

MINUTES OF THE
PARK & RECREATION COMMISSION COMMITTEE MEETING
Village of Butler

22-February-2017

Minutes not formally approved until the next Park & Recreation Commission Meeting.

The meeting was called to order at 5:00 p.m.

ROLL CALL

Present: Chairman Kevin Endries, Secretary Charlene Benjamin, Christy Ojeda, Trustee Michael Thew

Absent: Jeff Zingsheim. Zingsheim has withdrawn from the committee.

Guests: None

PERSONS DESIRING TO BE HEARD

- Benjamin reported on the results of the Village-wide vote on the Christmas parade date. There were 157 votes, 58% voted in favor of holding the parade at 2:00 p.m. on the first Saturday of December.
- Endries reported that his son, Tom, received his Eagle Scout award last week, in part due to this successful project to build a covered picnic table at the lower Frontier Park.

CONSIDERATION OF MINUTES:

Motion by Benjamin, seconded by Ojeda to approve the Park & Recreation Commission minutes of December 28, 2016. Motion carried unanimously.

Motion by Ojeda, seconded by Benjamin to approve the Park & Recreation Commission minutes of January 25, 2017. Motion carried unanimously.

ACTION ITEMS:

- From January:
 - Benjamin – articles to eNewsletter and Facebook re: softball manager and scorekeepers
 - Benjamin -- work with Chadwick re: on-line voting for holiday decorating contest
- Current
 - Endries to talk with Scout leader about projects to build benches for the Playground.
 - Endries to talk with Carolyn Jahnke about getting the 2017 Softball league going.
 - Thew will work with Kayla on motion for approving the sale of fence advertising space.
 - Benjamin will write a news item about a possible Fall Dartball League for the eNewsletter and Facebook page
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OLD BUSINESS

1. Playground Committee Report
 - i. Currently at \$57K, need \$80
 - ii. Chili Cookout for March 12 postponed until later in the year.
 - iii. Ojeda discussed asking Boy Scouts make benches for the park, as possible Eagle Scout projects. If necessary, the Village donate towards materials, from the funds raised. Benjamin reminded the Committee that the DPW will weigh in on the design to ensure benches are maintainable.
Action Item: Kevin will talk with the Scout leader and report back.
 - iv. Gene Liebl has Naming Rights for the new playground. Ojeda has not discussed these with him yet.
2. Community Building Clean up Report; Endries, Bob and Pat Tiarks, and Benjamin reviewed the contents of the storeroom on February 11th and disposed of trash.
 - i. **Action item:** Benjamin and Lisa (Library) go through craft materials to donate to the Village Library.
 - ii. Old sport equipment remains to be donated or trashed.

3. Concession Stand Rules Report;
 - i. Village has waived fees for bar-tenders license for the day, if the event raises funds for the village. A licensed person needs to be in the stand at all times.
 - ii. Discussion with Kayla Chadwick, Village Administrator, January 26, 2017.
 1. The Village bought the stand and all equipment from the Fire Department.
 2. Community groups who want to use the Concession Stand can contact the Village Administrator.
 - a. To serve alcohol, groups must apply for liquor and bartenders licenses through the Community Foundation. No license is needed for non-alcoholic drinks.
 - b. To serve food, groups need to comply with the County Health Department's Guidelines for Proper Food Handling. <https://www.fsis.usda.gov/wps/portal/fsis/topics/food-safety-education/get-answers/food-safety-fact-sheets/safe-food-handling>
4. Discussion and possible action on Softball League – no manager yet.
 - i. **Action item:** Endries will talk with Carolyn about the 2017 season.
5. Discussion and possible action on Horseshoe League
 - i. Endries talked with Kayla about DPW and maintenance. Bob Gundrum should contact Kayla directly to discuss and schedule maintenance.
 - ii. Endries gave individual waiver & sign-ups for horseshoe players Gundrum.
 - iii. **Action item:** Benjamin invite Gundrum to March meeting for an update.

II. New Business

1. Discussion and possible action on Fence Advertisements and Field Naming Rights: Motion by Thew, Endries seconded to request permission from Village Board to begin looking into costs, requirements, etc.
 - i. Money raised would go into a special fund for upkeep of the fields and park.
 - ii. **Action item:** Mike will work with Kayla to write a motion and get it on the agenda.
2. Discussion and possible action on Dart Ball League as a fall/winter activity.
 - i. **Action item:** Benjamin, write news items, to raise interest.
3. March Agenda Items – Old business
 - i. Softball League
 - ii. Horseshoe League – invite Bob Gundrum
 - iii. Field Naming Rights

ADJOURNMENT

Motion by Endries, seconded by Benjamin, to change time back to **5:30 p.m.**

Motion by Endries, seconded by Benjamin, to adjourn at 5:48 p.m.

Next meeting is scheduled for **March 22 at 5:30 p.m.** in the Conference Room at Village Hall.

Submitted by: Charlene M Benjamin, Secretary, Park & Recreation Commission