

PUBLIC NOTICE

AGENDA FOR REGULAR MEETING #1922
Tuesday, September 1, 2015 at 7:00 PM
Village Hall Board Room, 12621 W. Hampton Avenue

PLEASE TAKE NOTICE that a Regular Meeting of the Butler Village Board will be held on the 1st day of September 2015 at 7:00 PM at the Village Hall Board Room, 12621 W. Hampton Avenue, Butler, Wisconsin, at which time and place the following items of business will be considered and possibly acted upon:

- I. Pledge of Allegiance
 - II. Roll Call
 - III. Persons Desiring to be Heard
 - IV. Consideration of Minutes:
 - August 18, 2015 Regular Meeting
 - V. Communications
 - VI. Committee Reports
 - A. Building Board – 6:10 PM
 - 1. Building Permit(s):
 - a. 13112 W. Stark St., 10' x 12' Shed
 - b. 12419 W. Hampton Ave., Building permit
 - 2. Occupancy
 - a. Ken's 4 Season Lawn Care & Landscape, 4506 N. 127 Street
 - b. Vennes Auto Sales, 4514 N. 127 Street
 - B. Finance Committee – 6:50 PM
 - 1. Review and Approve Current Invoices
 - C. Park & Recreation Commission
 - VII. Report of the Administrator
 - VIII. New Business
 - (A) Discussion and Possible Action on Bartender's License(s).
 - (B) Discussion and Possible Action on Approving Current Invoices.
 - (C) Discussion and Possible Action on Approving Resolution 15-12, a Resolution Honoring Saint Agnes Catholic Parish of Butler on their Centennial Anniversary.
 - (D) Discussion and Possible Action on Approving an Engagement Letter with Baker Tilly for auditing services.
 - (E) Discussion and Possible Action on Approving Resolution 15-13, a Resolution to Authorize a Representative to File the Urban Forestry and Urban Forestry Catastrophic Storm Grant Application.
 - (F) Discussion and Possible Action on Approving an Application for a Temporary Class "B" / "Class B" Retailer's License to sell wine at St. Agnes Congregation , 12801 W. Fairmount Ave. on September 20, 2015.
 - IX. Adjournment
- Dated: August 28, 2015

VILLAGE OF BUTLER

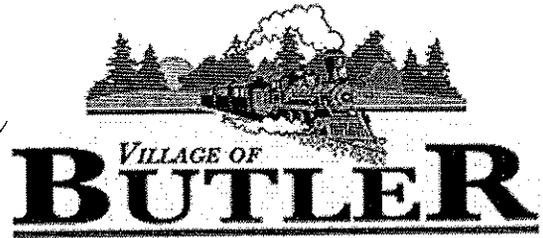
Patricia Tiarks, President

Kayla Chadwick, Administrator/ Clerk

Notice: It is possible that members of, and possibly a quorum of, other governmental bodies of the Village may be in attendance at the above-stated meeting to gather information. No action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to in the above notice.

Please note that, upon reasonable notice, good faith efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact the Village Administrator /Clerk at 262-783-2525 at least 24 hours in advance of the meeting.

To: President Tiarks
Village Board of Trustees
From: Kayla Chadwick, Village Administrator
Date: August 28, 2015
Re: September 1st Supplemental Agenda



VIII. New Business

(A) Discussion and Possible Action on Bartender's License(s).

Staff recommendation to be made at meeting.

(B) Discussion and Possible Action on Approving Current Invoices.

Staff recommends approval.

(C) Discussion and Possible Action on Approving Resolution 15-12, a Resolution Honoring Saint Agnes Catholic Parish of Butler on their Centennial Anniversary.

Staff recommends approval.

(D) Discussion and Possible Action on Approving an Engagement Letter with Baker Tilly for auditing services.

This is our annual agreement with Baker Tilley for the annual audit.

Staff recommends approval.

(E) Discussion and Possible Action on Approving Resolution 15-13, a Resolution to Authorize a Representative to File the Urban Forestry and Urban Forestry Catastrophic Storm Grant Application.

This resolution is required by the Wisconsin Department of Natural Resources to submit the Urban Forestry Grant Application. This year we are submitting the application asking for roughly \$10,000 to assist in our EAB management plan.

Staff recommends approval.

(F) Discussion and Possible Action on Approving an Application for a Temporary Class "B" / "Class B" Retailer's License to sell wine at St. Agnes Congregation, 12801 W. Fairmount Ave on September 20, 2015.

Staff recommends approval.

OF THE BUTLER VILLAGE BOARD

Minutes not formally approved until Regular Board Meeting on September 1, 2015.

Village President Patricia Tiarks called the Board Meeting to order at 7:00 PM at the Village Hall Board Room.

ROLL CALL

Present: Village President Patricia Tiarks, Michael Thew, Dave Hesselgrave, Paul Kasdorf, Marc Van Gompel, William Benjamin and Jodi Kessel Szpizar

Also present: Administrator Kayla Chadwick and Police Chief Wentlandt

PERSONS DESIRING TO BE HEARD:

Joann Publitz, 13020 W. Stark Street, she requests changes to Village Ordinance 13-1-95 be placed back on the agenda in direct correlation to travel trailers over 20' in length and 8' high. This would not affect smaller RV's, pop-ups, boats, etc.

CONSIDERATION OF MINUTES:

Motion by Szpizar; second by Thew to approve the minutes of the July 21, 2015 Village Board Meeting. Motion carried 7-0.

COMMUNICATIONS – None

COMMITTEE REPORTS

(A) *Building Board – Trustee Benjamin*

Present: Benjamin, Hesselgrave, and Kasdorf

Absent: Klibowitz

Also present: Administrator Chadwick, Village President Tiarks, Chief Wentlandt

Building Permit(s):

a. Motion by Kasdorf; second by Hesselgrave to approve fence permit for 13200 W. Hampton Avenue. Motion carried 3-0.

2. Occupancy Permit(s):

a. Motion by Kasdorf; second by Hesselgrave to approve Occupancy permit for Dimension Autoworkz LLC, 12401 W. Custer Avenue. Motion carried 3-0.

b. Motion by Kasdorf; second by Hesselgrave to approve Occupancy permit for Falls Auto Service & Truck Fleet Maintenance, 4712 N. 125 Street, Suite A. Motion carried 3-0.

c. Motion by Kasdorf; second by Hesselgrave to approve Occupancy permit for Great Lakes Film & Shade, LLC, 4512 N. 127 Street. Motion carried 3-0.

d. Motion by Kasdorf; second by Hesselgrave to approve Occupancy permit for Haider's Auto & Truck Repair, 5431 N. 131 Street. Motion carried 3-0.

Motion by Kasdorf; second by Hesselgrave to adjourn Building Board meeting. Motion carried 3-0. The meeting adjourned at 6:36 PM.

OF THE BUTLER VILLAGE BOARD

- (B) *Finance Committee – Trustee Thew*
Present: Thew, Van Gompel and Szpizar

Also present: Administrator Chadwick, Village President Tiarks and Chief Wentlandt

1. Motion by Szpizar; second by Van Gompel for Finance Committee to review and send current invoices to Village Board for approval. Motion carried 3-0.
2. Motion by Van Gompel; second by Szpizar for Finance Committee to review and send July Statement of Revenues and Expenditures to Village Board for approval. Motion carried 3-0.

Motion by Szpizar; second by Van Gompel to adjourn Finance Committee. Motion carried 3-0. The meeting adjourned at 6:59 pm.

- (C) *Library Board – Trustee Szpizar*
Trustee Szpizar reported Library Board met on August 11, 2015, and that Library President Carol Zuba stepped down to become the President of the Friends of the Butler Library, and that the Board elected Bob Gundrum to fulfill the remaining term.
- (D) *Park & Recreation Commission – Trustee Thew*
Trustee Thew reported Park & Recreation Commission met on July 21 2015 and gave an update on the Playground Sub Committee; Fourth of July parade and information on Kickball and Dartball Leagues.
- (E) Review of July Department Reports
Reports from Administration/Finance, Police/Court, Library and DPW were reviewed.

REPORT OF THE ADMINISTRATOR - Administrator Chadwick reported the budget draft is nearing completion, the Capital Improvement Plan will be ready for review this fall and Library Board has a vacancy.

NEW BUSINESS

- (A) Motion by Thew; second by Benjamin to approve the following list of bartender's licenses:

Regular

Sue C. Hesselgrave Farmers Market and Hot Rods on Hampton

Temporary

Debra J. Doss Hot Rods on Hampton

Motion carried 6-0. Hesselgrave abstained.

- (B) Motion by Thew; second by Szpizar to approve the invoices as presented for \$240,533.24. Motion carried 7-0.
- (C) Motion by Thew; second by Van Gompel to approve July Statement of Revenues and Expenditures. Motion carried 7-0.

OF THE BUTLER VILLAGE BOARD

- (D) Motion by Kasdorf; second by Benjamin to approve a Memorandum of Understanding for the Milwaukee Water Works Rate Case. Motion carried 7-0.
- (E) Motion by Benjamin; second by Szpiszar to approve a Street Use Permit for St. Agnes Parish on W. Cameron, East of 128th Street for approximately 20-30 feet on August 28 – 30, 2015 from 12 Noon to 4:00 PM. Motion carried 7-0.
- (F) Motion by Szpiszar; second by Kasdorf to approve an Application for Temporary Class “B”/ “Class B” Retailer’s License for St. Agnes Congregation from August 28, 2015 and ending on August 30, 2015. Motion carried 7-0.
- (G) Motion by Kasdorf; second by Thew to approve a Street Use Permit for C & S Performance LLC, for September 13, 2015 on Courtland between 124th and 125th Street. Motion carried 7-0.
- (H) Motion by Thew to eliminate Trick-or-Treat in Butler. No second was made.
- Motion by Benjamin; second by Van Gompel to approve Halloween Trick or Treat for October 31, 2015 from 2:00 PM to 4:00 PM. Motion carried 6-1. Thew voted No.
- (I) Motion by Benjamin; second by Thew to approve Resolution 15-11; a Resolution to approve Establishing Eligibility for Exemption from the County Library Levy. Motion carried 7-0.
- (J) Motion by Kasdorf; second by Thew to approve an Application for Temporary Class “B”/ “Class B” Retailer’s License Building a Better Butler for the Hot Rods on Hampton event on Sunday, September 13, 2015. Motion carried 6-0. Hesselgrave abstained.
- (K) Motion by Thew; second by Benjamin to approve a Request from Building a Better Butler for an exemption from Section 11-4-1 of the Municipal Code regarding Outside Consumption of Alcoholic Beverages for the Hot Rods on Hampton Event on September 13, 2015. Motion carried 6-0. Hesselgrave abstained.
- (L) Motion by Kasdorf; second by Benjamin to approve an Application for Temporary Class “B”/ “Class B” Retailer’s License Building a Better Butler for the Farmers Market on Monday, August 24 and 31 and Monday, September 14 and 28. Motion carried 6-0. Hesselgrave abstained.
- (M) Motion by Kasdorf; second by Benjamin to approve a Mutual Cooperation Agreement with Waukesha County for the CDBG Entitlement Program and the HOME Consortium Program for the Federal Fiscal Years 2014-2016. Motion carried 6-1. Thew voted No.
- (N) Motion by Kasdorf; second by Szpiszar to approve request from Bottoms Up Tavern, 12504 W. Hampton Ave. to amend their liquor license to provide an outdoor bar in their parking lot on September 13, 2015. Motion carried 7-0.

- (O) Motion by Kasdorf; second by Szpiszar to approve a request from Butler Inn, 12400 W. Hampton Ave., to amend their liquor license to provide an outdoor bar in their parking lot on September 13, 2015. Motion carried 7-0.

CLOSED SESSION

Consider going into Closed Session pursuant to Section 19.85(1)(c) to consider the employment, promotion, compensation or performance evaluation of any public employee over which the governmental body has jurisdiction or exercises authority.

Item of discussion: Village Administrator Performance Evaluation and 2016 Non-Represented Employee Wages

Motion by Hesselgrave; second by Szpiszar to adjourn into Closed Session. Motion carried 7-0. The Board went into Closed Session at 7:42 PM.

OPEN SESSION

Motion by Kasdorf; second by Thew to return to Open Session at 9:28 pm. Motion carried 7-0.

Motion by Thew; second by Kasdorf to approve 2016 non-represented employees' salaries, excluding the Village Administrator, as submitted, contingent upon availability in the 2016 Budget. Motion carried 7-0.

Motion by Benjamin; second by Szpiszar to approve at 5% salary increase for the Village Administrator effective January 1, 2016, contingent upon availability in the 2016 Budget. Motion carried 7-0.

ADJOURNMENT

Motion by Thew; second by Szpiszar to adjourn. Motion carried 7-0. The meeting was adjourned at 9:32 PM.

Submitted by:
Kayla Chadwick, Village Administrator/Clerk

Approval Date: _____

Correction/Amendment:

PUBLIC NOTICE

Meeting - Building Board
Tuesday, September 1, 2015
6:10 PM – Village Hall Board Room

PLEASE TAKE NOTICE that a Regular Meeting of the Butler Building Board will be held on the 1st day of September, 2015, at 6:10 PM at the Village Hall Board Room, 12621 W. Hampton Avenue, Butler, Wisconsin, at which time and place the following items of business will be considered and possibly acted upon.

- I. Roll Call
- II. Persons Desiring to be Heard
- III. Consideration of Minutes
- IV. New Business:
 1. Building Permit(s):
 - a. 13112 W. Stark St., 10' x 12' Shed
 - b. 12419 W. Hampton Ave., Building permit
 2. Occupancy Permit(s):
 - a. Ken's 4 Season Lawn Care & Landscape, 4506 N. 127 Street
 - b. Vennes Auto Sales, 4514 N. 127 Street
- V. Adjournment

Dated: August 27, 2015

William Benjamin
Chairman
Building Board

BY: Kayla Chadwick
Administrator/Clerk

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PUBLIC NOTICE

Meeting - Finance Committee
Tuesday, September 1, 2015
6:50 PM – Village Hall Board Room

PLEASE TAKE NOTICE that a regular meeting of the Butler Finance Committee will be held on the 1st day of September, 2015 at 6:50 PM at Village Hall Board Room, 12621 W. Hampton Avenue, Butler, Wisconsin, at which time and place the following items of business will be considered and possibly acted upon.

- I. Roll Call
- II. Persons Desiring to be Heard
- III. Consideration of Minutes
- IV. New Business:
 1. Review and Approve Current Invoices
- VI. Adjournment

Dated: August 27, 2015

Michael Thew
Chairman
Finance Committee

BY: Kayla Chadwick
Administrator/Clerk

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VILLAGE OF BUTLER

08/28/15 10:23 AM

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Payments

Current Period: August 2015

Batch Name	08/31/15 PAY Payments	User Dollar Amt	\$19,202.33		
		Computer Dollar Amt	\$19,202.33		
				\$0.00	In Balance
Refer	8295 CHADWICK, KAYLA	Ck# 000278E	8/28/2015		
Cash Payment	E 100-51320-126 TRAVEL/TRAINING/ ME	ADMIN TRAVEL/TRAINING	55%		\$3.92
Invoice	8/15 MILEAGE				
Cash Payment	E 200-60001-126 TRAVEL/TRAINING/ ME	WATER TRAVEL/TRAINING	15%		\$1.07
Invoice	8/15 MILEAGE				
Cash Payment	E 300-30001-126 TRAVEL/TRAINING/ ME	SEWER TRAVEL/TRAINING	15%		\$1.07
Invoice	8/15 MILEAGE				
Cash Payment	E 400-40001-126 TRAVEL/TRAINING/ ME	STORM TRAVEL/TRAINING	15%		\$1.07
Invoice	8/15 MILEAGE				
Cash Payment	E 100-51710-135 TELEPHONE/INTERNE	VILL HALL PHONE/INTERNET	70%		\$24.50
Invoice	8/15 CELL PHON				
Cash Payment	E 200-60001-135 TELEPHONE/INTERNE	WATER PHONE/INTERNET	10%		\$3.50
Invoice	8/15 CELL PHON				
Cash Payment	E 300-30001-135 TELEPHONE/INTERNE	SEWER PHONE/INTERNET	10%		\$3.50
Invoice	8/15 CELL PHON				
Cash Payment	E 400-40001-135 TELEPHONE/INTERNE	STORM PHONE/INTERNET	10%		\$3.50
Invoice	8/15 CELL PHON				
Transaction Date	8/24/2015	CHECKING	10004	Total	\$42.13
Refer	8301 DUERNBERGER, GAIL	Ck# 000282E	8/28/2015		
Cash Payment	E 100-55200-126 TRAVEL/TRAINING/ ME	LIBRARY TRAVEL/TRAINING/MEETINGS			\$12.66
Invoice	8/15 MILEAGE				
Transaction Date	8/24/2015	CHECKING	10004	Total	\$12.66
Refer	8302 EFTPS	Ck# 000283E	8/31/2015		
Cash Payment	G 100-21331 FICA/MEDICARE PAYABLE	FICA/MEDICARE PAYABLE			\$5,751.20
Invoice	08281584127670				
Cash Payment	G 100-21311 FEDERAL W/H TAX PAYAB	FEDERAL W/HOLDING PAYABLE			\$3,687.47
Invoice	08281584127670				
Transaction Date	8/26/2015	CHECKING	10004	Total	\$9,438.67
Refer	8292 ESTRADA, APRIL	Ck# 065041	8/28/2015		
Cash Payment	G 100-21212 COM BLDG/PARK DEPOSIT	COMM BLDG DEPOSIT RETURN			\$500.00
Invoice	8/15/15 RENTAL				
Transaction Date	8/19/2015	CHECKING	10004	Total	\$500.00
Refer	8293 EVERGREEN FUEL STOP	Ck# 000277E	8/17/2015		
Cash Payment	E 100-52140-146 GAS & OIL	POLICE GAS & OIL			\$212.47
Invoice	8/4-9/15 GAS				
Cash Payment	E 100-54140-146 GAS & OIL	PUB WORKS GAS & OIL			\$113.03
Invoice	8/4-9/15FUEL				
Cash Payment	E 200-60001-146 GAS & OIL	WATER UTIL GAS & OIL			\$72.45
Invoice	8/4-9/15FUEL				
Cash Payment	E 100-52140-146 GAS & OIL	POLICE GAS & OIL			-\$34.75
Invoice	8/4-9/15 GAS				
Transaction Date	8/19/2015	CHECKING	10004	Total	\$363.20
Refer	8296 EVERGREEN FUEL STOP	Ck# 000279E	8/24/2015		

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Payments

Current Period: August 2015

Cash Payment	E 100-52140-146 GAS & OIL	POLICE GAS & OIL		\$295.77
Invoice	8/11-17/15 GAS			
Cash Payment	E 100-54140-146 GAS & OIL	PUB WORKS GAS & OIL		\$63.41
Invoice	8/11-17/15FUEL			
Cash Payment	E 200-60001-146 GAS & OIL	WATER UTIL GAS & OIL		\$55.88
Invoice	8/11-17/15FUEL			
Cash Payment	E 400-40001-146 GAS & OIL	STORM UTIL GAS & OIL		\$83.33
Invoice	8/11-17/15FUEL			
Transaction Date	8/24/2015	CHECKING	10004	Total \$498.39
Refer	8303 FOCUS CREDIT UNION	Ck# 000284E	8/28/2015	
Cash Payment	G 100-21352 PAYROLL SAVINGS PAYAB	PAYROLL SAVINGS		\$1,801.56
Invoice	082815-FOCUS			
Transaction Date	8/26/2015	CHECKING	10004	Total \$1,801.56
Refer	8291 FOUNDATIONS BANK	Ck# 000276E	8/11/2015	
Cash Payment	E 100-51550-133 BANK FEES	FINANCE BANK FEES 25%		\$47.02
Invoice	7/15 BANK FEES			
Cash Payment	E 200-60001-133 BANK FEES	WATER BANK FEES 25%		\$47.02
Invoice	7/15 BANK FEES			
Cash Payment	E 300-30001-133 BANK FEES	SEWER BANK FEES 25%		\$47.02
Invoice	7/15 BANK FEES			
Cash Payment	E 400-40001-133 BANK FEES	STORM BANK FEES 25%		\$47.03
Invoice	7/15 BANK FEES			
Transaction Date	8/19/2015	CHECKING	10004	Total \$188.09
Refer	8304 GREAT-WEST FINANCIAL	Ck# 000285E	8/28/2015	
Cash Payment	G 100-21351 DEFERRED COMP PAYABL	DEFERRED COMP PAYABLE		\$690.00
Invoice	82815592423041			
Transaction Date	8/26/2015	CHECKING	10004	Total \$690.00
Refer	8297 IDN H HOFFMAN CO	Ck# 065038	8/28/2015	
Cash Payment	G 100-21212 COM BLDG/PARK DEPOSIT	COMM BLDG DEPOSIT RETURN		\$175.00
Invoice	8/22/15 RENTAL			
Transaction Date	8/24/2015	CHECKING	10004	Total \$175.00
Refer	8329 JACKSON, VILLAGE OF	Ck# 065043	8/28/2015	
Cash Payment	E 100-52140-144 VEHICLE MAINTENANC	POLICE VEH MAINT		\$200.00
Invoice	4 SQUAD TIRES			
Transaction Date	8/28/2015	CHECKING	10004	Total \$200.00
Refer	8298 JAHINKE, CAROLYN	Ck# 000280E	8/28/2015	
Cash Payment	E 100-51411-126 TRAVEL/TRAINING/ ME	CLERK TRAVEL/TRAINING/MEETINGS (CONF MILEAGE, MEALS)		\$270.74
Invoice	15 WMCA CONF			
Transaction Date	8/24/2015	CHECKING	10004	Total \$270.74
Refer	8290 JEFFERSON COUNTY SHERIFF	Ck# 065004	8/14/2015	
Cash Payment	R 100-43610 COURT PENALTIES & COS	COURT PENALTIES (WARRANT)		\$335.00
Invoice	D REYNOLDS W			
Transaction Date	8/14/2015	CHECKING	10004	Total \$335.00
Refer	8299 MATEICKA, ROBIN	Ck# 000281E	8/28/2015	

VILLAGE OF BUTLER

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Payments

Current Period: August 2015

Cash Payment E 100-51200-126 TRAVEL/TRAINING/ ME COURT TRAVEL/TRAINING (MILEAGE/MEALS) \$93.57

Invoice 8/19/15TIPS MT

Transaction Date 8/24/2015 CHECKING 10004 Total \$93.57

Refer 8305 NORTH SHORE BANK FSB Ck# 000286E 8/28/2015

Cash Payment G 100-21351 DEFERRED COMP PAYABL DEFERRED COMP PAYABLE \$165.00

Invoice 082815-NORTH

Transaction Date 8/26/2015 CHECKING 10004 Total \$165.00

Refer 8294 VALUE RITE CORPORATION Ck# 065040 8/24/2015

Cash Payment E 100-57000-192 ASSESSMENT SERVIC ASSESSMENT SERVICES 8/15 \$2,166.66

Invoice 3202

Cash Payment E 100-57000-192 ASSESSMENT SERVIC ASSESSMENT SERVICES9/15 \$2,166.66

Invoice 3203

Transaction Date 8/19/2015 CHECKING 10004 Total \$4,333.32

Refer 8328 WAUKESHA CO UW-EXTENSION Ck# 065042 8/28/2015

Cash Payment E 100-51100-126 TRAVEL/TRAINING/ ME VILL BOARD TRAVEL/TRAINING \$40.00

Invoice P TIARKS REG

Cash Payment E 100-51100-126 TRAVEL/TRAINING/ ME VILL BOARD TRAVEL/TRAINING \$40.00

Invoice T STEGEMEYER

Transaction Date 8/28/2015 CHECKING 10004 Total \$80.00

Refer 8300 WIS DEPT OF TRANSPORTATION Ck# 065039 8/24/2015

Cash Payment R 100-43610 COURT PENALTIES & COS COURT PENALTIES (NOTICES OF UNPAID CITATIONS) \$15.00

Invoice 82415001-3

Transaction Date 8/24/2015 CHECKING 10004 Total \$15.00

Fund Summary

10004 CHECKING

100 GENERAL FUND \$18,835.89

200 WATER UTILITY FUND \$179.92

300 SANITARY SEWER FUND \$51.59

400 STORM WATER FUND \$134.93

\$19,202.33

Pre-Written Check	\$19,202.33
Checks to be Generated by the Computer	\$0.00
Total	\$19,202.33

VILLAGE OF BUTLER

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Payments

Current Period: September 2015

Batch Name	09/04/15 PAY	User Dollar Amt	\$101,158.71		
	Payments	Computer Dollar Amt	\$101,158.71		
				\$0.00	In Balance
Refer	8306 AFLAC	Ck# 000287E 9/15/2015			
Cash Payment	G 100-21345 AFLAC PAYABLE	AFLAC PAYABLE			\$345.52
Invoice	729558				
Transaction Date	8/26/2015	CHECKING	10004	Total	\$345.52
Refer	8307 ARENZ, MOLTER, MACY & RIFFLE				
Cash Payment	E 100-51600-113 COUNSELING	LEGAL COUNSELING EXP 7/19-8/7/15			\$269.75
Invoice	10585				
Cash Payment	E 100-51200-114 LEGAL PROSECUTION	LEGAL PROSECUTION EXP 7/16-8/11/15			\$665.00
Invoice	10585				
Transaction Date	8/26/2015	CHECKING	10004	Total	\$934.75
Refer	8330 AT&T PHONE BILL 2015				
Cash Payment	E 100-51710-135 TELEPHONE/INTERNE	VILL HALL PHONE/INTERNET 70%			\$31.74
Invoice	26278325250815				
Cash Payment	E 100-55200-135 TELEPHONE/INTERNE	LIBRARY PHONE/INTERNET			\$21.87
Invoice	26278325250815				
Cash Payment	G 100-13911 RECEIVABLE - OTHER	A/R BVFD PHONE/INTERNET			\$13.50
Invoice	26278325250815				
Cash Payment	E 200-60001-135 TELEPHONE/INTERNE	WATER PHONE/INTERNET			\$4.54
Invoice	26278325250815				
Cash Payment	E 300-30001-135 TELEPHONE/INTERNE	SEWER PHONE/INTERNET			\$4.54
Invoice	26278325250815				
Cash Payment	E 400-40001-135 TELEPHONE/INTERNE	STORM PHONE/INTERNET			\$4.54
Invoice	26278325250815				
Cash Payment	E 100-51200-136 OFFICE SUPPLIES	COURT OFFICE SUPPLIES			\$47.52
Invoice	26278325250815				
Cash Payment	E 100-52130-135 TELEPHONE/INTERNE	POLICE PHONE/INTERNET			\$71.27
Invoice	26278325250815				
Transaction Date	8/28/2015	CHECKING	10004	Total	\$199.52
Refer	8331 AT&T PUB WKS INTERNET	Ck# 000291E 9/6/2015			
Cash Payment	E 100-54130-135 TELEPHONE/INTERNE	PUB WORKS PHONE/INTERNET 70%			\$21.00
Invoice	135640666-9/15				
Cash Payment	E 200-60001-135 TELEPHONE/INTERNE	WATER PHONE/INTERNET 10%			\$3.00
Invoice					
Cash Payment	E 300-30001-135 TELEPHONE/INTERNE	SEWER PHONE/INTERNET 10%			\$3.00
Invoice					
Cash Payment	E 400-40001-135 TELEPHONE/INTERNE	STORM PHONE/INTERNET 10%			\$3.00
Invoice					
Transaction Date	8/28/2015	CHECKING	10004	Total	\$30.00
Refer	8308 BANYON DATA SYSTEMS, INC.				
Cash Payment	E 100-51550-131 SOFTWARE SUPPORT/	FINANCE SOFTWARE SUPPORT 25% POINT OF SALE			\$121.25
Invoice	153170				
Cash Payment	E 200-60001-131 SOFTWARE SUPPORT/	WATER SOFTWARE SUPPORT 25% POINT OF SALE			\$121.25
Invoice	153170				

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Payments

Current Period: September 2015

Cash Payment	E 300-30001-131 SOFTWARE SUPPORT/ SEWER SOFTWARE SUPPORT 25% POINT OF SALE				\$121.25
Invoice 153170					
Cash Payment	E 400-40001-131 SOFTWARE SUPPORT/ STORM SOFTWARE SUPPORT 25% POINT OF SALE				\$121.25
Invoice 153170					
Transaction Date	8/26/2015	CHECKING	10004	Total	\$485.00
Refer	8332 BAY COMMUNICATIONS, INC				
Cash Payment	E 100-52140-144 VEHICLE MAINTENANC POLICE VEH MAINT (RADIO FACEPLATE)				\$19.00
Invoice 97681					
Transaction Date	8/28/2015	CHECKING	10004	Total	\$19.00
Refer	8333 BIEDENBENDER, BRENT, JR				
Cash Payment	E 100-52140-144 VEHICLE MAINTENANC POLICE VEH MAINT				\$874.00
Invoice SQ 15 P&L					
Transaction Date	8/28/2015	CHECKING	10004	Total	\$874.00
Refer	8334 BROOKFIELD, CITY OF				
Cash Payment	E 100-52130-147 EMERGENCY GOVERN EMERGENCY GOV (MUTUAL AID)				\$31.32
Invoice 20151175					
Transaction Date	8/28/2015	CHECKING	10004	Total	\$31.32
Refer	8309 BUTLER VOLUNTEER FIRE DEPT				
Cash Payment	E 100-57000-191 FIRE & RESCUE SERVI FIRE & RESCUE SERVICES (FINAL)				\$70,962.00
Invoice 9/15/15 DRAW					
Transaction Date	8/26/2015	CHECKING	10004	Total	\$70,962.00
Refer	8310 CONTREE SPRAYER & EQUIPMEN				
Cash Payment	E 100-55000-160 PARK MAINTENANCE PARK MAINTENANCE SPRAYER MAINTENANCE				\$74.26
Invoice 41414					
Transaction Date	8/26/2015	CHECKING	10004	Total	\$74.26
Refer	8335 EHLERS & ASSOCIATES, INC.				
Cash Payment	E 601-60100-415 DEBT SERVICE DEBT SERVICE EXPENSE (DISCLOSURE REPORTING)				\$750.00
Invoice 68432					
Transaction Date	8/28/2015	CHECKING	10004	Total	\$750.00
Refer	8311 FERGUSON WATERWORKS #1476				
Cash Payment	E 200-60002-654 HYDRANT MAINTENAN WATER HYDRANT MAINT (REPLACE HYDR BROKEN DURING FLUSHING)				\$3,337.31
Invoice 0178447					
Cash Payment	E 200-60002-651 MAIN MAINTENANCE WATER MAIN MAINT VALVE KEY				\$71.68
Invoice 0178347					
Transaction Date	8/26/2015	CHECKING	10004	Total	\$3,408.99
Refer	8315 FINE PRINT GRAPHICS				
Cash Payment	E 100-51200-136 OFFICE SUPPLIES COURT OFFICE SUPPLIES (WINDOW ENV/MUNI COURT FORMS				\$267.00
Invoice 28925					
Transaction Date	8/26/2015	CHECKING	10004	Total	\$267.00
Refer	8312 GALLAGHER, ARTHUR J				

VILLAGE OF BUTLER

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Payments

Current Period: September 2015

Cash Payment	E 100-56000-180	LIABILITY INSURANCE	LIABILITY INSURANCE		\$1,087.80
Invoice	1206022				
Cash Payment	E 100-56000-182	AUTO INSURANCE	AUTO INSURANCE		\$707.70
Invoice	1289081				
Cash Payment	E 100-56000-182	AUTO INSURANCE	AUTO INSURANCE		\$90.00
Invoice	1430086				
Cash Payment	E 100-56000-183	WORKERS COMP INSU	WORKER COMP INSURANCE		\$1,752.80
Invoice	1206022				
Cash Payment	E 200-60001-181	PROPERTY INSURANC	WATER UTIL INSURANCE		\$506.90
Invoice	1206022				
Cash Payment	E 300-30001-412	INSURANCE EXPENSE	SEWER UTIL INSURANCE		\$506.90
Invoice	1206022				
Cash Payment	E 400-40001-412	INSURANCE EXPENSE	STORM UTIL INSURANCE		\$506.90
Invoice	1206022				
Transaction Date	8/26/2015	CHECKING	10004	Total	\$5,159.00
Refer	8313	GOODYEAR COMMERCIAL TIRE			
Cash Payment	E 100-54140-144	VEHICLE MAINTENANC	PUB WORKS VEHICLE MAINT 70%		\$830.55
Invoice	132-1148747				
Cash Payment	E 200-60001-144	VEHICLE MAINTENANC	WATER VEHICLE MAINT		\$118.65
Invoice	132-1148747				
Cash Payment	E 300-30001-144	VEHICLE MAINTENANC	SEWER VEHICLE MAINT		\$118.65
Invoice	132-1148747				
Cash Payment	E 400-40001-144	VEHICLE MAINTENANC	STORM VEHICLE MAINT		\$118.65
Invoice	132-1148747				
Transaction Date	8/26/2015	CHECKING	10004	Total	\$1,186.50
Refer	8314	GRAINGER			
Cash Payment	E 100-55000-160	PARK MAINTENANCE	PARK MAINT (SPRAYER MAINT)		\$29.75
Invoice	9817055719				
Transaction Date	8/26/2015	CHECKING	10004	Total	\$29.75
Refer	8316	GUETZKE & ASSOCIATES, INC			
Cash Payment	E 100-51710-139	BUILDING MAINTENAN	VILL HALL BLDG MAINT 70% (FIRE EXT ANNUAL INSPECT)		\$201.53
Invoice	5420203-IN				
Cash Payment	E 200-60001-139	BUILDING MAINTENAN	WATER BLDG MAINT 10%		\$28.79
Invoice	5420203-IN				
Cash Payment	E 300-30001-139	BUILDING MAINTENAN	SEWER BLDG MAINT 10%		\$28.79
Invoice	5420203-IN				
Cash Payment	E 400-40001-139	BUILDING MAINTENAN	STORM BLDG MAINT 10%		\$28.79
Invoice	5420203-IN				
Transaction Date	8/26/2015	CHECKING	10004	Total	\$287.90
Refer	8317	INTERNATIONAL INSTITUTE OF M			
Cash Payment	E 100-51411-127	MEMBERSHIP/PROFES	CLERK MEMBERSHIP/DUES		\$155.00
Invoice	22734 C JAHNK				
Transaction Date	8/26/2015	CHECKING	10004	Total	\$155.00
Refer	8336	JAN-PRO CLEANING SYSTEMS			
Cash Payment	E 100-55300-162	LIBRARY CONTRACTE	LIBRARY CONTRACTED SERVICES		\$175.00
Invoice	50799				

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Payments

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Current Period: September 2015

Transaction Date	8/28/2015	CHECKING	10004	Total	\$175.00
Refer	8318 LAKE COUNTRY PUBLICATIONS				
Cash Payment	E 100-55500-175 LIBRARY DVD RENTAL	LIBRARY DVD RENTALS (SUN SUBSCRIP 1 YR			\$40.58
Invoice	15-16 02745096				
Transaction Date	8/26/2015	CHECKING	10004	Total	\$40.58
Refer	8319 LINCOLN NATIONAL LIFE INS CO Ck# 000288E 9/1/2015				
Cash Payment	E 100-51200-125 DISABILITY INS PREMI	COURT DISABILITY INS			\$14.28
Invoice	3080794238				
Cash Payment	E 100-51320-125 DISABILITY INS PREMI	ADMIN DISABILITY INS			\$10.71
Invoice	3080794238				
Cash Payment	E 100-52110-125 DISABILITY INS PREMI	POLICE DISABILITY INS			\$199.92
Invoice	3080794238				
Cash Payment	E 100-54110-125 DISABILITY INS PREMI	PUB WORKS DISABILITY INS			\$17.85
Invoice	3080794238				
Cash Payment	E 200-60000-220 EMPLOYEE BENEFITS	WATER EMPLOYEE BENEFITS			\$22.61
Invoice	3080794238				
Cash Payment	E 300-30000-220 EMPLOYEE BENEFITS	SEWER EMPLOYEE BENEFITS			\$22.61
Invoice	3080794238				
Cash Payment	E 400-40004-220 EMPLOYEE BENEFITS	STORM EMPLOYEE BENEFITS			\$21.42
Invoice	3080794238				
Transaction Date	8/26/2015	CHECKING	10004	Total	\$309.40
Refer	8320 MIDWEST METER, INC				
Cash Payment	E 200-60002-653 METER MAINTENANCE	WATER METER MAINT			\$561.38
Invoice	0069647-IN				
Transaction Date	8/26/2015	CHECKING	10004	Total	\$561.38
Refer	8321 PORT-A-JOHN				
Cash Payment	E 100-55000-160 PARK MAINTENANCE	PARK MAINTENANCE 2 UNITS UPPE			\$160.00
Invoice	1244284-IN				
Cash Payment	E 100-55000-160 PARK MAINTENANCE	PARK MAINTENANCE 2 UNITS LOWER			\$160.00
Invoice	1244283-IN				
Transaction Date	8/26/2015	CHECKING	10004	Total	\$320.00
Refer	8322 QLT CONSUMER PRODUCTS Ck# 000289E 9/15/2015				
Cash Payment	E 200-60001-135 TELEPHONE/INTERNE	WATER PHONE/INTERNET PHONE LEA			\$14.38
Invoice	6/15 PHONE LE				
Transaction Date	8/26/2015	CHECKING	10004	Total	\$14.38
Refer	8323 SCHMITZ READY MIX, INC.				
Cash Payment	E 200-60002-651 MAIN MAINTENANCE	WATER MAIN MAINT 4651 N 127			\$224.73
Invoice	0572967-IN				
Transaction Date	8/26/2015	CHECKING	10004	Total	\$224.73
Refer	8324 SMITH, R.A NATIONAL				
Cash Payment	E 100-57000-190 ENGINEERING CONSU	CONTR SERVICE-ENGINEERING			\$223.20
Invoice	120002-11562				
Cash Payment	E 200-60001-922 CONTRACT/CONSULTI	WATER CONTR/CONSULTING-ENGINEE			\$111.60
Invoice	120002-11562				
Cash Payment	E 300-30001-922 CONTRACT/CONSULTI	SEWER CONTR/CONSULTING			\$2,269.79
Invoice	120002-11562				

VILLAGE OF BUTLER
Payments

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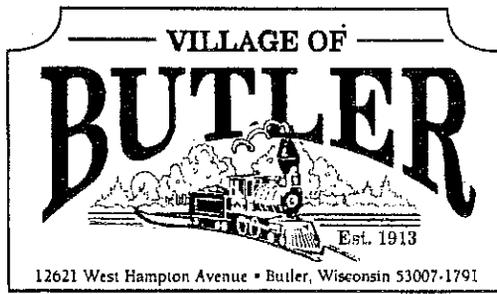
Current Period: September 2015

Cash Payment	E 400-40001-922 CONTRACT/CONSULTI	STORM CONTR/CONSULTING		\$979.44
Invoice	120002-11562			
Cash Payment	E 704-70400-702 CDA ENGINEERING CO	CDA ENGINEERING COSTS NEW GAS STATION		\$909.75
Invoice	120003-1156201			
Transaction Date	8/26/2015	CHECKING	10004	Total \$4,493.78
Refer	8325 STREICHER S			
Cash Payment	E 100-52140-145 BALLISTIC VESTS	POLICE GUNS & AMMO		\$7,604.00
Invoice	I1162074			
Transaction Date	8/26/2015	CHECKING	10004	Total \$7,604.00
Refer	8337 TACTICAL SOLUTIONS			
Cash Payment	E 100-52140-164 COMPUTER/EQUIP MAI	POLICE COMPUTER/EQUIP MAINT (RADAR CERT)		\$217.00
Invoice	5190			
Transaction Date	8/28/2015	CHECKING	10004	Total \$217.00
Refer	8326 U.S. CELLULAR			
Cash Payment	E 100-54130-135 TELEPHONE/INTERNE	PUB WORKS PHONE/INTERNET-70% CELLS		\$126.08
Invoice	0097802106			
Cash Payment	E 200-60001-135 TELEPHONE/INTERNE	WATER PHONE/INTERNET		\$18.01
Invoice	0097802106			
Cash Payment	E 300-30001-135 TELEPHONE/INTERNE	SEWER PHONE/INTERNET		\$18.01
Invoice	0097802106			
Cash Payment	E 400-40001-135 TELEPHONE/INTERNE	STORM PHONE/INTERNET		\$18.01
Invoice	0097802106			
Cash Payment	E 100-52130-135 TELEPHONE/INTERNE	POLICE PHONE/INTERNET		\$158.98
Invoice	0097680574			
Transaction Date	8/26/2015	CHECKING	10004	Total \$339.09
Refer	8327 WIS DEPT OF REVENUE WWT EF Ck# 000290E 9/15/2015			
Cash Payment	G 100-21312 STATE W/H TAX PAYABLE	STATE W/HOLDING TAX PAYABLE		\$1,659.86
Invoice	082815-449792			
Transaction Date	8/26/2015	CHECKING	10004	Total \$1,659.86

Fund Summary

	10004 CHECKING
100 GENERAL FUND	\$89,458.59
200 WATER UTILITY FUND	\$5,144.83
300 SANITARY SEWER FUND	\$3,093.54
400 STORM WATER FUND	\$1,802.00
601 DEBT SERVICE FUND	\$750.00
704 CDA/TIF FUND	\$909.75
	<u>\$101,158.71</u>

Pre-Written Check	\$2,359.16
Checks to be Generated by the Computer	\$98,799.55
Total	<u>\$101,158.71</u>



RESOLUTION 15-12

RESOLUTION HONORING

Saint Agnes Catholic Parish of Butler

ON THE CELEBRATION OF THEIR CENTENNIAL ANNIVERSARY

WHEREAS, Saint Agnes Catholic Parish of Butler has been a dedicated member of the Butler community for 100 years;

WHEREAS, Saint Agnes Catholic Parish serves as a place of worship and education for 895 families;

WHEREAS, on September 20, 2015, Saint Agnes Catholic Parish of Butler, Wisconsin will celebrate their Centennial Anniversary with a solemn Mass of Thanksgiving offered by Archbishop Jerome Listecki;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of the Village of Butler hereby honors Saint Agnes Catholic Parish on their Centennial Anniversary.

PASSED AND ADOPTED this 1st day of September, 2015.

THE VILLAGE OF BUTLER

Patricia Tiarks, President

William Benjamin, Trustee

Dave Hesselgrave, Trustee

Jodi Kessel Szpiszar, Trustee

Paul Kasdorf, Trustee

Michael Thew, Sr., Trustee

Marc Van Gompel, Trustee

ATTEST:

Kayla J. Chadwick,
Administrator/Clerk

CLIENT COPY



Baker Tilly Virchow Krause, LLP
777 E Wisconsin Ave, 32nd Floor
Milwaukee, WI 53202-5313
tel 414 777 5500
fax 414 777 5555
bakertilly.com

July 23, 2015

Ms. Kayla Chadwick
Village of Butler
12621 West Hampton Avenue
Butler, Wisconsin 53007

Dear Ms. Chadwick:

Thank you for using Baker Tilly Virchow Krause, LLP ("Baker Tilly" "we" or "our") as your auditors.

The purpose of this letter is to confirm our understanding of the terms and objectives of our engagement and the nature of the services we will provide as independent accountants of the Village of Butler.

Services and Related Report

We will audit the basic financial statements of the Village of Butler as of and for the year ended December 31, 2015, and the related notes to the financial statements. Upon completion of our audit, we will provide the Village of Butler with our audit report on the financial statements and supplemental information referred to below. If, for any reasons caused by or relating to the affairs or management of the Village of Butler, we are unable to complete the audit or are unable to or have not formed an opinion, or if we determine in our professional judgment the circumstances necessitate, we may withdraw and decline to issue a report as a result of this engagement.

The following supplementary information accompanying the financial statements will also be subjected to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America, and our auditor's report will provide an opinion on it in relation to the financial statements as a whole.

Combining and Individual Fund Financial Statements
Comparative Schedule of Taxes and Valuation Data

Ms. Kayla Chadwick
Village of Butler

July 23, 2015
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Accounting standards generally accepted in the United States of America provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement the Village of Butler's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to the Village of Butler's RSI in accordance with auditing standards generally accepted in the United States of America. These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's response to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. The following RSI is required by generally accepted accounting principles and will be subjected to certain limited procedures, but will not be audited:

Management's Discussion and Analysis
Budget Comparison Schedules

Our Responsibilities and Limitations

The objective of a financial statement audit is the expression of an opinion on the financial statements. We will be responsible for conducting that audit in accordance with auditing standards generally accepted in the United States of America. These standards require that we plan and perform our audit to obtain reasonable, rather than absolute assurance about whether the financial statements are free of material misstatement, whether caused by error or fraud. Our audit will include examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements, assessing accounting principles used and significant estimates made by management, and evaluating the overall financial statement presentation. Our audit does not relieve management and the audit committee or equivalent group charged with governance of their responsibilities.

The audit will include obtaining an understanding of the entity and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing and extent of further audit procedures. An audit is not designed to provide assurance on internal control or to identify deficiencies in internal control. However, during the audit, we will communicate to management and the audit committee or equivalent group charged with governance internal control matters that are required to be communicated under professional standards.

We may from time to time, and depending on the circumstances, use service providers (e.g., to observe inventory, act as a specialist, or audit an element of the financial statements) in serving your account. We may share confidential information about you with these service providers, but are committed to maintaining the confidentiality and security of your information.

Ms. Kayla Chadwick
Village of Butler

July 23, 2015
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We will design our audit to obtain reasonable, but not absolute, assurance of detecting errors or fraud that would have a material effect on the financial statements as well as other illegal acts having a direct and material effect on financial statement amounts. An audit is not designed to detect errors or fraud that are immaterial to the financial statements. Our audit will not include a detailed audit of transactions, such as would be necessary to disclose errors or fraud that did not cause a material misstatement of the financial statements. It is important to recognize that there are inherent limitations in the auditing process. Audits are based on the concept of selective testing of the data underlying the financial statements, which involves judgment regarding the areas to be tested and the nature, timing, extent and results of the tests to be performed. Our audit is not a guarantee of the accuracy of the financial statements and, therefore, is subject to the limitation that material errors or fraud or other illegal acts having a direct and material financial statement impact, if they exist, may not be detected. Because of the characteristics of fraud, particularly those involving concealment through collusion, falsified documentation and management's ability to override controls, an audit designed and executed in accordance with auditing standards generally accepted in the United States of America may not detect a material fraud. Further, while effective internal control reduces the likelihood that errors, fraud or other illegal acts will occur and remain undetected, it does not eliminate that possibility. For these reasons, we cannot ensure that errors, fraud or other illegal acts, if present, will be detected. However, we will communicate to the Village of Butler, as appropriate, any such matters identified during our audit.

We are also responsible for determining that the audit committee or equivalent group charged with governance is informed about certain other matters related to the conduct of the audit, including (i) our responsibility under auditing standards generally accepted in the United States of America, (ii) an overview of the planned scope and timing of the audit, and (iii) significant findings from the audit, which include (a) our views about the qualitative aspects of the Village of Butler's significant accounting practices, accounting estimates, and financial statement disclosures; (b) difficulties encountered in performing the audit; (c) uncorrected misstatements and material corrected misstatements that were brought to the attention of management as a result of auditing procedures; and (d) other significant and relevant findings or issues (e.g., any disagreements with management about matters that could be significant to the Village of Butler's financial statements or our report thereon, consultations with other independent accountants, issues discussed prior to our retention as independent auditors, fraud and illegal acts, and all significant deficiencies and material weaknesses identified during the audit). Lastly, we are responsible for ensuring that the audit committee or equivalent group charged with governance receives copies of certain written communications between us and management including written communications on accounting, auditing, internal control or operational matters and representations that we are requesting from management.

The audit will not be planned or conducted in contemplation of reliance by any specific third party or with respect to any specific transaction. Therefore, items of possible interest to a third party will not be specifically addressed and matters may exist that would be assessed differently by a third party, possibly in connection with a specific transaction.

Management's Responsibilities

The Village of Butler's management is responsible for the financial statements referred to above. In this regard, management is responsible for establishing policies and procedures that pertain to the maintenance of adequate accounting records and effective internal controls over financial reporting, the selection and application of accounting principles, the authorization of receipts and disbursements, the safeguarding of assets, the proper recording of transactions in the accounting records, and for reporting financial information in conformity with accounting principles generally accepted in the United States of America.

Ms. Kayla Chadwick
Village of Butler

July 23, 2015
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Management is also responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us in the management representation letter (i) about all known or suspected fraud affecting the entity involving: (a) management, (b) employees who have significant roles in internal control over financial reporting, and (c) others where the fraud or illegal acts could have a material effect on the financial statements; and (ii) of its knowledge of any allegations of fraud or suspected fraud affecting the entity received in communications from employees, former employees, analysts, grantors, regulators, or others.

Management is responsible for (i) adjusting the basic financial statements to correct material misstatements and for affirming to us in a management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period under audit are immaterial, both individually and in the aggregate, to the basic financial statements taken as a whole, and (ii) notifying us of all material weaknesses, including other significant deficiencies, in the design or operation of your internal control over financial reporting that are reasonably likely to adversely affect your ability to record, process, summarize and report external financial data reliably in accordance with accounting principles generally accepted in the United States of America. Management also is responsible for identifying and ensuring that the Village of Butler complies with the laws and regulations applicable to its activities.

As part of management's responsibility for the financial statements and the effectiveness of its system of internal control over financial reporting, management is responsible for making available to us, on a timely basis, all of your original accounting records and related information and for the completeness and accuracy of that information and your personnel to whom we may direct inquiries. As required by auditing standards generally accepted in the United States of America, we will make specific inquiries of management and others about the representations embodied in the financial statements and the effectiveness of internal control over financial reporting. Auditing standards generally accepted in the United States of America also require that we obtain written representations covering audited financial statements from certain members of management. The results of our audit tests, the responses to our inquiries, and the written representations, comprise the evidential matter we intend to rely upon in forming our opinion on the financial statements.

Because of the importance of oral and written representations to an effective audit, the Village of Butler releases Baker Tilly and its current, former or future partners, principals, employees, and personnel from any and all claims, liabilities, costs and expenses attributable to any misrepresentation by management. The terms of this paragraph shall apply to any claims of any kind, including, but not limited to, contract, tort, or negligence of any party, including the Village of Butler or Baker Tilly.

Baker Tilly is not a municipal advisor as defined in Section 975 of the Dodd-Frank Wall Street Reform and Consumer Protection Act or under Section 15B of the Securities Exchange Act of 1934 (the "Act"). Baker Tilly is not recommending an action to the Village of Butler; is not acting as an advisor to you and does not owe a fiduciary duty pursuant to Section 15B of the Act to you with respect to the information and material contained in the deliverables issued under this engagement. You should discuss any information and material contained in the deliverables with any and all internal and external advisors and experts that you deem appropriate before acting on this information or material.

Ms. Kayla Chadwick
Village of Butler

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Non-Attest Services

Prior to or as part of our audit engagement, it may be necessary for us to perform certain non-attest services including, but not limited to, preparing drafts of your financial statements and proposing general, adjusting, or correcting journal entries to your financial statements. None of these non-attest services constitute an audit under generally accepted auditing standards including *Government Auditing Standards*. You are responsible for reviewing the entries and understanding the nature of any proposed entries and the impact they have on the financial statements. In addition, you will be required to review and approve the financial statements and approve that document prior to its issuance and have a responsibility in fact and appearance to make an informed judgment on that document.

We will not perform any management functions or make management decisions on your behalf with respect to any non-attest services we provide.

In connection with our performance of any non-attest services, you agree that you will:

- > Continue to make all management decisions and perform all management functions, including approving all journal entries and general ledger classifications when they are submitted to you.
- > Designate an employee with suitable skill, knowledge, and/or experience, preferably within senior management, to oversee the services we perform.
- > Evaluate the adequacy and results of the non-attest services we perform.
- > Accept responsibility for the results of our non-attest services.
- > Establish and maintain internal controls, including monitoring ongoing activities related to the non-attest function.

On a periodic basis, as needed, we will meet with you to discuss your accounting records and the management implications of your financial statements. We will notify you, in writing, of any matters that we believe you should be aware of and will meet with you upon request.

In addition to the audit services discussed above, we will compile the annual Financial Report Form to the Wisconsin Department of Revenue and the Public Service Commission Annual Report. See Addendums A and B attached, which are an integral part of this engagement letter.

Other Documents

Auditing standards generally accepted in the United States of America require that we read any annual report that contains our audit report. The purpose of this procedure is to consider whether other information in the annual report, including the manner of its presentation, is materially inconsistent with information appearing in the financial statements. We assume no obligation to perform procedures to corroborate such other information as part of our audit.

Ms. Kayla Chadwick
Village of Butler

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If you intend to reproduce or publish the financial statements, and make reference to our firm name in connection therewith, you agree to publish the financial statements in their entirety. In addition, you agree to provide us, for our approval and consent, proofs before printing and final materials before distribution.

With regard to the electronic dissemination of audited financial statements, including financial statements published electronically on your Internet website, you understand that electronic sites are a means to distribute information and, therefore, we are not required to read the information contained in these sites or to consider the consistency of other information in the electronic site with the original document.

The documentation for this engagement, including the workpapers, is the property of Baker Tilly and constitutes confidential information. We may have a responsibility to retain the documentation for a period of time sufficient to satisfy any applicable legal or regulatory requirements for records retention. If we are required by law, regulation, or professional standards to make certain documentation available to Regulators, the Village of Butler hereby authorizes us to do so.

Legal Terms

In no event shall either party be liable for any punitive damages relating to Baker Tilly's services provided under this engagement letter.

Resolution of Disagreements

In the unlikely event that differences concerning our services or fees should arise that are not resolved by mutual agreement, both parties agree to attempt in good faith to settle the dispute. Each party shall bear their own expenses. Our services shall be evaluated on our substantial conformance with the terms expressly set forth herein, including all applicable professional standards.

Timing and Fees

Completion of our work is subject to, among other things, (i) appropriate cooperation from the Village of Butler's personnel, including timely preparation of necessary schedules, (ii) timely responses to our inquiries, and (iii) timely communication of all significant accounting and financial reporting matters. When and if for any reason the Village of Butler is unable to provide such schedules, information, and assistance, Baker Tilly and you will mutually revise the fee to reflect additional services, if any, required of us to complete the audit. Delays in the issuance of our audit report beyond the date that was originally contemplated may require us to perform additional auditing procedures which will likely result in additional fees.

Revisions to the scope of our work will be set forth in the form of an "Amendment to Existing Engagement Letter."

Ms. Kayla Chadwick
Village of Butler

July 23, 2015
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Year	2015
Village Audit	\$ 11,500
Water Audit	7,000
Sewer Audit	4,200
Storm Water Audit	4,200
TIF/CDA Audit	5,300
Bookkeeping	3,500
MD&A Prep	600
Total	<u>\$ 36,300</u>

Invoices for these fees will be rendered each month as work progresses and are payable on presentation. A charge of 1.5% per month shall be imposed on accounts not paid within 30 days of receipt of our statement for services provided. In accordance with our firm policies, work may be suspended if your account becomes 30 days or more overdue and will not be resumed until your account is paid in full. If we elect to terminate our services for nonpayment, our engagement will be deemed to have been completed upon written notice of termination, even if we have not completed our report. You will be obligated to compensate us for all time expended and to reimburse us for all out-of-pocket expenditures through the date of termination.

We may use temporary contract staff to perform certain tasks on your engagement and will bill for that time at the rate that corresponds to Baker Tilly staff providing a similar level of service. Upon request, we will be happy to provide details on training, supervision, and billing arrangements we use in connection with these professionals.

Our fees are based on known circumstances at the time of this agreement. Should circumstances change significantly during the course of this engagement, we will discuss with you the need for any revised audit fees. This can result from changes at your organization, such as the turnover of key accounting staff, the addition of new funds or significant federal or state programs, or changes that affect the amount of audit effort from external sources, such as new accounting and auditing standards that become effective that increase the scope of our audit procedures. This agreement currently includes all auditing standards through Statement on Auditing Standards (SAS) No. 127 – "Omnibus Statement on Auditing Standards - 2013," all accounting standards through Governmental Accounting Standards Board (GASB) No. and the current federal and state single audit guidance.

We would expect to continue to perform our services under the arrangements discussed above from year to year, unless for some reason you or we find that some change is necessary. We will, of course be happy to provide the Village of Butler with any other services you may find necessary or desirable.

Other Matters

Baker Tilly is comprised of professionals who hold CPA licenses as well as by professionals who are not licensed CPAs. Depending on the nature of the services we provide, non-CPA professionals may be involved in providing services to you now or in the future.

Any additional services that may be requested and we agree to provide will be the subject of separate arrangements.

Ms. Kayla Chadwick
Village of Butler

July 23, 2015
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Because the services we provide may prove to be useful to the Village of Butler in situations where the Village of Butler is involved in investigations or litigation that does not involve Baker Tilly, our assistance may be necessary. Therefore, in the event we are requested or authorized by the Village of Butler, or required by government regulation, subpoena, or other legal process to produce our working papers or our personnel as witnesses with respect to our engagement for the Village of Butler, the Village of Butler will, so long as we are not a party to the proceeding in which the information is sought, reimburse us for our reasonable professional time and expenses, as well as the reasonable fees and expenses of our counsel, incurred in responding to such a request.

Neither this engagement letter, any claim, nor any rights or licenses granted hereunder may be assigned, delegated, or subcontracted by either party without the written consent of the other party. Either party may assign and transfer this engagement letter to any successor that acquires all or substantially all of the business or assets of such party by way of merger, consolidation, other business reorganization, or the sale of interest or assets, provided that the party notifies the other party in writing of such assignment and the successor agrees in writing to be bound by the terms and conditions of this engagement letter.

Baker Tilly Virchow Krause, LLP represents as follows: Baker Tilly Virchow Krause, LLP is a member of Baker Tilly International Limited. Each member firm of Baker Tilly International Limited is a separate and independent legal entity. Baker Tilly International Limited and its other members are not responsible or liable for any acts or omissions of Baker Tilly Virchow Krause, LLP. Baker Tilly Virchow Krause, LLP and its subsidiaries are not responsible for or liable for any acts or omissions of any other member of Baker Tilly International Limited. Baker Tilly International Limited does not render any professional services and does not have an ownership or partnership interest in Baker Tilly Virchow Krause, LLP.

Baker Tilly Virchow Krause, LLP further represents: Baker Tilly International Limited is an English Company. Neither Baker Tilly International Limited nor any other member firm has a right to exercise management control over any other member firm. Baker Tilly Virchow Krause, LLP is not Baker Tilly International Limited's agent and does not have authority to bind Baker Tilly International Limited or act on Baker Tilly International Limited's behalf.

This engagement letter reflects the entire agreement between us relating to the services covered by this letter. It replaces and supersedes any previous proposals, correspondence, and understandings, whether written or oral. The agreement contained in this engagement letter shall survive the completion or termination of this engagement. If because of a change in the Village of Butler's status or due to any other reason, any provision in this agreement would be prohibited by, or would impair our independence under, laws, regulations or published interpretations by governmental bodies, commissions, or other regulatory agencies, such provision shall, to that extent, be of no further force and effect and this agreement shall consist of the remaining portions.

The validity, construction and enforcement of this engagement letter shall be determined in accordance with the laws of the State of Wisconsin, without reference to its conflicts of laws principles, and any action arising under this engagement letter shall be brought exclusively in the State of Wisconsin.

We appreciate the opportunity to be of service to the Village of Butler.

Ms. Kayla Chadwick
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If there are any questions regarding the engagement letter, please contact Wendi M. Unger, the engagement partner on this engagement who is responsible for the overall supervision and review of the engagement and for determining that the engagement has been completed in accordance with professional standards. Wendi M. Unger is available at 414 777 5423.

Sincerely,

BAKER TILLY VIRCHOW KRAUSE, LLP

A handwritten signature in cursive script that reads "Baker Tilly Virchow Krause, LLP".

Enclosures

The services and terms as set forth in the engagement letter are agreed to by:

Official's Name

Official's Signature

Title

Date

ADDENDUM A

We will perform the following services:

1. We will compile, from information you provide, the annual Financial Report Form to the Wisconsin Department of Revenue, for the year ended December 31, 2015. Upon completion of the compilation of the annual Financial Report Form, we will provide the village with our accountants' compilation report. If, for any reason caused by or relating to affairs or management of the village, we are unable to complete the compilation or if we determine in our professional judgment the circumstances necessitate, we may withdraw and decline to submit the annual Financial Report Form to you as a result of this engagement.

Our report on the annual Financial Report Form of the Village of Butler is presently expected to read as follows:

We have compiled the Financial Report Form C for the year ended December 31, 2015 included in the accompanying prescribed form. We have not audited or reviewed the Financial Report Form C included in the accompanying prescribed form and, accordingly, do not express an opinion or any assurance about whether the Financial Report Form C is in accordance with the form prescribed by the Wisconsin Department of Revenue.

Management is responsible for the preparation and fair presentation of the Financial Report Form C included in the form prescribed by the Wisconsin Department of Revenue and for designing, implementing, and maintaining internal control relevant to the preparation and fair presentation of the Financial Report Form C.

Our responsibility is to conduct the compilation in accordance with *Statements on Standards for Accounting and Review Services* issued by the American Institute of Certified Public Accountants. The objective of a compilation is to assist management in presenting financial information in the form of the Financial Report Form C without undertaking to obtain or provide any assurance that there are no material modifications that should be made to the Financial Report Form C.

The Financial Report Form C included in the accompanying prescribed form is presented in accordance with the requirements of the Wisconsin Department of Revenue, and is not intended to be a presentation in accordance with accounting principles generally accepted in the United States of America.

This report is intended solely for the information and use of the Wisconsin Department of Revenue and is not intended to be and should not be used by anyone other than this specified party.

Our Responsibilities and Limitations

We will be responsible for performing the compilation in accordance with *Statements on Standards for Accounting and Review Services* established by the American Institute of Certified Public Accountants. The objective of a compilation is to assist management in presenting financial information in the form of financial statements. We will utilize information that is the representation of management without undertaking to obtain or provide any assurance that there are no material modifications that should be made to the financial statements in order for the statements to be in conformity with accounting principles generally accepted in the United States of America.

Our engagement cannot be relied upon to disclose errors, fraud, or other illegal acts that may exist and, because of the limited nature of our work, detection is highly unlikely. However, we will inform the appropriate level of management of any material errors, and of any evidence that fraud may have occurred. In addition, we will report to you any evidence or information that comes to our attention during the performance of our compilation procedures regarding illegal acts that may have occurred, unless they are clearly inconsequential. We have no responsibility to identify and communicate deficiencies in your internal control as part of this engagement.

Management's Responsibilities

The village's management is responsible for the financial statements referred to above. In this regard, management is responsible for (i) the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, (ii) designing, implementing, and maintaining internal control relevant to the preparation and fair presentation of the financial statements, (iii) preventing and detecting fraud, (iv) identifying and ensuring that the entity complies with the laws and regulations applicable to its activities, and (v) making all financial records and related information available to us. Management also is responsible for identifying and ensuring that the village complies with the laws and regulation applicable to its activities.

Management is responsible for providing us with the information necessary for the compilation of the financial statements and the completeness and the accuracy of that information and for making village personnel available to whom we may direct inquiries regarding the compilation. We may make specific inquiries of management and others about the representations embodied in the financial statements.

ADDENDUM

We will perform the following services:

2. We will compile, from information you provide, the Public Service Commission Annual Report, including the balance sheets of the water utility, an enterprise fund of the Village of Butler, as of December 31, 2015 and 2014, and the related statements of income and retained earnings for the years then ended and the supplemental schedules as of and for the year ended December 31, 2015. Upon completion of the Public Service Commission Annual Report, we will provide the village with our accountants' compilation report. If, for any reason caused by or relating to affairs or management of the village, we are unable to complete the compilation or if we determine in our professional judgment the circumstances necessitate, we may withdraw and decline to submit the Public Service Commission Annual Report to you as a result of this engagement.

Our report on the Public Service Commission Annual Report of the Village of Butler is presently expected to read as follows:

We have compiled, the balance sheets of the water utility, an enterprise fund of the Village of Butler, as of December 31, 2015 and 2014, and the related statements of income and retained earnings for the years then ended and the supplemental schedules as of and for the year ended December 31, 2015 included in the accompanying prescribed form. We have not audited or reviewed the accompanying financial statements included in the accompanying prescribed form and, accordingly, do not express an opinion or any assurance about whether the financial statements are in accordance with the form prescribed by the Public Service Commission of Wisconsin.

Management is responsible for the preparation and fair presentation of the financial statements included in the form prescribed by the Public Service Commission of Wisconsin and for designing, implementing, and maintaining internal control relevant to the preparation and fair presentation of the financial statements.

Our responsibility is to conduct the compilation in accordance with *Statements on Standards for Accounting and Review Services* issued by the American Institute of Certified Public Accountants. The objective of a compilation is to assist management in presenting financial information in the form of financial statements without undertaking to obtain or provide any assurance that there are no material modifications that should be made to the financial statements.

These financial statements included in the accompanying prescribed form are presented in accordance with the requirements of the Public Service Commission of Wisconsin, and are not intended to be a presentation in accordance with accounting principles generally accepted in the United States of America.

This report is intended solely for the information and use of the Public Service Commission of Wisconsin and is not intended to be and should not be used by anyone other than this specified party.

Our Responsibilities and Limitations

We will be responsible for performing the compilation in accordance with *Statements on Standards for Accounting and Review Services* established by the American Institute of Certified Public Accountants. The objective of a compilation is to assist management in presenting financial information in the form of financial statements. We will utilize information that is the representation of management without undertaking to obtain or provide any assurance that there are no material modifications that should be made to the financial statements in order for the statements to be in conformity with accounting principles generally accepted in the United States of America.

Our engagement cannot be relied upon to disclose errors, fraud, or other illegal acts that may exist and, because of the limited nature of our work, detection is highly unlikely. However, we will inform the appropriate level of management of any material errors, and of any evidence that fraud may have occurred. In addition, we will report

to you any evidence or information that comes to our attention during the performance of our compilation procedures regarding illegal acts that may have occurred, unless they are clearly inconsequential. We have no responsibility to identify and communicate deficiencies in your internal control as part of this engagement.

Management's Responsibilities

The village's management is responsible for the financial statements referred to above. In this regard, management is responsible for (i) the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, (ii) designing, implementing, and maintaining internal control relevant to the preparation and fair presentation of the financial statements, (iii) preventing and detecting fraud, (iv) identifying and ensuring that the entity complies with the laws and regulations applicable to its activities, and (v) making all financial records and related information available to us. Management also is responsible for identifying and ensuring that the village complies with the laws and regulation applicable to its activities.

Management is responsible for providing us with the information necessary for the compilation of the financial statements and the completeness and the accuracy of that information and for making village personnel available to whom we may direct inquiries regarding the compilation. We may make specific inquiries of management and others about the representations embodied in the financial statements.

RESOLUTION 15-13

**RESOLUTION FOR URBAN FORESTRY GRANT AND URBAN FORESTRY
CATASTROPHIC STORM GRANT PROGRAMS**

WHEREAS, the applicant, Village of Butler, is interested in obtaining a cost-share grant from Wisconsin Department of Natural Resources for the purpose of funding urban and community forestry projects or urban forestry catastrophic storm projects specified in s. 23.097(1g) and (1r), Wis. Stats.;

WHEREAS, the applicant attests to the validity and veracity of the statements and representations contained in the grant application; and

WHEREAS, the applicant requests a grant agreement to carry out the project;

NOW, THEREFORE, BE IT RESOLVED, the applicant, Village of Butler, will comply with all local, state, and federal rules, regulations and ordinances relating to this project and the cost-share agreement;

BE IT FURTHER RESOLVED, the applicant will budget a sum sufficient to fully and satisfactorily complete the project and hereby authorizes and empowers Village Administrator/Clerk, its official or employee, to act on its behalf to:

1. Sign and submit the grant application
2. Sign a grant agreement between applicant and the DNR
3. Submit interim and/or final reports to the DNR to satisfy the grant agreement
4. Submit grant reimbursement request to the DNR
5. Sign and submit other required documentation

PASSED and ADOPTED by the Village Board of the Village of Butler, Waukesha County, Wisconsin, this 1st day of **SEPTEMBER, 2015.**

THE VILLAGE OF BUTLER

By: _____
Patricia Tiarks, President

ATTEST:

Kayla Chadwick, Administrator/Clerk

I hereby certify that the foregoing resolution was duly adopted by Village Board of the Village of Butler at a legal meeting on the 1st day of September, 2015.

Authorized Signature

Title

Date Certified

APPLICATION FOR TEMPORARY CLASS "B"/"CLASS B" RETAILER'S LICENSE

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$ 10.00

Application Date: 8/24/15

Town Village City of BUTLER County of WAUKESHA

The named organization applies for: (check appropriate box(es).)

- A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.
A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning Sept 20, 2015 and ending Sept 20, 2015 and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

1. ORGANIZATION (check appropriate box) Bona fide Club Church Lodge/Society Veteran's Organization Fair Association

(a) Name St. Agnes Congregation

(b) Address 12801 W Fairmount Ave Butler WI 53007

(c) Date organized 1915

(d) If corporation, give date of incorporation Jan 15, 1915

(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box: []

(f) Names and addresses of all officers:

President Archbishop Jerome Listewski

Vice President Rev Mark Brandl, 12801 W Fairmount Ave Butler, WI 53007

Secretary Lillian Klotz, 1440 N 5788 Lilly Rd, Mon Falls, WI 53051

Treasurer Congletzer, 1449 W 18403 Wildlife Ct, Mon Falls, WI 53051

(g) Name and address of manager or person in charge of affair: Marilyn Schultz, 4831 N 127th St Butler, WI 53007

2. LOCATION OF PREMISES WHERE BEER AND/OR WINE WILL BE SOLD

(a) Street number 12801 W Fairmount Ave Butler, WI 53007

(b) Lot Block

(c) Do premises occupy all or part of building?

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover: Kemp & Hafford Halls

3. NAME OF EVENT

(a) List name of the event Parish Centennial

(b) Dates of event Sept 20, 2015

8-26-15 10:34a
\$10.00
Transaction 11610
PICNIC LICENSE \$10.00

DECLARATION

The Officer(s) of the organization, individually and together, declare under penalties of law that the information provided in this application is true and correct to the best of their knowledge and belief.

St Agnes Congregation (Name of Organization)

Officer (Signature/date)

Officer Mark Brandl 8/26/15 (Signature/date)

Officer (Signature/date)

Officer (Signature/date)

Date Filed with Clerk 8-26-2015

Date Reported to Council or Board 9-1-2015

Date Granted by Council

License No.