

PUBLIC NOTICE

AGENDA FOR REGULAR MEETING #1935  
Tuesday, February 2, 2016 at 7:00 PM  
Village Hall Board Room, 12621 W. Hampton Avenue

PLEASE TAKE NOTICE that a Regular Meeting of the Butler Village Board will be held on the 2nd day of February, 2016 at 7:00 PM at the Village Hall Board Room, 12621 W. Hampton Avenue, Butler, Wisconsin, at which time and place the following items of business will be considered and possibly acted upon:

- I. Pledge of Allegiance
- II. Roll Call
- III. Persons Desiring to be Heard
- IV. Consent Agenda:  
*Note: Prior to voting on the Consent Agenda, items may be removed at the request of any Trustee and be placed on the agenda under New Business.*
  - 1) January 19, 2016 Regular Meeting Minutes
  - 2) January 21, 2016 Special Meeting Minutes
  - 3) Current Invoices
  - 4) Bartender's Licenses
- V. Communications
- VI. Committee Reports
  - 1) Building Board
  - 2) Finance Committee
  - 3) Park & Recreation Commission
- VII. Report of the Administrator
- VIII. New Business
  - (A) Discussion and Possible Action on approving Resolution 16-03; a Resolution to Reduce Number of Election Officials for February 16, 2016 Spring Primary Election.

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  - (B) Discussion and Possible Action on approving an unbudgeted expenditure from the Capital Fund for the purchase of a computer and printer for the Court Clerk.
  - (C) Discussion and Possible Action on a request from the Park and Recreation Committee to create archery lanes at Frontier Park.
- IX. Adjournment

Dated: January 29, 2016

**VILLAGE OF BUTLER**

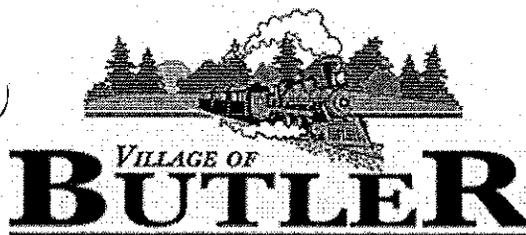
\_\_\_\_\_  
Patricia Tiarks, President

\_\_\_\_\_  
Kayla Chadwick, Administrator/ Clerk

Notice: It is possible that members of, and possibly a quorum of, other governmental bodies of the Village may be in attendance at the above-stated meeting to gather information. No action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to in the above notice.

Please note that, upon reasonable notice, good faith efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact the Village Administrator /Clerk at 262-783-2525 at least 24 hours in advance of the meeting.

To: President Tiarks  
Village Board of Trustees  
From: Kayla Chadwick, Village Administrator  
Date: January 29, 2015  
Re: February 2<sup>nd</sup> Supplemental Agenda



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VIII. New Business

- (A) Discussion and Possible Action on Approving Resolution 16-03; a Resolution to Reduce the Number of Election Officials for the February 16, 2016 Spring Primary Election.

This resolution is to reduce the number of election inspectors for the February Election. State law requires us to have seven inspectors, unless the Board adopts a resolution to have fewer. We are expecting a very small turnout and do not need seven inspectors. We plan on having three.

***Staff recommends approval.***

- (B) Discussion and Possible Action on approving an unbudgeted expenditure from the Capital Fund for the purchase of a computer and printer for the Court Clerk.

After the budget had been completed and adopted, both Robin's computer and dedicated court printer began to fail. Our IT consultants tried numerous fixes, but were unsuccessful in their attempts to completely fix the issues with both. Due to the importance of the functions of the Court Department, it is imperative that the Court Clerk have functioning equipment. I am asking for approval to purchase a new computer and printer for the Court Clerk with monies coming from fund balance in the Capital Fund. The computer is just over \$1,000 and the printer will not exceed \$800.

Motion: I move to authorize the Administrator to expend not-to-exceed \$1,800 from the Capital Fund on a new computer and printer for the Court Clerk.

***Staff recommends approval.***

- (C) Discussion and Possible Action on a request from the Park and Recreation Committee to create archery lanes at Frontier Park.

Trustee Thew will provide a verbal report on the request from the Park and Recreation Committee.

OF THE BUTLER VILLAGE BOARD

*Minutes not formally approved until Regular Board Meeting on February 2, 2016.*

Village President Patricia Tiarks called the Board Meeting to order at 7:00 PM at the Village Hall Board Room.

ROLL CALL

Present: Village President Patricia Tiarks, Michael Thew, Paul Kasdorf, Marc Van Gompel, William Benjamin, Jodi Kessel Szpizar and Dave Hesselgrave

Also present: Administrator Kayla Chadwick and Police Chief Wentlandt

PERSONS DESIRING TO BE HEARD:

None

CONSENT AGENDA:

1. Approval of Village Board minutes – January 5, 2016
2. Current Invoices - \$1,352,394.25
3. December Statement of Revenues and Expenditures
4. Bartender's Licenses – None
5. Monthly Department Reports

Motion by Benjamin; second by Thew to approve Consent Agenda. Motion carried unanimously.

COMMUNICATIONS: None

COMMITTEE REPORTSBuilding Board

Trustee Benjamin reported there were 1 building permit and 1 occupancy permit which were approved:

Building Permit:

1. Sign at 13015 W. Custer Avenue

Occupancy Permit:

1. The Epitome of Elegance, 12519 W. Hampton Ave.

Finance Committee

Trustee Thew reported the current invoices were \$1,352,394.25 and approved. The December Statement of Revenues and Expenditures were approved.

REPORT OF THE ADMINISTRATOR - Administrator Chadwick reported information regarding new website and informed staff about DPW trailer being stolen on Tuesday, 1-19-16 at 5:11 AM.

NEW BUSINESS

- (A) Motion by Thew; second by Szpizar to approve Resolution 16-01; a Resolution rescheduling Certain Village Board and Committee Meetings due to Scheduled 2016 Elections. Motion carried unanimously.
- (B) Motion by Hesselgrave; second by Thew to approve Scope of Engagement Letter Re: Proposed Issuance of \$1,085,000 Village of Butler (the "Village") General Obligation Corporate Purpose Bonds, Series 2016A. Motion carried unanimously.

(C) Motion by Hesselgrave; second by Szpizar to deny approving Resolution 16-02; a Resolution Awarding the Sale of \$1,085,000 General Obligation Corporate Purpose Bonds, Series 2016A. Motion carried unanimously.

ADJOURNMENT

Motion by Thew; second by Benjamin to adjourn. Motion carried unanimously. The meeting was adjourned at 7:12 PM.

Submitted by:  
Kayla Chadwick, Village Administrator/Clerk

Approval Date: \_\_\_\_\_

Correction/Amendment:

OF THE BUTLER VILLAGE BOARD

*Minutes not formally approved until Regular Board Meeting on February 2, 2016.*

Village President Patricia Tiarks called the Special Village Board Meeting to order at 5:00 PM at the Village Hall Board Room.

ROLL CALL

Present: Village President Patricia Tiarks, Michael Thew, Paul Kasdorf, Marc Van Gompel, William Benjamin, Jodi Kessel Szpizar and Dave Hesselgrave

Also present: Administrator Kayla Chadwick

PERSONS DESIRING TO BE HEARD:

None

NEW BUSINESS

(A) Motion by Thew; second by Benjamin to approve Resolution 16-02; a Resolution Awarding the Sale of \$1,060,000 General Obligation Corporate Purpose Bonds, Series 2016A. Motion carried 7-0.

ADJOURNMENT

Motion by Thew; second by Hesselgrave to adjourn. Motion carried 7-0. The meeting was adjourned at 5:12 PM.

Submitted by:  
Kayla Chadwick, Village Administrator/Clerk

Approval Date: \_\_\_\_\_

Correction/Amendment: \_\_\_\_\_

## PUBLIC NOTICE

Meeting - Building Board  
Tuesday, February 2, 2016  
6:40 PM – Village Hall Board Room

**PLEASE TAKE NOTICE** that a Regular Meeting of the Butler Building Board will be held on the 2nd day of February, 2016, at 6:40 PM at the Village Hall Board Room, 12621 W. Hampton Avenue, Butler, Wisconsin, at which time and place the following items of business will be considered and possibly acted upon.

- I. Roll Call
- II. Persons Desiring to be Heard
- III. Consideration of Minutes - January 19, 2016 Building Board
- IV. New Business:
  1. Occupancy Permit:
    - a. Badgerland Striders, Inc., 12650 W. Arden Pl.
  2. Building Permits:
    - a. 4547 N. 128 Street, Sign
    - b. 12726 W. Arden Pl., Sign
- V. Adjournment

Dated: January 28, 2016

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William Benjamin  
Chairman  
Building Board

BY: Kayla Chadwick  
Administrator/Clerk

Notice: It is possible that members of, and possibly a quorum of, other governmental bodies of the Village may be in attendance at the above-stated meeting to gather information. No action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to in the above notice.

Please note that, upon reasonable notice, good faith efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact the Village Administrator/Clerk at 262/783-2525 at least 24 hours in advance of the meeting.

*Minutes not formally approved until the next Building Board Meeting on February 2, 2016.*

The meeting was called to order at 6:35 PM.

**ROLL CALL**

Present: Benjamin, Klibowitz, Hesselgrave

Kasdorf came in at 6:36 PM

Also present: Village Administrator Chadwick, Village President Tiarks, Trustees Thew, Van Gompel, and Szpizar

**PERSONS DESIRING TO BE HEARD** - None

**CONSIDERATION OF MINUTES**

Motion by Klibowitz; second by Hesselgrave to approve January 19, 2016 Building Board minutes. Motion carried 4-0.

**NEW BUSINESS:**

Building Permits:

Motion by Klibowitz; second by Hesselgrave to approve building permit for a sign at 13015 W. Custer Avenue. Motion carried 4-0.

Occupancy Permit:

Motion by Kasdorf; second by Hesselgrave to approve occupancy permit for The Epitome of Elegance at 12519 W. Hampton Ave. Motion carried 4-0.

**ADJOURNMENT**

Motion by Klibowitz to adjourn; second by Hesselgrave. Motion carried 4-0. The meeting was adjourned at 6:40 PM.

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William Benjamin  
Chairman  
Building Board

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Kayla Chadwick  
Village Administrator/Clerk

## PUBLIC NOTICE

Meeting - Finance Committee  
Tuesday, February 2, 2016  
6:50 PM – Village Hall Board Room

PLEASE TAKE NOTICE that a regular meeting of the Butler Finance Committee will be held on the 2nd day of February, 2016 at 6:50 PM at Village Hall Board Room, 12621 W. Hampton Avenue, Butler, Wisconsin, at which time and place the following items of business will be considered and possibly acted upon.

- I. Roll Call
- II. Persons Desiring to be Heard
- III. Consideration of Minutes - January 19, 2016 Finance Committee Meeting
- IV. New Business:
  1. Review and Approve Current Invoices
- VI. Adjournment

Dated: January 28, 2016

Michael Thew  
Chairman  
Finance Committee

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BY: Kayla Chadwick  
Administrator/Clerk

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*Minutes not formally approved until the next Regular Board Meeting on February 2, 2016.*

The Meeting was called to order at 6:50 PM.

**ROLL CALL**

Present: Thew, Szpizar and Van Gompel

Also Present: Administrator Chadwick, Village President Tiarks, Trustees Kasdorf, Hesselgrave and Benjamin

**PERSONS DESIRING TO BE HEARD:** None

**CONSIDERATION OF MINUTES:**

Motion by Szpizar; second by Van Gompel to approve the January 5, 2016 Finance Committee Meeting minutes. Motion carried 3-0.

**NEW BUSINESS**

1. Motion by Szpizar; second by Van Gompel to approve current invoices as presented for \$1,352,394.25. Motion carried 3-0.
2. Motion by Van Gompel; second by Szpizar to approve December Statement of Revenues and Expenditures. Motion carried 3-0.

**ADJOURNMENT**

Motion by Szpizar; second by Van Gompel to adjourn the Finance committee meeting. Motion carried 3-0. The meeting adjourned at 6:57 PM.

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Michael Thew  
Chairman  
Finance Committee

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Kayla Chadwick  
Village Administrator/Clerk

**RESOLUTION 16-03**

**RESOLUTION TO REDUCE NUMBER OF ELECTION OFFICIALS FOR  
FEBRUARY 16, 2016 SPRING PRIMARY ELECTION**

**WHEREAS**, Wisconsin Statute §7.30 requires 7 inspectors for each polling place at each election, but Wisconsin Statute §7.32 allows the governing body of any municipality by resolution to reduce the number of election officials at a polling place to not less than three (3); and

**WHEREAS**, the voter turnout at the February 16, 2016 Spring Primary Election is expected to be small, in which case, the need for election officials at the polling place will be reduced;

**NOW, THEREFORE, BE IT RESOLVED**, that the Village Board of the Village of Butler resolves to reduce the number of election officials for the February 16, 2016 Spring Primary Election to only three (3).

**PASSED and ADOPTED** by the Village Board of the Village of Butler, Waukesha County, Wisconsin, this **2nd** day of **FEBRUARY, 2016**.

THE VILLAGE OF BUTLER

By: \_\_\_\_\_  
Patricia Tiarks, President

ATTEST:

\_\_\_\_\_  
Kayla Chadwick, Administrator/Clerk