

PUBLIC NOTICE

AGENDA FOR REGULAR VILLAGE BOARD MEETING #1967

Tuesday, August 15, 2017 at 7:00 PM

Village Hall Board Room, 12621 W. Hampton Avenue

PLEASE TAKE NOTICE that a Regular Meeting of the Butler Village Board will be held on the 15th day of August, 2017 at 7:00 PM at the Village Hall Board Room, 12621 W. Hampton Avenue, Butler, Wisconsin, at which time and place the following items of business will be considered and possibly acted upon:

I. Pledge of Allegiance

II. Roll Call

III. Persons Desiring to be Heard

IV. Consent Agenda:

Note: Prior to voting on the Consent Agenda, items may be removed at the request of any Trustee and be placed on the agenda under New Business.

- 1) July 18, 2017 Regular Meeting Minutes
- 2) Current Invoices
- 3) July Statement of Revenues and Expenditures
- 4) Bartender's Licenses – Heather J. Rochon Bottoms Up/Butler Inn
Samantha G. Heritsch Bottoms Up
Pillay Asvatham W Fuel Stop
Danielle G. Hennes Bottoms Up
- Temporary Bartender's License - Travis W. Ernst Softball Tournament August 18-20-2017
- 5) July Monthly Department Reports
- 6) Street Use Permit for C&S Performance, 4687 N. 124 Street for September 10, 2017 Open House and Car Show
- 7) Street Use Permit for St. Agnes Congregation on September 8th through September 10, 2017 on Cameron Avenue from 12800 to 12700 (Parish Rectory) from 4:00 PM – 11 PM and 11:00 AM – 11:00 PM respectfully
- 8) Parade Permit for St. Agnes Sam Berres Memorial Run/Walk on Saturday, September 9, 2017
- 9) Application for Temporary Class "B" / "Class B" Retailer's License for St. Agnes Congregation from September 8 – 10, 2017.
- 10) Application for Temporary Class "B" / "Class B" Retailer's License for MA Cares – Danielle Ernst, Hope for Our Heroes Co-Ed Softball Tournament on August 18-20, 2017.
- 11) Proclamation Recognizing and Expressing Appreciation to Katelin Brochman for her 5 Years of Service to the Butler Volunteer Fire Department, Inc.
- 12) Proclamation Recognizing and Expressing Appreciation to Michael Larson for his 5 Years of Service to the Butler Volunteer Fire Department, Inc.
- 13) Proclamation Recognizing and Expressing Appreciation to Gary Anderson for his 5 Years of Service to the Butler Volunteer Fire Department, Inc.
- 14) Proclamation Recognizing and Expressing Appreciation to James Baughman for his 5 Years of Service to the Butler Volunteer Fire Department, Inc.
- 15) Proclamation Recognizing and Expressing Appreciation to Jeffrey Laufenberg for his 10 Years of Service to the Butler Volunteer Fire Department, Inc.
- 16) Proclamation Recognizing and Expressing Appreciation to Christopher Creed for his 10 Years of Service to the Butler Volunteer Fire Department, Inc.
- 17) Proclamation Recognizing and Expressing Appreciation to Eric Volkmann for his 15 Years of Service to the Butler Volunteer Fire Department, Inc.
- 18) Proclamation Recognizing and Expressing Appreciation to Nicholas Stella for his 15 Years of Service to the Butler Volunteer Fire Department, Inc.
- 19) Proclamation Recognizing and Expressing Appreciation to Brad Dall for his 25 Years of Service to the Butler Volunteer Fire Department, Inc.
- 20) Proclamation Recognizing and Expressing Appreciation to Robert Ruege for his 25 Years of Service to the Butler Volunteer Fire Department, Inc.

- 21) Proclamation Recognizing and Expressing Appreciation to Robert Hauck for his 35 Years of Service to the Butler Volunteer Fire Department, Inc.
- 22) Proclamation Recognizing and Expressing Appreciation to Peter Zoulek for his 40 Years of Service to the Butler Volunteer Fire Department, Inc.
- 23) Proclamation Recognizing and Expressing Appreciation to Ron Worgull, Sr. for his 40 Years of Service to the Butler Volunteer Fire Department, Inc.

V. Communications

VI. Committee Reports

- 1) Building Board
- 2) Finance Committee
- 3) Park & Recreation Commission
- 4) Library Board

VII. Report of the Administrator

VIII. New Business

- A) Public Hearing on a Large Gathering Permit for Todd Hall for Hot Rods on Hampton on September 10, 2017 in accordance with Section 30-303 of the Municipal Code.
- B) Discussion and Possible Action on approving the Large Gathering Permit for Todd Hall for Hot Rods on Hampton on September 10, 2017.
- C) Discussion and Possible Action on Approving a request from Todd Hall for an exemption from Section 4-131 (2)(b) of the Municipal Code regarding Outside Consumption of Alcoholic Beverages for the Hot Rods on Hampton Event on September 10, 2017.
- D) Discussion and Possible Action on a Request for Additional Funding for the Emerald Ash Borer (EAB) Management Program for 2017.

IX. The Board may consider convening into Closed Session pursuant to Section 19.85(1) (c) to consider employment, promotion, compensation or performance evaluation of any public employee.

Items of Discussion:

1. Village Administrator
2. 2018 Non-Represented Employee Wages

X. Reconvene into open session and possible action on items discussed in closed session.

XI. Adjournment

Dated: August 10, 2017

VILLAGE OF BUTLER

Patricia Tiarks, President

Kayla Chadwick, Administrator/ Clerk

Notice: It is possible that members of, and possibly a quorum of, other governmental bodies of the Village may be in attendance at the above-stated meeting to gather information. No action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to in the above notice. Please note that, upon reasonable notice, good faith efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact the Village Administrator /Clerk at 262-783-2525 at least 24 hours in advance of the meeting.

To: President Tiarks
Village Board of Trustees
From: Kayla Chadwick, Village Administrator
Date: August 11, 2017
Re: August 15th Supplemental Agenda



**VILLAGE OF
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VIII. New Business

(A) Public Hearing on a Large Gathering Permit for Todd Hall for Hot Rods on Hampton on September 10, 2017 in accordance with Section 30-303 of the Municipal Code.

Public Hearing notices were sent to all property owners that abut the streets closed for the event.

(B) Discussion and Possible Action on approving the Large Gathering Permit for Todd Hall for Hot Rods on Hampton on September 10, 2017.

Included in your packet is the application packet for the proposed Hot Rods on Hampton Car Show on Sunday, September 10, 2017. I have also included Article XI of the Municipal Code which establishes the rules and regulations for the application and the event.

This year, Todd Hall is partnering with the Playground Fundraising Committee to organize the event. All proceeds of the event will benefit the Butler Playground Fund. Chief Wentlandt and I have met with the event organizer, Todd Hall to discuss the requirements of the Municipal Code and the event in general. On July 17, 2016 Mr. Hall submitted an application for a Large Gathering Permit. Upon review of both the application and the Municipal Code, I offer the following comments and points of discussion;

Comments

- The Code requires proof of ownership or written permission for all lands on which the event will be held. Mr. Hall and the Playground Committee have made contact with private property owners whose parking lots would be used (Chase Bank and Hamptons Building), and have secured permission from the Hamptons Building thus far. The Board has already approved street closure permits for all of the public streets and Municipal parking lots included in the site plan.
- There are sections of the Code that do not apply to the proposed event, specifically, Lighting plans and camping facilities.
- Waukesha County Environmental Health Department does not require that the event organizer provide free potable water. Sale of water at the concession stand is acceptable. Bottled water will be available through the event caterer.

- Mr. Hall has secured 4 portable toilet facilities and two sink stations. Staff finds this acceptable, given that establishments along Hampton Ave will be open and have restroom access.
- Plans for EMS/Medical, trash collection, parking, and noise control are sufficient and in compliance with the Municipal Code.
- The parking, traffic flow, and signage plan for the event has been reviewed by staff and are acceptable.
- Mr. Hall has submitted a certificate of insurance for \$1,000,000 and names the Village as an additionally insured.
- Staff deems the need for private security as unnecessary given the history of the event and the payment for police services by the event organizer.

Points of Discussion

There are three significant points of discussion that the Village Board still must consider.

1. The permit fee (\$1,500)
2. The cost of Municipal Services
 - a) DPW and Police Time
 - b) Barricade/Cone and Picnic Table Rental
3. Cash Bond

The permit fee (\$1,500)

The Fee Schedule that the Board adopted in 2016 requires a permit fee of \$1,500 for an event of this size (1,000-2,499 persons). I have discussed this point with Mr. Hall and he does not have any objections to the fee.

The cost of Municipal Services

The expected cost of municipal services (not including the permit fee) are \$1,299.66 and this includes Police and DPW time, as well as barricade and table rental. The breakout of services is shown below.

<u>Hot Rods on Hampton Village Related Costs</u>		
Total DPW Time	\$	514.67
Total Police Time	\$	497.99
Tables/Barricades	\$	287.00
Total Estimated Fees for HOH	\$	1,299.66
Large Gathering Permit Fee	\$	1,500.00
Total Due to Village	\$	2,799.66

Cash Bond

Section 30-301 gives the Board the authority to require the applicant to file a cash bond or establish an escrow account in an amount determined by the Village Board. The return of the cash bond would be conditioned on complete compliance by the applicant with all provisions of this Code, the terms and conditions of the Public Gathering Permit, and should cover the cost of any damages, administrative and law enforcement costs, etc.

Recommendation

Staff makes the following recommendations;

Approve the Large Gathering Permit for Todd Hall – Hot Rods on Hampton Car Show on Sunday, September 10, 2017 with the following conditions;

1. Payment of \$1,500 permit fee is to be made prior to the issuance of the permit;
2. Provide the Village Administrator with any outstanding executed service contracts no less than 2 weeks prior to the event.
3. Establish a cash bond in the amount of \$1,799.66 With \$1,299.66 of the bond covering the anticipated cost of municipal services and \$500 held for any potential compliance issues or the potential of a larger than 2,499 person event. \$500 is the difference between the under 2,499 person event fee and the over 2,499 person event fee. Upon completion of the event, the actual cost of municipal services will be deducted from the cash bond and the remaining funds be returned to the event organizer. The cash bond shall be filed with the Village Administrator prior to the issuance of the permit.

Staff recommends approval.

(C) Discussion and Possible Action on Approving a request from Todd Hall for an exemption from Section 4-131 (2)(b) of the Municipal Code regarding Outside Consumption of Alcoholic Beverages for the Hot Rods on Hampton Event on September 10, 2017.

Under Section 4-131(2)(b) of the Municipal Code, consumption of alcoholic beverages on public property (sidewalk, street, alley, highway, parking lot, or other public right-of-way) is prohibited at all times. Section 4-131 (2)(b) allows the Village Board to waive this section of the municipal code for duly authorized events. Provided that the Board approves the large gathering permit, Mr. Hall request the restrictions be waived for the event.

Staff recommends approval.

(D) Discussion and Possible Action on a Request for Additional Funding for the Emerald Ash Borer (EAB) Management Program for 2017.

As the Board is aware, the Village was not awarded the Wisconsin DNR's Urban Forestry Grant as anticipated in 2017. We had originally applied for a \$10,000 grant, in which the Village would match \$10,000 for a total program cost of \$20,000.

In review of this year's EAB Management Program, we were able to complete most of the program within the Village's \$10,000 budget. We had to cut back on the number of trees purchased and planted in order to maintain the budget. In review of the financial status of the Capital Fund, I determined there are funds available to use to fully complete the 2017 EAB Management Program. We need roughly \$3,000 in additional funding to purchase trees to plant in the vacant areas in which EAB infected trees were removed.

Staff requests \$3,000 in funding from Capital Fund Balance to complete the 2017 EAB Management Program.

Staff recommends approval.

OF THE BUTLER VILLAGE BOARD

Minutes not formally approved until Regular Board Meeting on August 15, 2017.

Village President Patricia Tiarks called the Board Meeting to order at 7:00 PM at the Village Hall Board Room.

ROLL CALL

Present: Village President Patricia Tiarks, Trustees Marc Van Gompel, Mark Holdmann, Gerald Orvis and Michael Thew

Excused: Trustee William Benjamin

Also present: Administrator Kayla Chadwick and Police Chief Wentlandt

PERSONS DESIRING TO BE HEARD:

Richard Mathus, 13131 W. Stark Street; he spoke about code violations which are not being enforced; complained about Don's Tire and Auto/Java Train.

CONSENT AGENDA:

- 1) June 20, 2017 Regular Meeting Minutes
- 2) Current Invoices
- 3) June Statement of Revenues and Expenditures
- 4) Bartender's Licenses – David P. Meiller, Butler Inn
Devon L. Kokta, Arribas
- 5) June Monthly Department Reports

Motion by Van Gompel; second by Thew to approve Consent Agenda. Motion carried unanimously.

COMMUNICATIONS: The Village received notification that we were awarded the GFOA Distinguished Budget Presentation Award for the second consecutive year.

COMMITTEE REPORTS

Building Board

Trustee Van Gompel reported the following building permits were approved:
Driveway, 4677 N. 126 Street
Sign, 5455 N. 131 Street

The following occupancy permit was approved:
4606 N. 132 Street, Circle Electric, Inc.

Finance Committee

Trustee Thew reported the current invoices were reviewed and approved. Trustee Thew reported the June Statement of Revenues and Expenditures were approved.

Park & Recreation Commission

Trustee Orvis reported on the Park & Recreation Commission activities.

Library Board

Trustee Sardina reported the Library Board met on July 11, 2017. Various items were discussed.

REPORT OF THE ADMINISTRATOR Administrator Chadwick gave an update on the road construction, National Night Out is scheduled for August 1, 2017, Hot Rods on Hampton, reported on new Executive Director for the Chamber of Commerce who is Kim Kellen-Ahnert and gave an update on the Playground fundraising.

NEW BUSINESS

- A) Motion by Thew; second by Orvis to approve Ordinance 17-03; an Ordinance 17-03 adopting and enacting a new code for the Village of Butler, Wisconsin providing for the repeal of certain ordinances

not included therein; providing a penalty for the violation thereof; providing for the manner of amending such code; and providing when such code and this ordinance shall become effective. Motion carried unanimously.

- B) Motion by Thew; second by Van Gompel to approve an Intergovernmental Agreement Regarding Settlement of Certain Unpaid Special Assessments and Special Charges. Motion carried unanimously.
- C) Motion by Thew; second by Sardina to approve an Agreement with the Butler Volunteer Fire Department regarding Community Service Officer Services. Motion carried unanimously.
- D) Motion by Orvis; second by Sardina to approve a request from the Butler Public Library for funding to replace the water heater and public bubbler at the Library. Motion carried unanimously.
- E) Motion by Holdmann; second by Thew to approve an Agreement for Medical Direction for Naloxone Program between the Village of Butler (Police Department) and Charles Cady, M.D., S.C. Motion carried unanimously.

ADJOURNMENT

Motion by Orvis; second by Sardina to adjourn. Motion carried unanimously. The meeting was adjourned at 7:51 PM.

Submitted by:
Kayla Chadwick
Village Administrator/Clerk

Approval Date: _____

Correction/Amendment:

To: President Tiarks
Village Board of Trustees
From: Kayla Chadwick, Village Administrator
Date: August 10, 2017
Re: July Administration/Finance Report



**VILLAGE OF
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Administrator

- Attended 8 meetings on behalf of the Village.
- Prepared for 1 Village Board Meeting, 1 Zoning Board of Appeals Meeting, and 1 Board of Review Meeting
- Oversaw the start of the Water Main and Road Construction Project
- Attended monthly Chamber Board of Directors Meeting

Clerk

- Softball Season is halfway through. Completed standings sheet each week and adjusted schedules for rain out dates. Notified Managers of changes.
- Completed Liquor License Report for Department of Revenue for businesses that had a liquor license issued by the Village of Butler.
- Provided 2018 Budget Information
- Filed and distributed permits to businesses/residents.
- Prepared and distributed agenda, packets/minutes for all public meetings.

Treasurer

- Completed payroll and accounts payable activities.
- Reconciled bank statements.
- Prepared journal entries.
- Collected water bills.

Building

- Issued 10 Permits
 - 1 Sign
 - 0 HVAC Permit
 - 1 Electrical
 - 4 Plumbing
 - 2 Building
 - 0 Zoning
 - 2 Occupancy
 - 0 Fire System
 - 0 Plan Review
- Issued permits resulted in \$1,035.40 of revenue.

To: President Tiarks
 Village Board of Trustees
From: David Wentlandt, Chief of Police
Date: August 8, 2017
Re: July Police Report



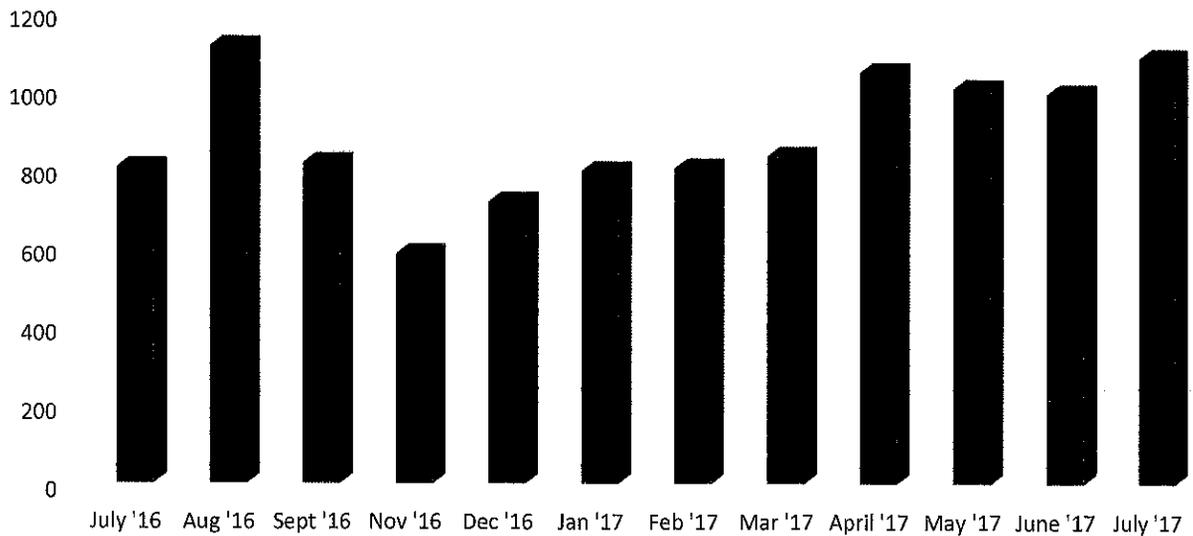
Squad Car Usage

	<u>Miles</u>	<u>Gallons</u>	<u>MPG</u>
2017 Marked Tahoe	1533	211.674	7.24
2015 Marked Explorer	<u>1610</u>	<u>150.052</u>	<u>10.72</u>
Totals	3143	361.726	8.68

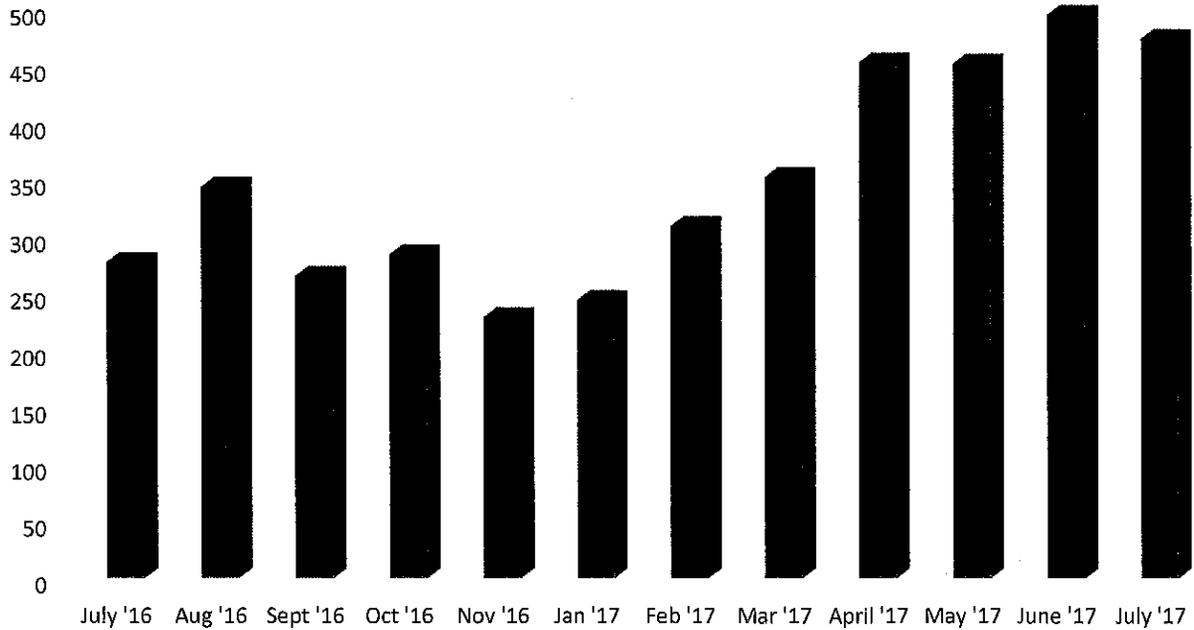
Notes of Interest

- All officers participated in training to administer Narcan for those individuals who are not breathing due to opiate overdoses. Both main-line squad are not equipped with Narcan kits.
- Officers had a total of 1085 citizen contacts throughout the month. This equals 35 contacts per day or just over 11.6 contacts per shift.
- The Village of Butler Police Department had 475 calls for service in July 2017, which once again represents a new high in the past 12 months.

Citizen Contacts



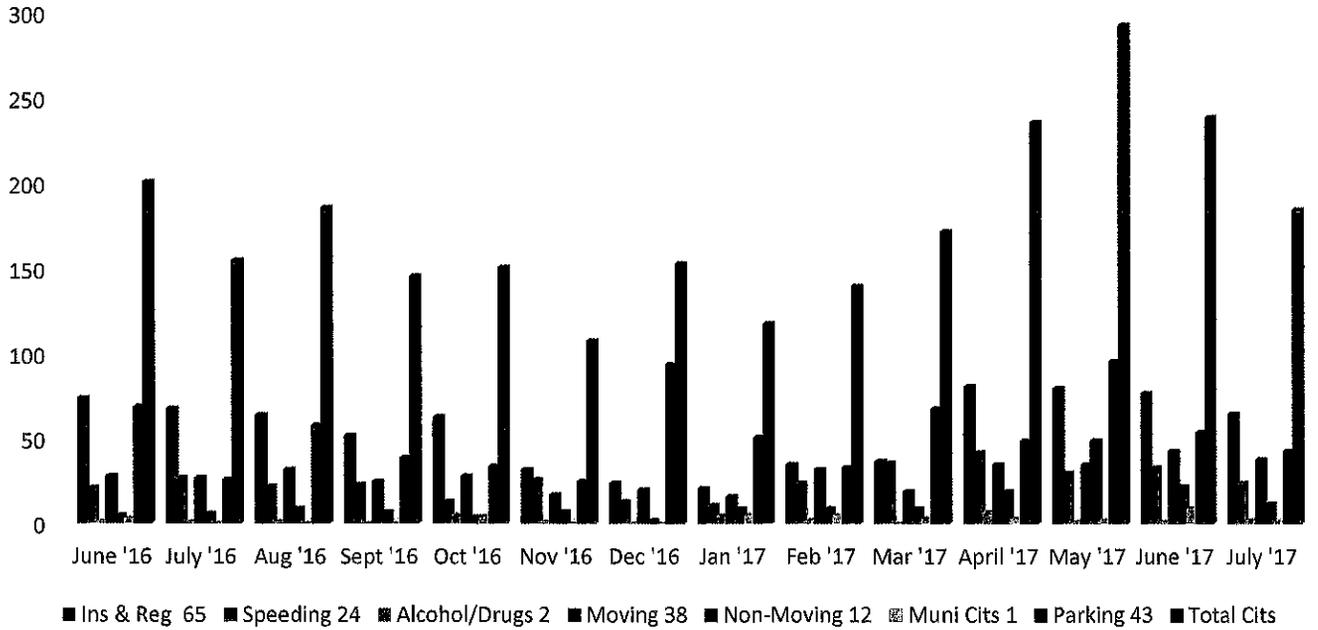
Calls for Service



Total Calls for Service

July '16	278
Aug '16	344
Sept '16	266
Oct '16	285
Nov '16	230
Dec '16	281
Jan '17	245
Feb '17	310
Mar '17	353
April '17	454
May '17	453
June '17	496
July '17	475

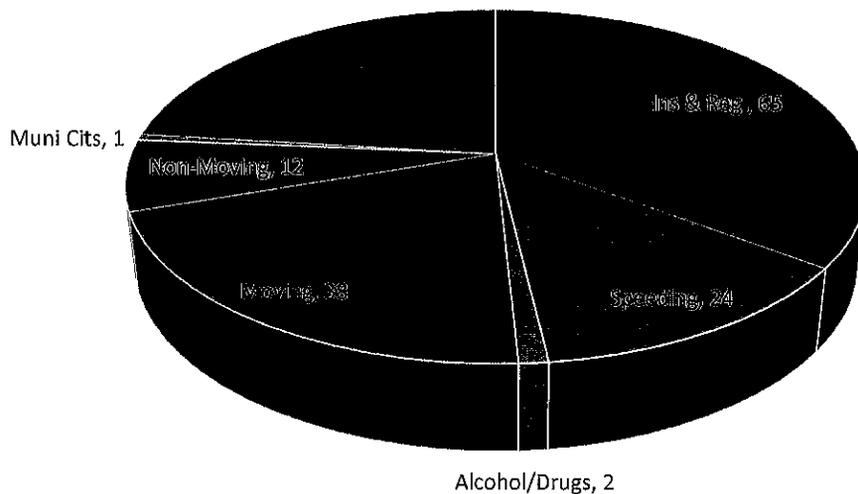
Citation Totals



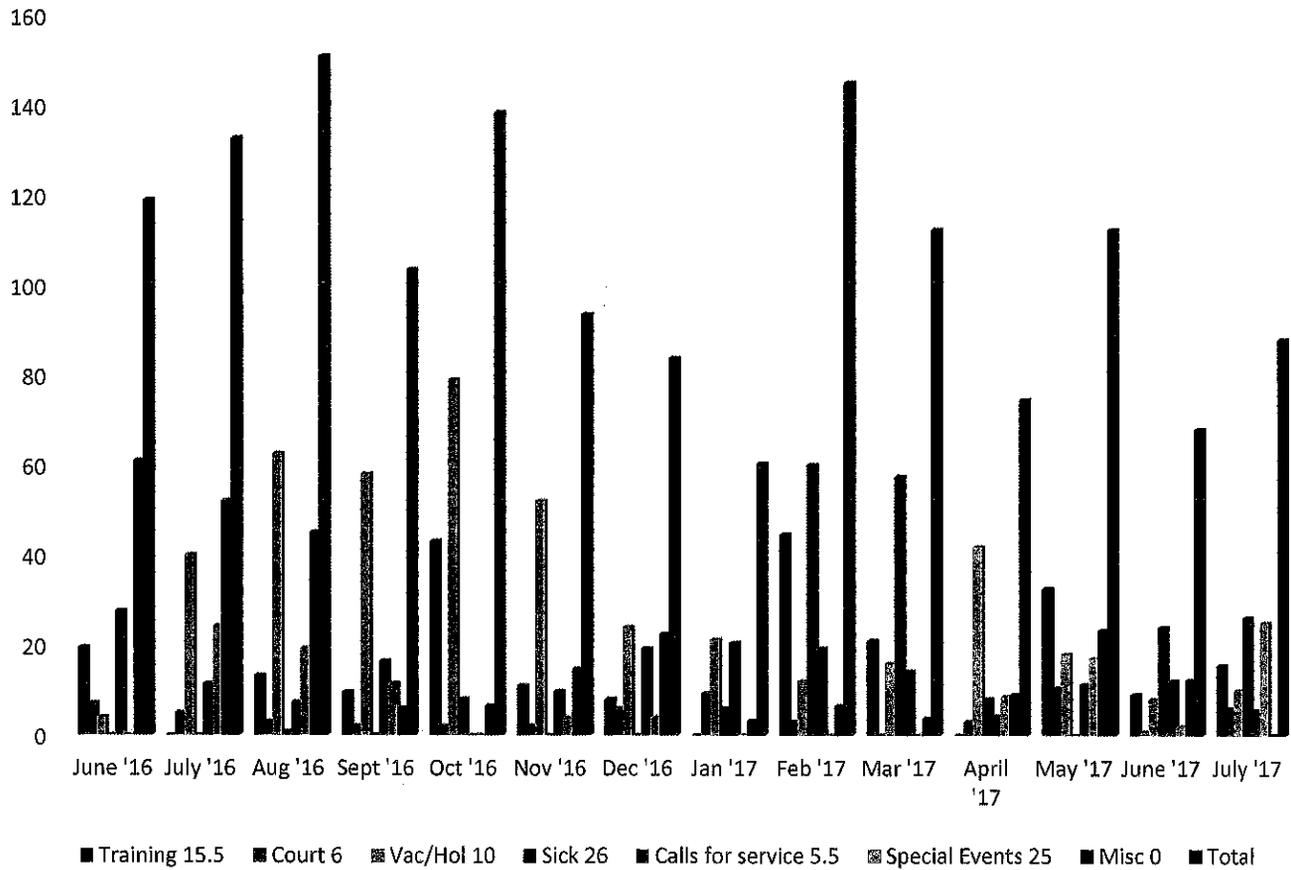
July Citation Totals

Insurance, Registration Citations	65
Speeding Citations	24
Alcohol/Drugs Citations	2
Moving Citations	38
Non-Moving Citations	12
Municipal Citations	1
Parking Citations	42
Total Citations Issued:	185

July 2017 Citation Totals

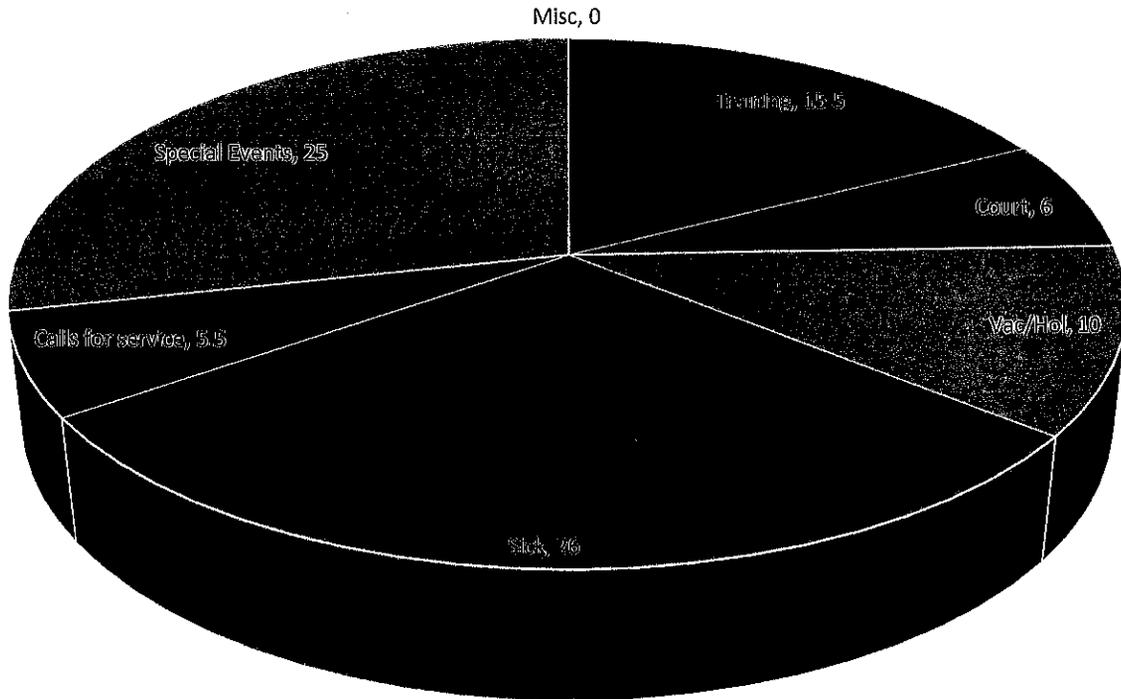


Overtime Breakdown



	Training	Court	Vac/Hol	Sick	Calls for service	Special Events	Misc	Total
June '16	19.5	7	4	0	27.5	0	61	119
July '16	0	5	40	0	11.5	24.25	52	132.75
Aug '16	13.25	3	62.5	0.75	7.25	19.25	45	151
Sept '16	9.5	2	58	0	16.5	11.5	6	103.5
Oct '16	43	2	79	8	0	0	6.5	138.5
Nov '16	11	2	52	0	9.75	4	14.75	93.5
Dec '16	8	6	24	0	19.25	4	22.5	83.75
Jan '17	0	9.25	21.25	6	20.5	0	3.25	60.25
Feb '17	44.5	3	12	60	19.25	0	6.5	145.25
Mar '17	21	0	16	57.5	14.25	0	3.75	112.5
April '17	0	3	41.75	8	4.25	8.5	9	74.5
May '17	32.5	10.5	18	0	11.25	17	23.25	112.5
June '17	9	0.75	8	24	12	2	12.25	68
July '17	15.5	6	10	26	5.5	25	0	88

July 2017 Breakdown



Municipal Court

Docket: July 6, 2017

Total: 301 adult cases /1 juvenile

Appearances: 40 Persons

- 15 Adjournment
- 225 Initial appearance
- 51 Indecency hearing
- 4 Motions
- 6 Pre-Trial
- 1 Sentencing hearing
- 1 Trial

Citation List for 7-6-17 court date:

- Total due \$16,599
- Total paid \$3,226
- Balance due \$13,373

Monthly financial total \$9,347

AMOUNT RETAINED BY MUNICIPALITY: \$6,157

- Above includes \$215.00 received through the WI State Income Tax Refund Intercept program (TRIP).

Parking ticket payments received in July: \$990

To: President Tiarks
 Village Board of Trustees
From: Jim Bremberger, DPW Supervisor
Date: August 10, 2017
Re: July DPW Report



**VILLAGE OF
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The top July priorities were;

- Water Main and Road Project
- 4th of July Parade setup and cleanup
- Lead and Copper Samples

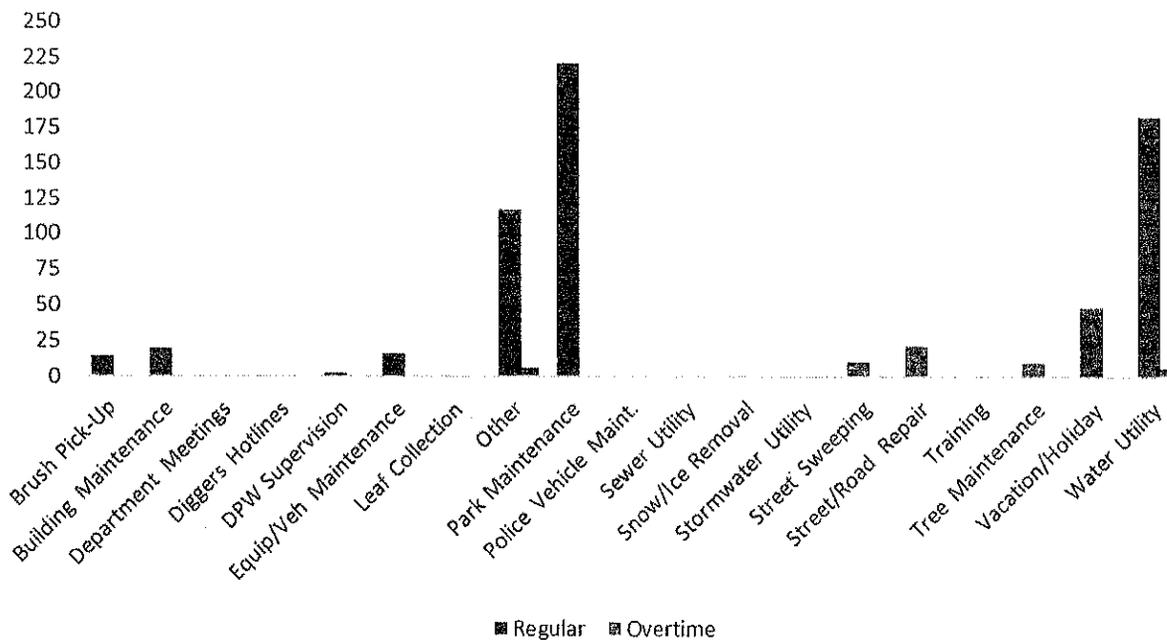
July Activity

- 4th of July Parade
- Sidewalk repairs

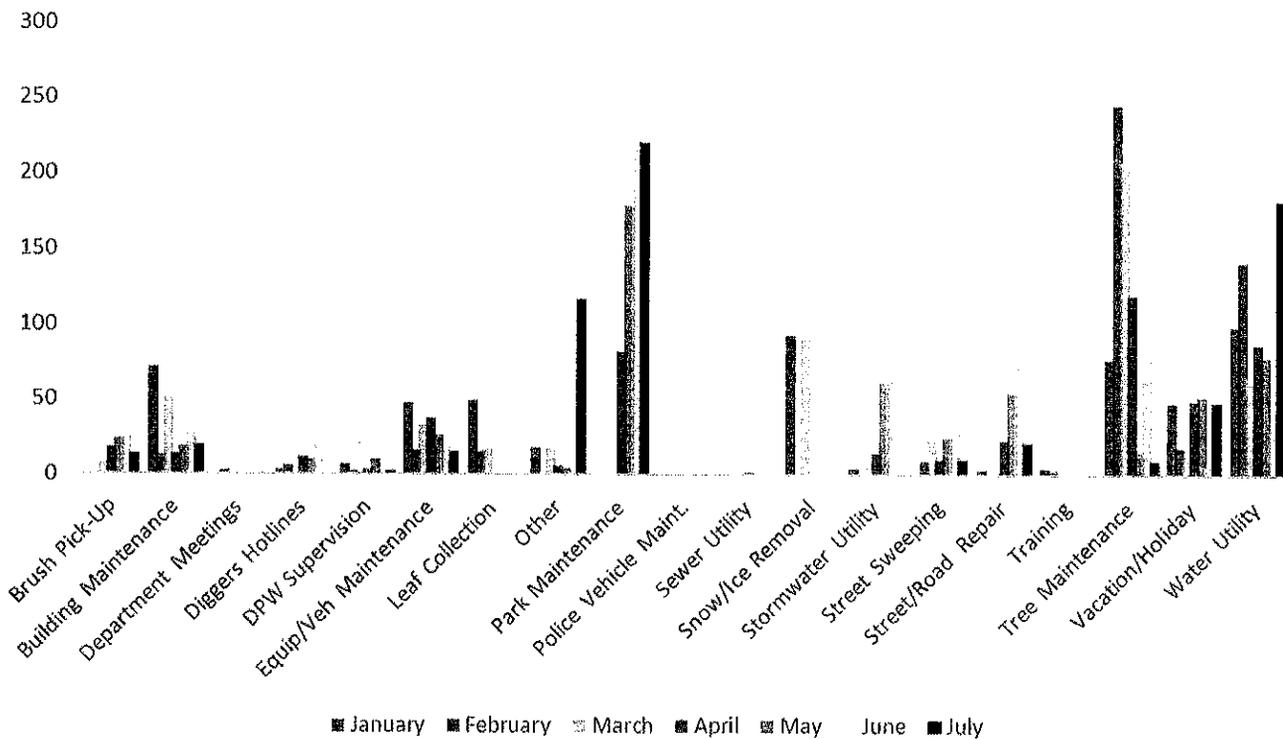
Utility Activity

- Daily, monthly, and quarterly water samples.
- Work with contractor on Arden Water Main Replacement
- Lead and Copper samples

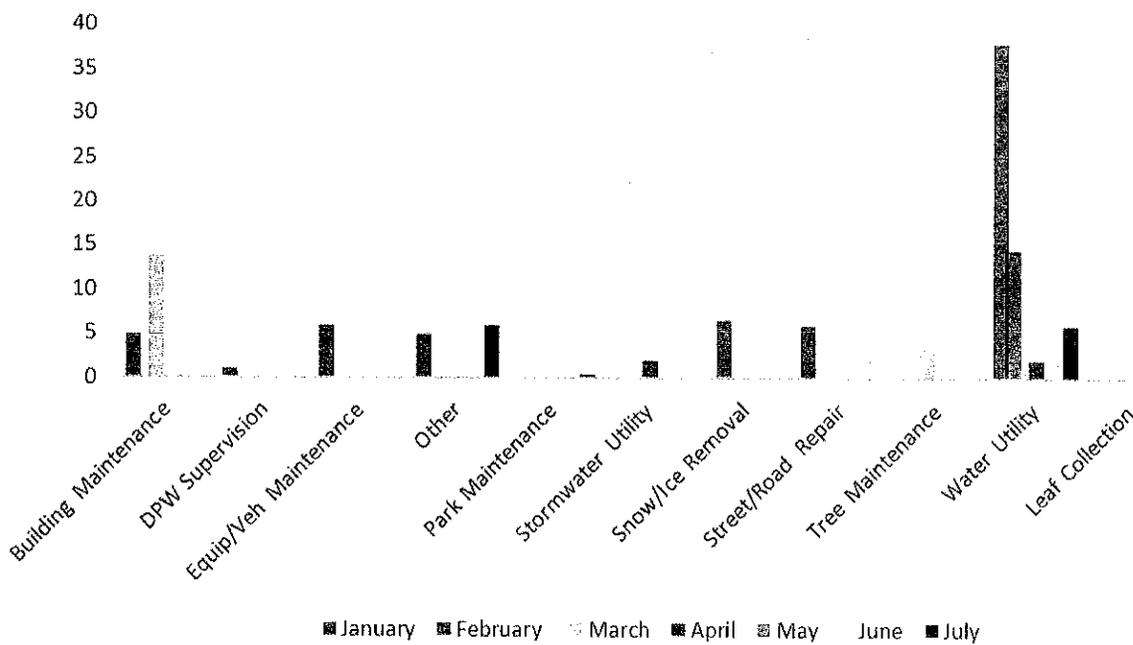
July Public Works Hours



YTD Regular Hours



YTD Overtime Hours



STREET USE PERMIT
(Block Parties, Organizational Events)

Municipal Code Reference: Section 7-7-1

Fee: \$ 25.00

Applicant Information: C+S Performance
Business / Organization / Individual

4687 N. 124th Street
Address

Melvin Clausing
Contact Person

(262) 781-0469
Telephone

Event date: September 10

Time of Event: From 8am to 6pm

Proposed Street to be Used: Courtland between 124th + 125th St.
Street Name(s)

Approximate number of persons using the proposed street area: 100

Describe in detail the proposed use: Open House and Car Show

7-21-17 8:36a
\$25.00
Transaction 24239
MISC PERMITS \$25.00

FOR VILLAGE USE ONLY

Certificate of Comprehensive General Liability Insurance Required: Yes No

Performance Bond Required: Yes No

Special Conditions: _____

Village Board Approval: Signature _____ Date _____

STREET USE PERMIT
(Block Parties, Organizational Events)

Municipal Code Reference: Section 7-7-1

Fee: \$ 25.00

Applicant Information: ST. AGNES CONGREGATION
Business / Organization / Individual

12801 W. FAIRMOUNT. AVE BUTLER 53007
Address

JAMES MATTHEWS
Contact Person

414-393-3370
Telephone

8-8-17 12:51p
\$35.00
Transaction 24384
PICNIC LICENSE \$10.00
OTHER MISC REVENUE \$25.00

Event date: SEPT 8 4-11 PM
SEPT 9 11A-11 PM

Time of Event: From SEPT. 10 12P to 5:00 PM

Proposed Street to be Used: Cameron Ave - from 12800 + 12700 (parish rectory)
Street Name(s)

Approximate number of persons using the proposed street area: ? see description

Describe in detail the proposed use: used for crosswalk from parish grounds to soccer field during parish festival - no driveways will be blocked

FOR VILLAGE USE ONLY

Certificate of Comprehensive General Liability Insurance Required: Yes No

Performance Bond Required: Yes No

Special Conditions: _____

Village Board Approval: Signature _____ Date _____



St Agnes Congregation

BUTLER, WISCONSIN 53007-1415

Christian Formation
12801 W. Fairmount Ave.
(262)781-6998
FAX (262)781-3512

July 13, 2017

Dear Village Board Members,

On behalf of the St. Agnes Youth Board, I am submitting to you a parade permit form for our parish's 18th annual Sam's Memorial Walk/Run. We have appreciated your support for this event and are looking forward to another good turnout. Once again, we are planning to hold the Walk/Run in conjunction with our parish picnic, on the morning of Saturday, September 9th, 2017.

Enclosed with the parade permit is a detailed copy of the Walk/Run route directions, which are the same as the past several years. The certificate of insurance from Catholic Mutual Group is included.

For the 17 years of our event, all of the proceeds from the Sam's Walk/Run have been donated to the research efforts of Dr. David Margolis at the Medical College of Wisconsin and have now totaled over \$180,000! Obviously, your support has been a key part of his progress. Once again, I thank you for that and will await your response regarding this year's event.

Sincerely,

Patty Kaiser
Christian Formation Administrative Asst.

VILLAGE OF BUTLER
PARADE PERMIT

Section 7-11-2(j)

Fee \$100.00

Name of Parade: Sam Beres Memorial Walk/Run

Date of Parade: Sept. 9, 2017 Time Schedule: Start time

Sponsoring Organization: St. Agnes Youth Board

Address: 12801 W. Fairmount Ave

Butler, WI 53007

Phone: 262-781-4256

Person In-Charge of Parade: Patty Kaiser

Address: 4680 N. 133RD ST BRKFLD 53005

Phone: (H) 262 790 1847

Provide a description of the following along with a Parade Route Map:

- Assembly Area Location: St. Agnes GYM 128TH & Cameron Ave

- Starting Point Location: " "

- Termination Point: " "

- Route to be Traveled: Attached

7-21-17 9:40a
\$100.00
Transaction 24241
MISC PERMITS \$100.00

Provide description of the size of the parade (# of units, participants, etc):

200+ Runners/walkers of all ages.

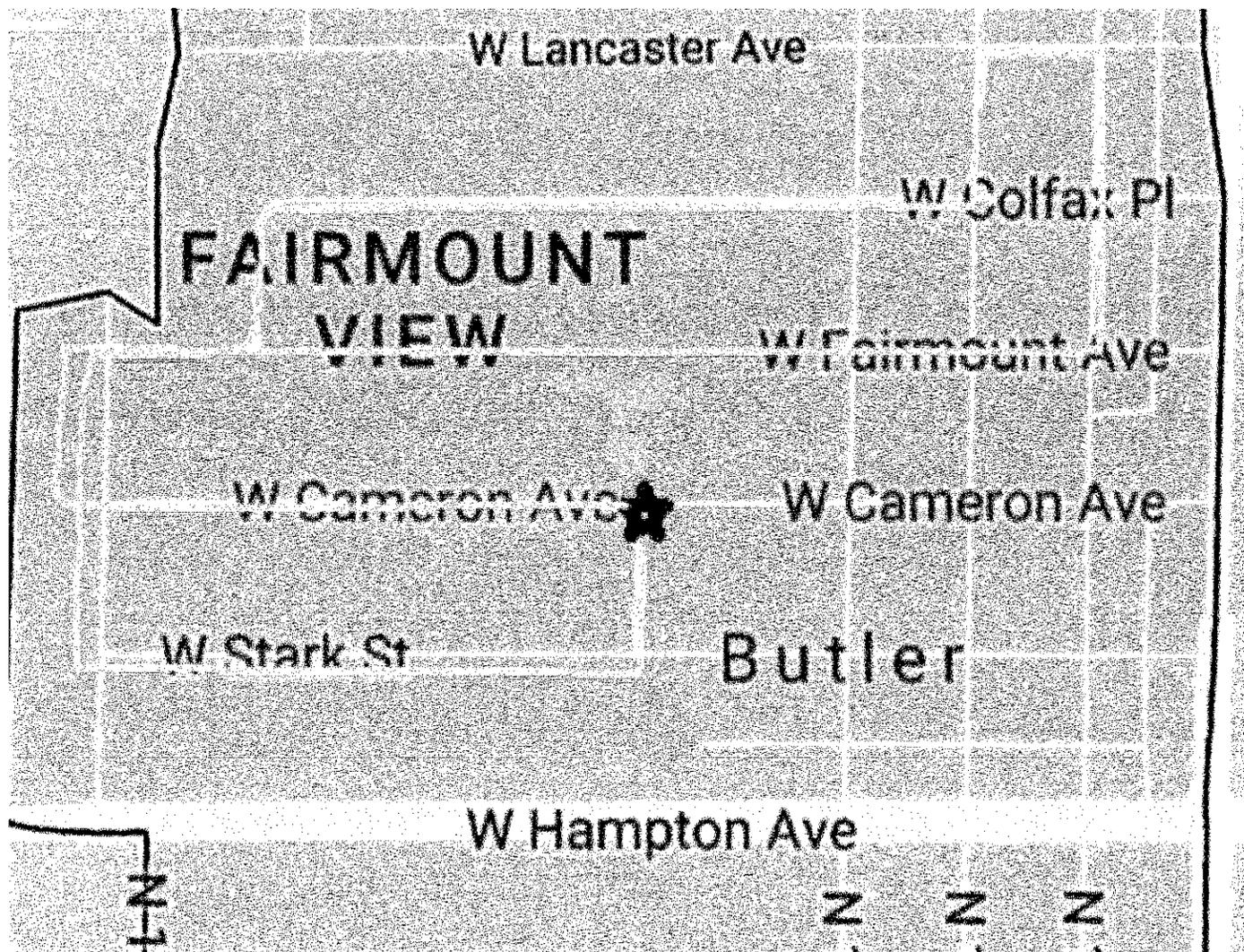
Is a certificate of insurance attached: Yes No will send upon Receipt

I hereby agree to follow all applicable provisions of the Butler Municipal Code and Wisconsin Statutes regarding the parade permit applied for.

Patricia Kaiser
Applicant

7/12/17
Date

The Start/Finish line is at the intersection of Cameron Ave & 128th St. (outside the entrance to St. Agnes Gym)
Start by heading south on 128th St. for one block. Turn right at Stark St.
Follow Stark St until it ends at 132nd St. Turn right.
Proceed two blocks. Turn right at Fairmount Ave.
Go one block. Turn left onto 131st St.
Follow 131st St. as it turns into Colfax. Stay on Colfax crossing 127th St and continue one more block. Turn left onto 126th St
Proceed one block. Turn right onto Lancaster Ave.
Proceed one block. Turn right onto 125th St.
Go two blocks. Turn right onto Fairmount Ave.
Stay on Fairmount Ave crossing 126th & 127th streets past the front entrance and parking lot of St. Agnes. Turn left on 132nd St. Go one block. Turn left onto Cameron Ave
Follow Cameron Ave to the same spot where we started, at the intersection of Cameron Ave & 128th St.



Certificate of Coverage

Date: 7/12/2017

Certificate Holder
 Archdiocese of Milwaukee
 Archbishop Cousins Catholic Center
 PO Box 070912
 Milwaukee, WI 53207-0912

Covered Location
 St. Agnes Congregation
 12801 West Fairmount Avenue
 Butler, WI 53007-1415

This Certificate is issued as a matter of information only and confers no rights upon the holder of this certificate. This certificate does not amend, extend or alter the coverage afforded below.

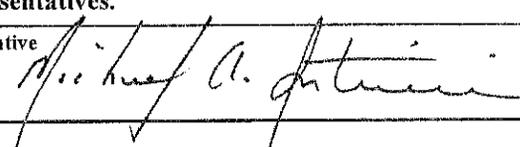
Company Affording Coverage
 THE CATHOLIC MUTUAL RELIEF
 SOCIETY OF AMERICA
 10843 OLD MILL RD
 OMAHA, NE 68154

Coverages

This is to certify that the coverages listed below have been issued to the certificate holder named above for the certificate indicated, notwithstanding any requirement, term or condition of any contract or other document with respect to which this certificate may be issued or may pertain, the coverage afforded described herein is subject to all the terms, exclusions and conditions of such coverage. Limits shown may have been reduced by paid claims.

	Type of Coverage	Certificate Number	Coverage Effective Date	Coverage Expiration Date	Limits
	Property				Real & Personal Property
	D. General Liability <input checked="" type="checkbox"/> Occurrence <input type="checkbox"/> Claims Made	8595	7/1/2017	7/1/2018	Each Occurrence
					General Aggregate
					Products-Comp/OP Agg
					Personal & Adv Injury
					Fire Damage (Any one fire)
					Med Exp (Any one person)
	Excess Liability	8595	7/1/2017	7/1/2018	Each Occurrence
					Annual Aggregate
	Other				Each Occurrence
					Claims Made
					Annual Aggregate
					Limit/Coverage

Description of Operations/Locations/Vehicles/Special Items (the following language supersedes any other language in this endorsement or the Certificate in conflict with this language)
 Coverage is evidenced to the Village of Butler for St. Agnes Congregation's Annual Sam Beres Memorial Walk-Run on September 9, 2017 starting on Parish property and using Village streets as outlined in the parade permit.

Holder of Certificate	Cancellation
Village of Butler	Should any of the above described coverages be cancelled before the expiration date thereof, the issuing company will endeavor to mail <u>30</u> days written notice to the holder of certificate named to the left, but failure to mail such notice shall impose no obligation or liability of any kind upon the company, its agents or representatives.
0065007626	Authorized Representative 

Application for Temporary Class "B" / "Class B" Retailer's License

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$ 10.00

Application Date: 8/1/17
 County of WAUKESHA

Town Village City of BUTLER

The named organization applies for: (check appropriate box(es).)

- A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.
 A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning Sept. 8, 2017 and ending Sept. 10, 2017 and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

1. Organization (check appropriate box) → Bona fide Club Church Lodge/Society
 Chamber of Commerce or similar Civic or Trade Organization
 Veteran's Organization Fair Association

(a) Name ST. AGNES CONGREGATION

(b) Address 12801 W. FAIRMOUNT AVE. BUTLER, WI 53007
(Street) Town Village City

(c) Date organized JAN 15, 1915

(d) If corporation, give date of incorporation JAN 15, 1915

(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box:

(f) Names and addresses of all officers:

President ARCHBISHOP JEROME LISTECKI
 Vice President REV. MARK BRANDL 12801 W. FAIRMOUNT BUTLER 53007
 Secretary LILLIAN KLOTZ W140 N5700 LILLY RD. MENO. FALLS 53057
 Treasurer GREG RETZER N49 W18403 WILDLIFE CT. MENO FALLS 53051

(g) Name and address of manager or person in charge of affair:
JIMMY / MICHELE MATTHEWS 5236 N. 107ST MILW WI 53225

2. Location of Premises Where Beer and/or Wine Will Be Sold, Served, Consumed, or Stored, and Areas Where Alcohol Beverage Records Will be Stored:

(a) Street number 12801 W. FAIRMOUNT AVE BUTLER 53007

(b) Lot _____ Block _____

(c) Do premises occupy all or part of building? _____

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover: PARKING LOT

8-8-17 12:51P
 \$35.00
 Transaction 24384
 PICNIC LICENSE \$10.00
 OTHER MISC REVENUE \$25.00

3. Name of Event

(a) List name of the event PARISH FESTIVAL

(b) Dates of event SEPT. 8-10, 2017

DECLARATION

The Officer(s) of the organization, individually and together, declare under penalties of law that the information provided in this application is true and correct to the best of their knowledge and belief.

Officer _____ (Signature/date) Officer ST. AGNES CONGREGATION (Name of Organization)
Mark Brandl (Signature/date) 8/8/17 (Signature/date)

Officer _____ (Signature/date) Officer _____ (Signature/date)

Date Filed with Clerk 8-8-17 Date Reported to Council or Board 8-15-17

Date Granted by Council _____ License No. _____

Application for Temporary Class "B" / "Class B" Retailer's License

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$ 10.00

Application Date: 8/3/17
County of WAUKESHA

Town Village City of BUTLER

The named organization applies for: (check appropriate box(es).)

- A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.
 A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning August 18th and ending August 20th and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

1. Organization (check appropriate box) → Bona fide Club Church Lodge/Society
 Chamber of Commerce or similar Civic or Trade Organization
 Veteran's Organization Fair Association

(a) Name MA Cares - Danielle Ernst

(b) Address 12723 W Colfax Pl Butler 53007
(Street) Town Village City

(c) Date organized _____

(d) If corporation, give date of incorporation _____

(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box:

(f) Names and addresses of all officers:

President _____ 8-8-17 8:52a

Vice President _____ \$10.00

Secretary _____ Transaction 24391

Treasurer _____ PICNIC LICENSE \$10.00

(g) Name and address of manager or person in charge of affair: Danielle Ernst

2. Location of Premises Where Beer and/or Wine Will Be Sold, Served, Consumed, or Stored, and Areas Where Alcohol Beverage Records Will be Stored:

(a) Street number 5251 N 127th St

(b) Lot _____ Block _____

(c) Do premises occupy all or part of building? shed

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover:

3. Name of Event

(a) List name of the event Hope for Our Heroes Co-Ed Softball Tournament

(b) Dates of event August 18-20, 2017

DECLARATION

The Officer(s) of the organization, individually and together, declare under penalties of law that the information provided in this application is true and correct to the best of their knowledge and belief.

(Name of Organization)

Officer _____
(Signature/date)

Officer _____
(Signature/date)

Officer _____
(Signature/date)

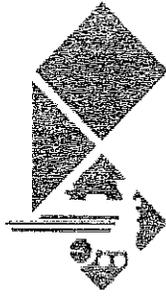
Officer _____
(Signature/date)

Date Filed with Clerk 8-8-2017

Date Reported to Council or Board 8-15-2017

Date Granted by Council _____

License No. _____



VILLAGE OF
BUTLER
EST 1913

PROCLAMATION HONORING AND EXPRESSING APPRECIATION TO

Katelin Brockman

FOR HER YEARS OF SERVICE TO THE BUTLER VOLUNTEER FIRE DEPARTMENT

WHEREAS, Kate Brockman currently serves as a EMT for the Butler Volunteer Fire Department, Inc.; and

WHEREAS, Katelin Brockman in 2017 celebrated 5 years of service with the Butler Volunteer Fire Department, Inc.;

NOW THEREFORE BE IT RESOLVED, that on behalf of the Village of Butler we recognize and express appreciation to Katelin Brockman for her 5 years of service to our community.

THE VILLAGE OF BUTLER

Patricia Tiarks, President

William Benjamin, Trustee

Jerry Orvis, Trustee

Marc Van Gompel, Trustee

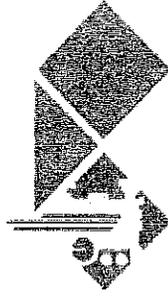
Tom Sardina, Trustee

Michael Thew, Sr., Trustee

Mark Holdmann, Trustee

ATTEST:

Kayla J. Chadwick,
Administrator/Clerk



VILLAGE OF
BUTLER
EST 1913

PROCLAMATION HONORING AND EXPRESSING APPRECIATION TO

Michael Larson

FOR HIS YEARS OF SERVICE TO THE BUTLER VOLUNTEER FIRE DEPARTMENT

WHEREAS, Michael Larson currently serves as a Lieutenant, Firefighter / EMT for the Butler Volunteer Fire Department, Inc.; and

WHEREAS, Michael Larson in 2017 celebrated 5 years of service with the Butler Volunteer Fire Department, Inc.;

NOW THEREFORE BE IT RESOLVED, that on behalf of the Village of Butler we recognize and express appreciation to Michael Larson for his 5 years of service to our community.

THE VILLAGE OF BUTLER

Patricia Tiarks, President

William Benjamin, Trustee

Jerry Orvis, Trustee

Marc Van Gompel, Trustee

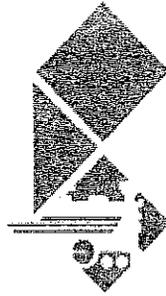
Tom Sardina, Trustee

Michael Thew, Sr., Trustee

Mark Holdmann, Trustee

ATTEST:

Kayla J. Chadwick,
Administrator/Clerk



VILLAGE OF
BUTLER
EST 1913

PROCLAMATION HONORING AND EXPRESSING APPRECIATION TO

Gary Anderson

FOR HIS YEARS OF SERVICE TO THE BUTLER VOLUNTEER FIRE DEPARTMENT

WHEREAS, Gary Anderson currently serves as a Firefighter for the Butler Volunteer Fire Department, Inc.; and

WHEREAS, Gary Anderson in 2016 celebrated 5 years of service with the Butler Volunteer Fire Department, Inc.;

NOW THEREFORE BE IT RESOLVED, that on behalf of the Village of Butler we recognize and express appreciation to Gary Anderson for his 5 years of service to our community.

THE VILLAGE OF BUTLER

Patricia Tiarks, President

William Benjamin, Trustee

Jerry Orvis, Trustee

Marc Van Gompel, Trustee

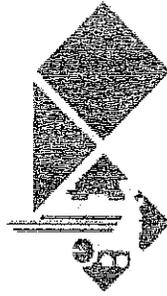
Tom Sardina, Trustee

Michael Thew, Sr., Trustee

Mark Holdmann, Trustee

ATTEST:

Kayla J. Chadwick,
Administrator/Clerk



VILLAGE OF
BUTLER
EST 1913

PROCLAMATION HONORING AND EXPRESSING APPRECIATION TO

James Baughman

FOR HIS YEARS OF SERVICE TO THE BUTLER VOLUNTEER FIRE DEPARTMENT

WHEREAS, James Baughman currently serves as a Firefighter / EMT for the Butler Volunteer Fire Department, Inc.; and

WHEREAS, James Baughman in 2015 celebrated 5 years of service with the Butler Volunteer Fire Department, Inc.;

NOW THEREFORE BE IT RESOLVED, that on behalf of the Village of Butler we recognize and express appreciation to James Baughman for his 5 years of service to our community.

THE VILLAGE OF BUTLER

Patricia Tiarks, President

William Benjamin, Trustee

Jerry Orvis, Trustee

Marc Van Gompel, Trustee

Tom Sardina, Trustee

Michael Thew, Sr., Trustee

Mark Holdmann, Trustee

ATTEST:

Kayla J. Chadwick,
Administrator/Clerk



VILLAGE OF
BUTLER
EST 1913

PROCLAMATION HONORING AND EXPRESSING APPRECIATION TO

Jeffrey Laufenberg

FOR HIS YEARS OF SERVICE TO THE BUTLER VOLUNTEER FIRE DEPARTMENT

WHEREAS, Jeffrey Laufenberg currently serves as a Captain, Firefighter / EMT for the Butler Volunteer Fire Department, Inc.; and

WHEREAS, Jeffrey Laufenberg in 2017 celebrated 10 years of service with the Butler Volunteer Fire Department, Inc.;

NOW THEREFORE BE IT RESOLVED, that on behalf of the Village of Butler we recognize and express appreciation to Jeffrey Laufenberg for his 10 years of service to our community.

THE VILLAGE OF BUTLER

Patricia Tiarks, President

William Benjamin, Trustee

Jerry Orvis, Trustee

Marc Van Gompel, Trustee

Tom Sardina, Trustee

Michael Thew, Sr., Trustee

Mark Holdmann, Trustee

ATTEST:

Kayla J. Chadwick,
Administrator/Clerk



VILLAGE OF
BUTLER
EST 1913

PROCLAMATION HONORING AND EXPRESSING APPRECIATION TO

Christopher Creed

FOR HIS YEARS OF SERVICE TO THE BUTLER VOLUNTEER FIRE DEPARTMENT

WHEREAS, Christopher Creed currently serves as a EMS Captain, Firefighter for the Butler Volunteer Fire Department, Inc.; and

WHEREAS, Christopher Creed in 2017 celebrated 10 years of service with the Butler Volunteer Fire Department, Inc.;

NOW THEREFORE BE IT RESOLVED, that on behalf of the Village of Butler we recognize and express appreciation to Christopher Creed for his 10 years of service to our community.

THE VILLAGE OF BUTLER

Patricia Tiarks, President

William Benjamin, Trustee

Jerry Orvis, Trustee

Marc Van Gompel, Trustee

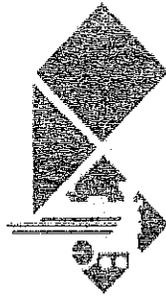
Tom Sardina, Trustee

Michael Thew, Sr., Trustee

Mark Holdmann, Trustee

ATTEST:

Kayla J. Chadwick,
Administrator/Clerk



VILLAGE OF
BUTLER
EST 1913

PROCLAMATION HONORING AND EXPRESSING APPRECIATION TO

Eric Volkmann

FOR HIS YEARS OF SERVICE TO THE BUTLER VOLUNTEER FIRE DEPARTMENT

WHEREAS, Eric Volkmann currently serves as a Captain for the Butler Volunteer Fire Department, Inc.; and

WHEREAS, Eric Volkmann in 2017 celebrated 15 years of service with the Butler Volunteer Fire Department, Inc.;

NOW THEREFORE BE IT RESOLVED, that on behalf of the Village of Butler we recognize and express appreciation to Eric Volkmann for his 15 years of service to our community.

THE VILLAGE OF BUTLER

Patricia Tiarks, President

William Benjamin, Trustee

Jerry Orvis, Trustee

Marc Van Gompel, Trustee

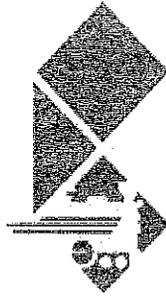
Tom Sardina, Trustee

Michael Thew, Sr., Trustee

Mark Holdmann, Trustee

ATTEST:

Kayla J. Chadwick,
Administrator/Clerk



VILLAGE OF
BUTLER
EST 1913

PROCLAMATION HONORING AND EXPRESSING APPRECIATION TO

Nicholas Stella

FOR HIS YEARS OF SERVICE TO THE BUTLER VOLUNTEER FIRE DEPARTMENT

WHEREAS, Nicholas Stella currently serves as a Lieutenant for the Butler Volunteer Fire Department, Inc.; and

WHEREAS, Nicholas Stella in 2016 celebrated 15 years of service with the Butler Volunteer Fire Department, Inc.;

NOW THEREFORE BE IT RESOLVED, that on behalf of the Village of Butler we recognize and express appreciation to Nicholas Stella for his 15 years of service to our community.

THE VILLAGE OF BUTLER

Patricia Tiarks, President

William Benjamin, Trustee

Jerry Orvis, Trustee

Marc Van Gompel, Trustee

Tom Sardina, Trustee

Michael Thew, Sr., Trustee

Mark Holdmann, Trustee

ATTEST:

Kayla J. Chadwick,
Administrator/Clerk



VILLAGE OF
BUTLER
EST 1913

PROCLAMATION HONORING AND EXPRESSING APPRECIATION TO

Brad Dall

FOR HIS YEARS OF SERVICE TO THE BUTLER VOLUNTEER FIRE DEPARTMENT

WHEREAS, Brad Dall currently serves as a Lieutenant for the Butler Volunteer Fire Department, Inc.; and

WHEREAS, Brad Dall in 2016 celebrated 25 years of service with the Butler Volunteer Fire Department, Inc.;

NOW THEREFORE BE IT RESOLVED, that on behalf of the Village of Butler we recognize and express appreciation to Brad Dall for his 25 years of service to our community.

THE VILLAGE OF BUTLER

Patricia Tiarks, President

William Benjamin, Trustee

Jerry Orvis, Trustee

Marc Van Gompel, Trustee

Tom Sardina, Trustee

Michael Thew, Sr., Trustee

Mark Holdmann, Trustee

ATTEST:

Kayla J. Chadwick,
Administrator/Clerk



VILLAGE OF
BUTLER
EST 1913

PROCLAMATION HONORING AND EXPRESSING APPRECIATION TO

Robert Ruege

FOR HIS YEARS OF SERVICE TO THE BUTLER VOLUNTEER FIRE DEPARTMENT

WHEREAS, Nicholas Stella currently serves as a Captain for the Butler Volunteer Fire Department, Inc.; and

WHEREAS, Robert Ruege in 2016 celebrated 25 years of service with the Butler Volunteer Fire Department, Inc.;

NOW THEREFORE BE IT RESOLVED, that on behalf of the Village of Butler we recognize and express appreciation to Robert Ruege for his 25 years of service to our community.

THE VILLAGE OF BUTLER

Patricia Tiarks, President

William Benjamin, Trustee

Jerry Orvis, Trustee

Marc Van Gompel, Trustee

Tom Sardina, Trustee

Michael Thew, Sr., Trustee

Mark Holdmann, Trustee

ATTEST:

Kayla J. Chadwick,
Administrator/Clerk



VILLAGE OF
BUTLER
EST 1913

PROCLAMATION HONORING AND EXPRESSING APPRECIATION TO

Robert Hauck

FOR HIS YEARS OF SERVICE TO THE BUTLER VOLUNTEER FIRE DEPARTMENT

WHEREAS, Robert Hauck currently serves as a Captain for the Butler Volunteer Fire Department, Inc.; and

WHEREAS, Robert Hauck in 2014 celebrated 35 years of service with the Butler Volunteer Fire Department, Inc.;

NOW THEREFORE BE IT RESOLVED, that on behalf of the Village of Butler we recognize and express appreciation to Robert Hauck for his 35 years of service to our community.

THE VILLAGE OF BUTLER

Patricia Tiarks, President

William Benjamin, Trustee

Jerry Orvis, Trustee

Marc Van Gompel, Trustee

Tom Sardina, Trustee

Michael Thew, Sr., Trustee

Mark Holdmann, Trustee

ATTEST:

Kayla J. Chadwick,
Administrator/Clerk



VILLAGE OF
BUTLER
EST 1913

PROCLAMATION HONORING AND EXPRESSING APPRECIATION TO

Peter Zoulek

FOR HIS YEARS OF SERVICE TO THE BUTLER VOLUNTEER FIRE DEPARTMENT

WHEREAS, Pete Zoulek currently serves as the Assistant Chief for the Butler Volunteer Fire Department, Inc.; and

WHEREAS, Pete Zoulek in 2017 celebrated 40 years of service with the Butler Volunteer Fire Department, Inc.;

NOW THEREFORE BE IT RESOLVED, that on behalf of the Village of Butler we recognize and express appreciation to Pete Zoulek for his 40 years of service to our community.

THE VILLAGE OF BUTLER

Patricia Tiarks, President

William Benjamin, Trustee

Jerry Orvis, Trustee

Marc Van Gompel, Trustee

Tom Sardina, Trustee

Michael Thew, Sr., Trustee

Mark Holdmann, Trustee

ATTEST:

Kayla J. Chadwick,
Administrator/Clerk



VILLAGE OF
BUTLER
EST 1913

PROCLAMATION HONORING AND EXPRESSING APPRECIATION TO

Ronald Worgull, Sr.

FOR HIS YEARS OF SERVICE TO THE BUTLER VOLUNTEER FIRE DEPARTMENT

WHEREAS, Ronald Worgull, Sr. currently serves as the Chief for the Butler Volunteer Fire Department, Inc.; and

WHEREAS, Ronald Worgull, Sr. in 2014 celebrated 40 years of service with the Butler Volunteer Fire Department, Inc.;

NOW THEREFORE BE IT RESOLVED, that on behalf of the Village of Butler we recognize and express appreciation to Ronald Worgull, Sr. for his 40 years of service to our community.

THE VILLAGE OF BUTLER

Patricia Tiarks, President

William Benjamin, Trustee

Jerry Orvis, Trustee

Marc Van Gompel, Trustee

Tom Sardina, Trustee

Michael Thew, Sr., Trustee

Mark Holdmann, Trustee

ATTEST:

Kayla J. Chadwick,
Administrator/Clerk

N O T I C E O F P U B L I C H E A R I N G

VILLAGE OF BUTLER
12621 West Hampton Avenue
Butler, WI 53007

PLEASE TAKE NOTICE that a Public Hearing will be held before the **Board of Trustees** of the Village of Butler, Waukesha County, Wisconsin, on the 15th day of August, 2017 at **7:00 PM**, or as soon thereafter as the matter can be heard, at the Village of Butler Board Room, 12621 W. Hampton Ave, to consider the following:

1. Public Hearing on a Large Gathering Permit for Todd Hall for Hot Rods on Hampton on September 10, 2017 in accordance with Section 30-303 of the Municipal Code.
2. Discussion and Possible Action on a Large Gathering Permit for Todd Hall for Hot Rods on Hampton on September 10, 2017.

PLEASE TAKE FURTHER NOTICE that all persons interested in said matter or their attorneys or agents, may appear and be heard at the above mentioned date and time.

Dated this 8th day of August, 2017

VILLAGE OF BUTLER

Kayla Chadwick
Village Administrator

7. Maximum Number of Persons Expected _____ 1000

8. _____

- a. If number of actual attendees exceeds the expected number of attendees, please state your plan on how to limit the number of attendees permitted to attend.
-
-
-

9. Maximum Number of Tickets to be Sold (if any)

_____ NA _____

10. Plans for Fencing the Location, and the Gates Contained in Fencing (attach plan to application).

NA

11. Plans for Supplying Potable Water (Including source, amount available, and location).

_____ NA _____

12. Plans for Providing Toilet Facilities (Including the source, number, location, and type, and the means of disposing of waste deposited). (Attach site plan to application). 1 toilet for every 100 females, 1 toilet for every 200 males

We will be renting from Port O John / 1 hand wash & 4 toilets = approx.. \$500

13. Plans for Holding, Collection, and Disposing of Solid Waste Material (2.5 pounds per person)

_____ Utilizing Bottoms Up on Site dumpsters and looking to DPW for possible trash can usage

14. Plans for Medical Facilities and Emergency Medical Care

Butler Fire Department

15. Plans, if any, for Site Lighting

_____ NA _____

16. Plans for Parking Vehicles, including Size and Location of Lots, Points of Highway Access and Interior Roads (Site plan may be attached to application)

See Attached from
2016 _____

17. Plans for Camping Facilities, if any

NA _____

18. Plans for Security, including the Number of Guards, their Deployment, Command Arrangements, names, Addresses, Credentials, and Hours of Availability (at least one (1) Security Guard for every 500 expected attendees). **SHOULD THE CHIEF OF POLICE, VILLAGE ADMINISTRATOR, AND/OR VILLAGE PRESIDENT DETERMINE THE NEED FOR ADDITIONAL POLICE PROTECTION IS REQUIRED, HE/SHE MAY CONTACT THE COUNTY SHERRIFF'S DEPARTMENT AND ALL COSTS ASSOCIATED WITH THE ADDITIONAL PROTECTION SHALL BE DEDUCTED FROM THE POSTED CASH BOND.**

Utilizing Village police for 2017 event

19. Plans for Fire Protection, including Number, Type, and Location for all Protective Devices (alarms and extinguishers) and the Number of Emergency Fire Personnel Available to Operate Equipment

Relying on Village Fire Dept.

20. Plans for Sound Control and Sound Amplification, including Number, Location and Power of Amplifiers and Speakers

NA / no external bands or music other than those already present

21. The Plans for Food Concessions and Concessionaires who will be allowed to Operate on the Grounds (including the Names and Addresses of All Concessionaries and their License or Permit Numbers)

TBD – we are reaching out to establish food truck vendors for 2017

Fees

1,000 – 2,499 Persons \$1,500.00
Over 2,500 Persons \$2,000.00

The Village Board shall have the authority to require the applicant and site owners to file a cash bond or establish an escrow account in an amount to be determined by the Village Board, but not exceeding One Hundred Thousand Dollars (\$100,000.00), conditioned on complete compliance by the applicant and site owner with all provisions of this Section, the terms and conditions of the Public Gathering Permit, including cleaning up the site, and the payment of any damages, administrative and law enforcement costs, fines, forfeitures or penalties imposed by reason of violation thereof. Such bond or escrow account information shall be filed with the Administrator prior to the issuance of a permit.

Properly Executed Contracts

No less than two (2) weeks prior to the proposed event, properly executed contracts for the above mentioned requirements shall be presented to the Village Administrator. Failure to provide properly executed contracts will result in the refusal to issue the permit.

- Event Liability Insurance
- Fire and EMS Services
- Lighting/Illumination Services (if needed)
- Security Contract Services
- Fire Protection Services (Extinguishers, alarms, etc)
- Potable Fresh Water Service (1 gallon per person, per day)
- Enclosed Toilet Facilities Contract(1 toilet for every 100 females, 1 toilet for every 200 males)
- Lavatory Facilities Contract (Continuous water supply with soap and paper towels)
- Solid Waste Removal Contract (Disposal for 2.5 pounds of solid waste per person, per day)

Acknowledgement

I certify that I have received a copy of the Village of Butler Municipal Code regarding the Permit for Large Gathering and understand and acknowledge the requirements for the application and approval of said permit.

_____ Todd Hall	2512 N Frederick Ave, Milwaukee< WI 53211 / Todd Hall	
Name	Address	Signature

We, the undersigned, affirm that the information contained within the application for a Large Gathering Permit, under Section 7-5-1 of the Village of Butler Municipal Code of Ordinances is true and correct to the best of our knowledge, and that any intentional inaccuracies are grounds for denial or revocation of the permit.

_____	_____	_____
Name	Address	Signature
_____	_____	_____
Name	Address	Signature
_____	_____	_____
Name	Address	Signature
_____	_____	_____
Name	Address	Signature

W Stark St

W Stark St

W Stark St

N 127th St

N 126th St

N 124th St

Custom Top Shop

Butler Auto Body

Evolution Gaming

NAPA Auto Parts
Butler Automotive

Bruce Mittelstaedt
Insurance

Sommerfeld's
Trains & Hobbies

That's No Smoke

US Post Office

Butler Auto Care

Butler Inn

Butler Food Mart

CLARK

W Hampton Ave

W Hampton Ave

W Hampton Ave

W Hampton Ave

Chase Bank

Aurora Pharmacy

Security Personnel
Inc (SPI)

Streicher's Police
Equipment

Hookers Night
of Wisconsin

N 124th St

N 125th St

N 126th St

N 124th St

Free Spirit Crystals
Arriba Mexican
Restaurant & Lounge

S & S Auto Brokers

W Derby

N 127th St

N 126th St

N 125th St

N 124th St

Cardinal Club

Bunker Tool

American Cleaners & Launderers

W Courtland

W Courtland

W Courtland

W Courtland

N 127th St

N 126th St

N 125th St

N 124th St

Wenco Tool

N 124th St

Hyquip

Google

W Peck Pl

W Peck Pl

W Peck Pl

W Peck Pl

ARTICLE XI. - LARGE PUBLIC ASSEMBLIES

Sec. 30-295. - Intent.

- (a) It is the purpose of the village board to regulate the assemblage of large numbers of people, in excess of those normally needing the health, sanitary, fire, police, transportation and utility services regularly provided in the village, in order that the health, safety and welfare of all persons in the village, residents and visitors alike, may be protected.
- (b) The purpose and intent of this section is to establish site approval for locations in the village used temporarily for large gatherings, as defined in section 30-296, it being recognized that the character and type of the gatherings vary widely and the facilities required to carry out the general purpose and intent of this section should be the subject of a public gathering permit issued only after public hearing and a determination by the village board that there will be compliance with the standards set forth in this section.

(Code 2003, § 7-5-1(a); Ord. No. 15-03, § 1, 3-3-2015)

Sec. 30-296. - Scope.

This section shall apply to all public and private gatherings, rallies, assemblies or festivals at which attendance is greater than 1,000 persons for a one day or more event. The requirement for a public gathering permit shall not apply to events held in any regularly established permanent place of worship, stadium, school, athletic field, arena or other similar permanently established structure designed for assemblies or to church picnic events which do not exceed by more than 500 people the maximum seating capacity of the structure where the assembly is held.

(Code 2003, § 7-5-1(b); Ord. No. 15-03, § 1, 3-3-2015)

Sec. 30-297. - Definitions.

The following words, terms and phrases, when used in this section, shall have the meanings ascribed to them in this subsection, except where the context clearly indicates a different meaning:

Assembly means a company of persons gathered together at any location at any single time for any purpose, and may be considered a large public gathering if it falls within the definition in section 30-296.

Public gathering shall be as defined in section 30-296.

(Code 2003, § 7-5-1(c); Ord. No. 15-03, § 1, 3-3-2015)

Sec. 30-298. - Permit required.

No person shall permit, maintain, promote, conduct, advertise, act as entrepreneur, undertake, organize, manage or sell or give away tickets to an actual or reasonably anticipated large gathering, whether on public or private property, unless a public gathering permit to hold the assembly has first been issued by the village board. A permit to hold an assembly issued to one person shall permit any person to engage in any lawful activity in connection with the holding of the licensed assembly.

(Code 2003, § 7-5-1(d); Ord. No. 15-03, § 1, 3-3-2015)

Sec. 30-299. - Application for permit.

- (a) *Applicant.* Applications for a public gathering permit shall be made by the owner or a person having a contractual interest in lands proposed as the site for a public or private gathering, rally, assembly or festival as defined in this section. The application shall contain a statement made upon oath or affirmation that the statements contained therein are true and correct to the best knowledge of the applicant and shall be signed and sworn to or affirmed by the individual making application in the case of an individual, natural human being, by all officers in the case of a corporation, by all partners in the case of a partnership or by all officers of an unincorporated association, organization, society or group or, if there are no officers, by all members of the association, organization, society or group.
- (b) *Filing period.* An application for a public gathering permit shall be filed with the administrator not less than 45 days or more than 120 days before the date on which it is proposed to conduct the event.

(Code 2003, § 7-5-1(e); Ord. No. 15-03, § 1, 3-3-2015)

Sec. 30-300. - Required application information.

The application for a public gathering permit shall contain and disclose all of the following information:

- (1) The name, residence and mailing address of all persons required to sign the application by section 30-299(a) and, in the case of a corporation, a certified copy of the articles of incorporation together with the name, age, residence and mailing address of each person holding ten percent or more of the stock of the corporation.
- (2) The name and mailing address of the promoter or sponsor of the gathering.
- (3) The address and legal description of all property upon which the assembly is to be held, together with the name, residence and mailing address of the owner of record of all the property. This description shall be by plat of survey to a scale of one inch equals 100 feet prepared by a registered land surveyor showing the location, boundaries, dimensions, type, elevations and size of the following: subject site, existing or proposed wells, buildings, fences, woods, streams, lakes or water courses, as well as the vertical contour interval two feet above the ordinary highwater level.
- (4) Proof of ownership of all property upon which the assembly is to be held or a statement made upon oath or affirmation by the record owner of all the property that the applicant has permission to use the property for an assembly of 1,000 or more persons.
- (5) The nature or purpose of the assembly.
- (6) The total number of days or hours during which the assembly is to last.
- (7) The maximum number of persons which the applicant shall permit to assemble at any time, not to exceed the maximum number which can reasonably assemble at the location of the assembly, in consideration of the nature of the assembly, or the maximum number of persons allowed to sleep within the boundaries of the location of the assembly by the zoning ordinances of the county if the assembly is to continue overnight.
- (8) The maximum number of tickets to be sold, if any.
- (9) The plans of the applicant to limit the maximum number of people permitted to assemble.
- (10) The plans for fencing the location of the assembly and the gates contained in the fence.
- (11) The plans for supplying potable water including the source, amount available and location of outlets.
- (12) The plans for providing toilet and lavatory facilities including the source, number and location, type and the means of disposing of waste deposited.

- (13) The plans for holding, collection and disposing of solid waste material.
- (14) The plans to provide for medical facilities including the location and construction of a medical structure, the names and addresses and hours of availability of physicians and nurses, and provisions for emergency ambulance service.
- (15) The plans, if any, to illuminate the location of the assembly including the source and amount of power and the location of lamps.
- (16) The plans for parking vehicles including size and location of lots, points of highway access and interior roads including routes between highway access and parking lots.
- (17) The plans for camping facilities, if any, including facilities available and their location.
- (18) The plans for security including the number of guards, their deployment, command arrangements, and their names, addresses, credentials and hours of availability.
- (19) The plans for fire protection including the number, type and location of all protective devices including alarms and extinguishers, and the number of emergency fire personnel available to operate the equipment.
- (20) The plans for sound control and sound amplification, if any, including number, location and power of amplifiers and speakers.
- (21) The plans for food concessions and concessionaires who will be allowed to operate on the grounds including the names and addresses of all concessionaires and their license or permit numbers.
- (22) The application shall include the bond required in section 30-301 and the permit fee.
- (23) All contracts proving services for the aforementioned application requirements must be provided to the village administrator-clerk no later than two weeks prior to the scheduled event. Failure to provide contracts to the village administrator-clerk will result in the refusal to issue the permit.

(Code 2003, § 7-5-1(f); Ord. No. 15-03, § 1, 3-3-2015)

Sec. 30-301. - Bond.

The village board shall have authority to require the applicant and site owners to file a cash bond or establish an escrow account in an amount to be determined by the village board, but not exceeding \$100,000.00, conditioned on complete compliance by the applicant and site owner with all provisions of this article, the terms and conditions of the public gathering permit, including cleaning up the site, and the payment of any damages, administrative and law enforcement costs, fines, forfeitures or penalties imposed by reason of violation thereof. The bond or escrow account information shall be filed with the administrator prior to the issuance of a permit.

(Code 2003, § 7-5-1(g); Ord. No. 15-03, § 1, 3-3-2015)

Sec. 30-302. - Charge for increased costs.

Where the village board determines that the cost of municipal services incident to the staging of the usage will be significantly increased because of the usage, the village board may require the permittee to make an additional payment into the general fund of the village in an amount equal to the increased costs.

(Code 2003, § 7-5-1(h); Ord. No. 15-03, § 1, 3-3-2015)

Sec. 30-303. - Hearing; determination.

Prior to considering an application for a public gathering permit, the village board shall conduct a public hearing on the matter. Written notice of the hearing shall be mailed to the applicant and all property owners adjacent to the site of the proposed assembly. The village board shall, based on evidence presented at the hearing, make a finding of the number of persons expected to attend the event. The finding shall be final and conclusive on the applicant for the purpose of determining the amount of the permit fee and the applicability of those standards set forth herein which are dependent upon the number of persons attending the event.

(Code 2003, § 7-5-1(i); Ord. No. 15-03, § 1, 3-3-2015)

Sec. 30-304. - Standards.

A public gathering permit shall not be issued unless it is determined, based on evidence produced at the hearing or submitted with application materials, that the following standards are or will be met; the applicant may be required to file with the administrator copies of properly executed contracts establishing the ability to fully provide the services required under this section:

- (1) For events scheduled for two successive days or more, at least one acre of land, exclusive of roads, parking lots and required yards shall be provided for each 100 persons attending.
- (2) Every site proposed for a public gathering permit shall be on generally well-drained ground and shall not be on ground on which storm or other waters accumulate or on ground which is wet or muddy due to subsoil moisture.
- (3) Due to the physical characteristics of the site, the village board may require that the applicant shall provide proof that he will furnish, at his own expense, a minimum of two days before the assembly commences, a snow-fence type fence completely enclosing the proposed location of sufficient height and strength to prevent people in excess of the maximum permissible number from gaining access to the assembly grounds, which shall have at least four gates, at least one at or near four opposite points of the compass.
- (4) The applicant shall provide proof that he has contracted for local EMS services to provide emergency ambulance and EMT services, at the applicant's expense, for events at which over 1,000 persons will be in attendance.
- (5) The applicant shall provide proof that he will furnish, at his own expense before the assembly commences if the assembly is to continue during hours of darkness, illumination sufficient to light the entire area of the assembly at the rate of at least five foot candles, but not to shine unreasonably beyond the boundaries of the enclosed location of the assembly.
- (6) The applicant shall provide proof that he will furnish, at his own expense before the assembly commences, a free parking area inside of the assembly grounds sufficient to provide parking space for the maximum number of people to be assembled at the rate of at least one parking space for every four persons.
- (7) The applicant shall provide proof that he will furnish, at his own expense before the assembly commences, security guards, either regularly employed, duly sworn, off-duty state peace officers or private guards, licensed in the state, sufficient to provide adequate security for the maximum number of people to be assembled at the rate of at least one security guard for every 500 people. If it is determined by the police chief, village administrator-clerk, or the village president that additional police protection shall be required, he may contact the county sheriff's department, and all costs for the additional protection required shall be deducted from the posted cash bond.
- (8) The applicant shall provide proof that he will furnish, at his own expense before the assembly commences, fire protection, including alarms, extinguishing devices and fire lanes and escapes, sufficient to meet all state and local standards for the location of the assembly as set forth in the state administrative code and ordinances of the county and village, and sufficient emergency personnel to efficiently operate the required equipment.

- (9) The applicant shall provide an adequate source of pure water with sufficient supply outlets for drinking and other purposes to comfortably accommodate the number of persons expected to attend the event at the rate of one gallon per person per day. Where a public water supply is not available, potable water, meeting all federal and state requirements for purity, may be used. Any well or wells supplying any the site shall comply with the Wisconsin Administrative Code.
- (10) The applicant shall provide separate enclosed toilets for males and females, meeting all state and local specifications, conveniently located throughout the grounds, sufficient to provide facilities for the maximum number of people to be assembled at the rate of at least one toilet for every 100 females and at least one toilet for every 200 males together with an efficient, sanitary means of disposing of waste matter deposited, which is in compliance with all state and local laws and regulations; a lavatory with running water under pressure and a continuous supply of soap and paper towels shall be provided with each toilet.
- (11) The applicant shall provide a sanitary method of disposing of solid waste, in compliance with state and local laws and regulations, sufficient to dispose of the solid waste production of the maximum number of people to be assembled at the rate of at least 2½ pounds of solid waste per person per day, together with a plan for holding and a plan for collection of all the waste at least once each day of the assembly and sufficient trash cans with tight fitting lids and personnel to perform the task.
- (12) If the assembly is to continue overnight, camping facilities shall be provided in compliance with all state and local requirements as set forth in the state administrative code and ordinances of the village and county, sufficient to provide camping accommodations for the maximum number of people to be assembled.

(Code 2003, § 7-5-1(j); Ord. No. 15-03, § 1, 3-3-2015)

Sec. 30-305. - Reasons for denial.

Applicants may be denied for any of the following non-exclusive reasons:

- (1) It is for a use which would involve a violation of federal or state law or any village or county ordinance.
- (2) The granting of the permit would conflict with another permit already granted or for which application is already pending.
- (3) The application does not contain the information or does not properly satisfy the conditions required by this section.
- (4) The application is made less than the required days in advance of the proposed assembly.
- (5) The policing of the assembly will require so large a number of persons and vehicles, including ambulances, as to prevent adequate service of the needs of the rest of the community.
- (6) The assembly will substantially hinder the movement of police and fire and other emergency vehicles as to create a substantial risk to persons and property.
- (7) The assembly will reasonably create a substantial risk of injury to persons or damage to property.
- (8) The assembly use is so poorly organized that participants are likely to engage in aggressive or destructive activity.

(Code 2003, § 7-5-1(k); Ord. No. 15-03, § 1, 3-3-2015)

Sec. 30-306. - Class "B" fermented malt beverage licenses.

When fermented malt beverages are sold at any event authorized by this section, a valid temporary fermented malt beverage license shall be obtained and applicable village ordinances shall be fully complied with. The license must be possessed by the person who filed for the license and shall be presented to any law enforcement officer upon request.

(Code 2003, § 7-5-1(l); Ord. No. 15-03, § 1, 3-3-2015)

Sec. 30-307. - Recommendations of governmental agencies.

The administrator may submit a copy of the application to the county sheriff's department and other governmental agencies for their recommendations.

(Code 2003, § 7-5-1(m); Ord. No. 15-03, § 1, 3-3-2015)

Sec. 30-308. - Permit revocation.

Any law enforcement officer, the administrator, or the village board may revoke a permit already issued if it is deemed that the action is justified by an actual or potential emergency due to weather, fire, riot, other catastrophe or likelihood of a breach of the peace or by a change in the conditions forming the basis of the standards of issuance. In lieu of revoking a permit, an above-named official may require the permittee to file evidence of good and sufficient sureties, insurance in force or other evidence of adequate financial responsibility, running to the village and the third parties as may be injured or damaged, in an amount depending upon the likelihood of injury or damage as a direct and proximate result of the holding of the usage sufficient to indemnify the village and the third parties as may be injured or damaged thereby, caused by the permittee, its agents or participants.

(Code 2003, § 7-5-1(n); Ord. No. 15-03, § 1, 3-3-2015)

Sec. 30-309. - Fees.

Fees for permits under this article shall be in the amount provided in the village fee schedule

(Code 2003, § 7-5-1(o); Ord. No. 15-03, § 1, 3-3-2015)