

PUBLIC NOTICE

AMENDED AGENDA FOR REGULAR VILLAGE BOARD MEETING #1985

Tuesday, April 17, 2018 at 7:00 PM

Village Hall Board Room, 12621 W. Hampton Avenue

PLEASE TAKE NOTICE that a Regular Meeting of the Butler Village Board will be held on the 17th day of April, 2018 at 7:00 PM at the Village Hall Board Room, 12621 W. Hampton Avenue, Butler, Wisconsin, at which time and place the following items of business will be considered and possibly acted upon:

- I. Pledge of Allegiance
- II. Roll Call
- III. Persons Desiring to be Heard
- IV. Consent Agenda:
Note: Prior to voting on the Consent Agenda, items may be removed at the request of any Trustee and be placed on the agenda under New Business.
 - 1) April 4, 2018 Regular Meeting Minutes
 - 2) 2018-2019 Boards, Committees, and Commissions Appointments
 - 3) Request to Waive penalty and interest on Delinquent Property Key A048
 - 4) Appointment of New Agent for HPK, LLC, Bottoms Up, Shaun Bowe
 - 5) Current Invoices
 - 6) March Statement of Revenues and Expenditures
 - 7) March Monthly Department Reports
 - 8) Bartender's Licenses
Erin C. Maddox - Arriba
Tatiana L. Javorek - Arriba
Shaun P. Bowe - Bottoms Up
- V. Communications
- VI. Committee Reports
 - 1) Building Board
 - 2) Finance Committee
 - 3) Library Board
- VII. Report of the Administrator
- VIII. New Business
 - A) Discussion and Possible Action on Resolution 18-07 Updating the Village of Butler Fee Schedule.
 - B) Discussion on recognizing the National Day of Prayer on May 3, 2018.
- IX. The Board may consider convening into Closed Session pursuant to Section 19.85(1)(g) to confer with its legal counsel for the purpose of obtaining oral or written advice concerning strategy to be adopted by the Board with respect to litigation in which it is or likely to become involved.

Item of Discussion:
 1. Notice of Claim
- X. Reconvene into open session and possible action on items discussed in closed session.
- XI. Adjournment

Dated: April 17, 2018

VILLAGE OF BUTLER

Patricia Tiarks, President

Kayla Chadwick, Administrator/ Clerk

Notice: It is possible that members of, and possibly a quorum of, other governmental bodies of the Village may be in attendance at the above-stated meeting to gather information. No action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to in the above notice. Please note that, upon reasonable notice, good faith efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact the Village Administrator /Clerk at 262-783-2525 at least 24 hours in advance of the meeting.

To: President Tiarks
Village Board of Trustees
From: Kayla Chadwick, Village Administrator
Date: April 12, 2018
Re: April 17th Supplemental Agenda



VIII. New Business

(A) Discussion and Possible Action on Resolution 18-07 a Resolution Updating the Village of Butler Fee Schedule.

As we discussed at our April 4th meeting, in negotiations of the new services contract with SafeBuilt it was determined that the fee for an occupancy permit does not adequately cover the costs of processing and approving an occupancy permit from start to finish. Per SafeBuilt's recommendation, raising the fee for an occupancy permit from \$100 to \$150 plus a 40% administrative fee would adequately cover the cost. That is the only change on this fee schedule.

Staff recommends approval.

(B) Discussion on recognizing the National Day of Prayer on May 3, 2018.

Trustee Mark Holdmann is proposing to hold a National Day of Prayer observance on May 3, 2018 in conjunction with the Federal National Day of Prayer. More information on the National Day of Prayer can be found at <http://www.nationaldayofprayer.org>. The idea is to invite local residents, clergy, local and regional officials, and interested parties to unite for a moment to Pray for Local, Regional, and Federal Governments. This proposal would be to host a Ceremony in Butler from 7 pm – 7:30 pm on May 3. The location is yet to be determined, but due to it being a Court night, options include the Community Building, Library or private place.

MINUTES OF THE BUTLER REGULAR MEETING #1984	April 4, 2018
OF THE BUTLER VILLAGE BOARD	

Minutes not formally approved until Regular Board Meeting on April 4, 2018.

Village President Patricia Tiarks called the Board Meeting to order at 7:00 PM at the Village Hall Board Room.

ROLL CALL

Present: Village President Patricia Tiarks, Trustees Marc Van Gompel, Jerry Orvis, Thomas Sardina, William Benjamin, Michael Thew and Mark Holdmann.

Also present: Administrator Kayla Chadwick

PERSONS DESIRING TO BE HEARD: None

CONSENT AGENDA:

- 1) March 6, 2018 Regular Meeting Minutes
- 2) Application for License to Sell Soda Water Beverages – Bonnie Pollich
- 3) Application for Temporary Class “B”/ “Class B” Retailer’s License SnoBirds Snowmobile Club Inc.
- 4) Application for License to Sell Soda Water Beverages – Darlene Behr for S.V.E.V. D’Oberlander
- 5) Application for Temporary Class “B”/ “Class B” Retailer’s License- S.V.E.V. D’Oberlander c/o Darlene Behr
- 6) February Monthly Department Reports
- 7) Current Invoices
- 8) February Statement of Revenues and Expenditures
- 9) Bartender’s Licenses - Joan M. Schumitsch – St. Agnes Smelt Fry 4-13-18
Darlene Behr – S.V.E.V. D’Oberlander 6-23-18 Frontier Park
Audra R. Erdmann – Arriba
Thomas G. Kopp – Arriba
Timothy J. Sheldon - Arriba

Motion by Orvis; second by Benjamin to approve Consent Agenda. Motion carried unanimously. Thew abstained.

COMMUNICATIONS: None

COMMITTEE REPORTS

Public Safety Committee

Trustee Van Gompel reported on the Police and Fire Department reports.

Building Board

Trustee Benjamin reported the following building permits were approved:

- Wall Sign for 4525 N. 127 Street
- Wall Sign for 12527 W. Hampton Ave.

Trustee Benjamin reported the following occupancy permits were approved:

- Varner Engineering, Design & manufacturing Services, LLC, 5130 N. 125 Street
- Thomas L. Wilke, Inc., 5118 N. 125 Street
- Knives & Blades Inc., 5140 N. 125 Street
- Log Cabin Sewing Company, 12520 W. Hampton Ave.

Finance Committee

Trustee Thew reported the current invoices were reviewed and approved. Trustee Thew reported the February Statement of Revenues and Expenditures were approved.

Library Board

Trustee Sardina reported the Library Board met. Various items were discussed.

Park & Recreation Commission

Trustee Orvis reported on various items from the Park & Recreation Commission.

REPORT OF THE ADMINISTRATOR Administrator Chadwick informed Village Board on results of Spring Election; congratulations to Michael Thew, Marc Van Gompel and Jerry Orvis; brush pick up begins in April on the first and third Mondays of each month through mid-October; DPW will be doing sewer jetting, Chamber, new playground equipment was recently purchased and the Village is planning a late April early May install and new businesses.

NEW BUSINESS

- A) Public Hearing on Request for a Conditional Use Permit for Dolan Pomrening, d.b.a.American Fireworks and Novelties L.L.C., 2049 S. 72 Street, West Allis, WI 53219 to provide retail sale of Firework Novelties according to local and state laws from canopy tent for less than 30 days at 12850 W. Silver Spring Drive, pursuant to Article IV, Div. 3, Fireworks, Section 14-165 of the Village of Butler Code of Ordinances. The property is zoned M-3, Heavy Industrial District.

The Public Hearing opened at 7:10 PM

There were no comments

The Public Hearing closed at 7:10 PM.

- B) Motion by Benjamin; second by Orvis to approve a Conditional Use Permit for Dolan Pomrening, d.b.a.American Fireworks and Novelties L.L.C., 2049 S. 72 Street, West Allis, WI 53219 to provide retail sale of Firework Novelties according to local and state laws from canopy tent for less than 30 days at 12850 W. Silver Spring Drive, pursuant to Article IV, Div. 3, Fireworks, Section 14-165 of the Village of Butler Code of Ordinances. The property is zoned M-3, Heavy Industrial District. Motion carried unanimously.
- C) Motion by Thew; second by Van Gompel to approve Resolution 18-05; a Resolution Awarding the Sale of \$1,090,000 General Obligation Street Improvement Bonds, Series 2018A. Motion carried unanimously.
- D) Motion by Benjamin; second by Holdmann to approve Resolution 18-06; a Resolution Approving Tax Incremental District Termination. Motion carried unanimously.
- E) Motion by Van Gompel; second by Orvis to approve Professional Services Agreement Between the Village of Butler and SAFEbuilt Wisconsin, LLC. Motion carried unanimously.

ADJOURNMENT

Motion by Thew; second by Sardina to adjourn. Motion carried unanimously. The meeting was adjourned at 7:29 PM.

Submitted by:
Kayla Chadwick
Village Administrator/Clerk

Approval Date: _____

Correction/Amendment:

HPK LLC
12504 W Hampton Ave
Butler, WI 53007
April 10, 2018

Butler Village Hall
12621 W Hampton Ave
Butler, WI 53007

Effective 4/7/2018 Shaun Bowe will be the registered Agent for HPK LLC dba Bottoms up Tavern in Butler, WI.

Sincerely,

A handwritten signature in black ink, appearing to read 'Shaun Bowe', with a long horizontal flourish extending to the right.

Shaun Bowe
Owner

Enclosure

SCHEDULE FOR APPOINTMENT OF AGENT BY CORPORATION/NONPROFIT ORGANIZATION OR LIMITED LIABILITY COMPANY

Submit to municipal clerk.

All corporations/organizations or limited liability companies applying for a license to sell fermented malt beverages and/or intoxicating liquor must appoint an agent. The following questions must be answered by the agent. The appointment must be signed by the officer(s) of the corporation/organization or members/managers of a limited liability company and the recommendation made by the proper local official.

To the governing body of: Village of BUTLER County of ~~MILWAUKEE~~ WAUKESHA
Town
City

The undersigned duly authorized officer(s)/members/managers of HPK LLC
(registered name of corporation/organization or limited liability company)

a corporation/organization or limited liability company making application for an alcohol beverage license for a premises known as BOTTOMS UP TAVERN
(trade name)

located at 12504 W HAMPTON AVE

appoints SHAUN BOWE
(name of appointed agent)
W276N9251 RED WING RD HARTLAND, WI 53029
(home address of appointed agent)

~~4-10-18 3:59p
 \$50.00
 Transaction 28886
 BARTENDER LICENSE REGULAR
 \$40.00~~

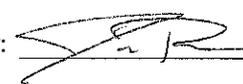
to act for the corporation/organization/limited liability company with full authority and control of the premises and of all business relative to alcohol beverages conducted therein. Is applicant agent presently acting in that capacity or requesting approval for any corporation/organization/limited liability company having or applying for a beer and/or liquor license for any other location in Wisconsin?

Yes No If so, indicate the corporate name(s)/limited liability company(ies) and municipality(ies).

Is applicant agent subject to completion of the responsible beverage server training course? Yes No

How long immediately prior to making this application has the applicant agent resided continuously in Wisconsin? 13 YEARS

Place of residence last year W276N9251 RED WING RD HARTLAND, WI 53029

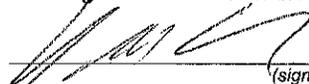
For: HPK LLC
(name of corporation/organization/limited liability company)
 By: 
(signature of Officer/Member/Manager)
 And: _____
(signature of Officer/Member/Manager)

~~4-10-18 4:00p
 \$50.00
 Transaction 28886
 BARTENDER LICENSE REGULAR
 \$40.00
 OTHER MISC REVENUE \$10.00~~

ACCEPTANCE BY AGENT

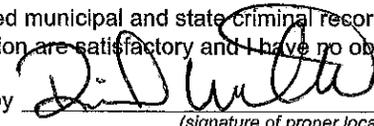
I, SHAUN BOWE, hereby accept this appointment as agent for the
(print/type agent's name)

corporation/organization/limited liability company and assume full responsibility for the conduct of all business relative to alcohol beverages conducted on the premises for the corporation/organization/limited liability company.

 4-10-18 Agent's age 39
(signature of agent) (date)
W276N9251 RED WING RD HARTLAND, WI 53029 Date of birth 07/16/1978
(home address of agent)

APPROVAL OF AGENT BY MUNICIPAL AUTHORITY (Clerk cannot sign on behalf of Municipal Official)

I hereby certify that I have checked municipal and state criminal records. To the best of my knowledge, with the available information, the character, record and reputation are satisfactory and I have no objection to the agent appointed.

Approved on 4/12/18 by  Title POLICE CHIEF
(date) (signature of proper local official) (town chair, village president, police chief)

AUXILIARY QUESTIONNAIRE ALCOHOL BEVERAGE LICENSE APPLICATION

Submit to municipal clerk.

Individual's Full Name (please print) (last name)		(first name)		(middle name)	
BOWE		SHAUN		P	
Home Address (street/route)		Post Office	City	State	Zip Code
W276N9251 RED WING RD			HARTLAND	WI	53029
Home Phone Number		Age	Date of Birth	Place of Birth	
262-339-0287		39	07/16/1978	MILWAUKEE	

The above named individual provides the following information as a person who is (check one):

- Applying for an alcohol beverage license as an **individual**.
- A member of a **partnership** which is making application for an alcohol beverage license.

MANAGER of **HPK LLC**

(Officer/Director/Member/Manager/Agent)

(Name of Corporation, Limited Liability Company or Nonprofit Organization)

which is making application for an alcohol beverage license.

4-10-18 3:59p
\$50.00
Transaction 28886
BARTENDER LICENSE-REGULAR
\$40.00
OTHER MISC REVENUE \$10.00

The above named individual provides the following information to the licensing authority:

- How long have you continuously resided in Wisconsin prior to this date? 13 YEARS
- Have you ever been convicted of any offenses (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of any other states or ordinances of any county or municipality? Yes No
If yes, give law or ordinance violated, trial court, trial date and penalty imposed, and/or date, description and status of charges pending. (If more room is needed, continue on reverse side of this form.)
- Are charges for any offenses presently pending against you (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of other states or ordinances of any county or municipality? Yes No
If yes, describe status of charges pending.
- Do you hold, are you making application for or are you an officer, director or agent of a corporation/nonprofit organization or member/manager/agent of a limited liability company holding or applying for any other alcohol beverage license or permit? Yes No
If yes, identify. BOTTOMS UP SOUTH, 500 MADISON AVE SOUTH MILWAUKEE, WI CLASS B
(Name, Location and Type of License/Permit)
- Do you hold and/or are you an officer, director, stockholder, agent or employe of any person or corporation or member/manager/agent of a limited liability company holding or applying for a wholesale beer permit, brewery/winery permit or wholesale liquor, manufacturer or rectifier permit in the State of Wisconsin? Yes No
If yes, identify.
(Name of Wholesale Licensee or Permittee) (Address By City and County)
- Named individual must list in chronological order last two employers.

Employer's Name	Employer's Address	Employed From	To
MONTAGE TALENT	514 WELLS ST DELAFIELD, WI	10/01/2012	Present
Employer's Name	Employer's Address	Employed From	To
CODEWORKS, INC	17800 W CAPITOL DR BROOKFIELD	06/01/2010	10/01/2012

The undersigned, being first duly sworn on oath, deposes and says that he/she is the person named in the foregoing application; that the applicant has read and made a complete answer to each question, and that the answers in each instance are true and correct. The undersigned further understands that any license issued contrary to Chapter 125 of the Wisconsin Statutes shall be void, and under penalty of state law, the applicant may be prosecuted for submitting false statements and affidavits in connection with this application.

Subscribed and sworn to before me

this 10th day of April, 2018

Carolyn DeBe
(Clerk/Notary Public)

[Signature]
(Signature of Named Individual)

My commission expires 01/29/2021



Printed on
Recycled Paper

2018-2019 Boards, Committees and Commissions Appointments

Effective April 17, 2018



VILLAGE OF BUTLER
EST 1913

Trustee Benjamin (19)	Trustee Thew (20)	Trustee VanGompel (20)	Trustee Orvis (20)	Trustee Sardina (19)	Trustee Holdmann (19)
Building Board -CHM Public Safety Cmte Public Works Cmte Zoning BOA - 1st Alt CDA	Finance Cmte - CHM Public Works Cmte Zoning BOA- Trustee CDA	Public Safety Cmte - CHM Board of Review Building Board Zoning BOA - 2nd Alt	Public Works Cmte - CHM Park & Rec Commission Com. Foundation	Library Board Finance Cmte Building Board	Finance Cmte Public Safety Cmte Plan Commission

Plan Commission - 8 Members	
Pat Tiarks, President	Trustee Rep
Reed Kilbowitz	2019
David Snow	2019
Dan Zeck	2020 (3 year term)
Teri Stegemeyer	2019
Kevin Endries	2019
John Schauker	2019
Mark Holdmann, Trustee	Trustee Rep
One resident rep serves a 3 year term	
All other reps serve 1 year terms	

Board of Review - 3 Members	
Pat Tiarks, President	N/A
Marc VanGompel, Trustee	N/A
Kayla Chadwick, Admin	N/A

Zoning Board of Appeals - 7 Members	
Pat Tiarks, President	CHM
Mike McKee	2021
Gene Liebl	2019
Mike Zuba	2019
Mike Thew, Trustee	Trustee Rep
Bill Benjamin, 1st ALT	Trustee Rep
Marc VanGompel, 2nd ALT	Trustee Rep
Representatives serve 3 year terms	

Community Development Authority - 7 members	
Bill Geiger - CHM	2019
Rick Ensslin	2022
Jerry Paasch	2019
Gene Liebl	2022
Joe Zoulek	2020
Bill Benjamin, Trustee	Trustee Rep
Mike Thew, Trustee	Trustee Rep
Representatives serve 4 year terms	

Community Foundation	
Jerry Orvis, Trustee	Trustee Rep

Library Board - 7 Members	
Jenni Thorpe, President	2020
John Schauker	2020
Roger Benjamin	2019
Vacant	2019
Andrea Van Gompel	2020
Paul Kasdorf	2020
Tom Sardina, Trustee	Trustee Rep
Representatives serve 3 year terms	

Park and Recreation Commission - 5 Members	
Kevin Endries - CHM	2019
Charlene Benjamin	2020
Danl Ernst	2019
Tony Uravich	2021
Jerry Orvis, Trustee	Trustee Rep
Representatives serve 3 year terms	

Building Board - 4 Members	
Bill Benjamin, Trustee CHM	Trustee Rep
Tom Sardina, Trustee	Trustee Rep
Marc VanGompel, Trustee	Trustee Rep
Reed Klibowitz	2019
Resident rep serve 1 year term	



March 19, 2018

Village of Butler
12621 W Hampton Ave
Butler, WI 53007

RE: Bill No 000849 Key: A048

Dear Village Board:

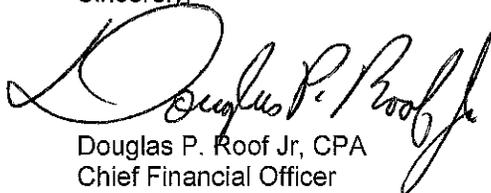
We are respectfully requesting a one-time penalty and interest abatement. We were acquired on November 28, 2016 and the new management team, including myself in the CFO role, came on board in early 2017.

We moved to Cudahy, WI in October, 2016 and the new management team was unaware of filing of this return. We've made a good faith attempt to remedy this situation.

Would you please grant us this abatement?

Thank you for your consideration.

Sincerely,



Douglas P. Roof Jr, CPA
Chief Financial Officer

RECEIVED

MAR 30 2018

VILLAGE OF BUTLER

Property Tax Inquiry

2016 Tax Year

Cheryl J. ...

Key: A048 Bill No: 000849

Owner: ACTION INDUSTRIES
ATTN: ERIC
2200 E COLLEGE AVE, SUITE 600
CUDAHY, WI 53110

Property Address: 12655 W SILVER SPRING RD

Net Rate Per 1000	21.0585
Gross General Tax	\$283.35
School Credit	\$20.12
First Dollar Credit	
Lottery Credit	

	Land	Improvement	Total
Assessment Value		\$12,500	\$12,500
Market Value		\$12,500	\$12,500

Paid By	Date	Amount	Receipt

Delinquent

Net Due	\$263.23
Total Paid	\$0.00
Balance Due	\$263.23

Due Date	Amount
January 31, 2017	\$263.23

2016 TAXES DUE \$263.23
 LATE PENALTY 6.00% \$15.79
 BALANCE OF TAXES DUE 5/31/17 \$279.02

Pay to: Village of Butler
 12621 W Hampton Ave
 Butler, WI 53007

Please call the Treasurer with any questions, at 262-783-2525, Ext 1223

3-26-18 10:57a
 \$318.51
 Transaction 28311
 DELINQUENT PERS PROPERTY
 TAXES \$263.23
 INTEREST ON DELINQ TAXES
 \$55.28

DELINQUENT 2016 TAXES DUE \$263.23
 LATE PENALTY THRU 3/31/18 21% \$55.28
 BALANCE OF TAXES DUE 3/23/18 \$318.51

Please call the Treasurer with any questions, at 262-783-2525, Ext 1223

IF NOT PAID BY 3/23/18, THIS ACCOUNT WILL BE REFERRED TO OUR COLLECTION AGENCY.

Legal Description: 12655 W SILVER SPRING RD

*3/19 Will pay by 3/22 +
 ...
 Danny Bruce CFO
 216-535-0229*

To: President Tiarks
Village Board of Trustees
From: Kayla Chadwick, Village Administrator
Date: April 12, 2018
Re: March Administration/Finance Report



Administrator

- Attended 8 meetings on behalf of the Village.
- Prepared for 2 Village Board Meetings and 1 Finance Committee Meeting, and 2 building board.
- Moody's Bond Rating Call
- Finalized contract negotiations with Safebuilt.
- Met with representatives from Western States Envelope on community involvement.
- Assisted in Election Preparations.

Clerk

- Prepared for the April 4th Spring Election. Preparation included:
 - Absentee voting administration
 - Testing of election equipment
 - Organizing and preparing election inspectors
- Prepared and distributed agenda, packets/minutes for all public meetings.
- Filed and distributed permits to businesses/residents.

Treasurer

- Completed payroll and accounts payable activities.
- Prepared journal entries.
- Prepared and mailed quarterly utility billing statements.

Building

- Issued 15 Permits
 - 0 Sign
 - 3 HVAC Permit
 - 6 Electrical
 - 1 Plumbing
 - 4 Building
 - 0 Zoning
 - 0 Occupancy
 - 1 Fire System
 - 0 Plan Review
- Issued permits resulted in \$4,066.65 of revenue.

To: President Tiarks
 Village Board of Trustees
From: David Wentlandt, Chief of Police
Date: April 12, 2018
Re: March Police Report



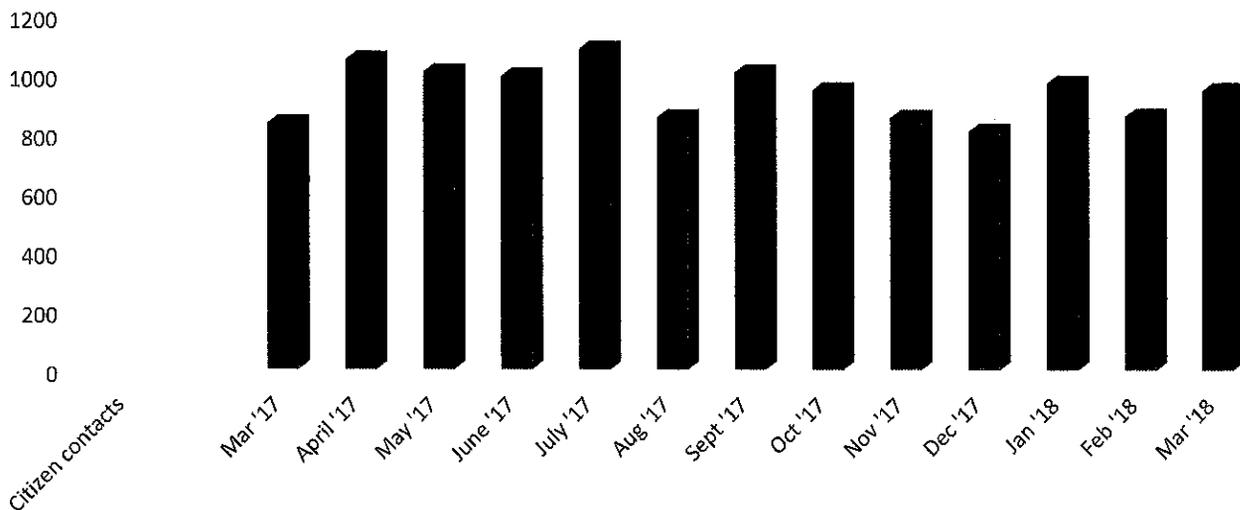
Squad Car Usage

	<u>Miles</u>	<u>Gallons</u>	<u>MPG</u>
All Squads	2932	339.859	8.62

Notes of Interest

- Officer Eisenhardt is continuing to do an outstanding job in field training.
- All Officers completed an 8 hour Defense and Arrest Tactics & Firearms training.
- Lt. Engleman attended a 40 hour death investigation School.
- Officers Herpin and Boyle attended a 24-hour in-service at WCTC.
- Officer Ratzlaff had surgery and was out the majority of the month. He is schedule to return in mid-April.
- Officers had a total of 946 citizen contacts throughout the month. This equals 30.51 contacts per day or just over 10.17 contacts per shift.
- The Village of Butler Police Department had 431 calls for service in March 2018.

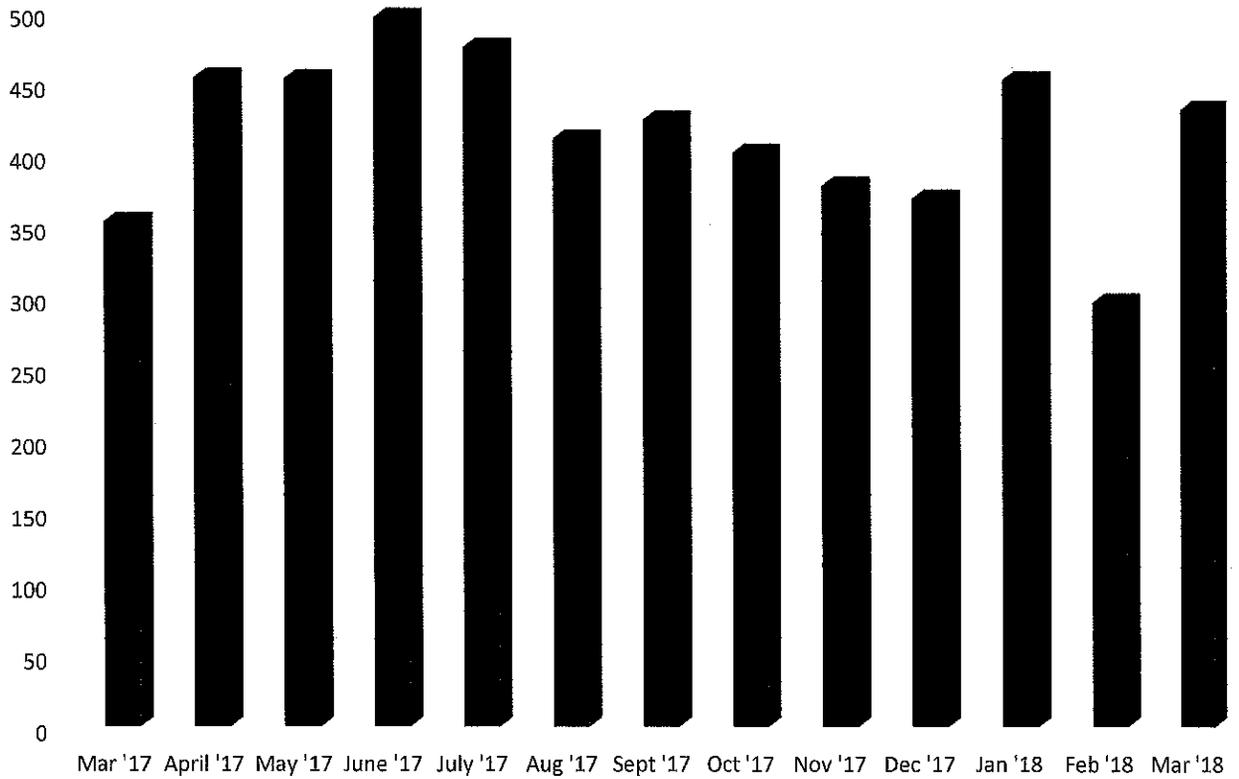
Citizen Contacts



Total Calls for Service

Mar '17	353
April '17	454
May '17	453
June '17	496
July '17	475
Aug '17	411
Sept '17	424
Oct '17	401
Nov '17	378
Dec '17	369
Jan '18	452
Feb '18	396
Mar '18	431

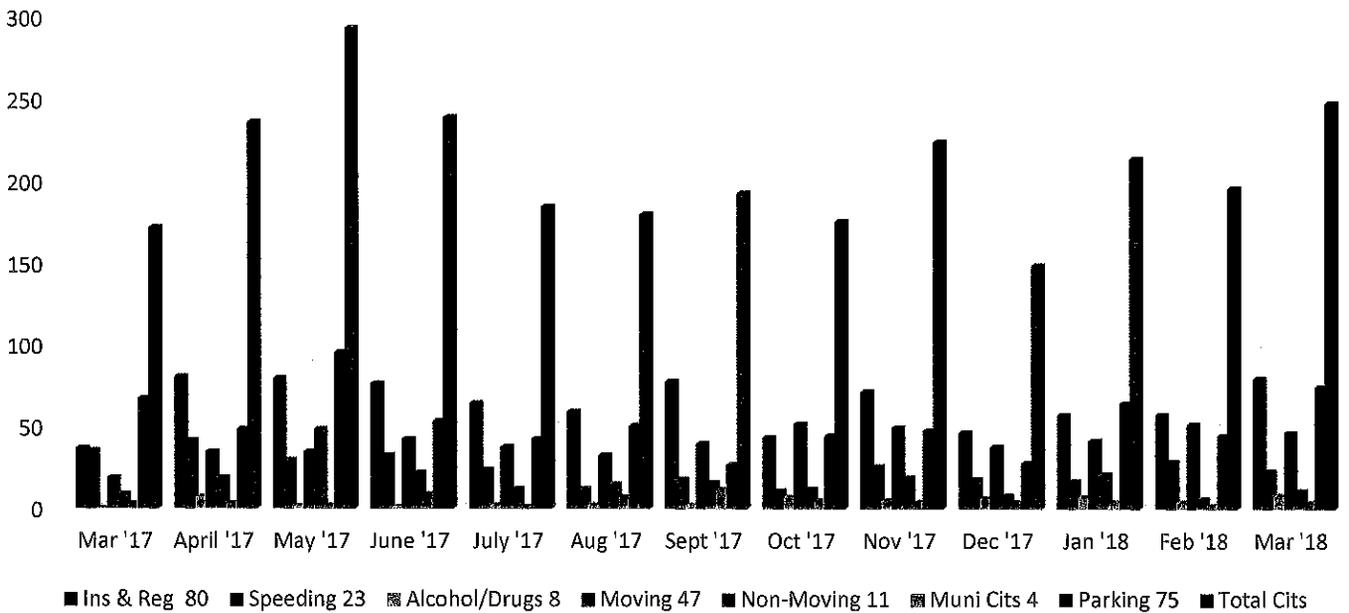
Calls for Service



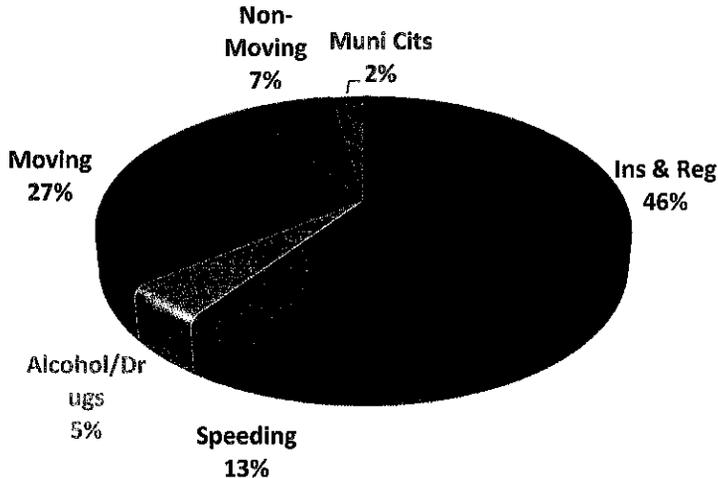
March Citation Totals

Insurance, Registration Citations	80
Speeding Citations	23
Alcohol/Drugs Citations	8
Moving Citations	47
Non-Moving Citations	11
Municipal Citations	4
Parking Citations	75
Warnings Issued	120
Total Citations & Warnings Issued:	368

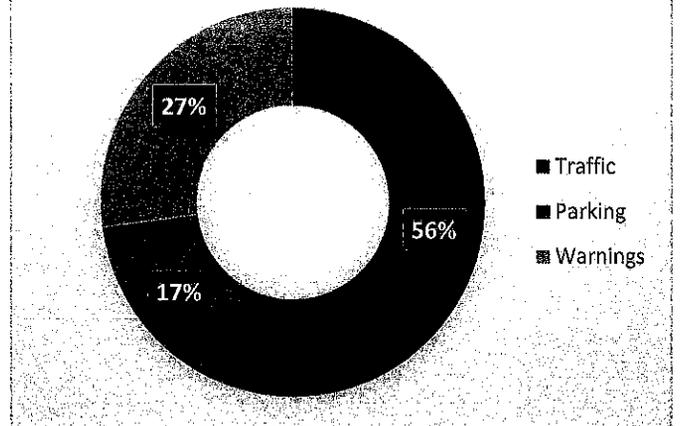
Citation Totals



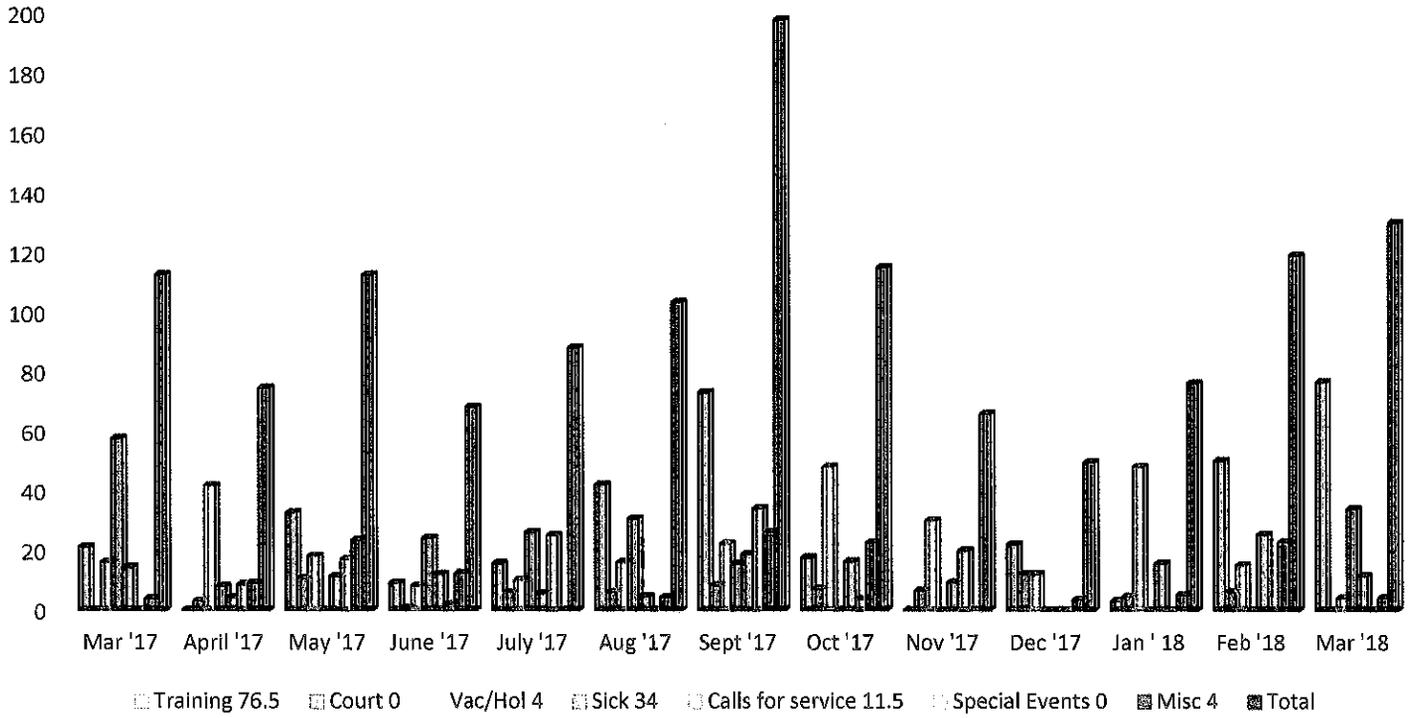
MARCH CITATION TOTALS



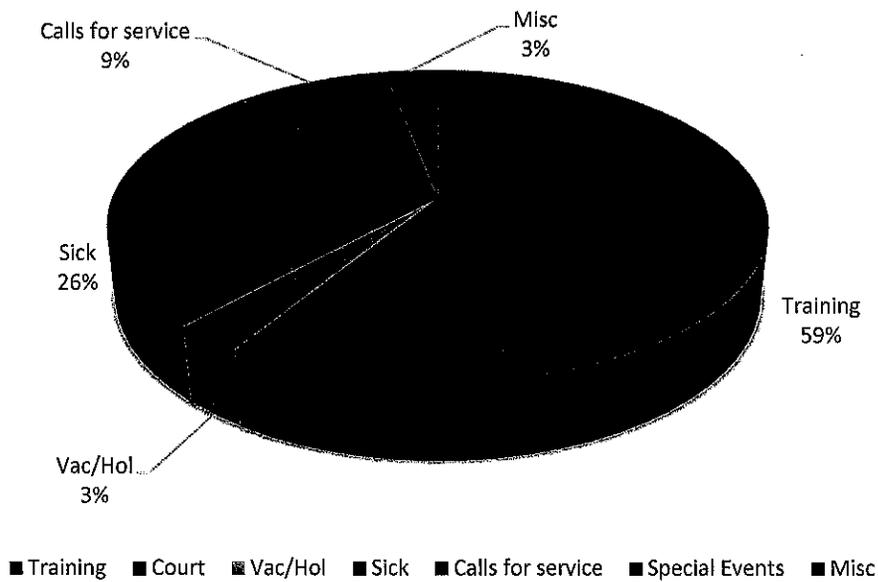
Citations v. Parking v. Warnings



Overtime Totals



March OT Breakdown



Municipal Court

Docket: March 1, 2018

Total: 228 adult cases /0 juvenile

Appearances: 34 Persons

- 11 Adjournment
- 126 Initial appearance
- 69 Indigency hearing
- 12 Motions
- 10 Pre-Trial
- 0 Sentencing hearing
- 0 Trial

Citation List for 3-1-18 court date:

- Total due \$15,198
- Total paid \$2,707
- Balance due \$12,491

Monthly financial total \$16,703

AMOUNT RETAINED BY MUNICIPALITY: \$10,768

- Above includes \$2,690 received through the WI State Income Tax Refund Intercept program (TRIP).

Parking ticket payments received in March: \$1,410

To: President Tiarks
 Village Board of Trustees
From: Jim Bremberger, DPW Supervisor
Date: April 12, 2018
Re: March DPW Report



**VILLAGE OF
 BUTLER**
 EST 1913

The top March priorities were;

- Remove EAB infected Trees.
- Exercises water shut off valves, and pump valve pits.

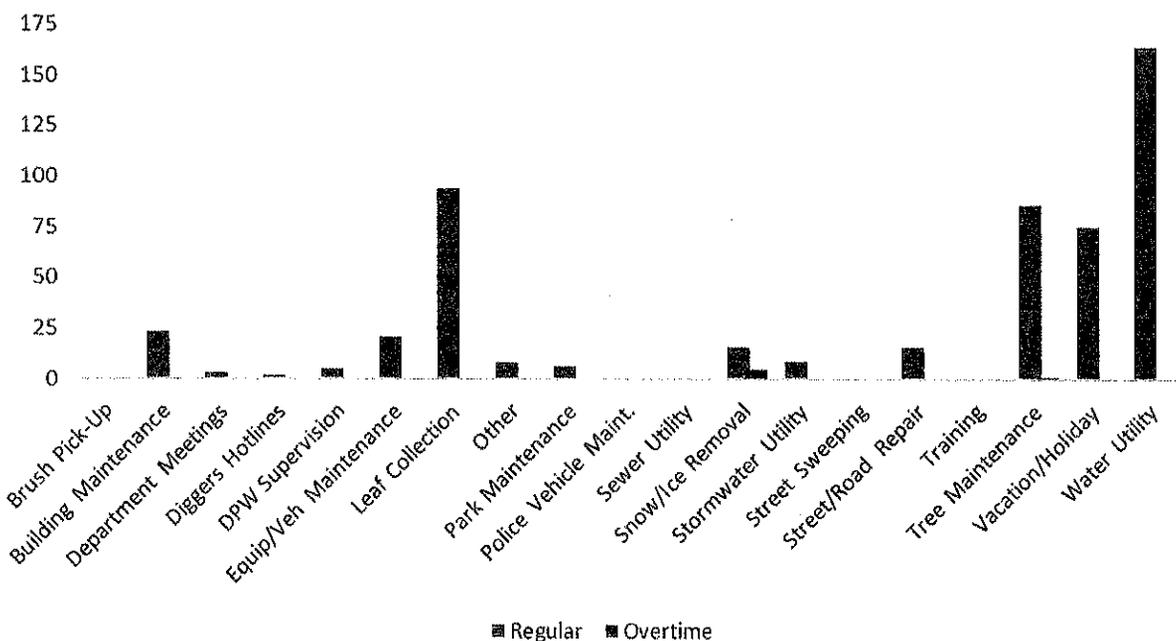
March Activity

- Removed 6 EAB infected trees.
- 2 inches of snowfall, using 14 tons of road salt. 180 tons of salt on hand at DPW facility, 40 tons remain to be delivered.

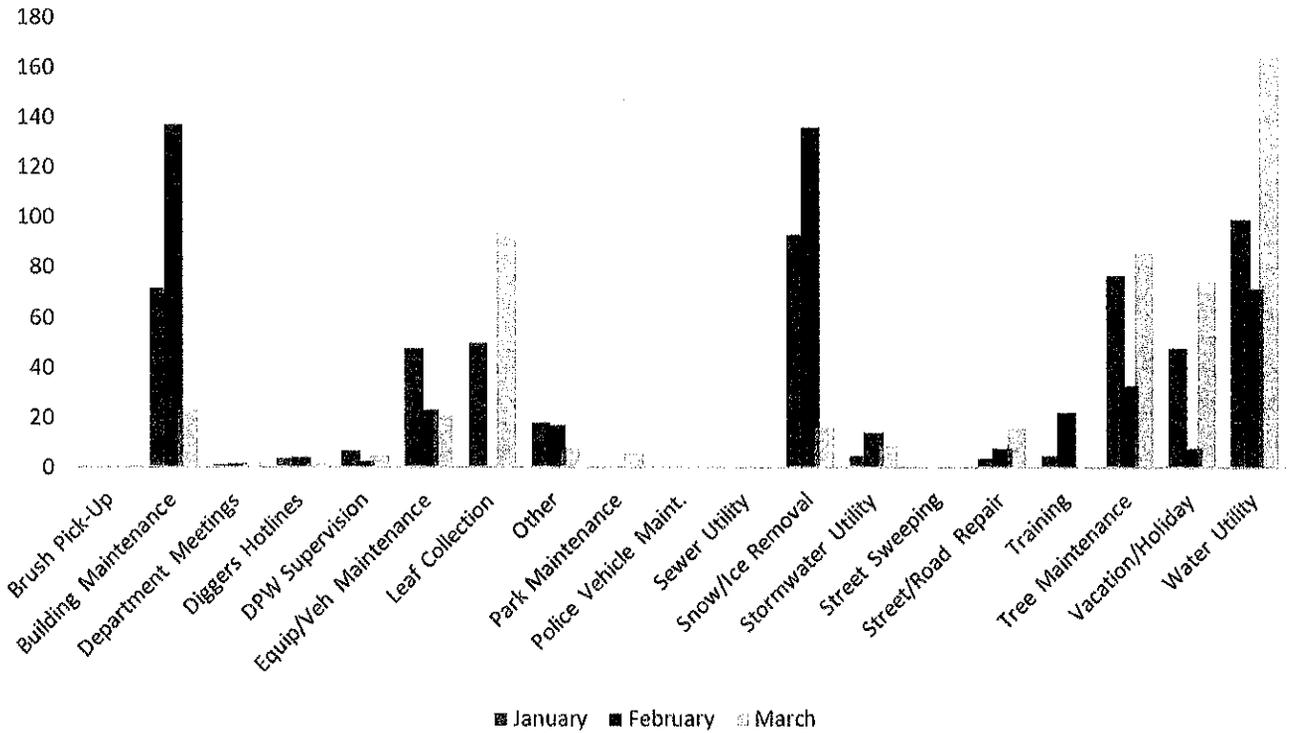
Utility Activity

- Pump pits and exercise valves.
- Work with Cargill on private property water main break.
- Assist Mid-City on private property service repair on 129th and Colfax.
- Daily, monthly, and quarterly water samples.
- Water main break on 126th and Eggert.
- Replace and install new water meters.

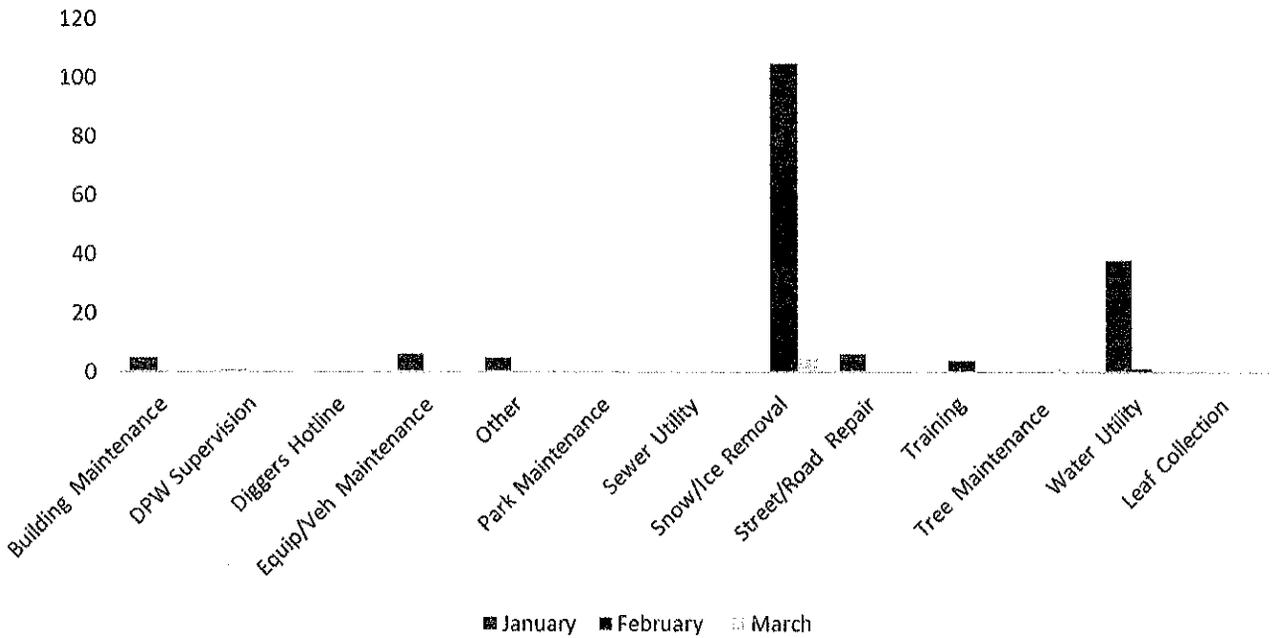
March Public Works Hours



YTD Regular Hours



YTD Overtime Hours



To: President Tiarks
Village Board of Trustees
From: Jodi Kessel Szipszar, Library Director
Date: January 11, 2018
Re: March Library Report



**VILLAGE OF
BUTLER**
EST 1913

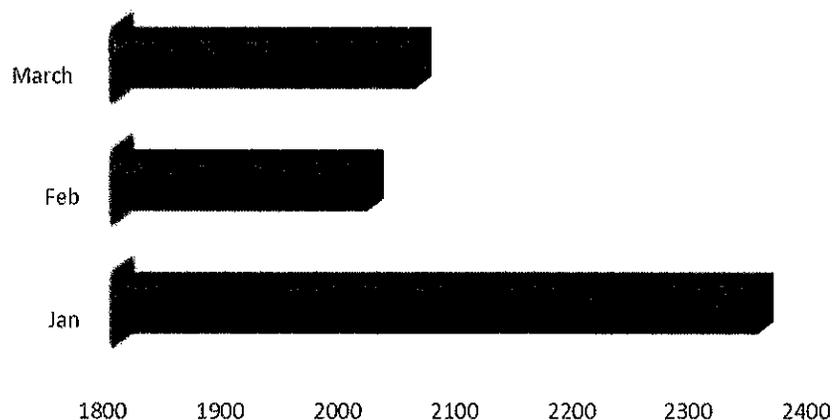
-
- Children's Programs:
 - January – No Program
 - February – 36 attendees
 - March – 14 attendees

 - Adult Programs:
 - Coloring – 3 attendees
 - Anniversary Celebration – 40 attendees
 - Blood Drive – 40 attendees

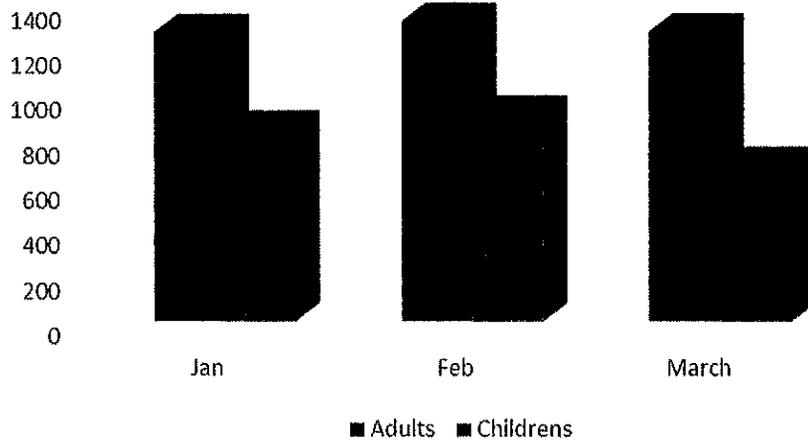
 - Up Coming Programs:
 - Butler Builders-creating code; building with Legos; educational board games

 - New Library Cards Issued: 12
 - Conference Room Usage: 22 uses, 74 patrons

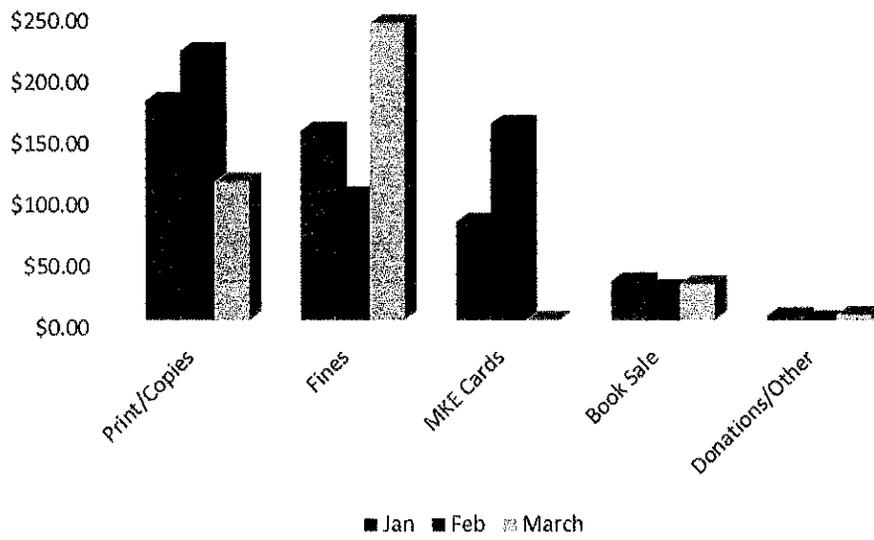
2018 Patron/Visitors



Circulation By Month



Revenue By Source



RESOLUTION 18-07

**RESOLUTION REVISING THE FEE SCHEDULE AS REFERENCED BY THE
VILLAGE OF BUTLER MUNICIPAL CODE**

WHEREAS, the Village of Butler Municipal Code makes reference to fees charged by Village of Butler for certain permits and applications; and

WHEREAS, it is prudent that the fees be reviewed for cost effectiveness and be updated for newly established fees; and

NOW, THEREFORE, BE IT RESOLVED, by the Board of Trustees of the Village of Butler, Waukesha County, Wisconsin, that the following fee schedule, as referenced by the Village of Butler Municipal Code, be approved as defined in the attached schedule.

PASSED AND ADOPTED this 17th day of April, 2018

THE VILLAGE OF BUTLER

By: _____
Patricia Tiarks, President

ATTEST:

Kayla Chadwick, Administrator/Clerk

Municipal Code and Administrative Schedule of Fees (Effective 4/18/2018)

License/Permit/Fee Type	Amount	Notes
Special Plan Commission Meetings	\$200.00	
Statement of Real Property Status/Code Compliance Letter	\$50.00	per property
Insufficient Funds Checks	\$50.00	
Record Copies		
a) Black/White printed copies	\$0.25	per page
b) Color printed copies	\$1.00	per page
c) CD/DVD burned copy	\$15.00	per disc
Life Safety/Protective Services:		
Ambulance Fees:		
a) Resident	\$525.00	
b) Non-Resident	\$650.00	
Ambulance Supplies:		
a) Oxygen	\$65.00	
b) Defibrillator	\$225.00	
c) Spinal Immobilization	\$125.00	
d) Vehicle Extraction	\$500.00	
Ambulance Mileage Fee: (per loaded mile)		
a) Resident	\$14.50	
b) Non-Resident	\$15.00	
BLS on scene care	\$250.00	
Car Fire & Spills (non-hazardous materials)	\$500.00	
Life Safety Permit		
a) Fire Alarm System per Control Panel	\$275.00	
b) Fire Alarm System Manual Pull stations & Initiating Devices (including: smoke, heat, flame, ionization, photo-electric, water flow devices, & all monitoring or supervisory devices)	\$65.00 up to three (3) devices + \$15.00 for each additional device	
c) Witness Final Acceptance Tests for fire protection and alarm systems	\$80.00 per hour	2-hour minimum
d) Site Inspection of Fire Protection Systems during installation [Fire Protection Systems cannot be concealed prior to inspection]	\$80.00 per hour	2-hour minimum

Municipal Code and Administrative Schedule of Fees (Effective 4/18/2018)

Life Safety/Protective Services: (continued)		
Board of Fire Appeals		
a) Deferment	\$800.00	
b) Appeals/Modification	\$200.00	
False Alarm Administration Fee	WARNING	1st Violation
	Fees assessed in accord with the Waukesha County Uniform Fee Structure for Fire Apparatus.	subsequent violations
Pet Licenses:		
Dog Licenses:		
a) Spayed female / Neutered Dogs	\$7.00	annually
b) Unspayed female or Unneutered Dogs	\$12.00	annually
c) Kennel License	\$50.00	
	+ \$5.00 for each dog over twelve (12)	
d) Dog License Late Fee	\$5.00	
Alcohol/Cigarette/Gaming Licenses:		
Liquor Licenses: (Fees may be pro-rated in accord with State Law)		
a) Retail "Class A" Intoxicating Liquor	\$450.00	annually
b) Retail "Class B" Intoxicating Liquor	\$500.00	annually
c) Reserve Retail "Class B" Intoxicating Liquor	\$10,000 initial issuance; annually thereafter	\$500
d) Class "A" Fermented Malt Beverage	\$100.00	annually
e) Class "B" Fermented Malt Beverage	\$100.00	annually
f) Temporary Class "B": Fermented Malt Beverage (Picnic)	\$10.00	per event
g) Temporary "Class B" Wine	\$10.00	per event
h) "Class C" Wine License	\$100.00	annually
i) Wholesaler's License	\$25.00	annually
j) Publication Fee	\$12.00	annually
Operator's Licenses		
a) Regular Operator's Licenses	\$40.00	
b) Provisional Operator's License (new or renewal) expires after 60-days	\$15.00	
c) Temporary Operator's License	\$5.00	
Cigarette License	\$50.00	annually
Soda Water Beverage License	\$5.00	annually

Municipal Code and Administrative Schedule of Fees (Effective 4/18/2018)

Miscellaneous Licenses/Permits:		
Direct Seller/Transient Merchant/Solicitor	\$50.00	Plus 40% Admin Fee per week NOT prorated
Special Event Vending	\$20.00	per event
Large Assemblies		
a) 1,000-2,499 people	\$1,500.00	
c) Over 2,500 people	\$2,000.00	
Fireworks Permit		
Street Use Permit	\$25.00	per event
Adult Oriented Establishments	\$25.00	annually
a) Adult Oriented Employment License	\$50.00	annually
Coin, Precious Stone Dealer	\$100.00	annually
Misc.		
a) Processions, Parades, Runs, Bicycle Races	\$100.00	per event
b) Amusement Device / Game License	\$35.00 per machine/game	annually
Natural Lawn Permit	\$40.00	
Nuisance-Type Business Permit	\$150.00	annually
Hydrant Permit	\$175.00 Service Charge + \$2.55 per 1,000 gallons	
Private Well Operation Permit	\$75.00	every 5-years
Residential Parking Permit	\$30.00	per Quarter
Commercial Parking Permit	\$35.00	per Quarter
Beekeeping Permit	\$25.00	annually

Municipal Code and Administrative Schedule of Fees (Effective 4/18/2018)

Park and Recreation Fees:	
Softball Team Registration Fee	\$310.00
a) Individual Player Fees:	\$15.00
b) Little League Baseball Diamond Rental	\$100 per field, per season
c) Baseball Diamond Rental	\$10.00 per hour
d) Baseball/Softball Tournament Diamond Rental (All Weekend)	
1 diamond	\$250.00
2 diamonds	\$350.00
3 diamonds	\$465.00
Rain date reservation Fee (non-refundable)	\$125.00
Horseshoe Team Registration Fee	
a) Individual Player Fees:	\$20.00
Community Building Rental	
a) Resident	
Week Day	\$60.00
Weekend	+ \$175.00 refundable deposit \$165.00
b) Non-Resident	+ \$175.00 refundable deposit
Week Day	\$100.00
Weekend	+ \$500.00 refundable deposit \$265.00
	+ \$500.00 refundable deposit

Municipal Code and Administrative Schedule of Fees (Effective 4/18/2018)

Zoning/Land Use Fees	
This portion of the fee schedule covers the costs for the Building Inspector's review for zoning permit applications and answering zoning ADMINISTRATIVE FEE	
40% of the TOTAL PERMIT FEE is added	
Zoning Permit	
Residential (1 and 2 Family & Multi-Family Units)	
a) New Dwelling	\$100.00
b) Additions and Alterations	\$70.00
c) Accessory Building, Fences, and Pools	\$45.00
Commercial/Industrial	
a) New Building	\$180.00
b) Additions and Alterations	\$120.00
c) Change in Occupancy	\$150.00
Plus 40% Admin Fee	

Building, Electrical, Plumbing, HVAC Permit Fees	
ADMINISTRATIVE FEE	
40% of the TOTAL PERMIT FEE is added	
Penalty for Not Obtaining Permit(s)	
DOUBLE FEES are charged if work is started	
Sign Permit (+ zoning permit)	\$75.00 base fee + \$1.00 per sq. ft. of sign face per sign
Wind Energy Systems	\$100.00
Wireless Telecommunications Structure Location Permit Application	\$150.00
a) Wireless Telecommunications Annual Structure Permit	\$100.00
Fence Permit (+ zoning permit)	\$50.00
Swimming Pool Permit (+ zoning permit)	\$75.00
Driveway Permit (+ zoning permit)	\$50.00
Plus 40% Admin Fee	

Municipal Code and Administrative Schedule of Fees (Effective 4/18/2018)

Building, Electrical, Plumbing, HVAC Permit Fees: (continued)	
Building Code Permits:	
Residential 1 and 2 Family Units:	
New Structure or Addition (+ zoning permit)	\$0.25 per sq. ft. for all floor areas (\$100 minimum)
Erosion Control	
a) New Structure	\$125.00
b) Addition	\$75.00
Remodel/Alterations (+ zoning permit)	\$10.00 per \$1,000 pf project valuation (\$60.00 minimum)
Accessory Structure or Deck (+ zoning permit)	\$0.20 per sq. ft. for all areas (\$75 minimum)
Occupancy Permit (per unit)	\$60.00
a) Temporary	\$75.00
Early Start Permit (footings and foundations)	\$150.00
Plumbing	\$40.00 base fee + \$0.05 per sq. ft. (\$55.00 minimum)
a) Replacement & Misc. Items	\$12.00 per thousand of plumbing project valuation (\$55.00 minimum)
Electrical	\$40.00 base fee + \$0.05 per sq. ft. (\$55.00 minimum)
a) Replacement and Misc. Items	\$12.00 per thousand of electrical project valuation (\$55.00 minimum)
HVAC	\$40.00 base fee + \$0.05 per sq. ft. (\$55.00 minimum)
a) Replacement and Misc. Items	\$12.00 per thousand of HVAC project valuation (\$55.00 minimum)
Razing Fee	\$100.00 for the first 1,000 sq. ft. of floor area + \$60.00 per 1,000 sq. ft. of floor area thereafter
Other (siding, roofing etc.)	\$50.00 minimum
State Seal	\$35.00

Plus 40% Admin Fee

Municipal Code and Administrative Schedule of Fees (Effective 4/18/2018)

Building, Electrical, Plumbing, HVAC Permit Fees: (continued)	
Commercial/Industrial and Residential (3 or more) Units:	
New Structure or Addition (+ zoning permit)	
a) Multi-Family Residential, Motels, CBRF, Daycare	\$0.25/sq. ft.
b) Mercantile, Restaurant, Tavern, Assembly Halls, Churches, Offices	\$0.25/sq. ft.
c) Schools Institutional, Hospitals	\$0.27/sq. ft.
d) Manufacturing or Industrial (offices to follow fees in b. above)	\$0.22/sq. ft.
e) Vehicle & Small Engine Repair, Parking & Storage, Auto Body	\$0.27/sq. ft.
f) Warehouse, Mini-Warehouse, Building Shells* for Multi-Tenant Buildings	\$0.15/sq. ft.
g) Build-Out*	See above fees
h) Special Occupancies (outdoor pools, towers, tents, etc.)	\$0.15/sq. ft.
Erosion Control	\$225.00 for the first acre then \$115.00 per acre thereof
Remodel	\$13.00 per \$1,000 pf project valuation (\$130.00 minimum)
Occupancy Permit (per unit)	\$150.00
Plumbing	\$50.00 base fee + \$0.05 per sq. ft.
a) Replacement & Misc. Items	\$13.00 per thousand of plumbing project valuation (\$75.00 minimum)
Electrical	\$50.00 base fee + \$0.05 per sq. ft. (\$75.00 minimum)
a) Replacement and Misc. Items	\$13.00 per thousand of electrical project valuation (\$75.00 minimum)
HVAC	\$50.00 base fee + \$0.05 per sq. ft. (\$75.00 minimum)
a) Replacement and Misc. Items	\$13.00 per thousand of HVAC project valuation (\$75.00 minimum)
Commercial Plan Review	Certified Municipality per COMM 2.31

\$250 minimum permit fee for items a) through h) Plus 40% Admin Fee

Plus 40% Admin Fee

Municipal Code and Administrative Schedule of Fees (Effective 4/18/2018)

Building, Electrical, Plumbing, HVAC, Permit Fees: (continued)	
Fire Suppression Systems	\$50.00 base fee + \$0.05 per sq. ft.
Early Start Permit (footings and foundations)	\$250.00
Razing Fee	\$125.00 for the first 1,000 sq. ft. of floor area + \$70.00 per 1,000 sq. ft. of floor area thereafter
Other	\$80.00 minimum
Miscellaneous Permit/Inspection/Review/License Fees:	
Minimum Permit Fee	\$50.00 + Admin Fee
Re-Inspection Fee	\$50.00 + Admin Fee
Failure to Call for Inspection	\$50.00 + Admin Fee
Planned Unit Development	\$300 + Actual legal/engineering costs
Conditional Use Permit Application	\$300.00
Re-Zoning Requests	\$300.00
Appeal to the Board of Appeals	\$250.00
Variance Request	\$350.00
a) Variance Request (after project is complete)	\$500.00
Surveys & Plats	
a) Certified Survey Map	\$100.00 + Village Expense
b) Preliminary Plat	\$300.00 + Village Expense
c) Final Plat	\$500.00 + Village Expense
Storage Tank Permit	\$150.00 + Village Expense
Property Maintenance Hearing at Village Board	\$100.00
Rooming House License	\$100.00 Annually + \$20.00 per room