

MINUTES OF THE
PARK & RECREATION COMMISSION COMMITTEE MEETING
Village of Butler

25-January-2017

Minutes not formally approved until the next Park & Recreation Commission Meeting.

The meeting was called to order at 5:02 p.m.

ROLL CALL

Present: Chairman Kevin Endries, Secretary Charlene Benjamin, Trustee Michael Thew

Absent: Christy Ojeda, Jeff Zingsheim. Guests: Bob Gundrum

PERSONS DESIRING TO BE HEARD

Benjamin will report in February on the concession stand rules.

CONSIDERATION OF MINUTES:

Minutes were reviewed but approval deferred until the February meeting.

ACTION ITEMS:

- Benjamin – articles to eNewsletter and Facebook re: volunteer softball manager and scorekeepers
- Endries – check requirements for softball scorekeepers (age, training, etc.) with Carolyn Jahnke
- Benjamin – get a Players Form from Carolyn Jahnke for Gundrum to adapt for Horseshoe League
- Endries – discuss communication channels with Chadwick re: maintenance of Horseshoe pits
- Benjamin – work with Chadwick on an on-line voting process for holiday decorating contest

OLD BUSINESS

1. Softball League.
 - a. No names of possible managers. Endries will manage the League if no other volunteer is found.
 - b. **Action Item:** Benjamin to send information for the eNewsletter and a Facebook post, seeking a manager and scorekeepers.
2. Community Building Store Room Clean up
 - a. Benjamin reported that Chadwick had no reservations about the clean-up. Contact made with the Seniors group through Rita Foster, no objections. Message sent to D'Oberlandlers, no response as yet.
 - b. **Action Item:** Benjamin to put an article in the eNewsletter and post a notice to Facebook that the store room will be cleaned and asking for volunteers.
 - c. Selected Saturday, **February 11th** starting at 11:00 a.m.
 - d. Process: Remove unused items, donate items where possible and hold valuable items for review with the Village Admin before disposal or donation.
3. Horseshoe League
 - a. Endries contacted Bob Gundrum, who volunteered to manage the league.
 - b. Endries turned over his list of former players to Gundrum, who will also meet with Phil Gross to cross check the list and get any additional names.
 - c. Cost will remain at \$20.00 for the season.
 - d. After discussion, the Park & Rec Commission formally asked Gundrum to manage as follows:
 - i. Recruit additional help as needed, for example, the official scorekeeper.
 - ii. Collect Players forms and fees
 - iii. Give first consideration to former players. Additional players will be sought if there are spots open on the league.

- iv. Turn information and fees in to the Village Administration within three weeks of the start of the league.
 - v. Review the Horseshoe Pit area and create a maintenance “wish” list.
 - e. **Action Item:** Endries will talk with Chadwick about channels of communication between Gundrum and the DPW, to ensure there are no conflicts.
- 4. Holiday Decorating Contest
 - a. Trustee Thew suggests this as a way to promote community spirit.
 - b. Holidays selected for 2017 are Easter, Hallowe’en, and Christmas.
 - c. Judging to be done by popular vote, paper ballot or on-line. **Action Item:** Benjamin to work with Chadwick to decide how to do on-line voting.
 - d. Prizes or recognition to be determined.
 - e. Communications about contest to begin in March.

NEW BUSINESS

- 1. February Agenda Items – Old Business
 - a. Playground Committee Report
 - b. Building Clean up Report
 - c. Concession Stand Rules
 - d. Softball League
 - e. Horseshoe League
- 2. February Agenda Items – New Business
 - a. Fence Advertisements and Field Naming Rights
 - b. Dart Ball League

ADJOURNMENT

Motion by Benjamin, seconded by Thew; adjourned at 5:45 p.m.

Next meeting is scheduled for **February 22 at 5:00 p.m.** in the Conference Room at Village Hall.

Submitted by: Charlene M Benjamin, Secretary, Park & Recreation Commission