

PUBLIC NOTICE

AGENDA FOR REGULAR VILLAGE BOARD MEETING #1971

Tuesday, October 3, 2017 at 7:00 PM

Village Hall Board Room, 12621 W. Hampton Avenue

PLEASE TAKE NOTICE that a Regular Meeting of the Butler Village Board will be held on the 3rd day of October, 2017 at 7:00 PM at the Village Hall Board Room, 12621 W. Hampton Avenue, Butler, Wisconsin, at which time and place the following items of business will be considered and possibly acted upon:

- I. Pledge of Allegiance
- II. Roll Call
- III. Persons Desiring to be Heard
- IV. Consent Agenda:
Note: Prior to voting on the Consent Agenda, items may be removed at the request of any Trustee and be placed on the agenda under New Business.
 - 1) September 19, 2017 Regular Meeting Minutes
 - 2) Resolution 17-12 a Resolution for Urban Forestry Grant and Urban Forestry Catastrophic Storm Grant Programs
- V. Communications
- VI. Committee Reports
 - 1) Building Board
 - 2) Park & Recreation Commission
- VII. Report of the Administrator
- VIII. New Business
 - A) Discussion and Possible Action on Purchasing Microsoft Publisher for Diana Armstrong for the Village Newsletter.
 - B) Discussion and Possible Action on a Contract with Visu-Sewer, Inc for Televising Services.
 - C) Discussion and Possible Action on a proposal from Milwaukee County Transit System to extend transit service into Butler.
- IX. Adjournment

Dated: September 29, 2017

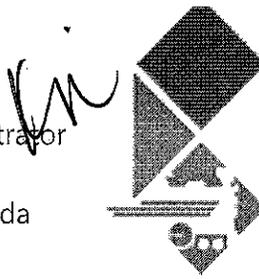
VILLAGE OF BUTLER

Patricia Tiarks, President

Kayla Chadwick, Administrator/ Clerk

Notice: It is possible that members of, and possibly a quorum of, other governmental bodies of the Village may be in attendance at the above-stated meeting to gather information. No action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to in the above notice. Please note that, upon reasonable notice, good faith efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact the Village Administrator /Clerk at 262-783-2525 at least 24 hours in advance of the meeting.

To: President Tiarks
Village Board of Trustees
From: Kayla Chadwick, Village Administrator
Date: September 29, 2017
Re: October 3rd Supplemental Agenda



**VILLAGE OF
BUTLER**
EST 1913

VIII. New Business

(A) Discussion and Possible Action on Purchasing Microsoft Publisher for Diana Armstrong for the Village Newsletter.

Trustee Holdmann requested this item on the agenda. He has been working with interested residents to develop a quarterly Village Newsletter. He would like the Board to consider purchasing Microsoft Publisher for resident Diana Armstrong so that she may format the newsletter.

(B) Discussion and Possible Action on a Contract with Visu-Sewer, Inc for Televising Services.

In preparation for the engineering and design phase of the 2018 Road Project, we have determined that there is a need to televise the sanitary sewer in the project area to see if there are any needed improvements. The project was bid out, and we received 3 bids. The lowest qualified bid is Visu-Sewer, Inc for \$24,965.32 to televise and clean the sanitary sewer on Custer and Park. The funds will come from the sanitary sewer fund balance.

Staff recommends approval.

(C) Discussion and Possible Action on a proposal from Milwaukee County Transit to extend Transit Service into Butler.

A few months ago Milwaukee County Transit reached out to me to begin discussions on extending transit service into Butler based on need and demographics. I had a conversation with Jeff Sponcia, the Manager of Planning for Milwaukee County Transit System about what routes the Village thought best to meet the larger employers in the area. Jeff discussed our conversation internally with MCTS and unfortunately the route they suggest is not the route the Village suggest. Regardless, the MCTS suggested route would still bring transit service to Butler and potentially help bring a labor force to businesses in the Village. MCTS is looking for a conceptual approval of the route and layover proposal included in your packet before they endeavor on the next steps of the approval process on their end.

OF THE BUTLER VILLAGE BOARD

Minutes not formally approved until Regular Board Meeting on October 3, 2017.

Village President Patricia Tiarks called the Board Meeting to order at 7:00 PM at the Village Hall Board Room.

ROLL CALL

Present: Village President Patricia Tiarks, Trustees Marc Van Gompel, Mark Holdmann, Gerald Orvis, Tom Sardina and Michael Thew

Excused: Trustee William Benjamin

Also present: Administrator Kayla Chadwick and Police Chief Wentlandt

PERSONS DESIRING TO BE HEARD – None

CONSENT AGENDA:

- 1) August 15, 2017 Regular Meeting Minutes
- 2) August 18, 2017 Special Meeting Minutes
- 3) Current Invoices
- 4) August Statement of Revenues and Expenditures
- 5) August Monthly Department Reports
- 6) Resolution 17-11; a Resolution Establishing Eligibility for Exemption from the County Library Levy

President Tiarks instructed Trustee Sardina to inform the Library Board that a monthly department report should be submitted.

Motion by Van Gompel, second by Thew to remove #6 from the Consent Agenda and place under New Business. Motion carried unanimously.

Motion by Orvis; second by Sardina to approve Consent Agenda. Motion carried unanimously.

COMMUNICATIONS: None

COMMITTEE REPORTSBuilding Board

Trustee Van Gompel reported the a fence permit for 12929 W. Cameron Ave was approved

Finance Committee

Trustee Thew reported the current invoices were reviewed and approved. Trustee Thew reported the August Statement of Revenues and Expenditures were approved.

Park & Recreation Commission

Trustee Orvis reported on the Park & Recreation Commission activities.

Library Board

Trustee Sardina reported the Library Board met on September 12, 2017. Various items were discussed.

REPORT OF THE ADMINISTRATOR: Administrator Chadwick spoke about the Small Business Symposium, the Arden Road Project timeline, the Chamber of Commerce Cookout, and moving the first budget hearing to October 10 due to not having all the necessary information from the State.

NEW BUSINESS

- A) Motion by Van Gompel, second by Orvis to approve Resolution 17-11; a Resolution Establishing Eligibility for Exemption from the County Library Levy. Motion carried unanimously.
- B) Motion by Thew, second by Sardina to approve an agreement with Waukesha County for Data Processing Services for Property Tax Assessment and Billing. Motion carried unanimously.
- C) Motion by Van Gompel, second by Orvis to approve an agreement between the Village of Butler and the Labor Association of Wisconsin, Inc. For and On Behalf of the Village of Butler Professional Police Association Local No. 312 for January 1, 2018 – December 21, 2020. Motion carried unanimously.
- D) Motion by Thew, second by Orvis to establish Trick-Or-Treat in the Village of Butler on Saturday, October 28, 2017 from 4:00 pm to 7:00 pm. Motion carried 5-1 with President Tiarks opposed.
- E) Officer Victor Herpin was recognized for the completion of his probationary period.

ADJOURNMENT

Motion by Thew; second by Sardina to adjourn. Motion carried unanimously. The meeting was adjourned at 7:37 PM.

Submitted by:
Kayla Chadwick
Village Administrator/Clerk

Approval Date: _____

Correction/Amendment:

RESOLUTION 17-12

**RESOLUTION FOR URBAN FORESTRY GRANT AND URBAN FORESTRY
CATASTROPHIC STORM GRANT PROGRAMS**

WHEREAS, the applicant, Village of Butler, is interested in obtaining a cost-share grant from Wisconsin Department of Natural Resources for the purpose of funding urban and community forestry projects or urban forestry catastrophic storm projects specified in s. 23.097(1g) and (1r), Wis. Stats.;

WHEREAS, the applicant attests to the validity and veracity of the statements and representations contained in the grant application; and

WHEREAS, the applicant requests a grant agreement to carry out the project;

NOW, THEREFORE, BE IT RESOLVED, the applicant, Village of Butler, will comply with all local, state, and federal rules, regulations and ordinances relating to this project and the cost-share agreement;

BE IT FURTHER RESOLVED, the applicant will budget a sum sufficient to fully and satisfactorily complete the project and hereby authorizes and empowers Village Administrator/Clerk, its official or employee, to act on its behalf to:

1. Sign and submit the grant application
2. Sign a grant agreement between applicant and the DNR
3. Submit interim and/or final reports to the DNR to satisfy the grant agreement
4. Submit grant reimbursement request to the DNR
5. Sign and submit other required documentation

PASSED and ADOPTED by the Village Board of the Village of Butler, Waukesha County, Wisconsin, this 3rd day of October, 2017.

THE VILLAGE OF BUTLER

By: _____
Patricia Tiarks, President

ATTEST:

Kayla Chadwick, Administrator/Clerk

I hereby certify that the foregoing resolution was duly adopted by Village Board of the Village of Butler at a legal meeting on the 3rd day of October, 2017.

Authorized Signature

Title

Date Certified

SIGNED CONTRACT DOCUMENT



VILLAGE OF BUTLER

CONTRACT

2017 VILLAGE OF BUTLER TELEVISIONING

OCTOBER 2017

Visu-Sewer, Inc.
W230 N4855 Betker Drive
Pewaukee, WI 53072
Phone: (262) 695-2340

VILLAGE OF BUTLER
2017 VILLAGE OF BUTLER TELEVISIONING

OCTOBER 2017

This AGREEMENT, made and entered into this 2nd day of October, 2017, by and between Visu-Sewer, Inc. party of the first part, hereinafter referred to as "CONTRACTOR," and the Village of Butler, a Municipal Corporation, duly organized and existing under laws of the State of Wisconsin, part of the second part, hereinafter referred to as "VILLAGE", or as "OWNER."

1. CONTRACT. The following shall be deemed to be a part of this Contract.
 - (a) Bid Proposal.
 - (b) Contract Drawings, Plans and Specifications.
 - (c) All provisions required by law to be inserted in this Contract, whether actually inserted or not.

All of the above taken as a whole shall constitute the Contract Documents.

This CONTRACT is for the sewer cleaning and televising program for the Village of Butler.

2. THE CONTRACT PRICE. The OWNER shall pay to the CONTRACTOR for the performance of this Contract, subject to any additions or deductions provided therein, in current funds, the Contract price computed as follows:

CONTRACT PRICE SCHEDULE					
Item	Description	Quantity	Unit	Unit Price	Total
1	Clean and televise sanitary sewer	8,609	L.F.	1.18	10,158.62
2	Heavy cleaning, sanitary sewer – <i>Removed by Addendum #1</i>				
3	Clean and televise storm sewer	7,793	L.F.	1.90	14,806.70
4	Heavy cleaning/debris removal, storm sewer – <i>Removed by Addendum #1</i>				
TOTAL					\$24,965.32

3. PERFORMANCE OF WORK. Unless otherwise specifically provided for in the specifications, the CONTRACTOR shall do all the work and furnish all the materials, tools, and appliances except as otherwise specified, necessary or proper for performing and completing the work required by this Contract, in the manner and within the time hereinafter specified. Work must be performed in accordance with the best modern practice with materials and workmanship of the highest quality, all as determined by the ENGINEER. The means and methods of construction shall be such as the CONTRACTOR may choose subject to the ENGINEER's right to prohibit means and methods which in his/her judgment are hazardous or will not produce good work.

4. COMPLIANCE WITH LAWS. CONTRACTOR must comply with all local, state and federal laws, rules and regulations.

5. INSPECTION. The work done under this contract shall be done under the direction of the ENGINEER, to his/hers satisfaction and to the satisfaction of his/her inspectors, and the satisfaction of the Village of Butler, and the parties to this agreement hereby accept as final all the decisions of the ENGINEER as to the fitness of materials furnished, and quantity and quality of work performed. It is understood that if the work covered by the Contract is for sewer cleaning and televising, the work shall be subject to inspection by the Village of Butler representatives as such work progresses and at all times during the progress of such work shall be open to such inspection, and the CONTRACTOR shall give notice to the Village of Butler of the progress which he is making and provide for an ample opportunity for such inspection.

6. PROTECTION OF WORK AND PERSONS AND PROPERTY. During performance and up to the date of final acceptance, the CONTRACTOR shall be under an absolute obligation to protect the finished and unfinished work against any damage, loss or injury and in the event of such damage, loss or injury, he/she shall promptly replace or repair such work whichever the ENGINEER shall determine to be preferable.

The CONTRACTOR shall take all reasonable precautions to protect persons and property of others on or adjacent to the construction site from injury or damage. This duty to protect shall include the duty to provide, place, and maintain at and about the site, guards, lights and barricades.

If the persons or properties of others sustain loss, damage or injury resulting directly or indirectly from the work of the CONTRACTOR or his/her subcontractors or materialmen, in their performance of this Contract, or from his/her or their failure to comply with any of the provision of the Contract or of law, the CONTRACTOR shall indemnify and hold the OWNER harmless from any and all claims and judgments for damages and from costs and expenses to which the OWNER may be subjected or which it may suffer to incur by reason thereof.

In addition to, and not to the exclusion or prejudice of, any provisions of the Contract or documents incorporated herein by reference, the CONTRACTOR shall indemnify and save harmless the OWNER, its officers, agents and employees, and shall defend the same from and against any and all liability, claims, loss, damages, interest, actions, suits, judgments, costs, expenses, attorneys' fees, and the like, to whomsoever owed and by whomsoever and whenever brought or obtained, which in any manner results from or arises in the course of, out of, or as a result of the negligent performance of this Contract, and negligent construction or operation of the improvements covered hereby, the violation of any law or ordinance, the infringement of any patent, trademark, trade name or copyright.

7. OTHER CONTRACTORS. OWNER may award other contracts for work on this project and CONTRACTOR shall fully cooperate with such other contractors and shall coordinate his/her work to be done hereunder with the work of other contractors in such manner as the ENGINEER may direct.
8. TIME OF ESSENCE. The time specified for the completion of the work is of the essence of this contract, and CONTRACTOR shall not be entitled to claim performance of this Contract unless the work is satisfactorily completed in every respect within the time specified.
9. CONSTRUCTION SCHEDULE. It is anticipated that the Contract will be awarded in October 2017. The CONTRACTOR agrees that he/she will start work at the site within 10 calendar days after Notice to Proceed from the Village of Butler and to fully complete all work covered by this proposal to the point of final acceptance by the Village of Butler according to the following schedule:
 - (a) Upon receipt of written Notice to Proceed the Contractor will be allowed a sixty (60) calendar day period to start and complete all contract work.

10. EXTENSION OF TIME. OWNER may grant an extension or extensions of time if in its judgment delay was not the fault of the CONTRACTOR.

11. ASSIGNMENT. CONTRACTOR shall not assign, transfer, convey or otherwise dispose of this Contract, or his right to execute it, or his right, title or interest in or to it or any part thereof, or assign by power of attorney or otherwise, any of the monies due or to become due under this Contract unless previous written consent of the VILLAGE shall be first obtained thereto.

12. INSURANCE AND LIABILITY. The CONTRACTOR shall not commence work under a contract until he has obtained all insurance required under this paragraph and has filed certificates thereof with the OWNER, nor shall the CONTRACTOR allow a subcontractor to commence work until all similar insurance required has been so obtained and filed.

(a) WORKMEN'S COMPENSATION INSURANCE - Statutory coverage as required by Chapter 102 of the State of Wisconsin Statutes, for all employees of the Contractor. All subcontractors and materialmen shall furnish to the Contractor and the Owner, evidence of similar insurance for all of their respective employees unless such employees are covered by the protection afforded by the Contractor.

(b) COMPREHENSIVE GENERAL LIABILITY AND PROPERTY DAMAGE INSURANCE - Coverage to include operations; Contractors' protective insurance; projects coverage and completed operations; contractual coverage; underground coverage; blasting, explosion and collapse; all risk builder's risk and/or installation floater; all subject to the following limits:

Bodily Injury	\$ 500,000 per person
	\$1,000,000 per occurrence
	\$1,000,000 aggregate
Property Damage.....	\$ 500,000 per occurrence
	\$1,000,000 aggregate

(c) COMPREHENSIVE AUTOMOBILE LIABILITY AND PROPERTY

DAMAGE - Operations of owned, hired and non-owned motor vehicles.

Bodily Injury\$ 500,000 per person
\$1,000,000 per occurrence

Property Damage.....\$ 500,000 per occurrence

The Contractor shall file a certificate of insurance containing a ten (10) day notice of cancellation and name Village of Butler and raSmith as additional insured.

13. PAYMENT. OWNER shall pay, from time to time, as the work progresses satisfactorily but not more often than once a month, upon estimates prepared by the CONTRACTOR and approved by the ENGINEER, partial payments for value of work performed and materials supplied.

On each partial payment during the progress of the project, the OWNER will retain an amount in accordance with Section 66.0901 of the Wisconsin Statutes.

14. MAINTENANCE AND GUARANTY. The CONTRACTOR must promptly repair, replace, restore or rebuild, as the ENGINEER may determine, any finished work in which defects of materials or workmanship may appear or to which damage may occur because of such defects, for a period of one (1) year subsequent to the date of final acceptance of the work.

CONTRACTOR will replace the surface of all streets and public ways as required in the Plans and Specifications, and, in the event the CONTRACTOR shall fail to replace the surface of said streets, alleys, highways or other public ground, in accordance with the requirements of the Plans and Specifications, the OWNER may do any such work through another Contract and charge the cost of same to the CONTRACTOR and deduct said cost from any moneys due to said CONTRACTOR. If Contract is for street rehabilitation, CONTRACTOR shall be liable for the keeping in repair and good order, the streets in which work was constructed, for a period of twelve (12) months after date of final acceptance.

15. EXTRA WORK. No extras of any kind will be allowed unless ordered by the ENGINEER and approved by the OWNER. No verbal order or suggestion given by the ENGINEER or Inspector in

charge shall be construed as authorizing or laying the foundation for any claims on the part of the CONTRACTOR for compensation for extra work or materials or for damages because of CONTRACTOR'S compliance therewith. Extra work shall only be allowed upon written authorization of ENGINEER and approval of OWNER. In case a dispute arises as to what constitutes extra work, a decision will be given by the Village Board, which decision, it is hereby agreed by all parties hereto, shall be binding and conclusive.

16. WORK STOPPAGE. Should the OWNER be prohibited or enjoined from proceeding with the work or from authorizing its prosecution, either before or after its commencement, by reason of any litigation or otherwise, the said CONTRACTOR shall not be entitled to any damages by reason of the delay thereby caused, except for the actual cost of protecting such work as he/she may have under way, or the costs of removal and replacement of such tools and materials as he may have delivered upon the work, such cost to be determined by the ENGINEER in charge. Nor shall said party be entitled to withdraw from this agreement until such delays as aforesaid aggregate three (3) months; but the time of completion shall be extended for such time as in the judgment of the ENGINEER shall be equal to the aggregate delay.

17. CONTRACTOR DEFAULT. In case the CONTRACTOR, because of any unnecessary or inexcusable delay in the general conduct of the work, fails to prosecute the whole or any portion of the work herein contemplated at the rate of progress satisfactory to the ENGINEER, or in a manner not in compliance with the specifications hereto annexed, or in the event of an actual or practical abandonment of the work to be done under this Agreement, the ENGINEER shall thereupon notify the CONTRACTOR to proceed within five (5) days from and after the date of said notice with the work and in a manner satisfactory to the ENGINEER. If the said CONTRACTOR fails to comply with the direction contained in said notice, he will be considered in default, and the ENGINEER shall notify the CONTRACTOR in writing to discontinue all further work under this Agreement, and the said CONTRACTOR shall then cease to have any further right to the possession of the ground through or upon which the work has been or is to be done, or to any materials delivered therein or thereupon for use in completing the work.

In the event of any default by the CONTRACTOR as described therein, the OWNER, as it sees fit, may re-let the unfinished work or any portions thereof, or provide for its completion by the employment and securing of such persons, tools, appliances, either by contract or otherwise, and by

seizure and use of all tools and appliances found upon the work which it may deem necessary to complete the same satisfactorily. All expenditures thus made by or on account of those completing the work and other claims arising under the terms of this agreement shall be deducted from any money due or which might have become due to the said CONTRACTOR, if he had completed the work in compliance with the terms of this agreement; provide that claims for which liens have been obtained shall be deducted first. No claims for extras will be presented or entertained through or by reason of said OWNER's management in carrying out the work done under the provisions of this agreement.

In case the OWNER shall be called upon to make expenditures under the last paragraph, money in the hands of the said OWNER, which may be liened against for materialmen, laborers, employees or subcontractors, shall not be drawn upon to pay the expense of the uncompleted work.

In case such expenditures are less than the sum which would have been payable under this agreement for such work if the same has been satisfactorily done by the CONTRACTOR, then the said CONTRACTOR shall be entitled to the difference; but if the expense shall be greater, then the said CONTRACTOR and the surety, separately and collectively, shall pay the difference of said OWNER. An itemized statement of the cost as certified to by the ENGINEER in charge shall be conclusive evidence in all courts of such indebtedness of said CONTRACTOR and surety to the OWNER.

IT IS HEREBY AGREED by the parties to this agreement that neither an extension of time for any reason beyond that fixed in this agreement for the completion of the work, nor the performance of any portion of the work as called for in this agreement, nor any partial payments made on account of the work done shall be deemed as a waiver by said OWNER of its right to assume control of the work done in the manner above set forth, nor be an excuse for the CONTRACTOR to fail to fulfill all the stipulation set forth in this agreement and the specifications hereto annexed.

IN WITNESS WHEREOF, the said CONTRACTOR has caused this instrument to be executed, in the case of an individual by personal signature, in the case of a partnership by the signatures of the members thereof, in the case of a cooperative or a corporation by the proper officers thereof, and the said VILLAGE has caused it to be executed by its Village Administrator and countersigned by its Village Clerk upon authority duly given therefore.

IN THE PRESENCE OF (CONTRACTOR): DATE _____

_____ (SEAL)

_____ (SEAL)

_____ (SEAL)

Note: When executed by an individual or partnership, signature should be under seal and witnessed by two persons; when executed by corporation or cooperative, contract should be signed by President and Secretary thereof and corporate seal affixed.

VILLAGE OF BUTLER

By _____
 Village Administrator Date

I hereby certify that funds have been provided for the payment of this Contract.

Village Clerk/Treasurer Date

**2017 VILLAGE OF BUTLER TELEVISIONING
VILLAGE OF BUTLER
PROJECT NO. 1176200**

**Addendum No. 1
September 6, 2017**

To: Prospective Bidders

All Bidders submitting a Bid on the above Contract shall carefully read this Addendum and give it consideration in the preparation of their Bid.

Each bidder shall acknowledge receipt of this addendum. Failure to do so may result in disqualification.

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THIS ADDENDUM IS ISSUED TO MODIFY, EXPLAIN, AND/OR CORRECT THE ORIGINAL DRAWINGS, SPECIFICATIONS, AND/OR PREVIOUS ADDENDUMS, AND IS HEREBY MADE A PART OF THE CONTRACT DOCUMENTS. PLEASE ATTACH THIS ADDENDUM TO THE SPECIFICATIONS. PLEASE READ ENTIRE ADDENDUM. THIS ADDENDUM SHALL BE BINDING UPON ALL CONTRACTS.  
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A. BID SCHEDULE

1. Bid Item 2, Heavy Cleaning/Debris Removal, Sanitary Sewer, shall be disregarded.
2. Bid Item 4, Heavy Cleaning/Debris Removal, Storm Sewer, shall be disregarded.

B. SPECIAL PROVISIONS

1. Remove paragraph two, Heavy Cleaning, from the special provisions.

C. PROJECT SPECIFICATIONS

1. Under the heading, ITEM NO. 1 – CLEAN AND TELEVISION 8”-15” SANITARY SEWER, revise paragraph 2 to the following:
 - “2. A modern sewer jetter machine operating at industry cleaning performance standards, shall be used to clean the sanitary sewer to 95% pipe capacity.”
2. Remove the specification with the heading, ITEM NO. 2 – HEAVY CLEANING/DEBRIS REMOVAL, SANITARY SEWER

3. Under the heading, ITEM NO. 3 – CLEAN AND TELEVISION 8”- 42” STORM SEWER, revise paragraph 2 to the following:
 - “2. A modern sewer jetter machine operating at industry cleaning performance standards, shall be used to clean the storm sewer to 80% pipe capacity.”
4. Remove the specification with the heading, ITEM NO. 4 – HEAVY CLEANING/DEBRIS REMOVAL, STORM SEWER

VILLAGE OF BUTLER

2017 VILLAGE OF BUTLER TELEVISIONING

SPECIAL PROVISIONS

1. WATER USE-The Contractor shall make arrangements for obtaining bulk quantities of water for use during sewer cleaning operations from a metered source in the Village of Butler. Use of water from unmetered hydrant sources is prohibited.

2. HEAVY CLEANING-The Contractor shall notify the Assistant Village Engineer via phone call to the Engineer's office phone at (262) 317-3273 when heavy cleaning contract items need to be utilized. The Village of Butler will measure for payment heavy cleaning contract items based upon a minimum pay increment of one quarter hour (15 minutes). The Contractor shall document all necessary heavy cleaning items used in 15 minute periods based upon the time required to clear the sewer pipe segments of debris for proper televising.

3. PROJECT SCHEDULE-The Village of Butler has established the following schedule for performance of sewer televising work:
 - a. Project Bids are due by 9:00am on Friday, September 22, 2017 to Kayla Chadwick at the Village Hall. The Village Hall is open weekdays from 8:00am to 4:30pm and has the following address:
12621 W Hampton Ave
Butler, WI 53007

 - b. Notice to proceed is anticipated to be issued on September 26, 2017.

 - c. All work, including reports and video data, shall be completed by December 1, 2017.

ITEM NO. 1 – CLEAN & TELEWISE 8”-15” SANITARY SEWER

The intention of the Clean and Televising of the sewer system is to record the actual constructed condition of the manholes and sewer lines, in addition to insuring the cleanliness of the system.

Prior to the onset of the Clean and Televising of the sewer system, or Closed Circuit Televising (CCTV) work, the Contractor shall be required to clean the sewer mains. The intent of the sewer cleaning is to remove foreign materials from the sewer lines and manholes to allow for proper inspection of the pipe and joints. The following procedures need to be following for cleaning of the sewers:

1. The Contractor shall provide high pressure water cleaning of the various size sanitary sewer segments identified in the contract documents.
2. One pass cleaning with a modern sewer jetter machine operating at industry cleaning performance standards is anticipated with an occasional re-pass (less than 10% of segment length) over the same pipe segment areas.
3. During the cleaning process, all efforts shall be made to keep foreign materials and water from adjoining sewer systems.
4. All dirt, sand, rocks, and other solid or semi-solid material shall be removed before inspection.
5. Acceptance of the sewer line cleaning shall be made upon the successful completion of the CCTV inspection to the satisfaction of the Village. If the CCTV inspection shows the cleaning to be unsatisfactory, the Contractor shall be required to re-clean and re-inspect the sewer line until the cleaning is shown to be satisfactory.

Once the above cleaning procedures have been completed, color recordings of the data shall be made by the Contractor. **The recordings shall be provided to the Village in either DVD or flash drive format. The videos shall be able to be played on any computer without downloading addition software.** Cost of the DVDs or flash drive copy shall be paid by the Contractor.

The primary objective of the CCTV phase of the project is to compile accurate information as to the general and specific conditions of the sewer pipe being inspected from a structural, maintenance and physical dimension perspective. Accordingly, the most important tool in assessing the condition of the sewer pipe is via a uniform and accepted consistent standardized mode of categorizing, designating and quantifying the observations. **All CCTV Operators shall be trained and certified via NASSCO in PACP to provide standardization and consistency in the proper and accurate interpretation of observations for defects and other conditions, and the categorizing, designating and quantifying and recording their observations.**

The recordings shall meet the following specifications:

1. DVD or flash drive recording playback shall be at the same speed that it is recorded.

- a. Slow motion or stop motion playback features may be supplied at the option of the Contractor.
2. Title to the DVD or flash drive will remain with the Contractor.
3. Contractor shall have all necessary playback equipment readily accessible for review by the Village during the Project.

Video recorded data shall include the following information:

1. Data View:
 - a. Date CCTV inspection was performed.
 - b. Upstream and downstream manhole numbers.
 - c. Current distance along reach (tape counter footage) to the nearest 0.1 foot.
2. Audio:
 - a. Date and time of CCTV inspection.
 - b. Operator name.
 - c. Name of street that sewer is located in.
 - d. Type of weather during the inspection.
 - e. Verbal confirmation of upstream and downstream manhole numbers.
 - f. Direction of televising in relation to the direction of the flow in the sewer.
 - g. Verbal description of pipe size, type, and pipe joint length.
 - h. Verbal description and location of each service connection and pipe defect in accordance with the Pipeline Assessment and Certification Program (PACP) codes.
3. External DVD Markings:
 - a. Report number (i.e. DVD number of series).
 - b. Printed labels on DVD and its container, that include:
 - i. Location information.
 - ii. Date.
 - iii. Formal information.
 - iv. Other descriptive information (i.e. report volume number).
 - c. Contractor's name.
 - d. Municipality's name.
4. External Flash Drive Markings:
 - a. Printed label on flash drive shall include the following information:
 - i. Date.
 - ii. Contractor's name.
 - iii. Municipality's name.

5. Printed Record Log data shall include, but are not limited to the following information:
 - a. Location of each point of defect and/or leakage, including an estimate of flow.
 - b. Location of each service connection, type, and orientation.
 - c. Location of any damaged sections, nature of damage, and location with respect to pipe axis (such as mineral deposits, cracked pipe, sags, etc.).
 - d. Deflection in horizontal alignment or vertical grade of pipe.
 - e. Date, time, Utility, overlying or adjacent (when in easement) street, basin, manhole section, reference (upstream) manhole number, name of operator, inspector, and weather conditions.
 - f. Pipe diameter, pipe material, section length, and corresponding DVD and CCTV Log identification.

The following equipment performance specifications will need to be met:

1. The camera shall have a 360-degree radial by 270-degree pan and tilt viewing field designated to provide a close-up color viewing of sewer and pipe walls and lateral entrances using a remote controlled moving camera head and directional lighting.
2. The lighting and camera quality shall be suitable to provide a clear, in-focus picture of the entire inside periphery of the sewer pipe for all conditions encountered during the work.
3. Camera travel speed shall not exceed 30 feet per minute.
4. The remote reading footage counter shall be accurate to 1 (one) percent over the length of the particular section being inspected. The counter shall be capable of reducing readings for reverse movement of the camera. The footage meter shall be zeroed at each new line, starting at the center of each manhole.
5. The on-screen display shall include the direction of camera travel, the "from" manhole number and the "to" manhole number, street name, and the inspection date.

The following record keeping Standards will need to be met:

1. Documentation of the CCTV Results:
 - a. Television inspections may be documented through the use of in-house or in-vehicle computer system that incorporated PACP standard data format. The system must be IBM compatible on DVD discs or a flash drive.
 - b. All defects and general information on the pipe being viewed along with a detailed index for retrieving the information shall be supplied to the Village as part of the final report.

- c. One set of DVD discs or a flash drive shall be delivered to the Village for the final inspection.
- d. This media shall become property of the Village.
- e. Television inspection logs shall be typed or computer printed, and shall be acceptable to the Village.
- f. Printed location reports shall clearly show the location, in relation to the adjoining manholes, or each source of infiltration discovered.
- g. Other data or significance, including location of building and house service connections and other discernible features, shall be recorded.
- h. A voice recording on the DVD or flash drive shall make a brief and informative comment on the sewer conditions.

Measurement and Payment will be made at the contract unit price per lineal foot for Clean & Televis 8"- 15" Sanitary Sewer ordered and completed.

ITEM NO. 2- HEAVY CLEANING, SANITARY SEWER

The unit bid and contract price for this item shall include:

- A. All costs for material, labor and equipment to clean sanitary sewer pipe segments in the Village of Butler to 95% pipe capacity. This shall be performed on all pipes that are excessively dirty, have accumulated sedimentation, or otherwise cannot be cleaned by standard cleaning operations.

Measurement and payment for heavy cleaning, sanitary sewer shall be made at the contract unit price per hour which shall include all costs for heavy cleaning of sanitary sewer segments complete.

ITEM NO. 3- CLEAN & TELEVISION 8"- 42" STORM SEWER

The intention of the Clean and Televising of the sewer system is to record the actual constructed condition of the manholes and sewer lines, in addition to insuring the cleanliness of the system.

It is the intent of this item to video record the majority of the interior storm sewer surfaces without having to remove significant volumes of accumulated sediments that may have accumulated over time in the invert portions of the pipes. The following procedures need to be followed for the Closed Circuit Televising (CCTV) and cleaning of the sewers:

1. The Contractor shall provide high pressure water cleaning of the various size storm sewer segments identified in the contract documents.
2. One pass cleaning with a modern sewer jetter machine operating at industry cleaning performance standards is anticipated with an occasional re-pass (less than 10% of segment length) over the same pipe segment areas.
3. During the cleaning process, all efforts shall be made to keep foreign materials and water from adjoining sewer systems.
4. All dirt, sand, rocks, and other solid or semi-solid material shall be removed before inspection.

5. Acceptance of the sewer line cleaning shall be made upon the successful completion of the CCTV inspection to the satisfaction of the Village. If the CCTV inspection shows the cleaning to be unsatisfactory, the Contractor shall be required to re-clean and re-inspect the sewer line until the cleaning is shown to be satisfactory.

Once the above cleaning procedures have been completed, color recordings of the data shall be made by the Contractor. **The recordings shall be provided to the Village in either DVD or flash drive format. The videos shall be able to be played on any computer without downloading addition software.** Cost of the DVDs or flash drive copy shall be paid by the Contractor.

The primary objective of the CCTV phase of the project is to compile accurate information as to the general and specific conditions of the sewer pipe being inspected from a structural, maintenance and physical dimension perspective. Accordingly, the most important tool in assessing the condition of the sewer pipe is via a uniform and accepted consistent standardized mode of categorizing, designating and quantifying the observations. **All CCTV Operators shall be trained and certified via NASSCO in PACP to provide standardization and consistency in the proper and accurate interpretation of observations for defects and other conditions, and the categorizing, designating and quantifying and recording their observations.**

4. DVD or flash drive recording playback shall be at the same speed that it is recorded.
 - a. Slow motion or stop motion playback features may be supplied at the option of the Contractor.
5. Title to the DVD or flash drive will remain with the Contractor.
6. Contractor shall have all necessary playback equipment readily accessible for review by the Village during the Project.

Video recorded data shall include the following information:

6. Data View:
 - a. Date CCTV inspection was performed.
 - b. Upstream and downstream structure numbers.
 - c. Current distance along reach (tape counter footage) to the nearest 0.1 foot.
7. Audio:
 - a. Date and time of CCTV inspection.
 - b. Operator name.
 - c. Name of street that sewer is located in.
 - d. Type of weather during the inspection.
 - e. Verbal confirmation of upstream and downstream structure numbers.
 - f. Direction of televising in relation to the direction of the flow in the sewer.
 - g. Verbal description of pipe size, type, and pipe joint length.

4. The remote reading footage counter shall be accurate to 1 (one) percent over the length of the particular section being inspected. The counter shall be capable of reducing readings for reverse movement of the camera. The footage meter shall be zeroed at each new line, starting at the center of each manhole.
5. The on-screen display shall include the direction of camera travel, the "from" structure number and the "to" structure number, street name, and the inspection date.

The following record keeping Standards will need to be met:

1. 1. Documentation of the CCTV Results:
 - a. Television inspections may be documented through the use of in-house or in-vehicle computer system that incorporated PACP standard data format. The system must be IBM compatible on DVD discs or a flash drive.
 - b. All defects and general information on the pipe being viewed along with a detailed index for retrieving the information shall be supplied to the Village as part of the final report.
 - c. One set of DVD discs or a flash drive shall be delivered to the Village for the final inspection.
 - d. This media shall become property of the Village.
 - e. Television inspection logs shall be typed or computer printed, and shall be acceptable to the Village.
 - f. Printed location reports shall clearly show the location, in relation to the adjoining manholes, or each source of infiltration discovered.
 - g. Other data or significance, including location of building and house service connections and other discernible features, shall be recorded.
 - h. A voice recording on the DVD or flash drive shall make a brief and informative comment on the sewer conditions.

Measurement and Payment will be made at the contract unit price per lineal foot for Clean & Televis 8"-42" Storm Sewer ordered and completed.

ITEM NO.4 – HEAVY CLEANING/DEBRIS REMOVAL, STORM SEWER

The unit bid and contract price for this item shall include:

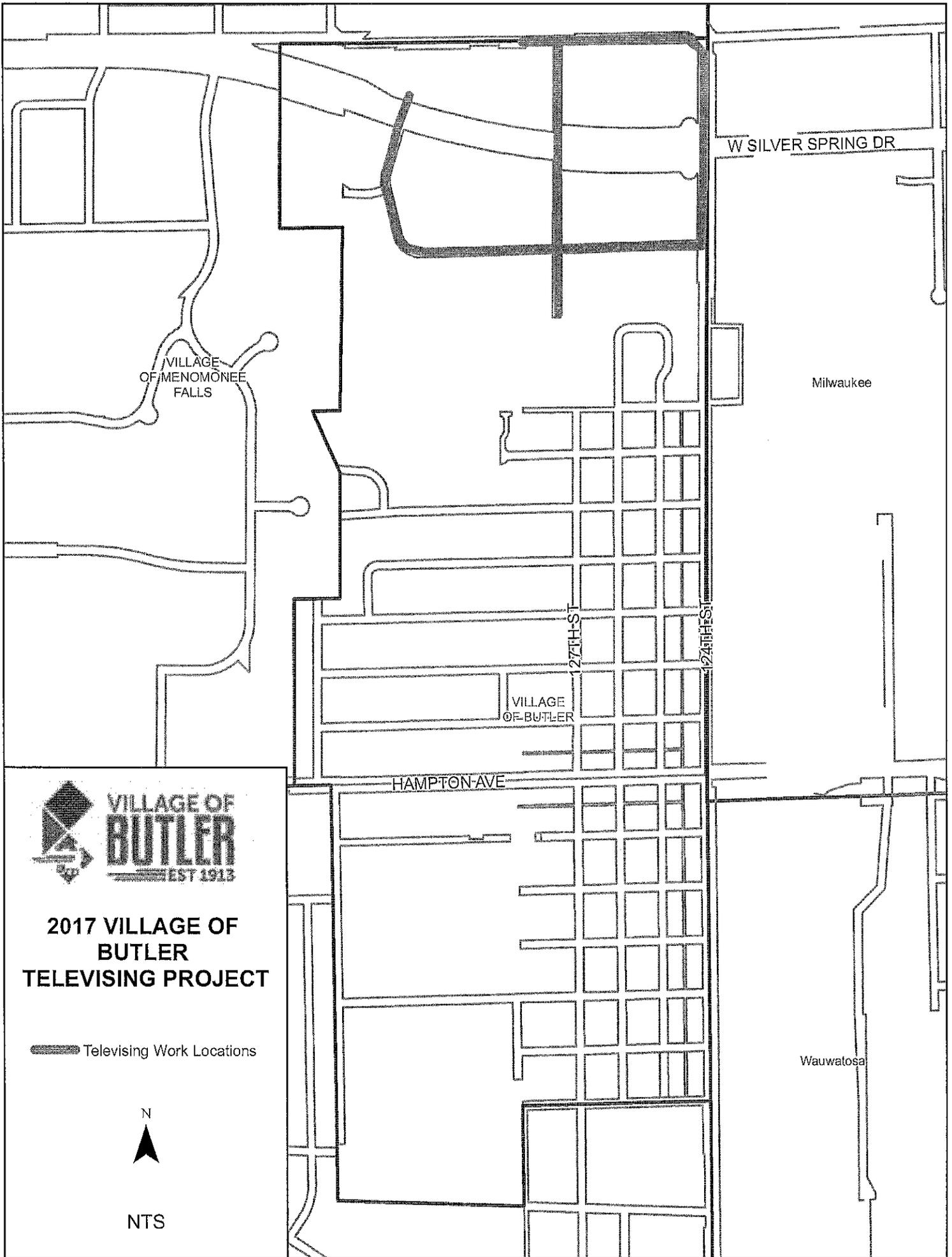
- B. All costs for material, labor and equipment to clean storm sewer pipe segments in the Village of Butler that are excessively dirty, have restricting debris or have accumulated sedimentation, in order to allow the camera to pass through the sewer segment.

Measurement and payment for heavy cleaning, storm sewer shall be made at the contract unit price per hour which shall include all costs for heavy cleaning of storm sewer segments complete.

Village of Butler

Street	Sewer System Type	2017 Village of Butler Rate Pricing Pipe Size (ft)	Septic Tank	Manhole	Downstream Manhole	Approx. Segment Length (ft)	Total (ft)		
W SILVER SPRING ROAD From: Park Dr To: 124th St	Sanitary	12	195	159	20	290	1492		
		12	159	200	349	298			
		12	158	200	349	298			
		12	157	156	381	291			
		12	156	155	112	61			
		12	155	154	61	145			
	Storm	15	Buried MH #1	CB 2	145	40	1086		
		12	CB 1	CB 2	40	354			
		15	CB 2	CB 3	364	13			
		15	CB 3	MH 1	147	23			
		18	CB 4	MH 2	23	163			
		12	MH 1	18" Sewer	163	170			
FRONTAGE ROAD From: Park Dr To: Termini	Sanitary	12	164	163	170	1088			
		12	163	162	170				
		12	162	161	170				
		12	161	151	258				
	Storm	21	Buried MH #2	MH 4	706	851			
		12	CB 11	CB 12	29				
		12	CB 12	21" Sewer	2				
		12	CB 13	CB 14	29				
		12	CB 14	21" Sewer	2				
		12	CB 15	CB 16	37				
		12	CB 16	MH 4	4				
		12	MH 4	Discharge	42				
FRONTAGE ROAD From: Park Dr To: Termini	Sanitary	8	196	184	39	1108			
		12	184	183	318				
		12	183	182	251				
		12	182	181	250				
	Storm	12	181	150	250	559			
		12	CB 20	CB 21	29				
		18	CB 21	CB 22	245				
		24	CB 22	CB 23	240				
		24	CB 23	MH 6	45				
		PARK DRIVE From: W Silver Spring Rd To: W Silver Spring Dr	Sanitary	12	165		164	216	216
			Storm	12	CB 9		CB 10	86	132
		PARK DRIVE From: W Silver Spring Rd To: Termini	Storm	12	CB 10		Existing Culvert	96	
18	MH 9			MH 10	172				
18	MH 10			CB 35	152				
12	CB 34			CB 35	34				
21	CB 35			CB 36	29				
21	CB 36			CB 37	35				
21	CB 37			Existing 36" Sewer	2				
36	Bend			MH 15	16				
42	MH 15			MH 19	280				
42	MH 19			Discharge	218				
12	CB 38			CB 39	34				
12	CB 39			Existing 42" Sewer	2				
N 124th St From: W Silver Spring Rd To: W Custer Ave	Sanitary	12	154	153	60	1432			
		12	153	152	259				
		12	152	151	265				
		12	151	150	259				
		12	150	149	266				
		12	149	148	284				
	Storm	15	148	MIS	39	1611			
		18	MH 2	CB 7	248				
		12	CB 5	Existing 18" Sewer	43				
		12	CB 6	CB 7	51				
		21	CB 7	MH 3	424				
		12	CB 8	Existing 11" Sewer	19				
12		CB 17	Existing 21" Sewer	1					
12		CB 18	MH 3	19					
36		MH 3	CB 19	88					
36		CB 19	MH 5	87					
36		MH 5	MH 6	81					
36		MH 6	MH 7	124					
36	MH 7	MH 8	206						
12	CB 24	Existing 36" Sewer	20						
36	MH 8	MH 18	207						
12	CB 25	Existing 36" Sewer	24						
12	CB 26	Existing 36" Sewer	14						
42	MH 18	Discharge	182						
12	CB 43	Existing 42" Sewer	3						
N 131ST STREET From: W Silver Spring Dr To: W Custer Ave	Sanitary	12	180	178	42	1242			
		12	179	178	209				
		12	178	177	324				
		12	177	176	70				
		12	176	197	69				
		12	197	175	131				
	Storm	12	175	174	199	912			
		12	174	173	99				
		12	173	172	99				
		8	Buried MH #5	CB 27	128				
		8	Buried MH #4	CB 28	155				
		12	CB 27	CB 28	71				
W CUSTER AVENUE From: N 131st St To: N 124th St	Sanitary	15	172	171	327	2051			
		15	171	170	326				
		15	170	169	327				
		15	169	168	271				
		15	168	167	269				
		15	167	166	270				
Storm	15	166	148	259	1468				
	24	MH 12	MH 13	308					
	12	CB 31	Existing 24" Sewer	55					
	36	MH 13	MH 14	382					
	12	CB 32	CB 33	84					
	12	CB 33	Existing 30" Sewer	5					
	36	MH 14	Bend	263					
	12	Buried MH #3	MH 16	149					
	12	CB 40	CB 41	35					
	12	CB 41	Existing 12" Sewer	4					
	12	MH 16	MH 17	157					
	12	MH 17	MH 16	70					
12	CB 42	Existing 12" Sewer	6						

Total Sanitary Sewer	3,609
Total Storm Sewer	2,788



VILLAGE OF MENOMONEE FALLS

W SILVER SPRING DR

Milwaukee

VILLAGE OF BUTLER

27TH ST

24TH ST

HAMPTON AVE



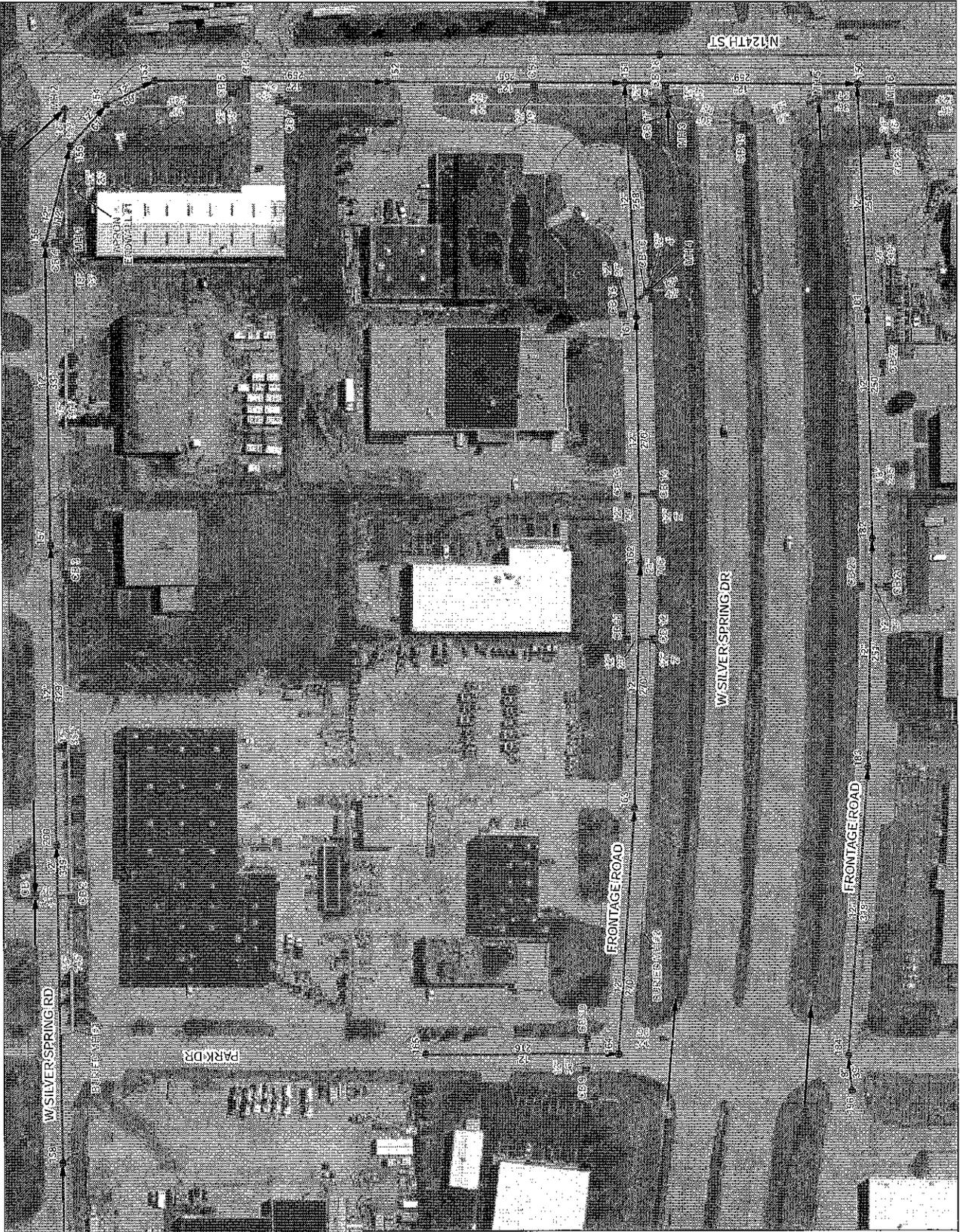
2017 VILLAGE OF BUTLER TELEVISION PROJECT

 Televising Work Locations



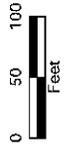
NTS

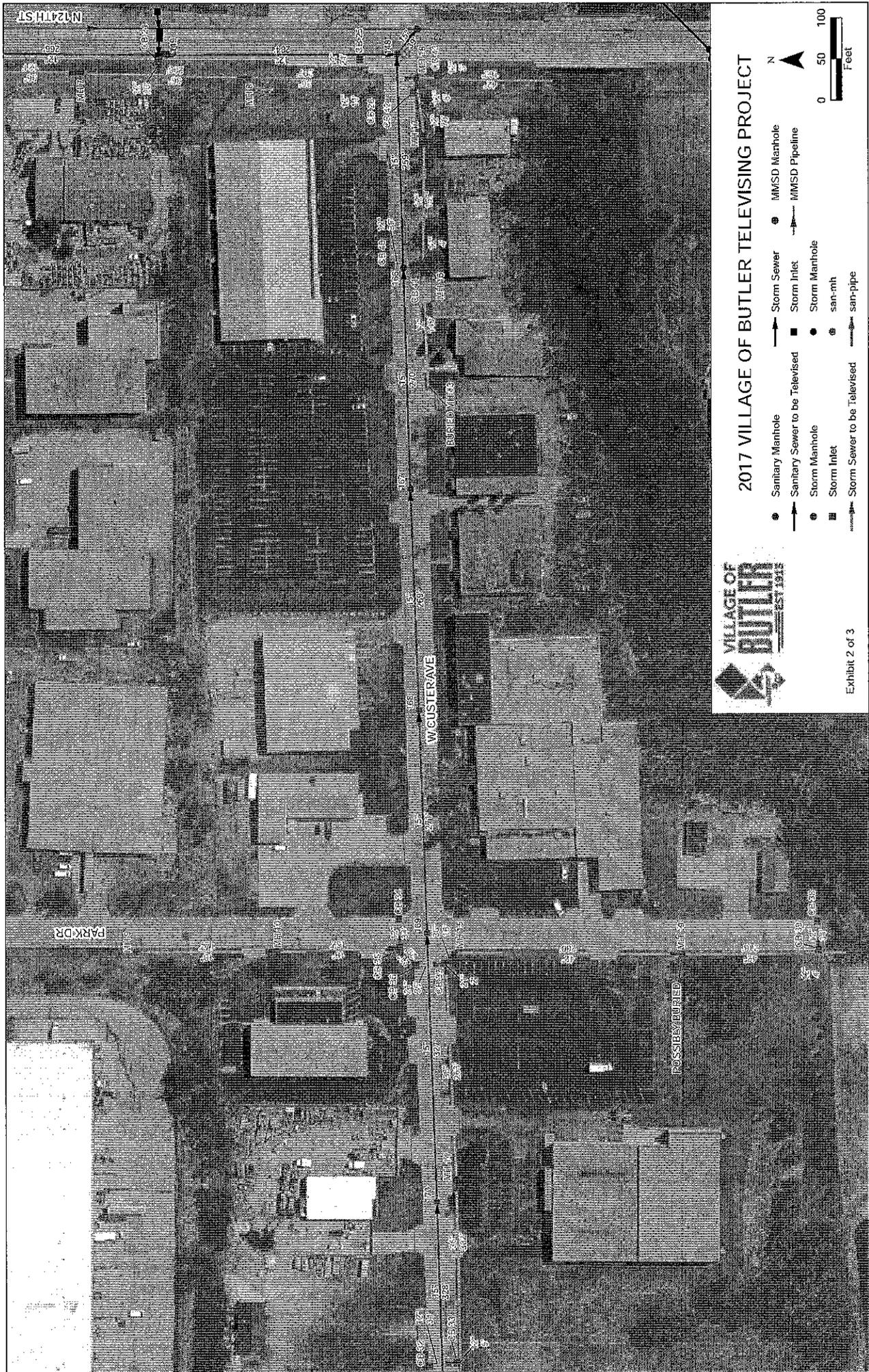
Wauwatosa



**2017 VILLAGE OF BUTLER
TELEVISIONING PROJECT**

- Sanitary Manhole
- Sanitary Sewer to be Televised
- Storm Manhole
- Storm Inlet
- Storm Sewer to be Televised
- Storm Sewer
- Storm Inlet
- Storm Manhole
- san-mh
- san-pipe
- MMSD Manhole
- MMSD Pipeline





2017 VILLAGE OF BUTLER TELEVISIONS PROJECT

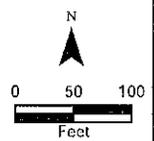
- Sanitary Manhole
- Storm Sewer
- MMSD Manhole
- Sanitary Sewer to be Televised
- Storm Inlet
- MMSD Pipeline
- Storm Manhole
- san-mh
- Storm Sewer to be Televised
- san-pipe





2017 VILLAGE OF BUTLER TELEVISION PROJECT

- Sanitary Manhole
- ➔ Sanitary Sewer to be Televised
- Storm Manhole
- Storm Inlet
- ➔ Storm Sewer to be Televised
- ➔ Storm Sewer
- Storm Inlet
- Storm Manhole
- san-mh
- ➔ san-pipe
- MMSD Manhole
- ➔ MMSD Pipeline



SERVICE PLAN – EXTEND MCTS ROUTE 12 HAMPTON BRANCH TO BUTLER

The Milwaukee County Transit System (MCTS) operates Route 12 between downtown Milwaukee and two different destinations: one branch to Brown Deer and the other branch to the northwest side of Milwaukee terminating at W. Hampton Avenue and N. 92nd Street.

In recent years, MCTS has received various requests from residents and businesses in the Village of Butler to extend service to their municipality. While analyzing ways to fill in gaps in Milwaukee County's transit network, provide better connections and improve mobility via transit, MCTS is exploring the feasibility to extend Route 12's Hampton branch to the Village of Butler, terminating at W. Hampton Avenue and N. 125th Street.

FREQUENCY AND SERVICE SPAN

This extension of Route 12 would serve Butler with one trip approximately every 30 minutes on weekdays from 5AM-1AM. On Saturdays and Sundays, the frequency would be modified to one trip approximately every 40 minutes and service span would be from 5AM-12AM.

BUS ROUTING

Route 12 would travel west on W. Hampton Avenue to N. 124th Street, south on N. 124th Street to W. Derby, west on W. Derby to N. 125th Street, north on N. 125th Street to W. Hampton Avenue, east on W. Hampton Avenue to layover. After the bus operator's required layover, Route 12 would travel east on W. Hampton Avenue into Milwaukee County.

BUS STOP AND LAYOVER LOCATION

The extension into Butler would consist of one bus stop—on eastbound Hampton Avenue, east of 125th Street farside, just north of the W Fuel Stop gas station. This location would be the western terminus for the Hampton branch of Route 12 and would provide an ideal layover location and restroom for bus operators. The bus would be parked here for an average of six minutes per trip.

TRANSIT AND JOB ACCESS

From adding just one bus stop in the Village of Butler at Hampton & 125th Street, this would provide transit service to 1,679 people and 2,832 jobs within ½ mile of this bus stop (see inset map).

CONCLUSION

There is no set timetable to implement this service plan. If and when the Village of Butler approves of this conceptual bus routing, bus stop and layover location, the approval process within Milwaukee County for MCTS to extend the entire Hampton branch of Route 12 west of N. 92nd Street can begin.

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414-343-1726 jsponcia@mcts.org

