

PUBLIC NOTICE

AGENDA FOR REGULAR VILLAGE BOARD MEETING #1960

Tuesday, March 21, 2017 at 7:00 PM

Village Hall Board Room, 12621 W. Hampton Avenue

PLEASE TAKE NOTICE that a Regular Meeting of the Butler Village Board will be held on the 21<sup>st</sup> day of March, 2017 at 7:00 PM at the Village Hall Board Room, 12621 W. Hampton Avenue, Butler, Wisconsin, at which time and place the following items of business will be considered and possibly acted upon:

I. Pledge of Allegiance

II. Roll Call

III. Persons Desiring to be Heard

IV. Consent Agenda:

*Note: Prior to voting on the Consent Agenda, items may be removed at the request of any Trustee and be placed on the agenda under New Business.*

- 1) March 7, 2017 Regular Meeting Minutes
- 2) February Monthly Department Reports
- 3) Bartenders Licenses –Bryan Xiong – Kwik Trip  
Trecia T. Perry-Hill - Kwik Trip  
Holly Jo Paulin - Kwik Trip  
Kristin M. Gaar - Kwik Trip

Joan M. Schumitsch - St. Agnes Church, TEMPORARY License

- 4) Application for License to Sell Soda Water – Sno Birds Snowmobile Club
- 5) Application for Temporary Class “B” / “Class B” Retailer’s License – Sno birds Snowmobile Club

V. Communications

VI. Committee Reports

- 1) Public Safety Committee
- 2) Building Board
- 3) Finance Committee
- 4) Library Board

VII. Report of the Administrator

VIII. New Business

- A) Presentation from Dennis Tweedale, League of Wisconsin Municipalities Mutual Insurance Company.
- B) Discussion on Section 7-1-14(e) regarding increasing the maximum allowable number of chickens from four to six.
- C) Discussion on creating a policy to allow for naming rights and advertising at the ballfields at Frontier Park.
- D) Discussion and Possible Action on Ordinance 17-01, an Ordinance Amending Section 10-1-29, prohibiting the Parking of Vehicles on the South side of West Custer Avenue from the intersection with North 124<sup>th</sup> Street, west one hundred ten (110) feet.

IX. Adjournment

Dated: March 14, 2017

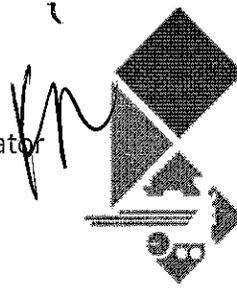
**VILLAGE OF BUTLER**

\_\_\_\_\_  
Patricia Tiarks, President

\_\_\_\_\_  
Kayla Chadwick, Administrator/ Clerk

Notice: It is possible that members of, and possibly a quorum of, other governmental bodies of the Village may be in attendance at the above-stated meeting to gather information. No action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to in the above notice. Please note that, upon reasonable notice, good faith efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact the Village Administrator /Clerk at 262-783-2525 at least 24 hours in advance of the meeting.

**To:** President Tiarks  
Village Board of Trustees  
**From:** Kayla Chadwick, Village Administrator  
**Date:** March 14, 2017  
**Re:** March 21<sup>st</sup> Supplemental Agenda



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VIII. New Business

**A) Presentation from Dennis Tweedale, League of Wisconsin Municipalities Mutual Insurance Company.**

Mr. Tweedale will be presenting regarding our new insurance carrier, the League of Wisconsin Municipalities Mutual Insurance Company.

**B) Discussion on Section 7-1-14(e) regarding increasing the maximum allowable number of chickens from four to six.**

Trustee Orvis requested that the Board discuss increasing the allowable number of chickens from four to six. This is just a discussion at this point. If the Board decides they wish to increase the number of allowable chickens, I will draft an ordinance revision for a future meeting.

**C) Discussion on creating a policy to allow for naming rights and advertising at the ballfields at Frontier Park.**

Trustee Thew informed me that the Park and Recreation Commission would like to explore the possibility of allowing for naming rights of the ballfields at Frontier Park and for advertising on the fences.

It may be beneficial for the Board to give direction to the Park and Recreation Commission to work with the Village Administrator to develop a policy regarding advertising and naming rights to be implemented in **2018**. The reason for the 2018 implementation is to see whether the Village is going to have a softball league or not in 2018. At this point, we only have 2 nights of softball left, with 4 teams on Monday and 4 teams on Thursday. If this continues, it is unlikely there will be softball leagues in 2018.

**D) Discussion and Possible Action on Ordinance 17-01, an Ordinance Amending Section 10-1-29, prohibiting the Parking of Vehicles on the South side of West Custer Avenue from the intersection with North 124th Street, west one hundred ten (110) feet.**

This is the ordinance we discussed at a previous meeting. It will prohibit parking on the South side of Custer Ave from 124<sup>th</sup> until the first driveway approach.

***Staff recommends approval.***

OF THE BUTLER VILLAGE BOARD

*Minutes not formally approved until Regular Board Meeting on March 21, 2017.*

Village President Patricia Tiarks called the Board Meeting to order at 7:00 PM at the Village Hall Board Room.

ROLL CALL

Present: Village President Patricia Tiarks, Paul Kasdorf, Michael Thew, Marc Van Gompel and Jerry Orvis

Excused: William Benjamin

Also present: Administrator Kayla Chadwick

PERSONS DESIRING TO BE HEARD: None

CONSENT AGENDA:

- A) February 20, 2017 Regular Meeting Minutes
- B) January Monthly Department Reports
- C) Bartenders License – Warren J. Anderson - Kwik Trip  
Jennifer E. Buckley - Kwik Trip  
Roxanne M. Lenz - Kwik Trip  
Cindy A. Krause - Kwik Trip  
Julia A. Ramsdell - Kwik Trip  
Benjamin Saric - Kwik Trip  
Dawn M. Scott - Kwik Trip  
LaShae D. Dean - Kwik Trip  
Kenneth L. Checkai - Cardinal Club

Motion by Kasdorf; second by Orvis to approve Consent Agenda. Motion carried unanimously.

COMMUNICATIONS: None

COMMITTEE REPORTSPark & Recreation Commission

Trustee Thew reported a Park & Recreation Commission meeting was held on February 22, 2017; reported on upcoming programs.

REPORT OF THE ADMINISTRATOR –Administrator Chadwick had no report.

NEW BUSINESS

- A) Motion by Kasdorf; second by Thew to approve Resolution 17-07; a Resolution Awarding the Sale of \$1,110,000 General Obligation Corporate Purpose Bonds, Series 2017A. Motion carried unanimously.
- B) Motion by Kasdorf; second by Orvis to approve Resolution 17-08; a Resolution for Outdoor Recreation Aids. Motion carried unanimously.

CLOSED SESSION

The Board may consider convening into Closed Session pursuant to Section 19.85(1) (c) to consider employment, promotion, compensation or performance evaluation of any public employee.

Item of Discussion: Employee Staffing Update

Motion by Thew; second by Van Gompel to adjourn into Closed Session. Motion carried unanimously. The Board went into Closed Session at 7:12 PM.

OPEN SESSION

Motion by Van Gompel; second by Orvis to return to Open Session. Motion carried unanimously. The Board returned to Open Session at 7:38 PM.

ADJOURNMENT

Motion by Van Gompel; second by Thew to adjourn. Motion carried unanimously. The meeting was adjourned at 7:39 PM.

Submitted by:  
Kayla Chadwick, Village Administrator/Clerk

Approval Date: \_\_\_\_\_

Correction/Amendment:

**To:** President Tiarks  
Village Board of Trustees  
**From:** Kayla Chadwick, Village Administrator  
**Date:** March 14, 2017  
**Re:** February Administration/Finance Report



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### **Administrator**

- Attended 13 meetings on behalf of the Village.
- Prepared for 2 Village Board Meetings
- Attended the Ehlers Finance Conference in the Wisconsin Dells
- Finalized the designs for the 2017 Road and Water Main Project.
- Participated in a Bond Rating call with Moody's Investor Service.

### **Clerk**

- Spring Primary Election, 2-21-17, with 109 voters
- Organized Softball League information.
- Filed and distributed permits to businesses/residents.
- Prepared and distributed agenda, packets/minutes for all public meetings.

### **Treasurer**

- Prepared for 2016 Comprehensive Audit fieldwork.
- Completed payroll and accounts payable activities.
- Reconciled bank statements.
- Prepared for water meter readings.

### **Building**

- Issued 13 Permits
  - 1 Sign
  - 4 HVAC Permit
  - 4 Electrical
  - 2 Plumbing
  - 2 Building
  - 0 Occupancy
  - 0 Fire System
  - 0 Plan Review
- Issued permits resulted in \$1,339.44 of revenue.

**To:** President Tiarks  
 Village Board of Trustees  
**From:** David Wentlandt, Chief of Police  
**Date:** March 3, 2017  
**Re:** February Police Report



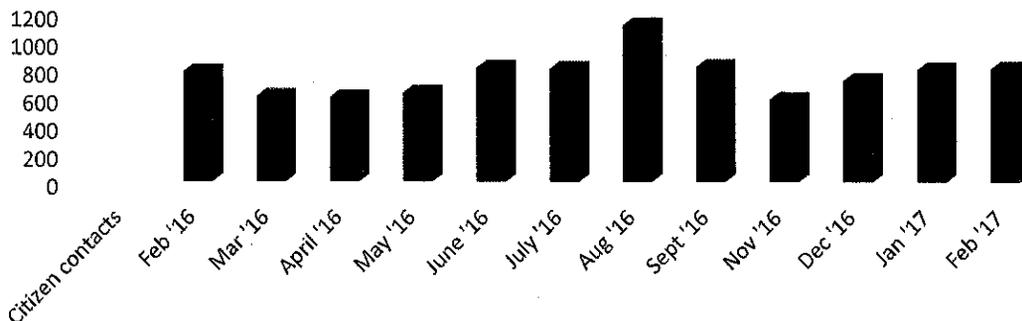
## Squad Car Usage

	<u>Miles</u>	<u>Gallons</u>	<u>MPG</u>
2013 Marked Taurus	573	50.047	11.44
2015 Marked Explorer	<u>1965</u>	<u>195.086</u>	<u>10.07</u>
<b>Totals</b>	<b>2538</b>	<b>245.133</b>	<b>10.35</b>

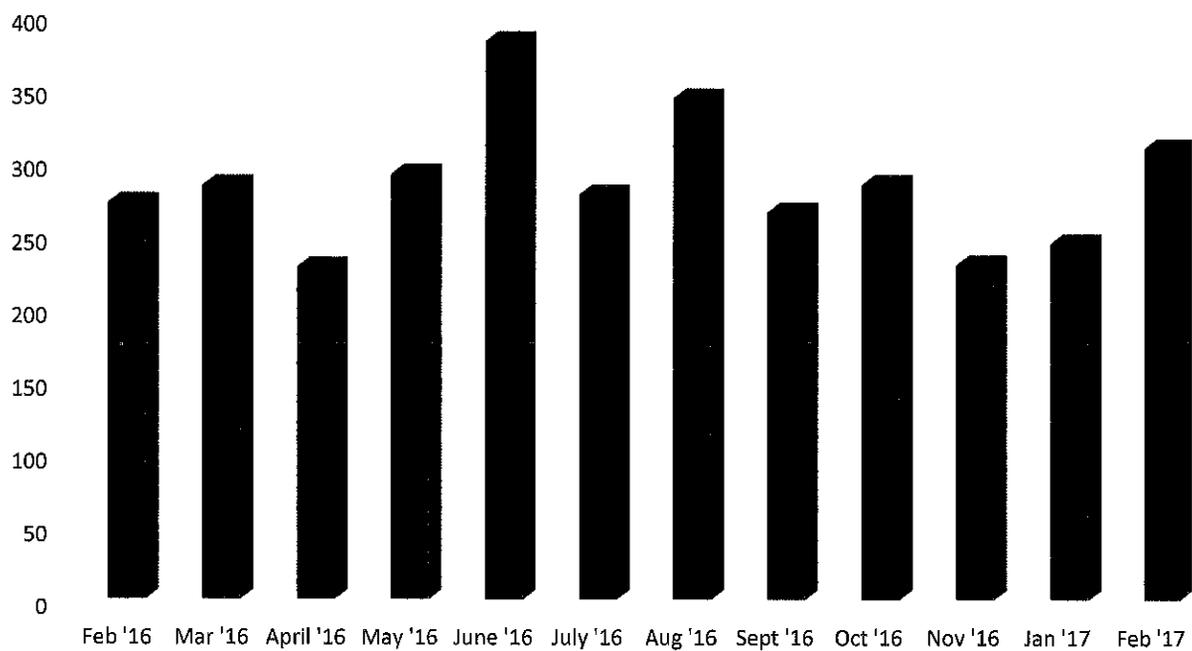
## Notes of Interest

- Officer Boyle injured his head on a call for service and was out on workman's comp while he recovered.
- Officer's Fus, Knapp and Ratzlaff attended an 8 hour class on Investigating Domestic Violence calls in the City of Madison.
- Officer Herpin and Lt. Engleman attended in-service training consisting of 24 hours of training in the areas of Ground Defense, Legal update, tactical fitness and officer involved shooting debriefs, social media, Emergency vehicle operation and live shooting scenarios.
- Officers had a total of 796 citizen contacts throughout the month. This equals 25.53 contacts per day or just under 8.9 contacts per shift.
- The Village of Butler Police Department had 245 calls for service in February of 2017.

Citizen Contacts



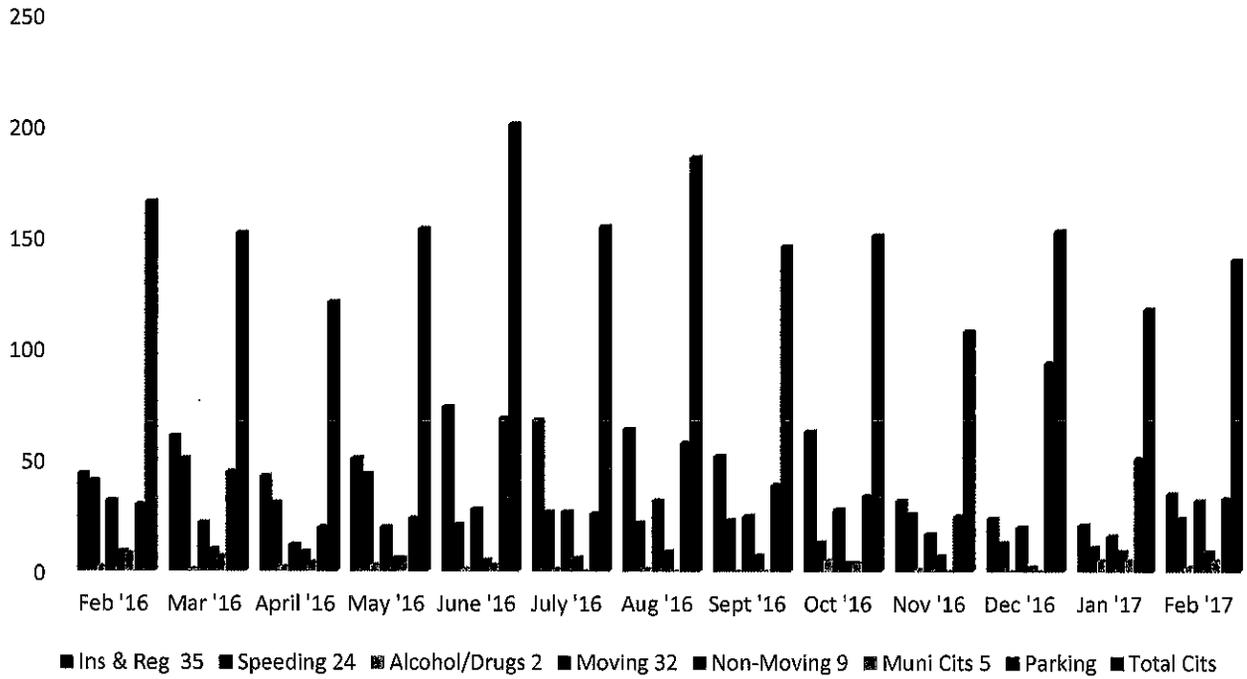
### Calls for Service



### Total Calls for Service

<b>Feb '16</b>	<b>272</b>
<b>Mar '16</b>	<b>284</b>
<b>April '16</b>	<b>228</b>
<b>May '16</b>	<b>292</b>
<b>June '16</b>	<b>383</b>
<b>July '16</b>	<b>278</b>
<b>Aug '16</b>	<b>344</b>
<b>Sept '16</b>	<b>266</b>
<b>Oct '16</b>	<b>285</b>
<b>Nov '16</b>	<b>230</b>
<b>Dec '16</b>	<b>281</b>
<b>Jan '17</b>	<b>245</b>
<b>Feb '17</b>	<b>310</b>

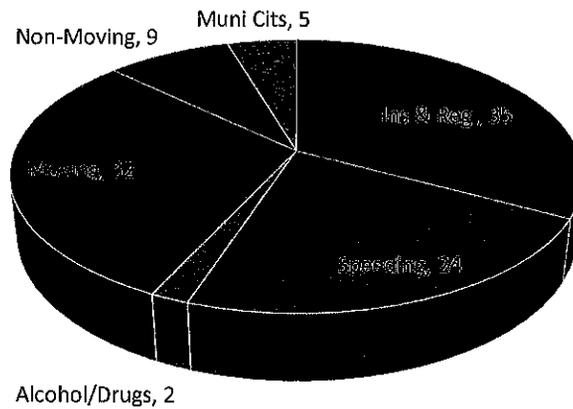
## Citation Totals



### February Citation Totals

Insurance, Registration Citations	35
Speeding Citations	24
Alcohol/Drugs Citations	2
Moving Citations	32
Non-Moving Citations	9
Municipal Citations	2
Parking Citations	33
Total Citations Issued:	140

### Feb. Citation Breakdown



## Municipal Court

Docket: February 2, 2017

Total: 121 adult cases /0 juvenile

Appearances: 20 Persons

- 13 Adjournment
- 50 Initial appearance
- 49 Indecency hearing
- 2 Motions
- 5 Pre-Trial
- 2 Sentencing hearing
- 0 Trial

Citation List for 2-2-17 court date:

- Total due \$4,293
- Total paid \$1,448
- Balance due \$2,845

Monthly financial total \$17,547

**AMOUNT RETAINED BY MUNICIPALITY: \$11,848**

- Above includes \$5,695 received through the WI State Income Tax Refund Intercept program (TRIP).

Parking ticket payments received in September: \$1,230

**To:** President Tiarks  
 Village Board of Trustees  
**From:** Jim Bremberger, DPW Supervisor  
**Date:** March 14, 2017  
**Re:** February DPW Report



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The top February priorities were;

- Continue removal of EAB infected trees
- Water meter replacements

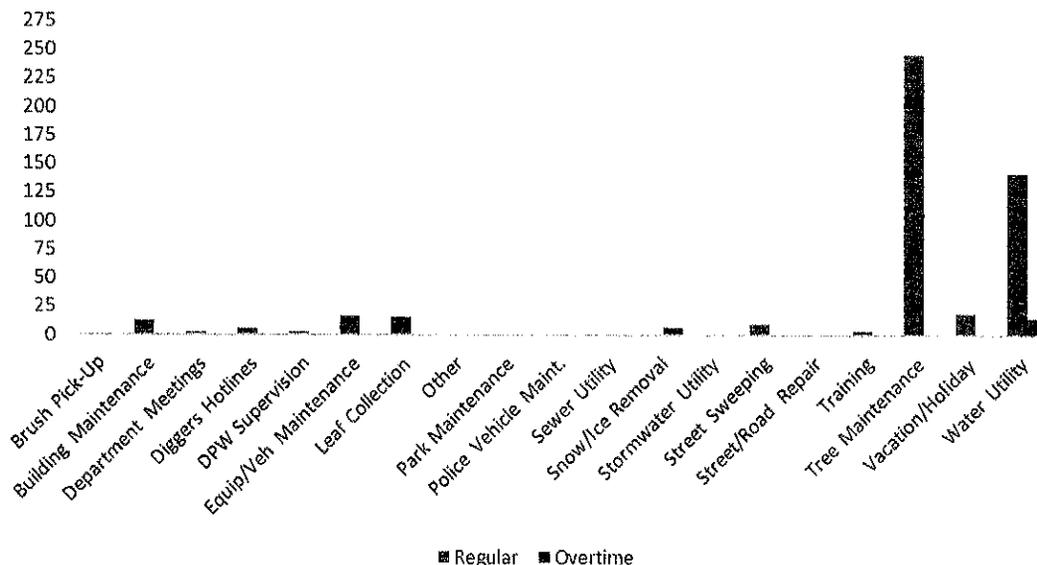
**February Activity**

- Swept Streets
- Removal of EAB infected trees
- Planning for road construction and water main replacement
- Received 0.5' of snow, using 20 tons of salt.

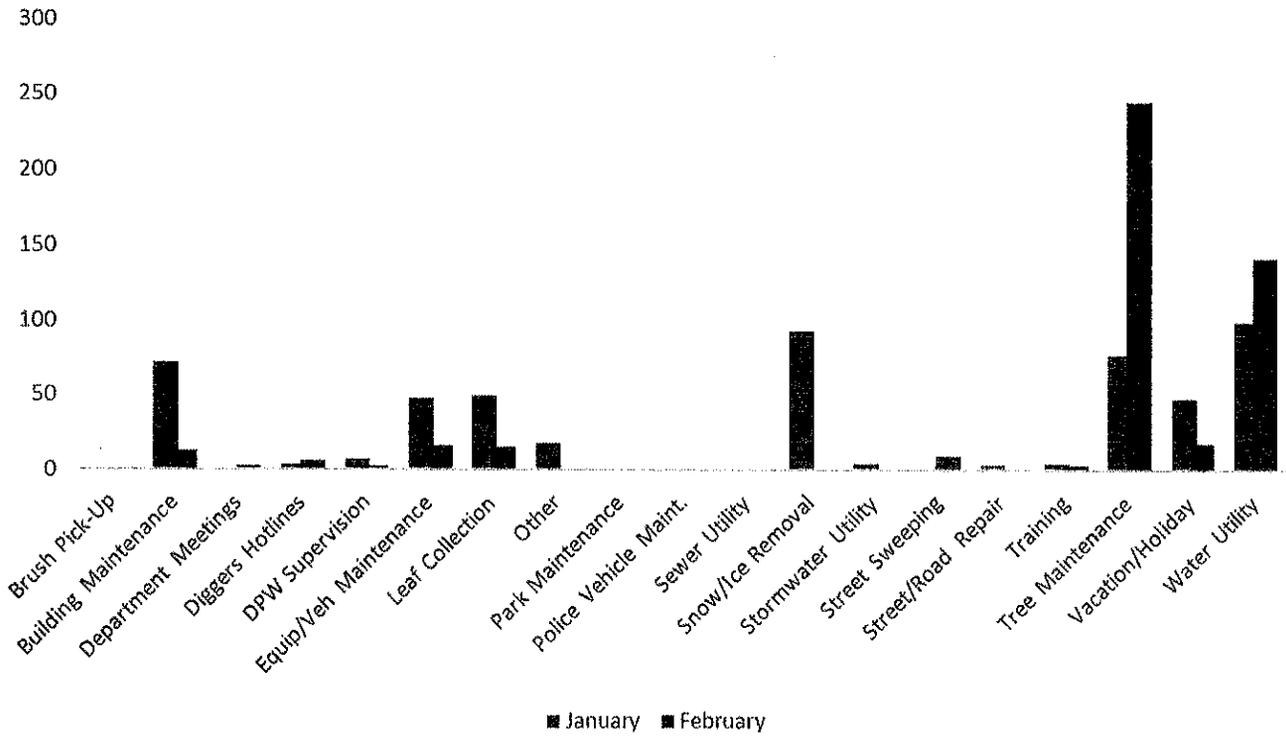
**Utility Activity**

- Daily, monthly, and quarterly water samples.
- Water main break at 12808 W. Hampton on February 7.
- Water main break at 4606 N. 126<sup>th</sup> St.
- Water main break on 127<sup>th</sup> and Colfax.
- Water meter program

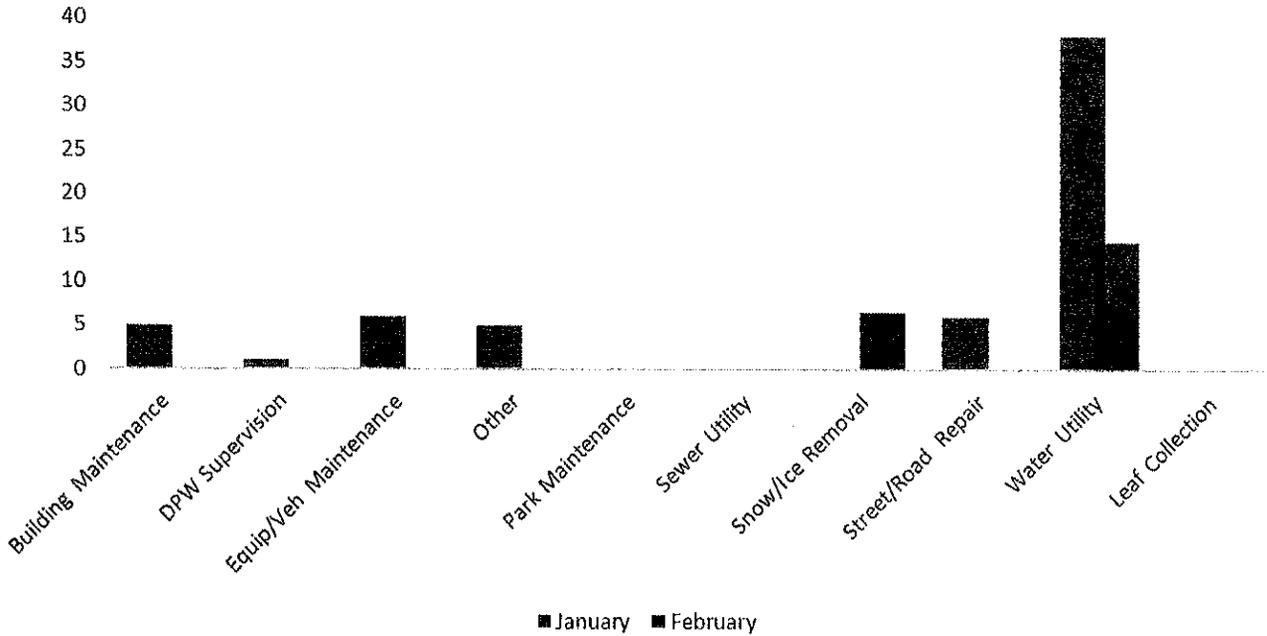
**February Public Works Hours**



## YTD Regular Hours



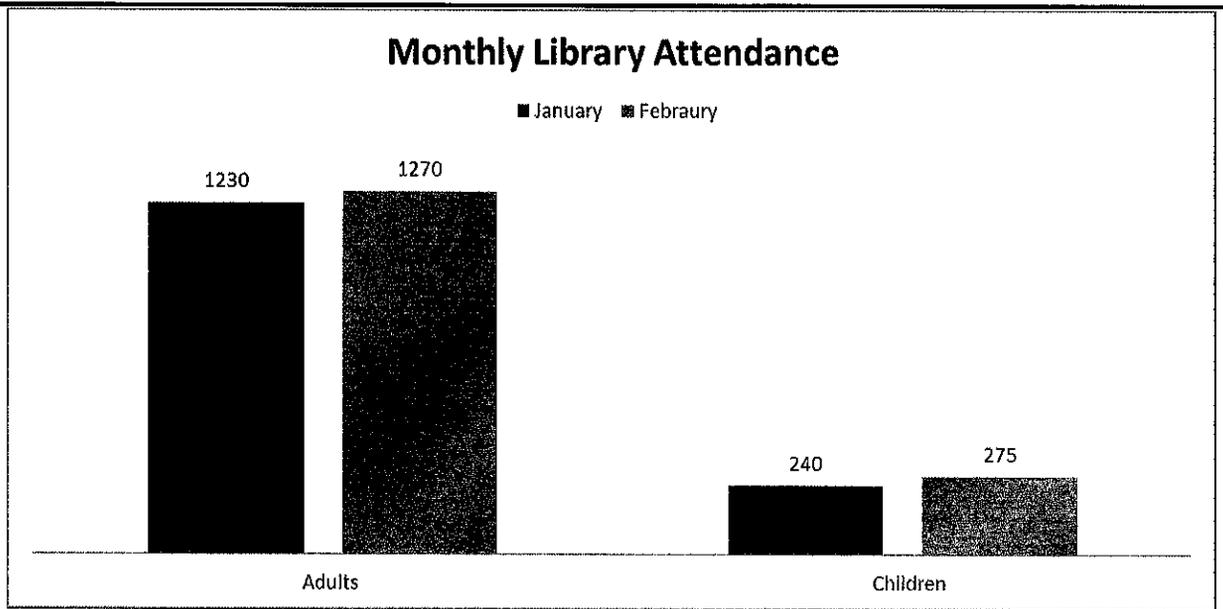
## YTD Overtime Hours



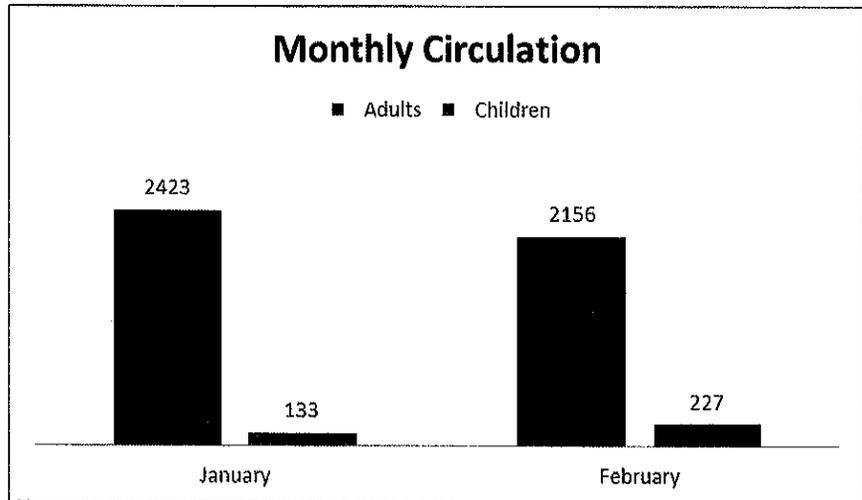
**To:** President Tiarks  
 Village Board of Trustees  
**From:** Gail Duernberger, Library Director  
**Date:** March 14, 2017  
**Re:** February Library Report



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- 450 Reference questions were asked of Library Staff in February.
- 484 uses of Library computers.
- The Library Conference Room was used for the following programs.
  - Tutoring
  - Sewing Club
  - Valentines Party
  - Skype Interviews
  - Anime Club
  - Knitting Club
  - Mystery Book Club
- 3 new Library cards were issued
- March events to include;
  - Edmond Fitzgerald Program
  - Spanish Club
  - Computer Club
  - Historical Book Club



Village of Butler  
12621 West Hampton Avenue  
Butler, WI 53007  
(262) 783-2525

3-14, 2017

**APPLICATION FOR LICENSE TO SELL SODA WATER BEVERAGES**

To the Board of the Village of Butler, Wisconsin:

I hereby apply for a license to sell Soda Water Beverages at the premises described below,

in the Village of Butler, from date hereof until June 30, 2017, (unless sooner revoked) or on 4-21, 2017 to be consumed on or off the premises, subject to the limitations

imposed by Section 66.053(2) of the Wisconsin Statutes and acts amendatory thereof and

supplementary thereto, and hereby agree to comply with all laws, resolutions, ordinances and

regulations affecting the sale of such beverages if a license be granted to me

Transaction 21840  
BARTENDERS LICENSE-TEMPORARY \$5.00  
SODA LICENSE \$5.00  
PICNIC LICENSE \$10.00

Please answer the following questions fully and completely:

Name of Applicant Bonnie Pollich  
(print name)

Organization/Business Name Sno Birds Snowmobile Club

Address of Applicant N84 W15120 Menomonee Ave

Location where business is to be conducted 12801 W Farmount Ave

**FEE: \$5.00**

(Make check Payable to: Village of Butler)

Bonnie J Pollich  
Signature of Applicant

License No. Issued: \_\_\_\_\_

Date Approved: \_\_\_\_\_

# Application for Temporary Class "B" / "Class B" Retailer's License

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$ 10.00

Application Date: 3-14-2017  
 County of WAUKESHA

Town  Village  City of BUTLER

The named organization applies for: (check appropriate box(es))

- A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.  
 A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning \_\_\_\_\_ and ending \_\_\_\_\_ and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

1. Organization (check appropriate box) →  Bona fide Club  Church  Lodge/Society  
 Chamber of Commerce or similar Civic or Trade Organization  
 Veteran's Organization  Fair Association

(a) Name Sno Birds Snowmobile Club

(b) Address N84W15120 Menomonee Ave M.F 53061  
(Street)  Town  Village  City

(c) Date organized 1967

(d) If corporation, give date of incorporation 1968

(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box:

(f) Names and addresses of all officers:

President Pat Standlee 9929 W Borleigh Wauwatosa  
 Vice President Steve Schwartz 2185 N 65 Wauwatosa  
 Secretary De Anne Standlee 9929 W Borleigh Wauwatosa  
 Treasurer Kim Quicker 1790 Field Cliffe ave Richfield

(g) Name and address of manager or person in charge of affair: \_\_\_\_\_

2. Location of Premises Where Beer and/or Wine Will Be Sold, Served, Consumed, or Stored, and Areas Where Alcohol Beverage Records Will be Stored:

(a) Street number 12801 W Fairmount Ave

(b) Lot \_\_\_\_\_ Block 3-14-17 2:02P

(c) Do premises occupy all or part of building? lower level \$20.00

(d) If part of building, describe fully all premises covered under this application, which floor or floors of building are covered to cover: BAR TENDERS LICENSE TEMPORARY \$5.00 SODA LICENSE \$5.00 PICNIC LICENSE \$10.00

3. Name of Event

(a) List name of the event Smelt Fry

(b) Dates of event 4-21-17

### DECLARATION

The Officer(s) of the organization, individually and together, declare under penalties of law that the information provided in this application is true and correct to the best of their knowledge and belief.

Sno Bird Snowmobile Club  
(Name of Organization)

Officer \_\_\_\_\_  
(Signature/date)

Officer Bensio J. Pallich 3-14-17  
(Signature/date)

Officer \_\_\_\_\_  
(Signature/date)

Officer \_\_\_\_\_  
(Signature/date)

Date Filed with Clerk \_\_\_\_\_

Date Reported to Council or Board \_\_\_\_\_

Date Granted by Council \_\_\_\_\_

License No. \_\_\_\_\_

STATE OF WISCONSIN  
WAUKESHA COUNTY  
VILLAGE OF BUTLER

ORDINANCE 17-01

**Ordinance Amending Section 10-1-29 of the Municipal Code with regard to Prohibited  
Parking, Stopping, or Standing.**

**WHEREAS**, the Village Board of the Village of Butler, Waukesha County ordains that the following sections of the Municipal Code are hereby repealed, recreated, or amended to read;

Section One: Sec. 10-1-29 **Parking, Stopping, or Standing Prohibited**

(o) On the South Side of West Custer Avenue from the intersection with North 124<sup>th</sup> Street, west one hundred ten (110) feet.

Section Two: Severability: In the event that any provision of this Ordinance is for any reason held to be invalid, unconstitutional, or unenforceable by any court of competent jurisdiction, such portions of this Ordinance shall be deemed separate, distinct and independent provisions of the Ordinance and all remaining portions of this Ordinance shall remain in full force and effect.

Section Three: All ordinances or parts of ordinances conflicting with the provisions of this ordinance are hereby to such extent repealed.

Section Four: This ordinance shall take effect and be in force after its passage and posting pursuant to law.

**PASSED** and **ADOPTED** by the Village Board of the Village of Butler, Waukesha County, Wisconsin, this the 21<sup>st</sup> day of March, 2017.

VILLAGE OF BUTLER

By: \_\_\_\_\_  
Patricia Tiarks, President

ATTEST:

\_\_\_\_\_  
Kayla Chadwick, Village Administrator/Clerk