 for Hot Rods on Hampton Car Show.

Included in your packet is the application packet for the proposed Hot Rods on Hampton Car Show on Sunday, September 13, 2015. I have also included Section 7-5-1 of the Municipal Code which establishes the rules and regulations for the application and the event.

Chief Wentlandt and I have met with the event organizer, Sue Hesselgrave to discuss the requirements of the Municipal Code and the event in general. On June 4, 2015 Mrs. Hesselgrave submitted an application for a Large Gathering Permit. Upon review of both the application and the Municipal Code, I offer the following comments and points of discussion;

Comments

- The Code requires proof of ownership or written permission for all lands on which the event will be held. Mrs. Hesselgrave has included written permission forms from all private property owners where the event will be held. She has received a street closure permit for Hampton and 125th and 126th Streets, and will be asking for an amendment to include the Municipal Parking Lots and a section of Derby Ave.
- There are sections of the Code that do not apply to the proposed event, specifically, Lighting plans and camping facilities.
- I have spoken to the Waukesha County Environmental Health Department to discuss potable water standards. They do not require that the event organizer provide free potable water. Sale of water at the concession stand is acceptable.
- Mrs. Hesselgrave conveyed to me that Port-a-John recommends three toilet facilities for an event of this size. This is lower than what is required in the Code, but I recommend we follow the recommendation of Port-a-John.
- Plans for EMS/Medical, trash collection, parking, security, and noise control are sufficient and in compliance with the Municipal Code.
- The parking, traffic flow, and signage plan for the event has been reviewed by staff and are acceptable.

Points of Discussion

There are three significant points of discussion that the Village Board still must consider.

1. The permit fee (\$1,500)
2. The cost of Municipal Services
 - a) DPW and Police Time
 - b) Barricade/Cone and Picnic Table Rental
3. Cash Bond

The permit fee (\$1,500)

The Fee Schedule that the Board adopted earlier this year requires a permit fee of \$1,500 for an event of this size (1,000-2,499 persons). The fee for the Large Gathering Permit, specifically for Hot Rods on Hampton, has been a contentious point of discussion over the last year. At the February 16 Meeting, the Village Board reviewed Section 7-5-1 of the Municipal Code for any changes that the public or the Board would like to see. You may remember that we discussed the permit fee at that time. After a few minor alterations that clarified parts of this Section of the Code, the Board unanimously adopted the revisions. There were no revisions to the Section of the Code regarding the permit fee.

The cost of Municipal Services

Exclusive of the Large Gathering Permit fee, the cost of municipal services for the Hot Rods on Hampton event in 2014 was \$1,991.22. If you include the cost of the permit, the cost of services was \$3,411.22. It is expected that the cost for municipal services for the 2015 event will be \$1,718.96 and is broken down as follows;

Police OT	\$ 1,181.88
DPW Set-Up	\$ 277.08
Tables/Barricdes/Cone Rental	\$ 260.00
Total	\$ 1,718.96

This 2015 anticipated cost is less than it was in 2014. This is due to having three (3) officers on duty dedicated to Hot Rods on Hampton in 2014 versus two (2) dedicated officers in 2015.

Cash Bond

Section 7-5-1(g) gives the Board the authority to require the applicant to file a cash bond or establish an escrow account in an amount determined by the Village Board. The return of the cash bond would be conditioned on complete compliance by the applicant with all provisions of this Code, the terms and conditions of the Public Gathering Permit, and should cover the cost of any damages, administrative and law enforcement costs, etc.

Recommendation

Staff makes the following recommendations;

Approve the Large Gathering Permit for Building a Better Butler – Hot Rods on Hampton Car Show on Sunday, September 13, 2015 with the following conditions;

1. Payment of \$1,500 permit fee is to be made prior to the issuance of the permit;
2. Provide the Village Administrator with the outstanding executed service contracts (Port-a-John, etc) no less than 2 weeks prior to the event.
3. Establish a cash bond in the amount of \$3,437.92. With \$1,718.96 of the bond covering the anticipated cost of municipal services and \$1,718.96 held for any potential compliance issues. Upon completion of the event, the actual cost of municipal services will be deducted from the cash bond and the remaining funds

be returned to the event organizer. The cash bond shall be filed with the Village Administrator prior to the issuance of the permit.

- (J) Discussion and Possible Action on Amending the Street Use Permit for Building a Better Butler to include the North and South Municipal Parking Lots, and Derby (East and West) from the Alley to 126th for the Hot Rods on Hampton Car Show on Sunday, September 13, 2015

This is an amendment to the Street Use Permit that the Board already issued. This is to include use of the North and South Municipal Parking Lots, and Derby (East and West) from the Alley to 126th.

Staff recommends approval.

- (K) Discussion and Possible Action on Approving Street Use Permit for July 25, 2015 from 12:00 PM to 10:00 PM on Cameron from 125th to 126th Street.

Staff recommends approval.

- (L) Discussion and Possible Action on Appointment of Gerald Orvis to the Plan Commission.

This appointment is to fill the seat vacated by Marc Van Gompel since he was appointed to the Village Board.

Staff recommends approval.

OF THE BUTLER VILLAGE BOARD

Minutes not formally approved until Regular Board Meeting on June 16, 2015.

Village President Patricia Tiarks called the Board Meeting to order at 7:00 PM at the Village Hall Board Room.

ROLL CALL

Present: Village President Patricia Tiarks, Jodi Kessel Szpizar, Michael Thew, Dave Hesselgrave, William Benjamin and Paul Kasdorf

Also present: Administrator Kayla Chadwick and Police Chief Wentlandt

PERSONS DESIRING TO BE HEARD: None

CONSIDERATION OF MINUTES:

Motion by Hesselgrave; second by Szpizar to approve the Public Hearing Minutes, Village Board, of April 14, 2015 meeting. Motion carried 6-0.

Motion by Thew; second by Kasdorf to approve the minutes of the April 21, 2015 Village Board Meeting. Motion carried 6-0.

COMMUNICATIONS – None

COMMITTEE REPORTS*(A) Public Works – Trustee Hesselgrave*

Present: Hesselgrave and Benjamin

Also present: Administrator Chadwick and Village President Tiarks

1. Motion by Benjamin; second by Hesselgrave to make a recommendation to the Village Board Regarding a Request for Proposals for Refuse and Recycling Collection and Processing. Motion carried 2-0.

Motion by Benjamin; second by Hesselgrave to adjourn Public Works meeting. Motion carried 2-0. The meeting adjourned at 6:27 pm.

(B) Building Board – Trustee Benjamin

Present: Hesselgrave, Kasdorf, Klibowitz and Benjamin

Also present: Administrator Chadwick and Village President Tiarks

1. Building Permit:
 - a. Motion by Hesselgrave; second by Klibowitz to approve building permit for 12807 W. Eggert Place for new home. Motion carried 4-0.
2. Occupancy Permit(s):
 - a. Ken's 4 Season Lawn Care & Landscape, 4506 N. 127 Street was tabled.
 - b. Motion by Kasdorf; second by Hesselgrave to approve occupancy permit for MK Commercial LLC, 4712 N. 125 Street. Motion carried 4-0.

Motion by Klibowitz; second by Hesselgrave to adjourn Building Board. Motion carried 4-0. The meeting adjourned at 6:38 pm.

OF THE BUTLER VILLAGE BOARD

(C) Finance Committee – Trustee Thew

Present: Thew and Szpizar

Also present: Administrator Chadwick and Village President Tiarks, Chief Wentlandt

1. Motion by Thew; second by Szpizar for Finance Committee to review and send current invoices to Village Board for approval. Motion carried 2-0.

Motion by Szpizar; second by Thew to adjourn Finance Committee. Motion carried 2-0. The meeting adjourned at 6:52 pm.

(D) Park & Recreation Commission – Trustee Thew

Trustee Thew reported Park & Recreation Commission met on April 22nd; spoke about Park and Rec Programs; Administrator Chadwick and Charlene Benjamin will run the classes and programs until a new coordinator can be appointed with the leaving of Heather Walters and reported on the Playground Committee Appointments.

REPORT OF THE ADMINISTRATOR - Administrator Chadwick informed Village Board of Mary Turnbull's Memorial which will be held this Saturday, May 9th starting at noon at the Community Building.

NEW BUSINESS

- (A) Public Hearing for Request for a Conditional Use Permit for James Grzana and Mike Klemz, 5089 N. 124 Street for used car sales pursuant to Section 13-1-75 (e) of the Village of Butler Code of Ordinances. The property is Zoned M-1. A copy of said application is on file in the office of the Village Administrator/Clerk and is available for viewing between 8:30 a.m. to 4 pm Monday – Friday.

Village President Tiarks opened the Public Hearing at 7:05 PM.

Charles Schroepfer, 5081 N. 124 Street, owns property to the south, spoke against car lot and said it was not good for neighborhood.

Jeanne Briggs, 12902 W. Lancaster Ave., spoke against it and said we have enough car lots in town.

Mike Klems, (Proposed owner), applicant, spoke to Village Board and understand what the business operation in the Village takes and is looking at doing the right things. He doesn't want to cause trouble; he just wants to operate a business.

Dave Snow, 12835 W. Lancaster Avenue, indicated he was worried about vehicle traffic, safety, use of the street, business are making town dirty and told applicant he needs to step up and keep their property clean.

Village President Tiarks closed the Public Hearing at 7:08 PM.

- (B) Motion by Benjamin; second by Kasdorf to approve Conditional Use Permit for James Grzana and Mike Klemz, 5089 N. 124 Street for used car sales pursuant to Section 13-1-75 (e) of the Village of Butler Code of Ordinances. The property is Zoned M-1. Motion carried 5-0. Thew abstained.

OF THE BUTLER VILLAGE BOARD

- (C) Motion by Thew; second by Szpizar to approve the following bartender licenses:
Jared N. Slawinski Concession Stand, Frontier Park

Motion carried 6-0.

- (D) Motion by Thew; second by Szpizar to approve the invoices as presented for \$114,101.24.
Motion carried 6-0.

- (E) Motion by Thew; second by Kasdorf to approve Street Use Permit for Jeff Munson on Sunday, July 19, 2015 from 12 Noon to 6:00 PM on 126th Street from Colfax to Lancaster. Motion carried 6-0.

- (F) Motion by Benjamin; second by Kasdorf to approve a request for Proposals for Refuse and Recycling Collection and Processing. Motion carried 6-0.

- (G) Motion by Benjamin; second by Thew to approve Resolution No. 15-06; a Resolution to Petition that Waukesha County Pay the Full Cost of its Election Equipment Update Program. Motion carried 5-1. Kasdorf voted No.

- (H) Motion by Benjamin; second by Szpizar to approve a Memorandum of Understanding and Intergovernmental Agreement between Waukesha County and Participating Municipalities Within Waukesha County to Purchase New Election Equipment and Software, subject to Attorney Approval of the Final Document. Motion carried 6-0.

- (I) Motion by Thew; second by Szpizar to approve appointment of Christy Ojeda to Park and Recreation Commission. Motion carried 6-0.

- (J) Village Board Candidate Interviews

Marc Van Gompel, he has lived in the Village for three years. He has tried to attend Village Board meetings 1x a month. If appointed, he would like to get more involved and bring an open mind to the Board. He would address concerns from Village residents and move forward.

Gerald Orvis said he has lived in the Village for 36 years and always wanted to get involved.

The candidates were asked if they had any questions for the Village Board and both had none.

Trustee Benjamin thanked the candidates for stepping up to apply for the Board.

- (K) Motion by Hesselgrave to appoint Marc Van Gompel to the Village of Butler Board of Trustees; second by Szpizar. Motion carried 6-0.

ADJOURNMENT

Motion by Thew; second by Hesselgrave to adjourn. Motion carried 6-0. The meeting was adjourned at 7:38 PM.

Submitted by:
Kayla Chadwick, Village Administrator/Clerk

Approval Date: _____
Correction/Amendment:

PUBLIC NOTICE

Meeting - Public Safety Committee
Tuesday, June 16, 2015
6:25 PM – Village Hall Board Room

PLEASE TAKE NOTICE that a regular meeting of the Butler Public Safety Committee will be held on the 16th day of June, 2015 at 6:25 PM at the Village Hall Board Room, 12621 W. Hampton Avenue, Butler, Wisconsin, at which time and place the following items of business will be considered and possibly acted upon.

- I. Roll Call
- II. Persons Desiring to be Heard
- III. Consideration of Minutes
- IV. New Business
 1. Police Department Report
 2. Fire Department Report
- V. Adjournment

Dated: June 11, 2015

Paul Kasdorf
Chairman
Public Safety Committee

BY: Kayla Chadwick
Administrator/Clerk

Notice: It is possible that members of, and possibly a quorum of, other governmental bodies of the Village may be in attendance at the above-stated meeting to gather information. No action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to in the above notice.

Please note that, upon reasonable notice, good faith efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact the Village Administrator/Clerk at 262/783-2525 at least 24 hours in advance of the meeting.

Minutes.PSC

WP:MINUTES\AGENDA.PSC

PUBLIC NOTICE

Meeting - Finance Committee
Tuesday, June 16, 2015
6:50 PM – Village Hall Board Room

PLEASE TAKE NOTICE that a regular meeting of the Butler Finance Committee will be held on the 16th day of June, 2015 at 6:50 PM at the Village Hall Board Room, 12621 W. Hampton Avenue, Butler, Wisconsin, at which time and place the following items of business will be considered and possibly acted upon.

- I. Roll Call
- II. Persons Desiring to be Heard
- III. Consideration of Minutes
- IV. Old Business:
- V. New Business:
 1. Review and Approve Current Invoices.
 2. Review and Approve April and May Statement of Revenues and Expenditures.
- VI. Adjournment

Dated: June 11, 2015

Michael Thew
Chairman
Finance Committee

BY: Kayla Chadwick
Administrator/Clerk

Notice: It is possible that members of, and possibly a quorum of, other governmental bodies of the Village may be in attendance at the above-stated meeting to gather information. No action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to in the above notice.

Please note that, upon reasonable notice, good faith efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact the Village Administrator/Clerk at 262/783-2525 at least 24 hours in advance of the meeting.

To: President Tiarks
Village Board of Trustees
From: Kayla Chadwick, Village Administrator
Date: May 16, 2015
Re: April Administration/Finance Report



Administrator

- Attended 9 meetings on behalf of the Village.
- Staffed April 7 Election
- Prepared for two Village Board meetings.
- Assisted in transition of Village President.
- Lead monthly Department Head Meeting.
- Met with Park and Rec Committee to make appointments to the Playground Fundraising Committee.
- Resolved issues with Skateland regarding their Conditional Use Permit.

Clerk

- Spring Election was held on April 7th, with 475 voters who voted
- Canvass for Late Arriving Absentees was held on April 10th. Butler received 1 late arriving ballot.
- Completed Election Voting and Registration Statistics Report for Government Accountability Board
- Prepared and distributed agenda, packets/minutes for all public meetings.

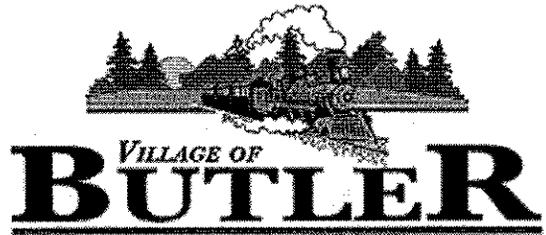
Treasurer

- Completed payroll and accounts payable activities.
- Completed Journal Entries as recommended by Auditors and as deemed necessary by daily activities.
- Reconciled accounts for budget to actual discrepancies.

Building

- Issued 19 Permits
 - 2 Sign
 - 1 HVAC Permit
 - 5 Electrical
 - 3 Plumbing
 - 9 Building
- Issued permits resulted in \$3,373.72 of revenue.

To: President Tiarks
Village Board of Trustees
From: Kayla Chadwick, Village Administrator
Date: June 11, 2015
Re: May Administration/Finance Report



Administrator

- Attended 9 meetings on behalf of the Village.
- Assisted in the Appointment of Vacancy on the Village Board
- Participated in Mediation for Complaint involving the Village.
- Assisted Public Works and Finance prepare for WIDNR Water System Audit and Inspection
- Prepared for 1 Village Board Meeting.

Clerk

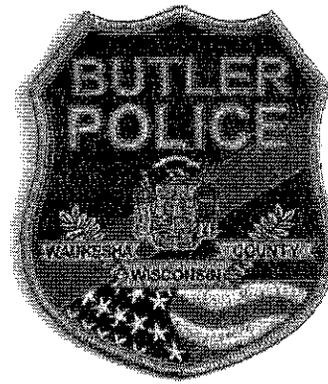
- Received Softballs and distributed schedules to Softball Managers
- Softball started on May 4th; 5 teams on Monday, 7 teams on Wednesday and 4 teams on Thursday
- Processing Renewals for Alcohol Beverage Licenses Applications, Bartender Licenses, Soda, Cigarette and Gaming Licenses for 7-1-2015 through 6-30-16
- Prepared and distributed agenda, packets/minutes for all public meetings.

Treasurer

- Completed payroll and accounts payable activities.
- Prepared financial documents as requested for the WIDNR Water System Audit

Building

- Issued 25 Permits
 - 0 Sign
 - 4 HVAC Permit
 - 4 Electrical
 - 2 Plumping
 - 11 Building
 - 4 Occupancy
- Issued permits resulted in \$4,688.46 of revenue.



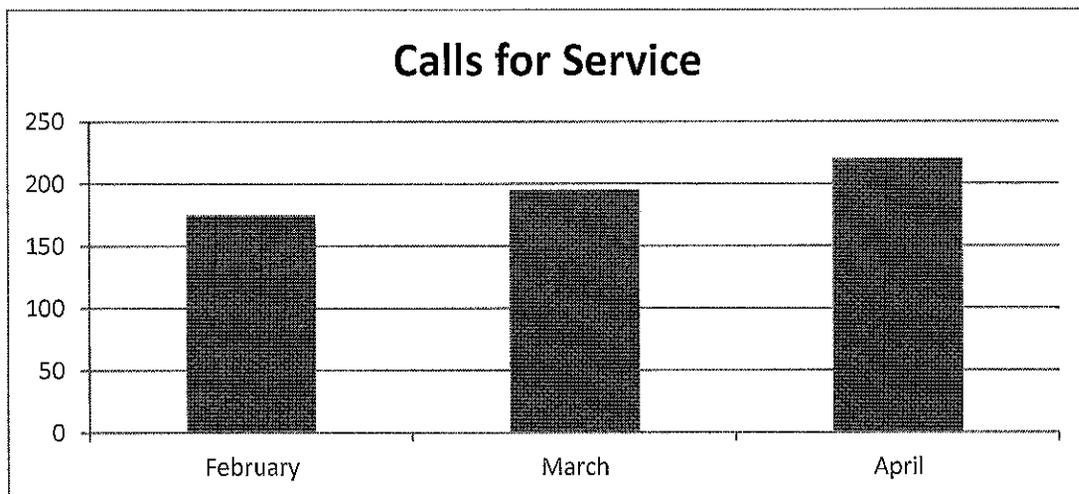
To: President Tiarks
Village Board of Trustees
From: David Wentlandt, Chief of Police
Robin Mateicka, Court Clerk
Date: May 15, 2015
Re: April Police/Court Report

Squad Car Usage

	<u>Miles</u>	<u>Gallons</u>	<u>MPG</u>
2013 Marked Taurus	897	67.765	13.23
2011 Marked Crown Vic	2528	221.368	11.41
2009 Unmarked Crown Vic	452	24.196	18.68

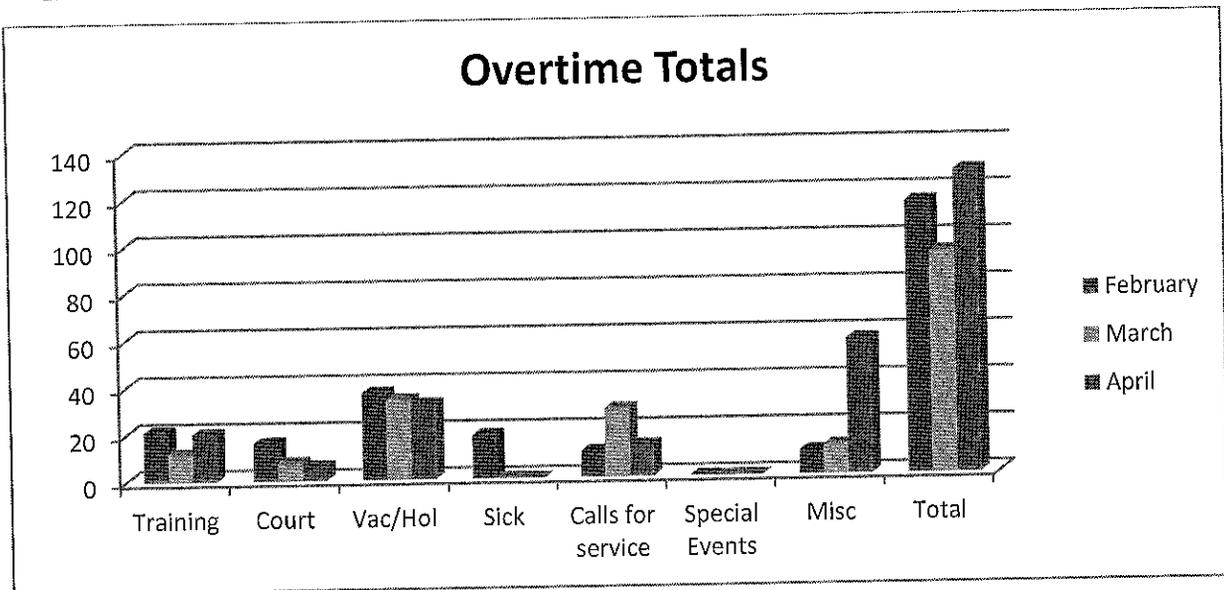
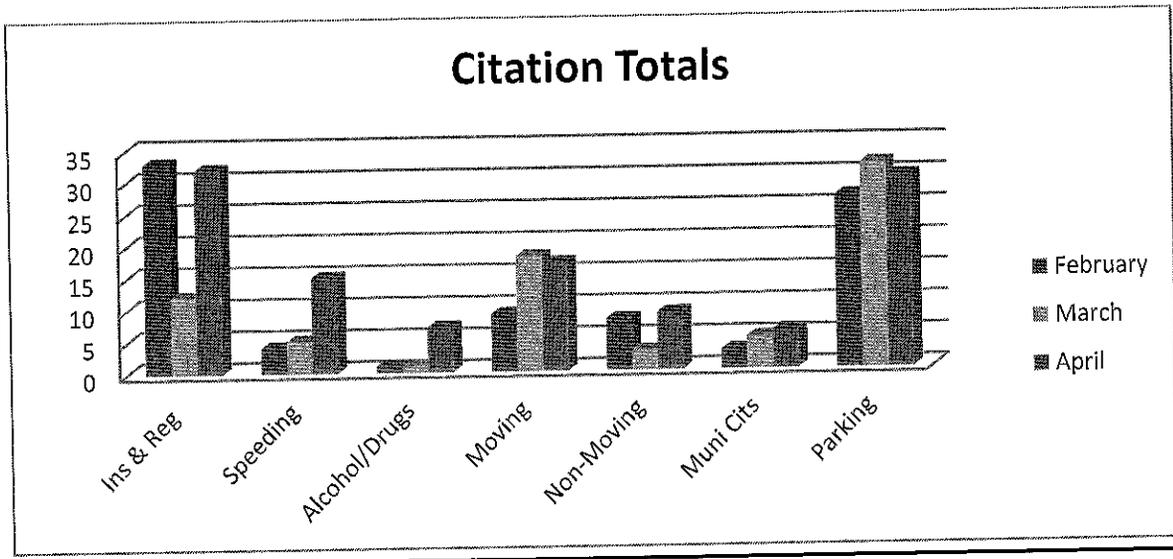
Notes of Interest

- Officer Brian Ratzlaff continued his field training with Officer Fus.
- Kyle Braun started his employment with the Village of Butler as the CSO. He has been learning his duties and already cleaned up several junked autos and started numerous other property investigations.
- Lt. Harrison and Officer Rahn attended a phone and internet investigations school
- The entire department successfully completed the Law Enforcement Standards Board mandatory handgun qualification course.
- Officers had a total of 667 citizen contacts throughout the month. This equals 22.23 contacts per day or just under 7.5 contacts per shift.



Citations

Insurance, Registration Citations	32
Speeding Citations	15
Alcohol/Drugs Citations	7
Misc Moving Citations	17
Misc Non-Moving Citations	9
Municipal Citations	6
Parking Citations	<u>30</u>
Total Citations Issued:	115



Municipal Court

Docket: 4-2-15 Total: 143 adult cases/4 juvenile Appearances: 28 Persons and Parking

- 10 Adjournment
- 78 Initial appearance
- 40 Indigency hearing
- 1 Motions
- 7 Pre-Trial
- 11 Sentencing hearing

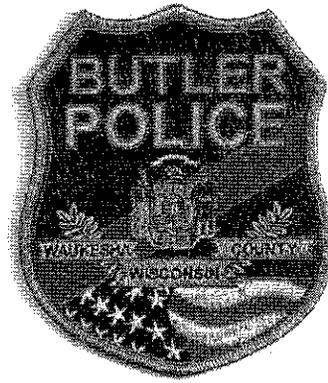
Citation List for 4-5-15 court date: 44

- Total due \$7,274
- Total paid \$1,620
- Balance due \$5,654

Monthly financial total \$9,521. Amount **RETAINED BY MUNICIPALITY: \$5,730**

- Above includes \$2,397 received through the WI State Income Tax Refund Intercept program (TRIP).

Parking ticket payments received in February: \$490



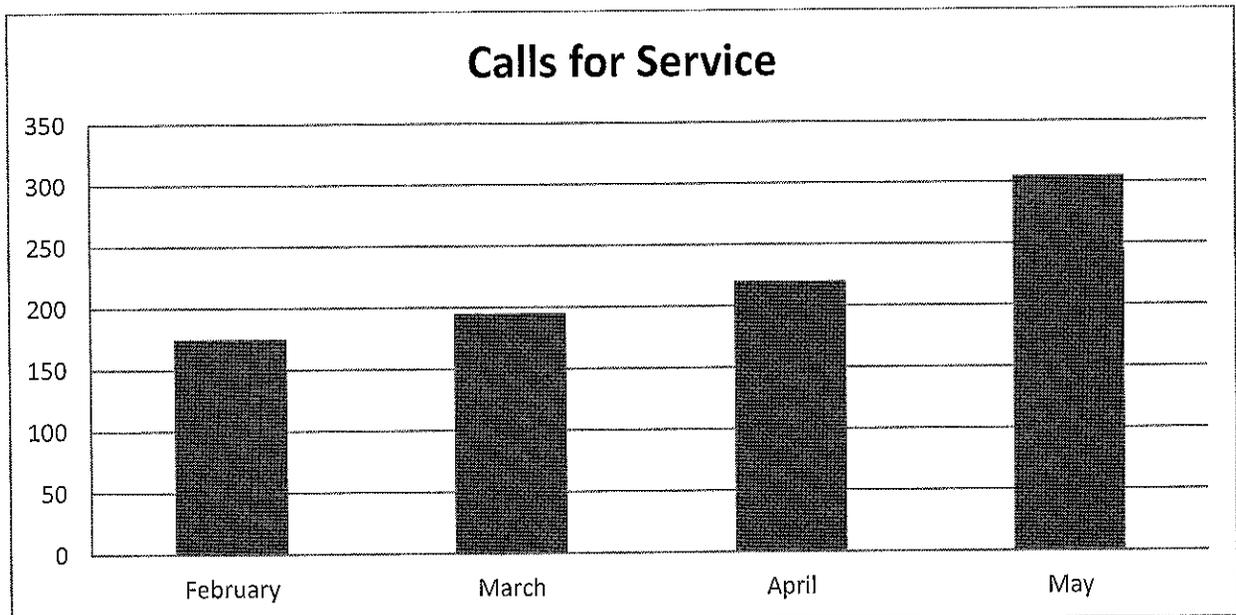
To: President Tiarks
Village Board of Trustees
From: David Wentlandt, Chief of Police
Robin Matiecka, Court Clerk
Date: June 10, 2015
Re: May Police/Court Report

Squad Car Usage

	<u>Miles</u>	<u>Gallons</u>	<u>MPG</u>
2013 Marked Taurus	1351	97.935	13.79
2011 Marked Crown Vic	2600	228.74	11.36
2009 Unmarked Crown Vic	910	54.885	16.58

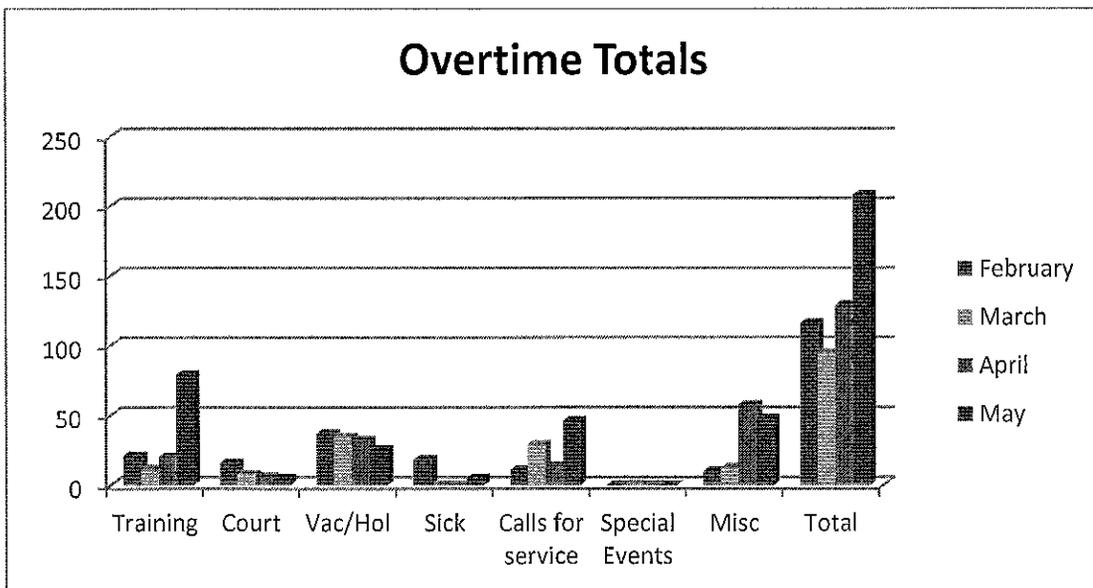
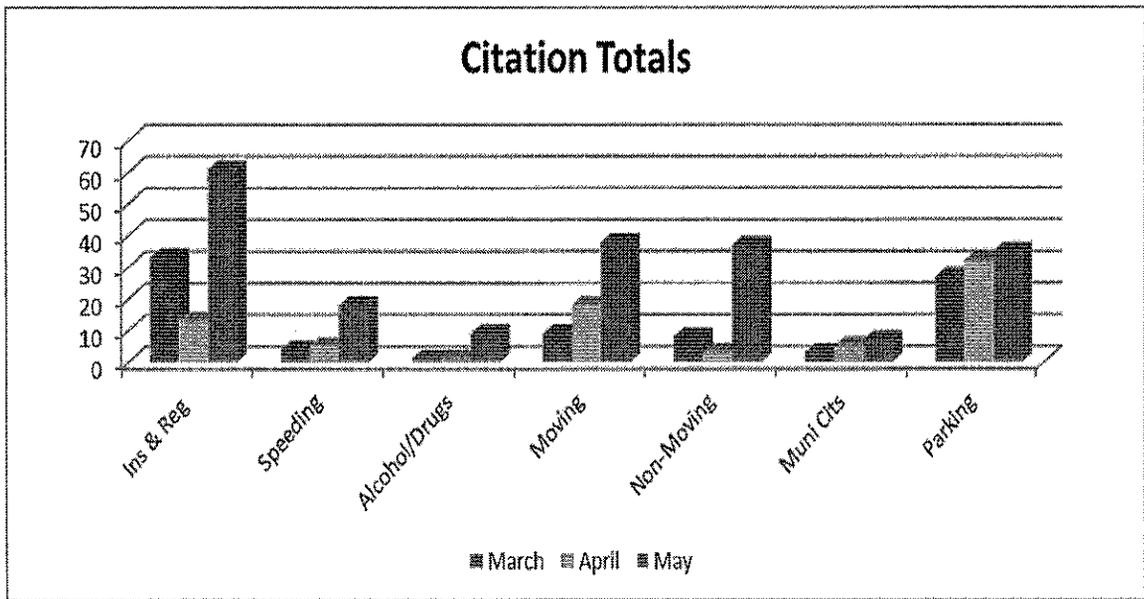
Notes of Interest

- Officer Brian Ratzlaff continued his field training with Officer Fus.
- Butler CSO, Kyle Braun has been very busy with property maintenance complaints.
- Officer Napierala and Lt. Harrison attended classes on the Bulletproof mind today and personal and professional breakthroughs
- Officer Fus and Officer Ratzlaff attended a 40 hour school for responding to critical incidents pertaining to youth in crisis. This school is designed to provide officers with tools and resources when they are called to a home of a youth who is displaying destructive behavior or making suicidal threats.
- Officer Schweitzer graduated 17 5th grade St. Agnes students from the DARE program.
- Officers had a total of 596 citizen contacts throughout the month. This equals 19.22 contacts per day or just under 6.5 contacts per shift.



Citations

Insurance, Registration Citations	61
Speeding Citations	18
Alcohol/Drugs Citations	9
Misc Moving Citations	38
Misc Non-Moving Citations	37
Municipal Citations	7
Parking Citations	<u>35</u>
Total Citations Issued:	198



Municipal Court

Docket: 5-7-15 Total: 118 adult cases/2 juvenile Appearances: 19 Persons and 0 Parking

- 12 Adjournment
- 70 Initial appearance
- 24 Indigency hearing
- 3 Motions
- 11 Pre-Trial
- 0 Sentencing hearing

Citation List for 5-7-15 court date: 44

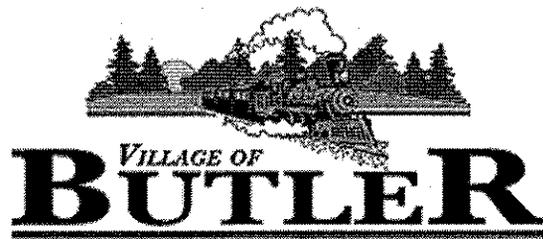
- Total due \$4,596
- Total paid \$877
- Balance due \$3,718

Monthly financial total \$6,850. Amount **RETAINED BY MUNICIPALITY: \$4,299**

- Above includes \$250 received through the WI State Income Tax Refund Intercept program (TRIP).

Parking ticket payments received in May: \$780

To: President Tiarks
 Village Board of Trustees
From: Jim Bremberger, DPW Supervisor
Date: May 15, 2015
Re: April DPW Report



The top April priorities were;

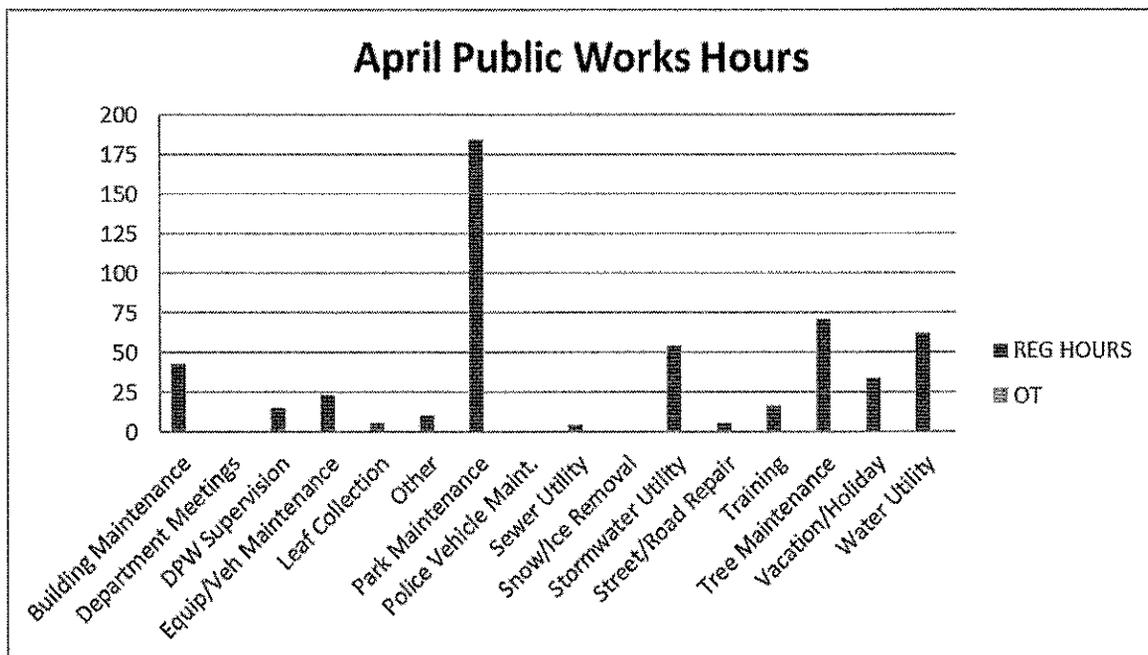
- Tree Trimming
- Park Maintenance
- Equipment Maintenance

April Activity

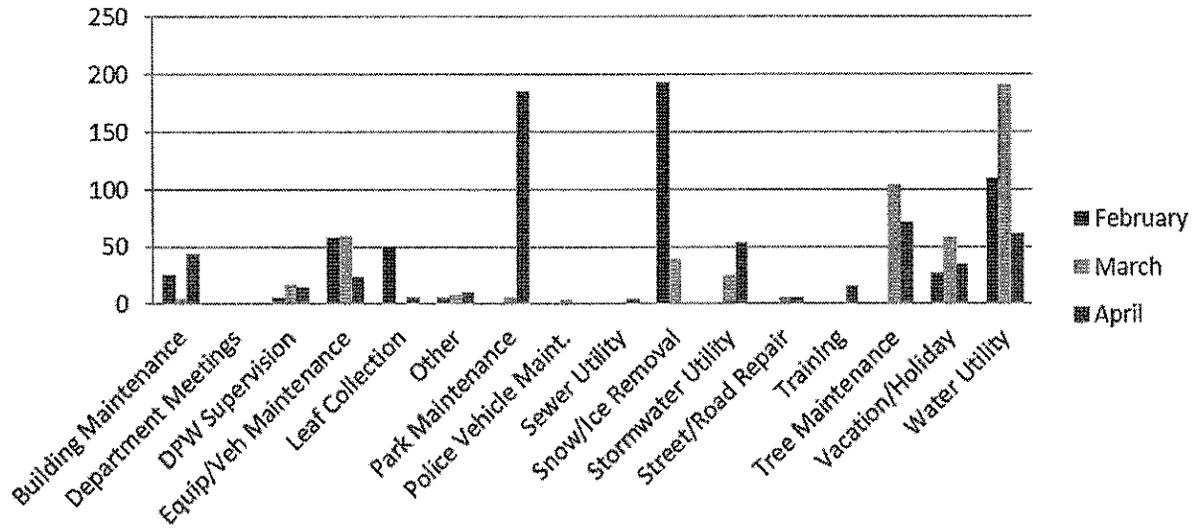
- Took delivery of 2015 F350 One Ton
- Took inventory of public Ash trees. There are 133 total Ash trees in the Public right-of-way.
- Completed tree trimming from 126th and Colfax, south to Hampton.
- Replaced furnace filters on all buildings.
- Began brush pick-up.
- Prepared ball fields for play.
- Installed decorative pieces at the Library.
- Replaces border posts at lower park area.

Utility Activity

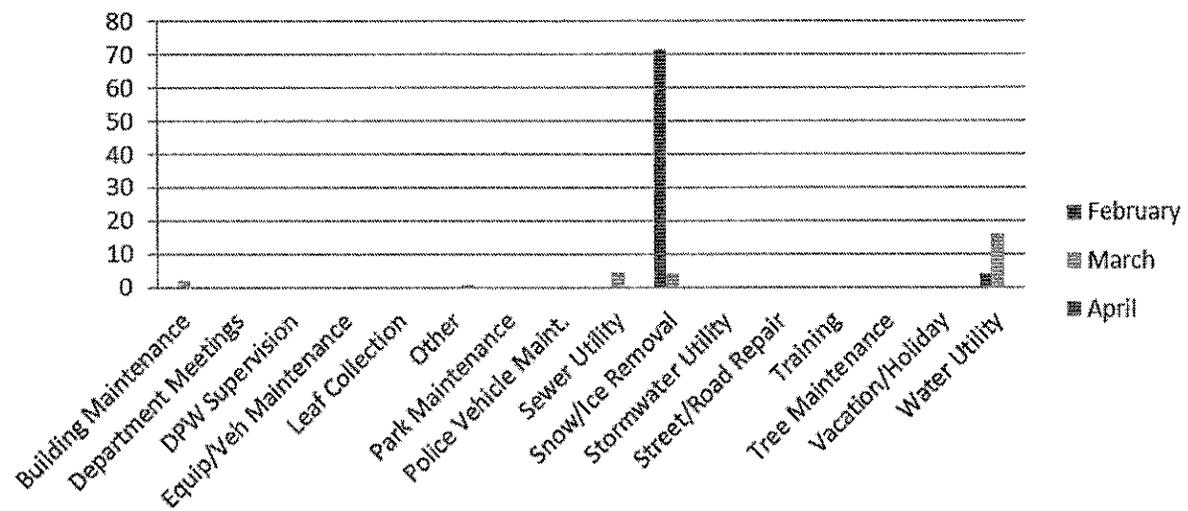
- Completed Daily Residual tests and monthly distribution samples.
- Installed 15 end points (in home meters) for new meter reading system.
- Craig and Justin attended training class on basic water distribution systems and cross connections.



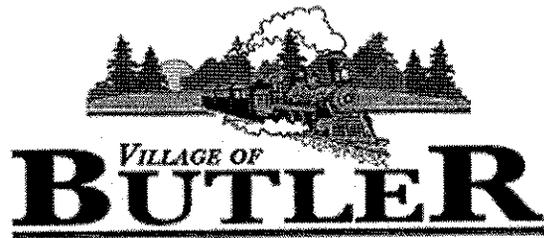
YTD Regular Hours



YTD Overtime Hours



To: President Tiarks
 Village Board of Trustees
From: Jim Bremberger, DPW Supervisor
Date: June 10, 2015
Re: May DPW Report



The top May priorities were;

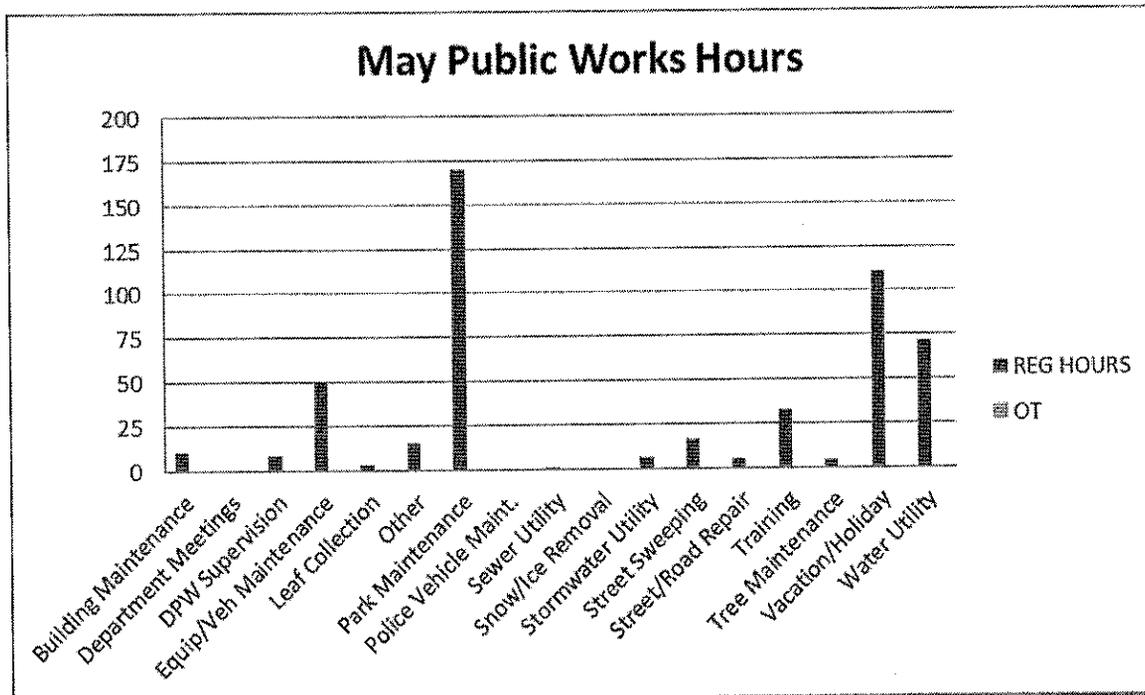
- Park Maintenance
- Asphalt water main break patches
- Paint crosswalks and curbs

May Activity

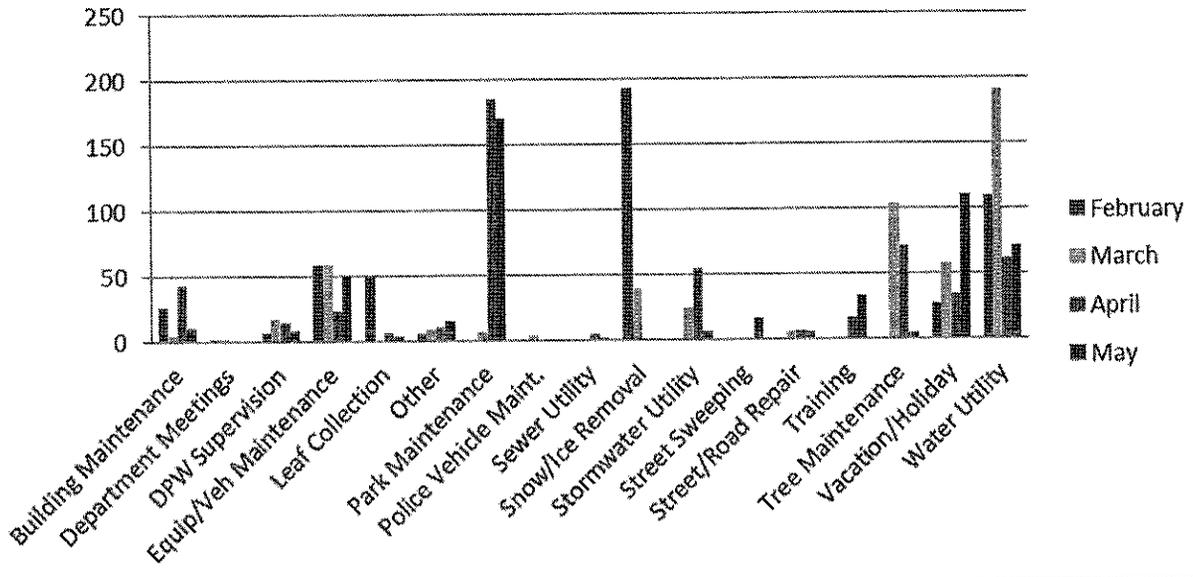
- Set up ball diamonds for softball and little leagues/
- Began with turf maintenance activities.
- Bi-weekly brush pick-up.
- Worked with RA Smith on annual CMOM report and paving program.
- Installed new flagpole at DPW shop.

Utility Activity

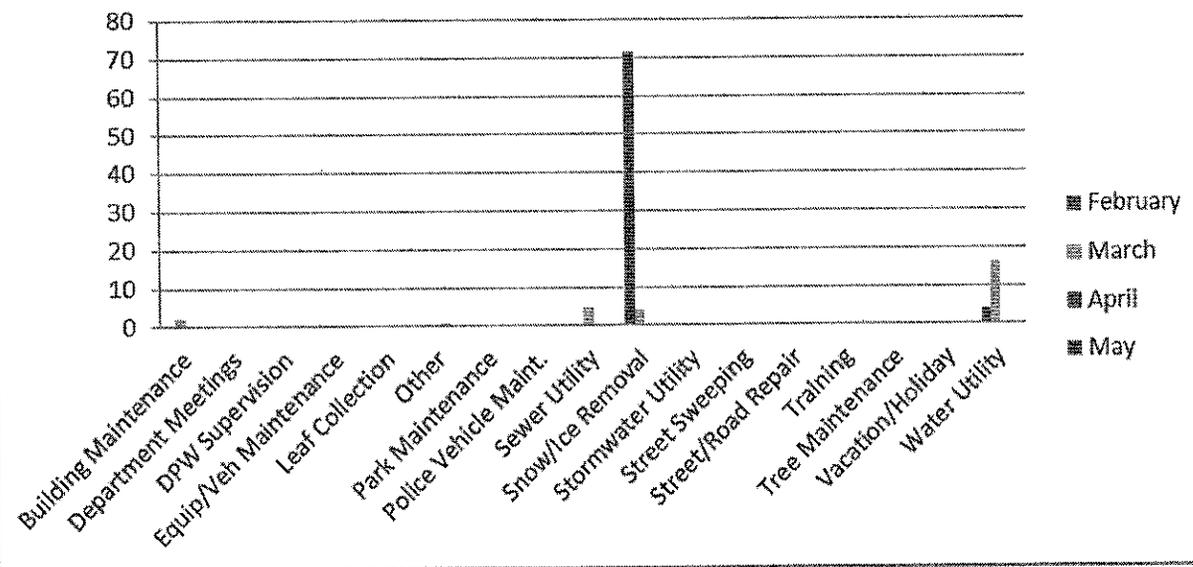
- Completed monthly and quarterly water samples.
- Prepared for DNR water system inspection.
- Completed water meter reading.
- Justin completed three day training course at Bader Meter.



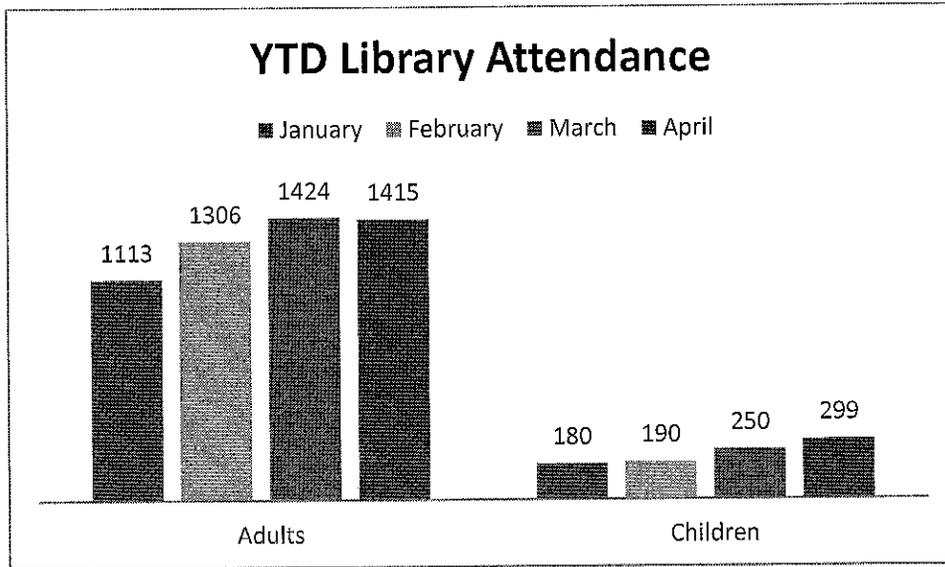
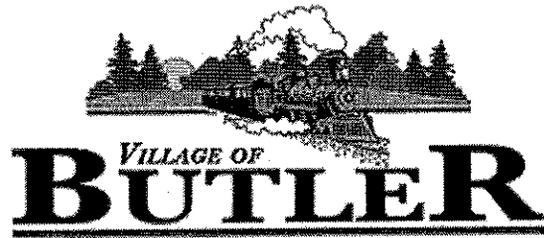
YTD Regular Hours



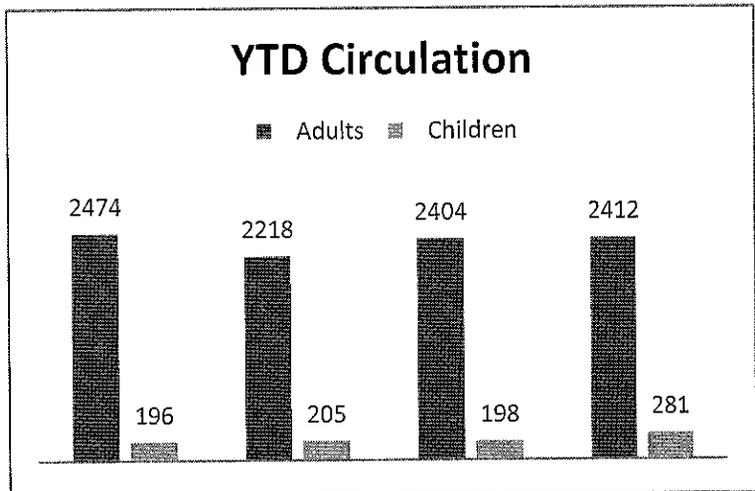
YTD Overtime Hours



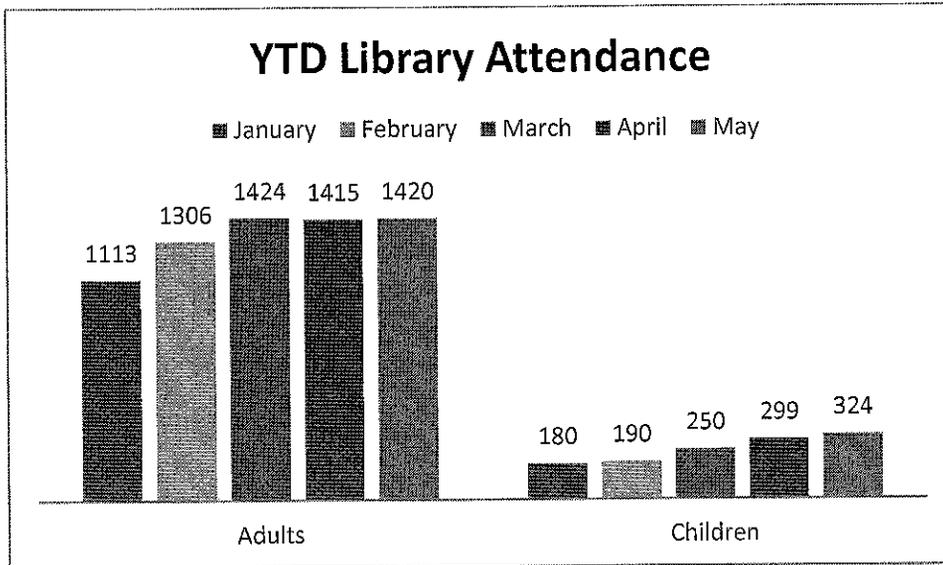
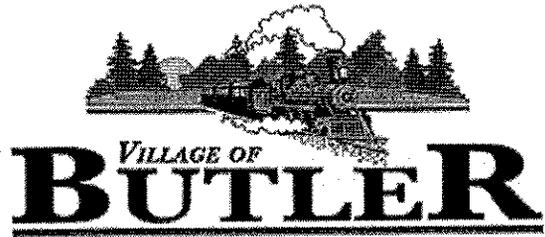
To: President Tiarks
 Village Board of Trustees
From: Gail Duernberger, Library Director
Date: May 16, 2015
Re: April Library Report



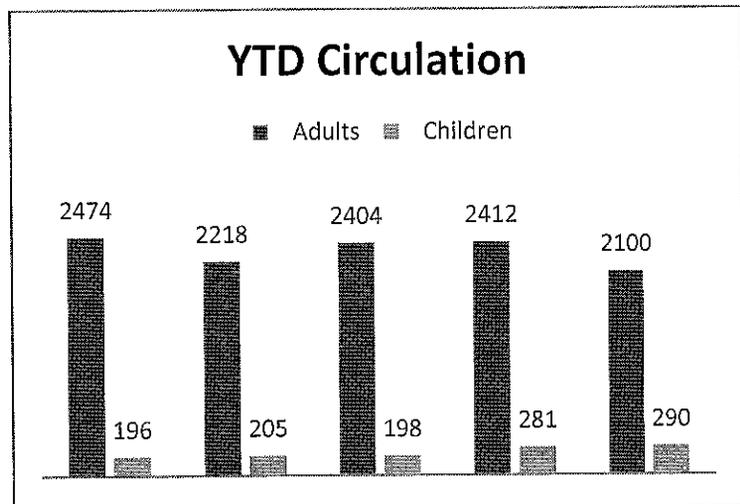
- 325 Reference questions were asked of Library Staff in April.
- 515 uses of Library computers, up from 522 in April.
- The Library Conference Room was for the following programs.
 - Sewing, Knitting, Book Clubs
 - Lions Club Meetings
 - Library Parties
 - Cub Scouts
 - Earth Day Crafts
- 21 E-books were rented
- 5 new Library cards were issued
- April events included;
 - Medicare Program
 - Groundbreaking of Youth Garden
 - Bonsai Demo
 - Sewing Demo



To: President Tiarks
 Village Board of Trustees
From: Gail Duernberger, Library Director
Date: June 10, 2015
Re: May Library Report



- 368 Reference questions were asked of Library Staff in May.
- 501 uses of Library computers, up from 522 in May.
- The Library Conference Room was for the following programs.
 - Sewing, Knitting, Book Clubs
 - Lions Club Meetings
 - Library Parties
 - Cub Scouts



- 10 new Library cards were issued
- May events included;
 - Bird Program
 - Creative Art
 - Movie in the Park
 - Giggle Garden
 - Summer Reading Program
 - Magic Program

APPLICATIONS FOR BARTENDER'S LICENSE
2015 - 2016

REGULAR LICENSES

ARRIBA'S MEXICAN RESTAURANT:	Kathleen M. Cronce Eric M. Delforge Heather L. Thompson
BUTLER INN:	Julie A. Bach Jill M. Gevaart Heather L. Thompson
CARDINAL CLUB	Bard D. Decker Danielle M. Scioli Sheryl L. St. Charles Steven J. Szuminski
BOTTOM'S UP TAVERN	Gillian M. Clark Samantha M. Jesmok Stephanie N. Lozano Jackelyn F. Maier Jennie L. Offenstein Laura C. Phelps James P. Sural Christine A. Wilhelm
BOTTOM'S UP/CONCESSION STAND	Nicholas K. Doney Jeffrey T. Hall Samatha G. Heritsch Jacqueline F. Harrison
EVERGREEN FUEL STOP & MINI MART	Carissa A. Brandemuehl Catherine S. Brandemuehl Chelsea S. Brandemuehl Rachel A. Brunette James W. Critz Matthew J. Hanson John W. Holz Dawn D. Robson Matthew G. Tetzlaff Hector L. Velazquez

ALCOHOL BEVERAGE LICENSES
2015 - 2016

CLASS "B" COMBINATION

TBI Corp. David M. Tomter	12400 W. Hampton Avenue	(Butler Inn)
Robert George Held	4741 N. 124 Street	(Cardinal Club)
Betty Lou's LLC	4753 N. 124 Street	(Arriba's Mexican Restaurant)
HPK, LLC	12504 W. Hampton Avenue	(Bottom's Up Tavern)
HPK, LLC	5251 N. 127 Street	(Frontier Park Concession Stand)

CLASS "A" COMBINATION

Bradford Rajani	12501 W. Arden Place	(Evergreen Fuel Stop & Mini Mart)
AP & JP LLC Rajesh Patel	12528 W. Hampton Avenue	(Butler Food Mart)

CLASS "B" BEER

James Poulos	12524 W. Hampton Avenue	(Delta Family Restaurant, Inc.)
St. Agnes Church	12801 W. Fairmount Avenue	(Rev. Mark Brandl)

SODA WATER LICENSES

2015 - 2016

ARING EQUIPMENT COMPANY, LLC
P. O. Box 912
13001 W. Silver Spring Drive

EFCO FINISHING CORP.
5140 N. 125 Street

ARRIBA MEXICAN RESTAURANT
4753 N. 124 Street

EVERGREEN FUEL STOP & MINI MART
12501 W. Arden Place

AUTO BRAKE CLUTCH & GEAR
12775 W. Silver Spring Drive

EVOLUTION GAMING
12714 W. Hampton Avenue

BOBCATS PLUS
12411 W. Silver Spring Drive

FALLS MANUFACTURING INC.
4972 N. 125 Street

BOTTOM'S UP TAVERN
12504 W. HAMPTON AVENUE

HAMPTON REGENCY
12999 W. Hampton Avenue

BOTTOM'S UP/CONCESSION STAND
5251 N. 127 Street

INLAND DIESEL, INC.
13015 West Custer Avenue

BUILDING A BETTER BUTLER/FARMERS MARKET
125th & Hampton Avenue/127th & Hampton Avenue

KELBE BROS. EQUIPMENT COMPANY
12770 W. Silver Spring Drive

BUTLER AUTO CARE, LLC
12432 W. Hampton Avenue

LENNY'S POOL SERVICE
12900 W. Silver Spring Drive

BUTLER FOOD MART
12528 W. Hampton Avenue

MATTS MOTORS
5071 N. 125 Street

BUTLER INN
12400 W. Hampton Avenue

MOLDED RUBBER & PLASTIC CORP.
13161 W. Glendale Avenue

BUTLER SKATELAND-SILVER SPRING
12400 W. Custer Avenue

PACKERLAND RENT-A-MAT
12580 W. Rohr Avenue

BUTLER VOLUNTEER FIRE DEPARTMENT
Fire Department
12621 W. Hampton Ave.

POLYAK DISTRIBUTING
5431 N. 131 Street

BUTLER YOUTH BASEBALL
Michael Larsen
P. O. Box 632, Butler, WI 53007

PRECISION WOODWORK
13000 W. Custer Avenue

CARDINAL CLUB
4741 North 124 Street

RIES GRAPHICS
12727 W. Custer Avenue

CREAM CITY SKATEPARK
5560 N. Park Drive

ST. AGNES CHURCH
12801 W. Fairmount Avenue

CUSTOM TOP SHOP
4833 N. 125 Street

SOH DISTRIBUTION
4410 N. 132 Street

DELTA FAMILY RESTAURANT
12524 W. Hampton Avenue

T & D MACHINE CORPORATION
5035 N. 124 Street

SODA WATER LICENSES

2015 - 2016

WESTERN STATES ENVELOPE CO.
4480 N. 132 Street

WIS PACK FOODS
4700 N. 132 Street

CIGARETTE LICENSES

2015 - 2016

BUTLER AUTO CARE, LLC
12432 West Hampton Avenue
Butler, WI 53007

BUTLER FOOD MART
12528 West Hampton Avenue
Butler, WI 53007

CARDINAL CLUB (TAVERN)
4741 North 124th Street
Butler, WI 53007

EVERGREEN FUEL STOP & MINI MART
12501 West Arden Place
Butler, WI 53007

THAT'S NO SMOKE, LLC
12526 West Hampton Avenue
Butler, WI 53007

GAME MACHINE LICENSES

2015 - 2016

(Licensed from July 1, 2015 to June 30, 2016)

Dated June 16, 2015

LICENSE # 140-15-16-G **BETTY LOU'S LLC**
4753 N. 124th St. **ARRIBA'S MEXICAN RESTAURANT**
(262) 783-7630 5 Games
(262) 781-6769
5 at \$35.00 = Cost \$175.00

LICENSE #141-15-16-G **CARDINAL CLUB**
4741 N. 124th St. 5 Cherry Masters
(262) 781-4115 1 Pool Table
1 Pull Tab
1 Juke Box – Rock Olla
8 at \$35.00 = Cost \$280.00

LICENSE #142-15-16-G **CREAM CITY SKATE PARK** 1 Game – NBA Jam
5560 N. Park Drive
(262) 790-9675
1 at \$35.00 each = Cost \$35.00

LICENSE #143-15-16-G **HPK, LLC** 6 Games
12504 W. Hampton Ave. **BOTTOM'S UP TAVERN**
(262) 781-6730
6 at \$35.00 = Cost \$210.00

LICENSE #144-15-16-G **TBI CORPORATION** 5 Games
12400 W. Hampton Avenue **BUTLER INN**
(262) 783-5899
5 at \$35.00 = Cost \$175.00

LICENSE # 145-15-16-G **SILVER SPRING** 12 Games
12400 W. Custer Ave. **SKATELAND**
(262) 783-5012 or 783-5013
send to: M & M Distributors & Mechanical, Inc.
21490 W. Cleveland Avenue
New Berlin, WI
(414) 547-6443
12 at \$35.00 = Cost \$420.00

LICENSES #146-15-16-G **EVERGREEN FUEL STOP & MINI MART** 5 Games
12501 W. Arden Place
(262) 373-0888
5 at \$35.00 = Cost \$175.00

NOTICE OF PUBLIC HEARING

VILLAGE OF BUTLER
12621 West Hampton Avenue
Butler, WI 53007

PLEASE TAKE NOTICE that a Public Hearing will be held before the **Board of Trustees** of the Village of Butler, Waukesha County, Wisconsin, on the 16th day of June, 2015, at **7:00 PM**, or as soon thereafter as the matter can be heard, at the Village of Butler Boardroom, 12621 W. Hampton Ave, to consider the following:

An Application for a Large Gathering Permit for Building a Better Butler for Sunday, September 13, 2015 for Hot Rods on Hampton Car Show.

PLEASE TAKE FURTHER NOTICE that all persons interested in said matter or their attorneys or agents, may appear and be heard at the above mentioned date and time.

Dated this 11th day of June, 2015

VILLAGE OF BUTLER

Kayla Chadwick
Village Administrator

6. Days and Hours of the Assembly

Sunday, September 13, 2015 from 7:00 am to 4:30 pm

7. Maximum Number of Persons Expected 1000

- a. If number of actual attendees exceeds the expected number of attendees, please state your plan on how to limit the number of attendees permitted to attend.

After the parking lots are to capacity, we will refuse entrance into the car show. Visitors will be able to park on residential streets throughout the Village.

8. Maximum Number of Tickets to be Sold (if any) no tickets sold

9. Plans for Fencing the Location, and the Gates Contained in Fencing (attach plan to application).
no fencing

10. Plans for Supplying Potable Water (Including source, amount available, and location).

No potable water. Bottle water will be available at the concession area.

11. Plans for Providing Toilet Facilities (Including the source, number, location, and type, and the means of disposing of waste deposited). (Attach site plan to application). **1 toilet for every 100 females, 1 toilet for every 200 males**

Port a John will provide the toilet facilities. 3 uni- sex toilets and one hand washing stations located on 125 St near alley. Dropped off on Friday, Sept 11 and picked up on Monday, Sept 14, 2015.

12. Plans for Holding, Collection, and Disposing of Solid Waste Material (2.5 pounds per person)

7-50 gallon drums with trash can liners will be provided throughout the area. During the event, volunteers will empty drums, replace liners and store bags behind Butler Auto Care until close of event. A cube truck will pick up all trash and haul it to a dumpster on private property.

13. Plans for Medical Facilities and Emergency Medical Care

Please see attached letter from Fire Dept. Chief Worqul.

14. Plans, if any, for Site Lighting

No plans for lighting.

15. Plans for Parking Vehicles, including Size and Location of Lots, Points of Highway Access and Interior Roads (Site plan may be attached to application)

Visitors to the event may park on the streets in the Village. Show cars will park in the lots listed on page 1, question 2.

16. Plans for Camping Facilities, if any

No camping

17. Plans for Security, including the Number of Guards, their Deployment, Command Arrangements, names, Addresses, Credentials, and Hours of Availability (at least one (1) Security Guard for every 500 expected attendees). **SHOULD THE CHIEF OF POLICE, VILLAGE ADMINISTRATOR, AND/OR VILLAGE PRESIDENT DETERMINE THE NEED FOR ADDITIONAL POLICE PROTECTION IS REQUIRED, HE/SHE MAY CONTACT THE COUNTY SHERRIFF'S DEPARTMENT AND ALL COSTS ASSOCIATED WITH THE ADDITIONAL PROTECTION SHALL BE DEDUCTED FROM THE POSTED CASH BOND.**

See attached

18. Plans for Fire Protection, including Number, Type, and Location for all Protective Devices (alarms and extinguishers) and the Number of Emergency Fire Personnel Available to Operate Equipment

We will provide 2 fire extinguisher at the concession stand.

19. Plans for Sound Control and Sound Amplification, including Number, Location and Power of Amplifiers and Speakers

A professional DJ hired from ACA Entertainment. He has a high quality hi-fidelity sound system. His tent will be located in the median of Hampton Ave. and 125 St.

20. The Plans for Food Concessions and Concessionaires who will be allowed to Operate on the Grounds (including the Names and Addresses of All Concessionaries and their License or Permit Numbers)

Building Better Butler will provide the concessions for this event. Permits will be secured after large person gathering permit is issued.

Fees

- 1,000 – 2,499 Persons \$1,500.00
 Over 2,500 Persons \$2,000.00

The Village Board shall have the authority to require the applicant and site owners to file a cash bond or establish an escrow account in an amount to be determined by the Village Board, but not exceeding One Hundred Thousand Dollars (\$100,000.00), conditioned on complete compliance by the applicant and site owner with all provisions of this Section, the terms and conditions of the Public Gathering Permit, including cleaning up the site, and the payment of any damages, administrative and law enforcement costs, fines, forfeitures or penalties imposed by reason of violation thereof. Such bond or escrow account information shall be filed with the Administrator prior to the issuance of a permit.

Properly Executed Contracts

No less than two (2) weeks prior to the proposed event, properly executed contracts for the above mentioned requirements shall be presented to the Village Administrator. Failure to provide properly executed contracts will result in the refusal to issue the permit.

- Event Liability Insurance
- Fire and EMS Services
- Lighting/Illumination Services (if needed)
- Security Contract Services
- Fire Protection Services (Extinguishers, alarms, etc)
- Potable Fresh Water Service (1 gallon per person, per day)
- Enclosed Toilet Facilities Contract(1 toilet for every 100 females, 1 toilet for every 200 males)
- Lavatory Facilities Contract (Continuous water supply with soap and paper towels)
- Solid Waste Removal Contract (Disposal for 2.5 pounds of solid waste per person, per day)

STREET USE PERMIT

Municipal Code Reference: Section 7-7-1

Fee: \$ 25.00

Applicant Information:

Building a Better Butler
Business / Organization / Individual

4619 N 127th Butler WI
Address

Sue Skalsky
Contact Person

414-840-2602
Telephone

Event date:

Sunday - Sept 13

Time of Event : From

7 AM

to

5 PM

Proposed Street to be Used:

Hampton Ave - 124th - 127th

Street Name(s)

125th - 126th N's to Alley's

From _____

To _____

Date(s) of Street Use (If Different from Event Date): _____

1-13-15 12:15P

\$25.00

Transaction 8304

OTHER PERMITS \$25.00

FOR VILLAGE USE ONLY

Certificate of Comprehensive Insurance Required:

Yes

No

Performance Bond Required:

Yes

No

Special Conditions:

Village Board Approval:

Signature

Kayla Chueh

Date

9/21/15



BUTLER VOLUNTEER FIRE DEPARTMENT INC.

Ronald L. Worgull, Sr., Fire Chief

12621 W. Hampton Avenue Butler, Wisconsin 53007

Phone: 783-2537 Fax: 783-9899

To: Village President Pat Tiarks
Village Administrator Kayla Chadwick
Village Board Members

I as Fire Chief have been asked to provide EMS service for the Butler Car Show. The Membership of the Department has committed to staff the ambulance from 9:00 AM to 4:00 PM on the Car Show date. If you have any further questions please contact me by phone or in person.


Chief Ron Worgull Sr.

5-20-15
12:15 pm

Original R.T.M.

Proposal

Office: 414-645-2060

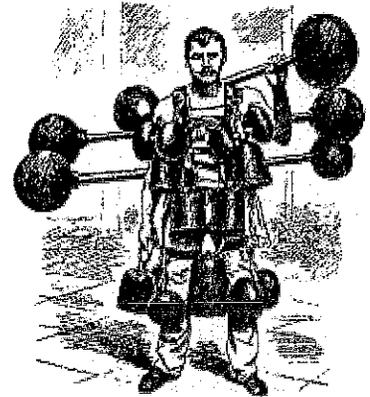
Fax: 414-431-9032

originalrtm@gmail.com

P.O. Box 659

Milwaukee, WI 53201

Bill To:
Building a Better Butler Po Box 655 Butler WI 53007



Venue		Date	Proposal #	Event		
Village of Butler		5/26/2015	150913 CS	160913 Car Show		
Event Date	Qty	Item	Description	Hours	Rate	Total
Sunday September 13, 2015	2	Event Staff Personnel	6:30am - 4:30pm	20	16.95	339.00

Signature: _____

Your signature above indicates your agreement to the schedule and terms of this proposal.

Total	\$339.00
Payment Terms:	Net 14 Days
	1.8% Monthly Thereafter



Regarding Hot Rods on Hampton Car Show:

In accordance with the Village of Butler ordinance Title 7, Chapter 5; application for the permit for Large Person Gathering, Building a Better Butler needs to secure permission from business owners to park show cars on your lot during the Hot Rods on Hampton car show tentatively scheduled for Sunday, September 13, 2015 from 10:00 to 4:00 pm.

The ordinance and permit application is attached for you to review.

Please fill out the form below allowing parking of show cars on your lot during the Hot Rods on Hampton car show. I will attach your permission form to the application.

2. Address and legal description of all Property upon which the assembly is to be held.

12702 HAMPTON AVE - PARKING LOT 6 - 620 FT LOT 7 BLK 28

3. Name, residence and mailing address of the owners of record of all property upon which the gathering will be held.

BLAIR PARTNERSHIP PO BOX 363 BUTLER WI 53007

4. Proof of ownership of all property upon which the assembly is to be held, or, statement of permission for use from the property owner(s).

Permission granted to park cars on lot, as long as tenant,

Paul Schultz, is OK with it.

Signature of Property Owner

Date 05-31-15

Thank you for your cooperation.

Positively,
Sue Hesselgrave
414-840-6602
buildingabetterbutler@yahoo.com

Building a Better Butler

One person. One idea. One action at a time

Regarding Hot Rods on Hampton Car Show:

In accordance with the Village of Butler ordinance Title 7, Chapter 5; application for the permit for Large Person Gathering, Building a Better Butler needs to secure permission from business owners to park show cars on your lot during the Hot Rods on Hampton car show tentatively scheduled for Sunday, September 13, 2015 from 10:00 to 4:00 pm.

The ordinance and permit application is attached for you to review.

Please fill out the form below allowing parking of show cars on your lot during the Hot Rods on Hampton car show. I will attach your permission form to the application.

2. Address and legal description of all Property upon which the assembly is to be held.

12432 W. HAMPTON, BUTLER WI 53007

3. Name, residence and mailing address of the owners of record of all property upon which the gathering will be held.

BUTLER AUTO CARE / KEN HENRICHS

4. Proof of ownership of all property upon which the assembly is to be held, or, statement of permission for use from the property owner(s).

Signature of Property Owner

Ken Henrichs

Date

5-28-15

Thank you for your cooperation.

Positively,
Sue Hesselgrave
414-840-6602
buildingabetterbutler@yahoo.com

Building a Better Butler

One person. One idea. One action at a time

Regarding Hot Rods on Hampton Car Show:

In accordance with the Village of Butler ordinance Title 7, Chapter 5; application for the permit for Large Person Gathering, Building a Better Butler needs to secure permission from business owners to park show cars on your lot during the Hot Rods on Hampton car show tentatively scheduled for Sunday, September 13, 2015 from 10:00 to 4:00 pm.

The ordinance and permit application is attached for you to review.

Please fill out the form below allowing parking of show cars on your lot during the Hot Rods on Hampton car show. I will attach your permission form to the application.

2. Address and legal description of all Property upon which the assembly is to be held.

12503 W Hampton Ave, Butler Auto Works

3. Name, residence and mailing address of the owners of record of all property upon which the gathering will be held.

Dan Comerford

4. Proof of ownership of all property upon which the assembly is to be held, or, statement of permission for use from the property owner(s).

USE of my Business Property For Gathering is Given From me

Signature of Property Owner

Dan Comerford

Date 5-14-15

Thank you for your cooperation.

Positively,
Sue Hesselgrave
414-840-6602
buildingabetterbutler@yahoo.com

Building a Better Butler

One person. One idea. One action at a time

Regarding Hot Rods on Hampton Car Show:

In accordance with the Village of Butler ordinance Title 7, Chapter 5; application for the permit for Large Person Gathering, Building a Better Butler needs to secure permission from business owners to park show cars on your lot during the Hot Rods on Hampton car show tentatively scheduled for Sunday, September 13, 2015 from 10:00 to 4:00 pm.

The ordinance and permit application is attached for you to review.

Please fill out the form below allowing parking of show cars on your lot during the Hot Rods on Hampton car show. I will attach your permission form to the application.

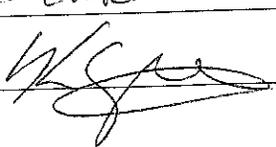
2. Address and legal description of all Property upon which the assembly is to be held.

4701 N 124 ST BUTLER WI 53007

3. Name, residence and mailing address of the owners of record of all property upon which the gathering will be held.

AMERICAN CLEANERS
~~4701~~ 4701 W 124 ST

4. Proof of ownership of all property upon which the assembly is to be held, or, statement of permission for use from the property owner(s).

KEVIN COZZAR
Signature of Property Owner  Date 5/13/15

Thank you for your cooperation.

Positively,
Sue Hesselgrave
414-840-6602
buildingabetterbutler@yahoo.com

Building a Better Butler

One person. One idea. One action at a time

Regarding Hot Rods on Hampton Car Show:

In accordance with the Village of Butler ordinance Title 7, Chapter 5; application for the permit for Large Person Gathering, Building a Better Butler needs to secure permission from business owners to park show cars on your lot during the Hot Rods on Hampton car show tentatively scheduled for Sunday, September 13, 2015 from 10:00 to 4:00 pm.

The ordinance and permit application is attached for you to review.

Please fill out the form below allowing parking of show cars on your lot during the Hot Rods on Hampton car show. I will attach your permission form to the application.

2. Address and legal description of all Property upon which the assembly is to be held.

Butler Tool, Inc. 262.781.9505
4731 N 125th St
Butler WI 53007

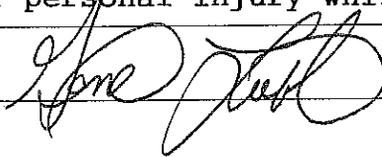
3. Name, residence and mailing address of the owners of record of all property upon which the gathering will be held.

Gene Liebl - same as above

4. Proof of ownership of all property upon which the assembly is to be held, or, statement of permission for use from the property owner(s).

Butler Tool, Inc. gives permission for use of our parking lots for
show on Sep. 13th, 2015, (Butler Tool, inc. will not be liable
for any car damage or personal injury while on BTI property.)

Signature of Property Owner



Date 5/29/15

Thank you for your cooperation.

Positively,
Sue Hesselgrave
414-840-6602
buildingabetterbutler@yahoo.com



Regarding Hot Rods on Hampton Car Show:

In accordance with the Village of Butler ordinance Title 7, Chapter 5; application for the permit for Large Person Gathering, Building a Better Butler needs to secure permission from business owners to park show cars on your lot during the Hot Rods on Hampton car show tentatively scheduled for Sunday, September 13, 2015 from 10:00 to 4:00 pm.

The ordinance and permit application is attached for you to review.

Please fill out the form below allowing parking of show cars on your lot during the Hot Rods on Hampton car show. I will attach your permission form to the application.

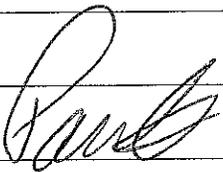
2. Address and legal description of all Property upon which the assembly is to be held.

12714 W Hampton Ave

3. Name, residence and mailing address of the owners of record of all property upon which the gathering will be held.

Paul Schultz / ST Partners 2665 N 131st
Brookfield, WI 53005

4. Proof of ownership of all property upon which the assembly is to be held, or, statement of permission for use from the property owner(s).

Signature of Property Owner  Date 5/29/15

Thank you for your cooperation.

Positively,
Sue Hesselgrave
414-840-6602
buildingabetterbutler@yahoo.com

Title 7 ► Chapter 5

Regulation of Large Assemblies of Persons

7-5-1 Permits for Large Public Gatherings

Sec. 7-5-1 Permits for Large Public Gatherings.

(a) **Intent.**

- (1) It is the purpose of the Village Board to regulate the assemblage of large numbers of people, in excess of those normally needing the health, sanitary, fire, police, transportation and utility services regularly provided in the Village of Butler, in order that the health, safety and welfare of all persons in the Village, residents and visitors alike, may be protected.
- (2) The purpose and intent of this Section is to establish site approval for locations in the Village of Butler used temporarily for large gatherings, as defined in Subsection (b) below, it being recognized that the character and type of such gatherings vary widely and the facilities required to carry out the general purpose and intent of this Section should be the subject of a Public Gathering Permit issued only after public hearing and a determination by the Village Board that there will be compliance with the standards set forth in this Section.

- (b) **Scope.** This Section shall apply to all public and private gatherings, rallies, assemblies or festivals at which attendance is greater than one thousand (1,000) persons for a one (1) day or more event. The requirement for a Public Gathering Permit shall not apply to events held in any regularly established permanent place of worship, stadium, school, athletic field, arena or other similar permanently established structure designed for assemblies or to church picnic events which do not exceed by more than five hundred (500) people the maximum seating capacity of the structure where the assembly is held.

(c) **Definitions.** The following definitions shall be applicable in this Section:

- (1) **Person.** Any individual, partnership, corporation, firm, organization, company, association, society or group.
- (2) **Assembly.** A company of persons gathered together at any location at any single time for any purpose, and may be considered a large public gathering if it falls within the definition in Subsection (b) above.
- (3) **Public Gathering.** Shall be as defined in Subsection (b) above.

- (d) **Permit Required.** No person shall permit, maintain, promote, conduct, advertise, act as entrepreneur, undertake, organize, manage or sell or give away tickets to an actual or reasonably anticipated large gathering, whether on public or private property, unless a Public Gathering Permit to hold the assembly has first been issued by the Village Board. A permit to hold an assembly issued to one person shall permit any person to engage in any lawful activity in connection with the holding of the licensed assembly.
- (e) **Application for Permit.**
- (1) **Applicant.** Applications for a Public Gathering Permit shall be made by the owner or a person having a contractual interest in lands proposed as the site for a public or private gathering, rally, assembly or festival as defined in this Section. The application shall contain a statement made upon oath or affirmation that the statements contained therein are true and correct to the best knowledge of the applicant and shall be signed and sworn to or affirmed by the individual making application in the case of an individual, natural human being, by all officers in the case of a corporation, by all partners in the case of a partnership or by all officers of an unincorporated association, organization, society or group or, if there be no officers, by all members of such association, organization, society or group.
 - (2) **Filing Period.** An application for a Public Gathering Permit shall be filed with the Administrator not less than forty-five (45) days nor more than one hundred twenty (120) days before the date on which it is proposed to conduct the event.
- (f) **Required Application Information.** The application for a Public Gathering Permit shall contain and disclose all of the following information:
- (1) The name, residence and mailing address of all persons required to sign the application by Subsection (e)(1) above and, in the case of a corporation, a certified copy of the articles of incorporation together with the name, age, residence and mailing address of each person holding ten percent (10%) or more of the stock of such corporations.
 - (2) The name and mailing address of the promoter and/or sponsor of the gathering.
 - (3) The address and legal description of all property upon which the assembly is to be held, together with the name, residence and mailing address of the owner of record of all such property. This description shall be by plat of survey to a scale of one (1) inch equals one hundred (100) feet prepared by a registered land surveyor showing the location, boundaries, dimensions, type, elevations and size of the following: subject site, existing or proposed wells, buildings, fences, woods, streams, lakes or water courses, as well as the vertical contour interval two (2) feet above the ordinary highwater level.
 - (4) Proof of ownership of all property upon which the assembly is to be held or a statement made upon oath or affirmation by the record owner of all such property that the applicant has permission to use such property for an assembly of one thousand (1,000) or more persons.
 - (5) The nature or purpose of the assembly.

STATE OF WISCONSIN
WAUKESHA COUNTY
VILLAGE OF BUTLER

ORDINANCE 15-03

Ordinance Amending Certain Subsections of Section 7-5-1 of the Municipal Code with regard to Permits for Large Public Gatherings

WHEREAS, the Village Board of the Village of Butler, Waukesha County ordains that the following sections of the Municipal Code are hereby repealed, recreated, or amended to read;

Section One: Section 7-5-1 -- Permits for Large Public Gatherings

(f) (23) All contracts proving services for the aforementioned application requirements must be provided to the Village Administrator no later than two weeks prior to the scheduled event. Failure to provide contracts to the Village Administrator will result in the refusal to issue the permit.

(j) (7) The applicant shall provide proof that he/she will furnish, at his/her own expense before the assembly commences, security guards, either regularly employed, duly sworn, off-duty Wisconsin peace officers or private guards, licensed in Wisconsin, sufficient to provide adequate security for the maximum number of people to be assembled at the rate of at least one (1) security guard for every five hundred (500) people. If it is determined by the Chief of Police, Village Administrator, and/or the Village President that additional police protection shall be required, he/she may contact the County Sheriff's Department, and all costs for the additional protection required shall be deducted from the posted cash bond.

Section Three: Severability: In the event that any provision of this Ordinance is for any reason held to be invalid, unconstitutional, or unenforceable by any court of competent jurisdiction, such portions of this Ordinance shall be deemed separate, distinct and independent provisions of the Ordinance and all remaining portions of this Ordinance shall remain in full force and effect.

Section Four: All ordinances or parts of ordinances conflicting with the provisions of this ordinance are hereby to such extent repealed.

Section Five: This ordinance shall take effect and be in force after its passage and posting pursuant to law.

PASSED and ADOPTED by the Village Board of the Village of Butler, Waukesha County, Wisconsin, this 3rd day of March, 2015.

VILLAGE OF BUTLER

By: 
Richard A. Ensslin, President

ATTEST:

Kayla Chadwick, Village Administrator/Clerk
Ordinances 15-03

- (6) The total number of days and/or hours during which the assembly is to last.
 - (7) The maximum number of persons which the applicant shall permit to assemble at any time, not to exceed the maximum number which can reasonably assemble at the location of the assembly, in consideration of the nature of the assembly, or the maximum number of persons allowed to sleep within the boundaries of the location of the assembly by the zoning ordinances of the county if the assembly is to continue overnight.
 - (8) The maximum number of tickets to be sold, if any.
 - (9) The plans of the applicant to limit the maximum number of people permitted to assemble.
 - (10) The plans for fencing the location of the assembly and the gates contained in such fence.
 - (11) The plans for supplying potable water including the source, amount available and location of outlets.
 - (12) The plans for providing toilet and lavatory facilities including the source, number and location, type and the means of disposing of waste deposited.
 - (13) The plans for holding, collection and disposing of solid waste material.
 - (14) The plans to provide for medical facilities including the location and construction of a medical structure, the names and addresses and hours of availability of physicians and nurses, and provisions for emergency ambulance service.
 - (15) The plans, if any, to illuminate the location of the assembly including the source and amount of power and the location of lamps.
 - (16) The plans for parking vehicles including size and location of lots, points of highway access and interior roads including routes between highway access and parking lots.
 - (17) The plans for camping facilities, if any, including facilities available and their location.
 - (18) The plans for security including the number of guards, their deployment, command arrangements, and their names, addresses, credentials and hours of availability.
 - (19) The plans for fire protection including the number, type and location of all protective devices including alarms and extinguishers, and the number of emergency fire personnel available to operate the equipment.
 - (20) The plans for sound control and sound amplification, if any, including number, location and power of amplifiers and speakers.
 - (21) The plans for food concessions and concessionaires who will be allowed to operate on the grounds including the names and addresses of all concessionaires and their license or permit numbers.
 - (22) The application shall include the bond required in Subsection (g) and the permit fee.
- (g) **Bond.** The Village Board shall have authority to require the applicant and site owners to file a cash bond or establish an escrow account in an amount to be determined by the Village Board, but not exceeding One Hundred Thousand Dollars (\$100,000.00), conditioned on complete compliance by the applicant and site owner with all provisions of

this Section, the terms and conditions of the Public Gathering Permit, including cleaning up the site, and the payment of any damages, administrative and law enforcement costs, fines, forfeitures or penalties imposed by reason of violation thereof. Such bond or escrow account information shall be filed with the Administrator prior to the issuance of a permit.

- (h) **Charge for Increased Costs.** Where the Village Board determines that the cost of municipal services incident to the staging of the usage will be significantly increased because of the usage, the Village Board may require the permittee to make an additional payment into the general fund of the Village in an amount equal to the increased costs.
- (i) **Hearing; Determination.** Prior to considering an application for a Public Gathering Permit, the Village Board shall conduct a public hearing on the matter. Written notice of such hearing shall be mailed to the applicant and all property owners adjacent to the site of the proposed assembly. The Village Board shall, based on evidence presented at the hearing, make a finding of the number of persons expected to attend the event. Such finding shall be final and conclusive on the applicant for the purpose of determining the amount of the permit fee and the applicability of those standards set forth herein which are dependent upon the number of persons attending the event.
- (j) **Standards.** A Public Gathering Permit shall not be issued unless it is determined, based on evidence produced at the hearing or submitted with application materials, that the following standards are or will be met; the applicant may be required to file with the Administrator copies of properly executed contracts establishing the ability to fully provide the services required under this Section:
 - (1) For events scheduled for two (2) successive days or more, at least one (1) acre of land, exclusive of roads, parking lots and required yards shall be provided for each one hundred (100) persons attending.
 - (2) Every site proposed for a Public Gathering Permit shall be on generally well-drained ground and shall not be on ground on which storm or other waters accumulate or on ground which is wet or muddy due to subsoil moisture.
 - (3) Due to the physical characteristics of the site, the Village Board may require that the applicant shall provide proof that he/she will furnish, at his own expense, a minimum of two (2) days before the assembly commences, a snow-fence type fence completely enclosing the proposed location of sufficient height and strength to prevent people in excess of the maximum permissible number from gaining access to the assembly grounds, which shall have at least four (4) gates, at least one (1) at or near four (4) opposite points of the compass.
 - (4) The applicant shall provide proof that he/she has contracted for local EMS services to provide emergency ambulance and EMT services, at the applicant's expense, for events at which over one thousand (1,000) persons will be in attendance.
 - (5) The applicant shall provide proof that he/she will furnish, at his own expense before the assembly commences if the assembly is to continue during hours of darkness, illumination sufficient to light the entire area of the assembly at the rate of at least five (5) foot candles, but not to shine unreasonably beyond the boundaries of the enclosed location of the assembly.

- (6) The applicant shall provide proof that he/she will furnish, at his/her own expense before the assembly commences, a free parking area inside of the assembly grounds sufficient to provide parking space for the maximum number of people to be assembled at the rate of at least one (1) parking space for every four (4) persons.
- (7) The applicant shall provide proof that he/she will furnish, at his/her own expense before the assembly commences, security guards, either regularly employed, duly sworn, off-duty Wisconsin peace officers or private guards, licensed in Wisconsin, sufficient to provide adequate security for the maximum number of people to be assembled at the rate of at least one (1) security guard for every five hundred (500) people. If it is determined by the Village President that additional police protection shall be required, he/she may contact the County Sheriff's Department; and all costs for the additional protection required shall be deducted from the posted cash bond.
- (8) The applicant shall provide proof that he/she will furnish, at his/her own expense before the assembly commences, fire protection, including alarms, extinguishing devices and fire lanes and escapes, sufficient to meet all state and local standards for the location of the assembly as set forth in the Wisconsin Administrative Code and ordinances of the county and Village, and sufficient emergency personnel to efficiently operate the required equipment.
- (9) The applicant shall provide an adequate source of pure water with sufficient supply outlets for drinking and other purposes to comfortably accommodate the number of persons expected to attend the event at the rate of one (1) gallon per person per day. Where a public water supply is not available, potable water meeting all federal and state requirements for purity, may be used. Any well or wells supplying any such site shall comply with the Wisconsin Administrative Code.
- (10) The applicant shall provide separate enclosed toilets for males and females, meeting all state and local specifications, conveniently located throughout the grounds, sufficient to provide facilities for the maximum number of people to be assembled at the rate of at least one (1) toilet for every one hundred (100) females and at least one (1) toilet for every two hundred (200) males together with an efficient, sanitary means of disposing of waste matter deposited, which is in compliance with all state and local laws and regulations; a lavatory with running water under pressure and a continuous supply of soap and paper towels shall be provided with each toilet.
- (11) The applicant shall provide a sanitary method of disposing of solid waste, in compliance with state and local laws and regulations, sufficient to dispose of the solid waste production of the maximum number of people to be assembled at the rate of at least two and one-half (2.5) pounds of solid waste per person per day, together with a plan for holding and a plan for collection of all such waste at least once each day of the assembly and sufficient trash cans with tight fitting lids and personnel to perform the task.
- (12) If the assembly is to continue overnight, camping facilities shall be provided in compliance with all state and local requirements as set forth in the Wisconsin

- Administrative Code and ordinances of the Village and county, sufficient to provide camping accommodations for the maximum number of people to be assembled.
- (k) **Reasons for Denial.** Applicants may be denied for any of the following non-exclusive reasons:
- (1) It is for a use which would involve a violation of federal or state law or any Village or county ordinance.
 - (2) The granting of the permit would conflict with another permit already granted or for which application is already pending.
 - (3) The application does not contain the information or does not properly satisfy the conditions required by this Section.
 - (4) The application is made less than the required days in advance of the proposed assembly.
 - (5) The policing of the assembly will require so large a number of persons and vehicles, including ambulances, as to prevent adequate service of the needs of the rest of the community.
 - (6) The assembly will substantially hinder the movement of police and fire and other emergency vehicles as to create a substantial risk to persons and property.
 - (7) The assembly will reasonably create a substantial risk of injury to persons or damage to property.
 - (8) The assembly use is so poorly organized that participants are likely to engage in aggressive or destructive activity.
- (l) **Class B Fermented Malt Beverage Licenses.** When fermented malt beverages are sold at any event authorized by this Section, a valid Temporary Fermented Malt Beverage license shall be obtained and applicable Village ordinances shall be fully complied with. Said license must be possessed by the person who filed for the license and shall be presented to any law enforcement officer upon request.
- (m) **Recommendations of Governmental Agencies.** The Administrator may submit a copy of the application to the County Sheriff's Department and other governmental agencies for their recommendations.
- (n) **Permit Revocation.** Any law enforcement officer, the Administrator, or the Village Board may revoke a permit already issued if it is deemed that such action is justified by an actual or potential emergency due to weather, fire, riot, other catastrophe or likelihood of a breach of the peace or by a change in the conditions forming the basis of the standards of issuance. In lieu of revoking a permit, an above-named official may require the permittee to file evidence of good and sufficient sureties, insurance in force or other evidence of adequate financial responsibility, running to the Village and such third parties as may be injured or damaged, in an amount depending upon the likelihood of injury or damage as a direct and proximate result of the holding of the usage sufficient to indemnify the Village and such third parties as may be injured or damaged thereby, caused by the permittee, its agents or participants.

- (o) **Fees.** The following fees shall be applicable under this Section:
- (1) ***Gatherings of One Thousand (1,000) to Two Thousand Five Hundred (2,500).*** A fee as prescribed by Section 1-3-1.
 - (2) ***Gatherings of Over Two Thousand Five Hundred (2,500).*** A fee as prescribed by Section 1-3-1.

STREET USE PERMIT

Municipal Code Reference: Section 7-7-1

Fee: \$ 25.00

Applicant Information: Building a Bottle Butler
Business / Organization / Individual

4619 N 127th Butler WI
Address

Jane Skosgen
Contact Person

414-840-2602
Telephone

Event date: Sunday - Sept 13 2015

Time of Event : From 7^{AM} to 5^{PM}

Proposed Street to be Used: Hampton Ave - 124 -> 127th
Street Name(s)

address From 125th - East West - to alley - to 126th
To Municipal Rd - North of South

Date(s) of Street Use (if Different from Event Date): _____

1-13-15 12:15p
\$25.00
Transaction 8304
OTHER PERMITS \$25.00

FOR VILLAGE USE ONLY

Certificate of Comprehensive Insurance Required: Yes No

Performance Bond Required: Yes No

Special Conditions: _____

Village Board Approval: Signature Kayla Cheek Date 9/21/15

STREET USE PERMIT

Municipal Code Reference: Section 7-7-1

Fee: \$ 25.00

Applicant Information:

DAVID & Debbie Fell
Business / Organization / Individual

4931 N. 125th ST
Address

Debbie
Contact Person

262-424-6283
Telephone

Event date:

July 25, 2015

6-8-15 3:44P
\$25.00
Transaction 10371
OTHER PERMITS \$25.00

Time of Event : From

12:00 pm to 10:00 pm

Proposed Street to be Used:

Cameron
Street Name(s)

From 125th To 126th

Date(s) of Street Use (if Different from Event Date): _____

FOR VILLAGE USE ONLY

Certificate of Comprehensive Insurance Required: Yes No

Performance Bond Required: Yes No

Special Conditions: _____

Village Board Approval: Signature _____ Date _____