

OF THE BUTLER VILLAGE BOARD

Minutes not formally approved until Regular Board Meeting on September 6, 2016.

Village President Patricia Tiarks called the Board Meeting to order at 7:00 PM at the Village Hall Board Room.

ROLL CALL

Present: Village President Patricia Tiarks, Paul Kasdorf, Marc Van Gompel, ~~Michael Thew~~, Jodi Kessel Szpizar and Jerry Orvis

Also present: Administrator Kayla Chadwick, Police Chief David Wentlandt, and Lieutenant/Detective Shawn Engleman.

Excused: William Benjamin and Michael Thew

PERSONS DESIRING TO BE HEARD:

Bill Thompson, 5107 N. 127 Street, indicated he was against a water rate increase.

CONSENT AGENDA:

- 1) July 19, 2016 Regular Meeting Minutes
- 2) Current Invoices
- 3) July Statement of Revenues and Expenditures - Tabled
- 4) Bartender's Licenses – Regular License – Stephanie L. Brown – Cardinal Club
- 5) July Department Reports

Motion by Kasdorf; second by Orvis to approve Consent Agenda. Motion carried unanimously.

COMMUNICATIONS: None

COMMITTEE REPORTSFinance Committee

Trustee ~~Thew~~ Szpizar reported the current invoices were \$444,379.58 and approved. Trustee Thew reported the July Statement of Revenues and Expenditures were tabled until September 6, 2016.

Library Board

Trustee Szpizar reported a Library Board meeting was held on August 15, 2016; reported on August programs, considering collection agency and gave an update on community survey.

REPORT OF THE ADMINISTRATOR – Chief Wentlandt performed Lt. Shawn Engleman's Swearing In Ceremony and Administrator Chadwick gave an update on upcoming general election which will be held on November 8, 2016.

NEW BUSINESS

(A) Presentation of Parking Meter Study.

Aaron Kramer, from the University of Wisconsin – Milwaukee Masters of Public Administration Program, gave a presentation regarding his findings on the Hampton Avenue Parking Meter Study.

(B) Discussion on Parking Meters in the Hampton Downtown Area.

No formal action was taken. The Administrator will report at a future meeting regarding the costs per business if a parking district would be implemented.

- (C) Motion by Szpizar; second by Orvis to approve Committee Appointments starting September 1, 2016. Motion carried unanimously.
- (D) Motion by Van Gompel; second by Kasdorf to approve a Professional Services Engagement Letter with Baker Tilly Virchow Krause, LLP for Auditing Services for the fiscal year ending 12/31/2016. Motion carried unanimously.
- (E) Motion by Kasdorf; second Szpizar to approve a Professional Services Engagement Letter with Baker Tilly Virchow Krause, LLP for a Water Rate Study and Rate Increase Application to the Wisconsin Public Service Commission on behalf of the Butler Water Utility. Motion carried unanimously.
- (F) Motion by Van Gompel; second by Kasdorf to approve Application to Pave or Alter Portions of the Right of Way or to construct Encroachments from Jay Walia, for the installation of driveway approaches off of 125th Street for the fueling station located at 12419 W. Hampton Ave. Motion carried unanimously.

CLOSED SESSION

Consider going into Closed Session pursuant to Wis. Stats. Section 19.85(1) (c) to consider the employment, promotion, compensation or performance evaluation of any public employee.

Items of Discussion:

- a. Village Administrator Performance Evaluation
- b. 2017 Non-Represented Employee Wages

Motion by Szpizar; second by Van Gompel to adjourn into Closed Session. Motion carried unanimously. The Board went into closed session at 8:09 PM.

OPEN SESSION

Motion by Szpizar; second by Orvis to return to Open Session. Motion carried unanimously. The Board returned to Open Session at 9:31 PM.

No action was taken in open session.

ADJOURNMENT

Motion by Szpizar; second by Kasdorf to adjourn. Motion carried unanimously. The meeting was adjourned at 9:32 PM.

Submitted by:
Kayla Chadwick, Village Administrator/Clerk

Approval Date: _____

Correction/Amendment: Under Roll Call: Mike Thew should be excused. Under Committee Reports, Finance committee, Trustee Szpizar reported on the Finance Committee.