

# **Butler Library Board Meeting**

## **March 14, 2017**

**Time meeting was called to order – 6:00pm**

**Members present –**

Jenni Thorpe (President), Gail Duernberger (Director), John Schauker, Paul Kasdorf, Tiffany Orvis, Roger Benjamin, Andrea Van Gompel, Valarie Hromada

**Members absent –**

**Persons desiring to be heard:** No one.

**Minutes read** – yes

**Accepted by** –Paul

**Seconded by** – Roger

All other members were in acceptance as well.

**Communications** – None

**Finance report** – The February finance report continues to be on the right path. John made a motion to accept the February expenses for 2017 of \$14,415.34, this was seconded by Tiffany. All were in acceptance.

**Directors report** –

February and March programs successful. Went over next month's programs. Gail working on delegating the advertising of the next month's programs.

**Old business** –

- a) Update on children's corner and estimate- Waiting for painters and cracks to be fixed before we continue with the children's corner.
- b) Building exterior-
  - a. Painters have been hired to fix cracks and painter.
  - b. Gail getting quote for new book drop.
  - c. Discussion of Giggle Garden to be put onto April agenda
- c) Discussion on adoption of the Butler Public Library Policy- Paul is still working with Village
- d) Discussion on Waukesha County System Payment- John is double checking that the money gets transferred from Non-Lapsing to normal account with Village.
- e) Discussion on closing policy- Paul made motion to accept the new policy Valarie 2<sup>nd</sup>. All other members were in acceptance.

**New business-**

- a) Staff job descriptions for discussion. Jenni gave everyone copies of everyone's job description.
- b) Employee staffing update-Closed session

6:29pm Paul made motion to go into closed session, Roger 2<sup>nd</sup>

7:44pm Paul made motion to go back into open session. Andrea 2<sup>nd</sup>

**Next meeting** –

**\*\*\*Tuesday April 11, 2017 @ 6:00\*\*\***

Motion to adjourn at 7:47pm by Andrea, seconded by Tiffany, with a unanimous vote thereafter.

Submitted by: Tiffany Orvis

