PUBLIC NOTICE

AGENDA FOR REGULAR VILLAGE BOARD MEETING #1979
Tuesday, January 16, 2018 at 7:00 PM
Village Hall Board Room, 12621 W. Hampton Avenue

PLEASE TAKE NOTICE that a Regular Meeting of the Butler Village Board will be held on the 16th day of January, 2018 at 7:00 PM at the Village Hall Board Room, 12621 W. Hampton Avenue, Butler, Wisconsin, at which time and place the following items of business will be considered and possibly acted upon:

I. Pledge of Allegiance

II. Roll Call

III. Persons Desiring to be Heard

IV. Consent Agenda:
Note: Prior to voting on the Consent Agenda, items may be removed at the request of any Trustee and be placed on the agenda under New Business.

1) December 19, 2017 Regular Meeting Minutes
2) Current Invoices
3) December Statement of Revenues and Expenditures
4) December Monthly Department Reports

V. Communications

VI. Committee Reports
1) Building Board
2) Finance Committee
3) Library Board

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VII. Report of the Administrator

VIII. The Board may consider convening into Closed Session pursuant to Section 19.85(1) (c) to consider employment, promotion, compensation or performance evaluation of any public employee.

Items of Discussion:
1. Village Administrator

IX. Reconvene into open session and possible action on items discussed in closed session.

X. New Business
A) Discussion and Possible Action on establishing new Village Hall Office Hours.
B) Introduction of Patrol Officer William Eisenhardt.

XI. Adjournment

Dated: January 11, 2018

VILLAGE OF BUTLER

Patricia Tiarks, President

Kayla Chadwick, Administrator/ Clerk

Notice: It is possible that members of, and possibly a quorum of, other governmental bodies of the Village may be in attendance at the above-stated meeting to gather information. No action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to in the above notice .Please note that, upon reasonable notice, good faith efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact the Village Administrator /Clerk at 262-783-2525 at least 24 hours in advance of the meeting.

Minutes not formally approved until Regular Board Meeting on January 16, 2018.

Village President Patricia Tiarks called the Board Meeting to order at 7:00 PM at the Village Hall Board Room.

ROLL CALL
Present: Village President Patricia Tiarks, Trustees Marc Van Gompel, William Benjamin, Jerry Orvis, Thomas Sardina, and Mark Holdmann.

Excused: Trustee Michael Thew

Also present: Administrator Kayla Chadwick and Police Chief Wentlandt

PERSONS DESIRING TO BE HEARD: None

CONSENT AGENDA:

1) December 5, 2017 Regular Meeting Minutes
2) Letter from Betty P. Fisher regarding Arriba Mexican Restaurant and Lounge
3) Application for Alcohol Beverage License
4) Application for License to Sell Soda Water Beverages
5) Application for Game Licenses
6) Current Invoices
7) November Statement of Revenues and Expenditures
8) November Monthly Department Reports
9) Bartender's Licenses – Bard D. Decker Cardinal Club
   Jennie L. Offenstein Bottoms Up

Motion by Orvis; second by Van Gompel to approve Consent Agenda. Motion carried unanimously.

COMMUNICATIONS: None

COMMITTEE REPORTS
Public Safety Committee
Trustee Van Gompel reported on the Police and Fire Department reports.

Finance Committee
Trustee Sardina reported the current invoices were reviewed and approved. Trustee Sardina reported the October Statement of Revenues and Expenditures were approved.

REPORT OF THE ADMINISTRATOR Administrator Chadwick informed Village Board the taxes were sent out; playground equipment is ready to be approved and reminded Trustees running for Spring Election they should get their paper work in by January 2, 2018 at 5 PM.

NEW BUSINESS

A) Presentation from Dr. Mielke regarding Hamilton School District Referendum.

B) Motion by Orvis; second by Holdmann to approve Ordinance 17-04; an Ordinance Amending Section 32-81(b) of the Municipal Code with regard to Overnight Parking Permits. Motion carried unanimously.

C) Motion by Benjamin; second by Sardina to approve the new Playground Equipment for Frontier Park. Motion carried unanimously.

D) Motion by Orvis; second by Sardina to approve Resolution 17-18 Expressing Appreciation for 43 Years of Dedicated Service to Fire Chief Ronald Worgull, Sr. in Honor of his Retirement from the Butler Volunteer Fire Department. Motion carried unanimously.

ADJOURNMENT

Motion by Orvis; second by Benjamin to adjourn. Motion carried unanimously. The meeting was adjourned at 7:25 PM.

Submitted by:
Kayla Chadwick
Village Administrator/Clerk

Approval Date: _____

Correction/Amendment:

To: President Tiarks
Village Board of Trustees
From: Kayla Chadwick, Village Administrator
Date: January 11, 2018
Re: December Administration/Finance Report

VILLAGE OF BUTLER EST 1913

Administrator

- Attended 5 meetings on behalf of the Village.
- Prepared for 1 Village Board Meeting and 1 Finance Committee Meeting.
- Attended monthly Chamber Christmas Party

Clerk

- Election Related Items
- Filed and distributed permits to businesses/residents.
- Prepared and distributed agenda, packets/minutes for all public meetings.

Treasurer

- Completed payroll and accounts payable activities.
- Finalized tax bills and mailed them to residents.
- Prepared journal entries.
- Began year-end preparations.

Building

- Issued 10 Permits
  - 0 Sign
  - 3 HVAC Permit
  - 4 Electrical
  - 2 Plumbing
  - 1 Building
  - 0 Zoning
  - 0 Occupancy
  - 0 Fire System
  - 0 Plan Review
- Issued permits resulted in $2,714.60 of revenue.

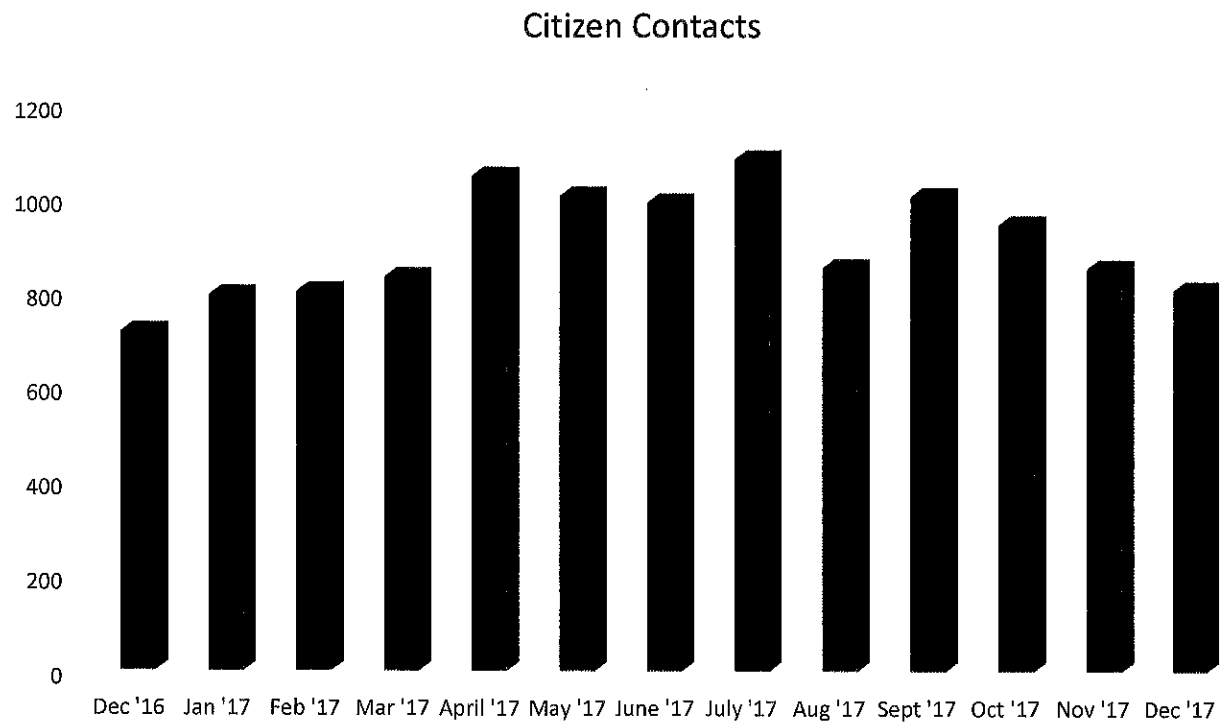
To: President Tiarks
Village Board of Trustees
From: David Wentlandt, Chief of Police
Date: January 10, 2018
Re: December Police Report

Squad Car Usage

	Miles	Gallons	MPG
All Squads	3193	352.689	9.05

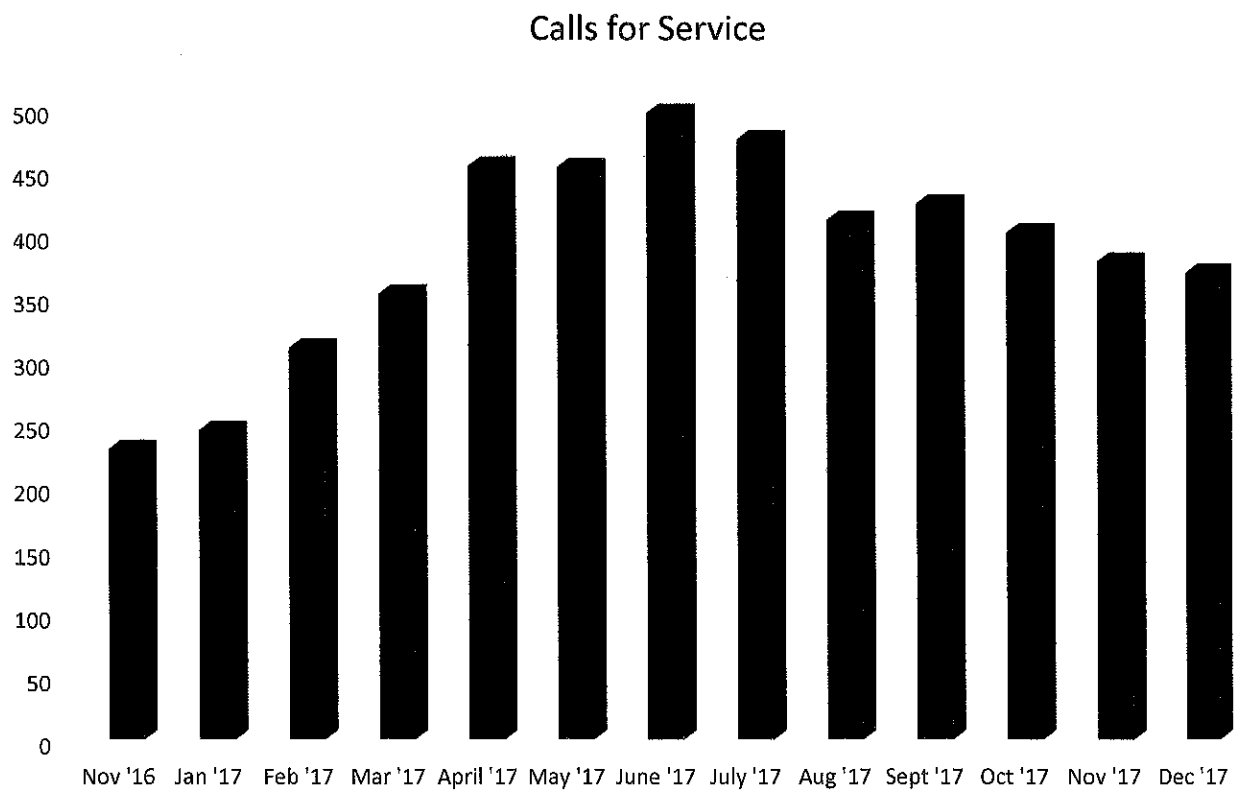
Notes of Interest

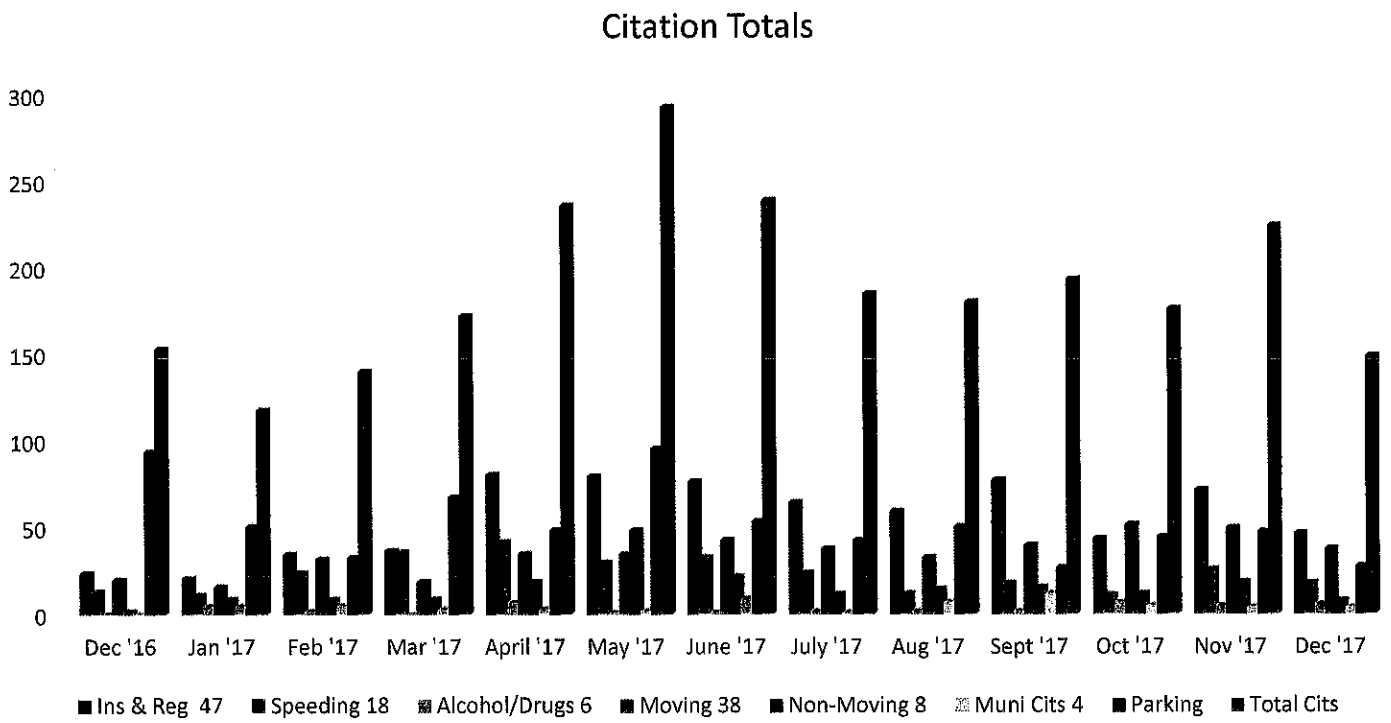
- Officer Knapp attended a 24 hour Reid Interview and Interrogation school.
- Officers Knapp, Ratzlaff and Herpin, along with Lt. Engleman and Chief Wentlandt participated in Shop with a Cop events throughout the Milwaukee Metro Area.
- Officers had a total of 807 citizen contacts throughout the month. This equals 26.03 contacts per day or just over 8.6 contacts per shift.
- The Village of Butler Police Department had 369 calls for service in December 2017.



Total Calls for Service

Dec '16	281
Jan '17	245
Feb '17	310
Mar '17	353
April '17	454
May '17	453
June '17	496
July '17	475
Aug '17	411
Sept '17	424
Oct '17	401
Nov '17	378
Dec '17	369

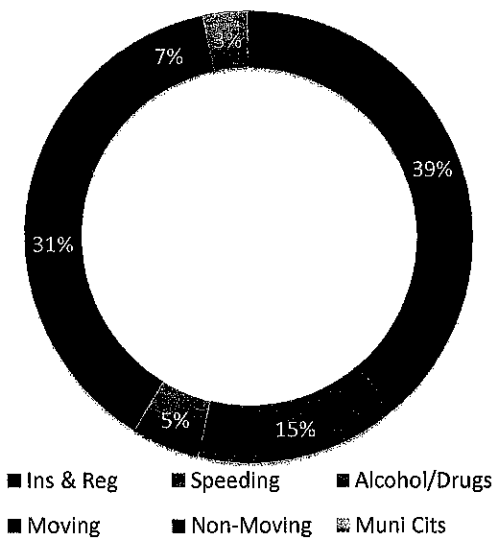




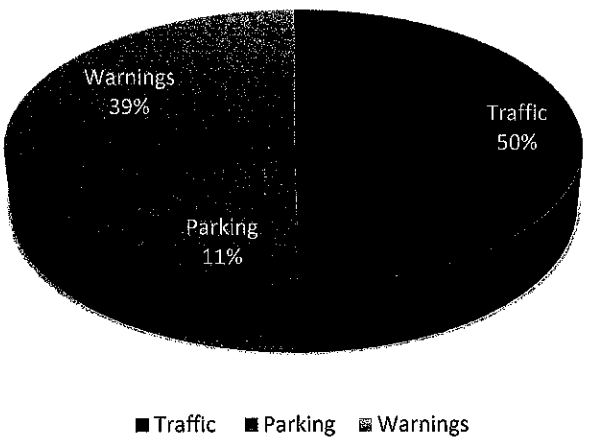
December Citation Totals

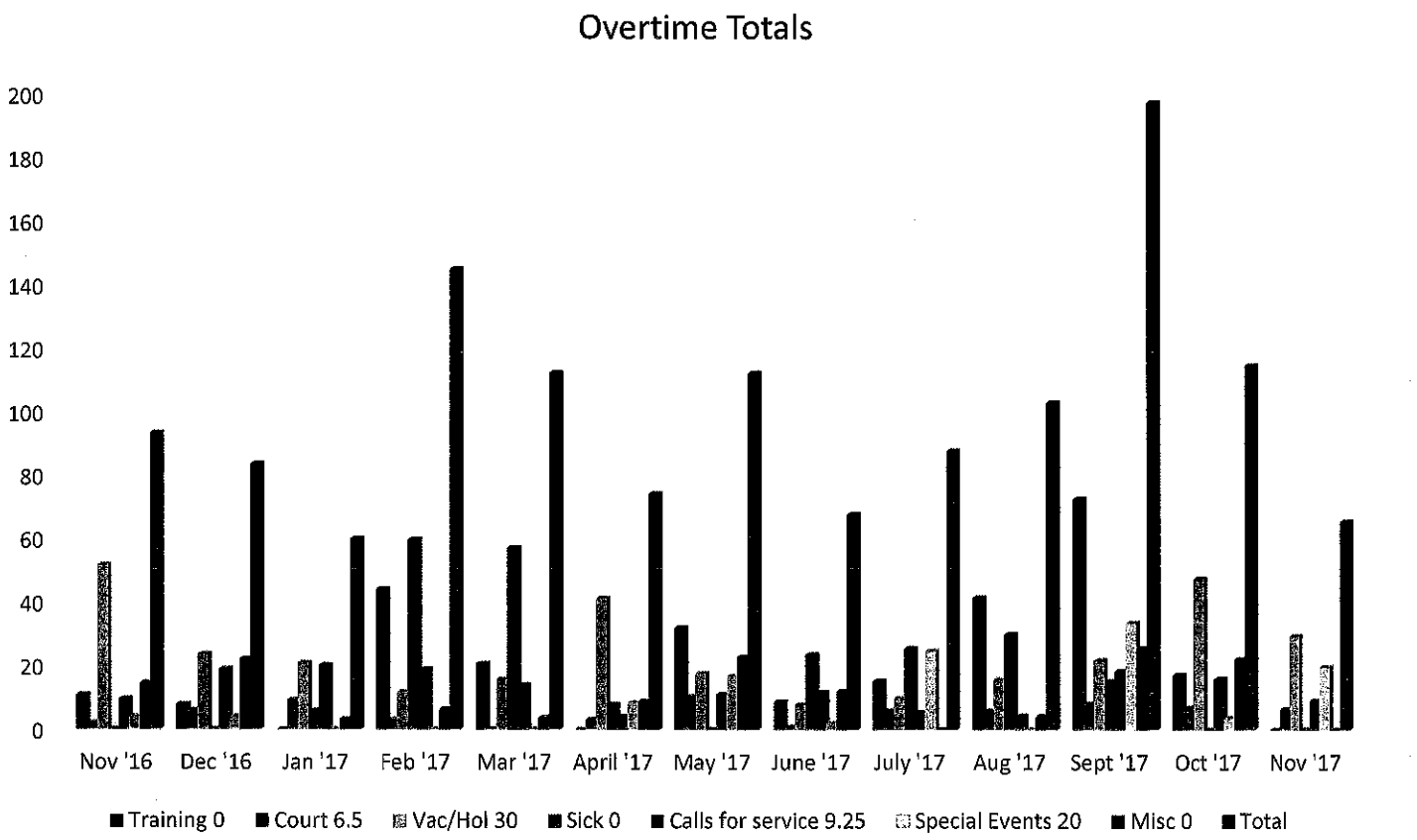
Insurance, Registration Citations	72
Speeding Citations	26
Alcohol/Drugs Citations	5
Moving Citations	50
Non-Moving Citations	19
Municipal Citations	4
Parking Citations	48
Warnings Issued	165
Total Citations & Warnings Issued:	389

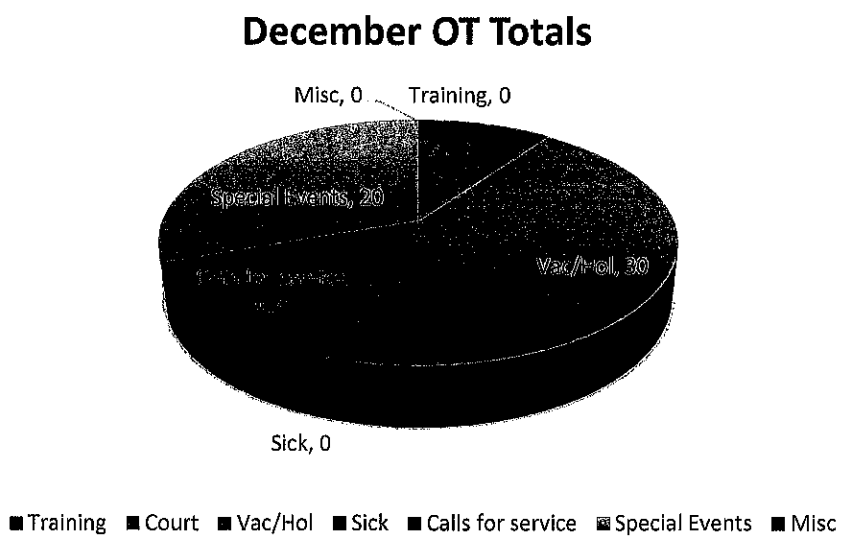
December 2017 Citations



Cits vs. Parking vs. Warnings December 2017




Overtime Totals
200
180
160
140
120
100
80
60
40
20
0
Nov '16
Dec '16
Jan '17
Feb '17
Mar '17
April '17
May '17
June '17
July '17
Aug '17
Sept '17
Oct '17
Nov '17
Training 0
Court 6.5
Vac/Hol 30
Sick 0
Calls for service 9.25
Special Events 20
Misc 0
Total


December OT Totals
Misc, 0
Training, 0
Special Events, 20
Vac/Hol, 30
Sick, 0
Training
Court
Vac/Hol
Sick
Calls for service
Special Events
Misc

Municipal Court

Docket: December 7, 2017 Total: 255 adult cases /1 juvenile Appearances: 38 Persons

- 29 Adjournment
- 139 Initial appearance
- 70 Indigency hearing
- 6 Motions
- 5 Pre-Trial
- 9 Sentencing hearing
- 1 Trial

Citation List for 12-7-17 court date:

- Total due $14,684
- Total paid $1,381
- Balance due $13,302

Monthly financial total $5,118 **AMOUNT RETAINED BY MUNICIPALITY: $3,127**

- Above includes $0 received through the WI State Income Tax Refund Intercept program (TRIP).

Parking ticket payments received in December: $310

To: President Tiarks
Village Board of Trustees
From: Jim Bremberger, DPW Supervisor
Date: January 11, 2018
Re: December DPW Report

VILLAGE OF BUTLER EST 1913

The top December priorities were;

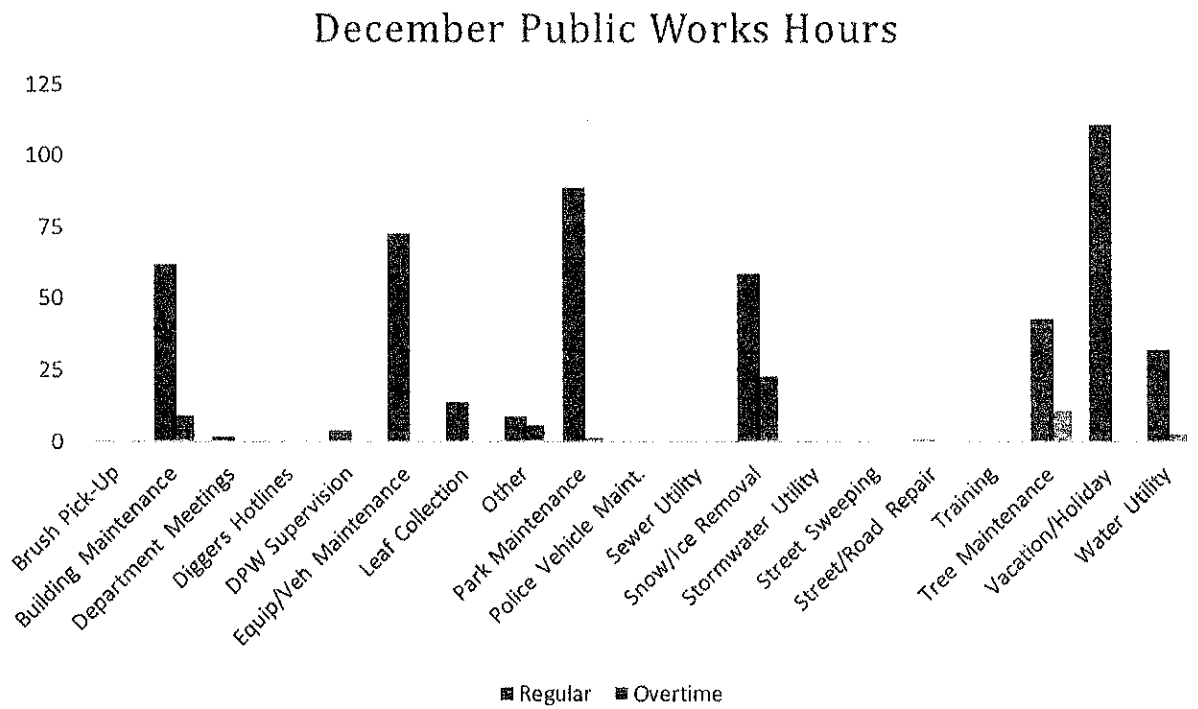
- Demolition of Tot-Lot, removal of concrete bases and asphalt walk paths.

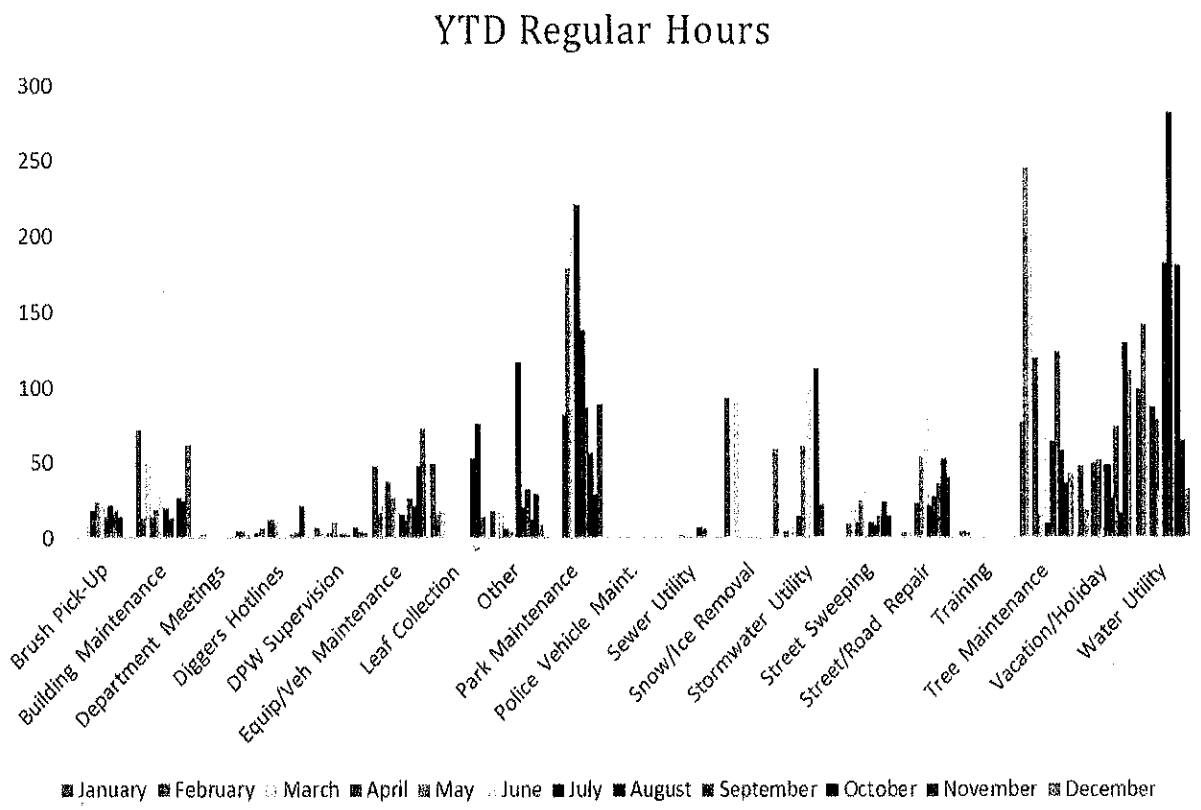
December Activity

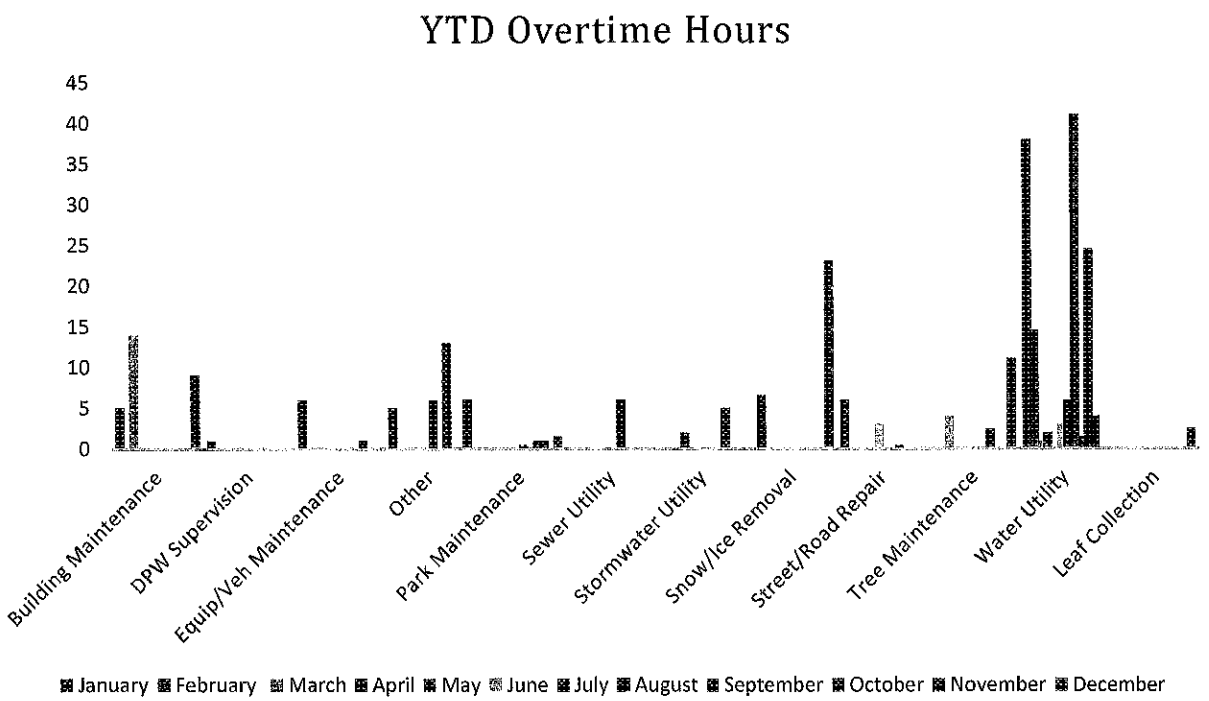
- Demolition of Tot-Lot
- Order new generator for DPW Facility
- Winter weather operations, 7 events using 125 tons of salt.

Utility Activity

- Daily, monthly, and quarterly water samples.
- Read water meters.




YTD Regular Hours
300
250
200
150
100
50
0
Brush Pick-Up
Building Maintenance
Department Meetings
Diggers Hotlines
DPW Supervision
Equip/Veh Maintenance
Leaf Collection
Other
Park Maintenance
Police Vehicle Maint.
Sewer Utility
Snow/Ice Removal
Stormwater Utility
Street Sweeping
Street/Road Repair
Training
Tree Maintenance
Vacation/Holiday
Water Utility
January February March April May June July August September October November December


YTD Overtime Hours
45
40
35
30
25
20
15
10
5
0
Building Maintenance
DPW Supervision
Equip/Veh Maintenance
Other
Park Maintenance
Sewer Utility
Stormwater Utility
Snow/Ice Removal
Street/Road Repair
Tree Maintenance
Water Utility
Leaf Collection
January February March April May June July August September October November December

To: President Tiarks
Village Board of Trustees
From: Victoria Kollar, Library Director
Date: January 11, 2018
Re: December Library Report

VILLAGE OF BUTLER EST 1913

- Children's Programs:
  - Tuesday Play Group
  - Wednesday & Thursday Story Time
  - Santa and Mrs. Clause: 28 children and 32 adults
  - Butler Builders: 6

- Up Coming Programs:
  - Butler Builders-creating code; building with Legos; educational board games

- Patron Count: December-1,659
- Circulation Numbers: Checkouts-1,334 Renewals-688
- New Library Cards Issued: 5
- Conference Room Usage: 5
- Revenues:
  - Print/Copies: $149.15
  - Fines: $103.30
  - Donations: $69.38

- Updates:
  - Program Preparation
  - APL Meeting Delafield
  - Researching Movie Night