

PUBLIC NOTICE

AGENDA FOR REGULAR VILLAGE BOARD MEETING #1987  
Tuesday, May 15, 2018 at 7:00 PM  
Village Hall Board Room, 12621 W. Hampton Avenue

PLEASE TAKE NOTICE that a Regular Meeting of the Butler Village Board will be held on the 15th day of May, 2018 at 7:00 PM at the Village Hall Board Room, 12621 W. Hampton Avenue, Butler, Wisconsin, at which time and place the following items of business will be considered and possibly acted upon:

- I. Pledge of Allegiance
- II. Roll Call
- III. Persons Desiring to be Heard
- IV. Consent Agenda:  
*Note: Prior to voting on the Consent Agenda, items may be removed at the request of any Trustee and be placed on the agenda under New Business.*
  - 1) May 1, 2018 Regular Meeting Minutes
  - 2) Current Invoices
  - 3) April Statement of Revenues and Expenditures
  - 4) April Monthly Department Reports
  - 5) Bartender's Licenses: Christie A. Marquardt - Bottoms Up
- V. Communications
- VI. Committee Reports
  - 1) Finance Committee
  - 2) Building Board
  - 3) Library Board
- VII. Report of the Administrator
- VIII. New Business
  - A) Discussion and Possible Action on approving a Contract with Andres Medical Billing for EMS and Fire Billing Services.
  - B) Discussion and Possible Action on approving the purchase of new Axon Body Worn Cameras for the Police Department.
  - C) Ordinance 18-03; an Ordinance Amending Section 22-68 (b) and (c) of the Municipal Code with regard to Height of lawn and other grasses.
  - D) Ordinance 18-04; an Ordinance Amending Section 32-67 of the Municipal Code with Parking in Private Driveways; Parking on Residential Lawns or other Non-Driveway Areas.
  - E) Ordinance 18-05; an Ordinance Amending Section 54-601 (c) of the Municipal Code with regard to Fences.
- X. Adjournment

Dated: May 10, 2018

**VILLAGE OF BUTLER**

\_\_\_\_\_  
Patricia Tiarks, President

\_\_\_\_\_  
Kayla Chadwick, Administrator/ Clerk

Notice: It is possible that members of, and possibly a quorum of, other governmental bodies of the Village may be in attendance at the above-stated meeting to gather information. No action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to in the above notice. Please note that, upon reasonable notice, good faith efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact the Village Administrator /Clerk at 262-783-2525 at least 24 hours in advance of the meeting.

**To:** President Tiarks  
Village Board of Trustees  
**From:** Kayla Chadwick, Village Administrator  
**Date:** May 11, 2018  
**Re:** May 15<sup>th</sup> Supplemental Agenda



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VIII. New Business

**A) Discussion and Possible Action on approving a Contract with Andres Medical Billing for EMS and Fire Billing Services.**

As you are aware the Village's current provider Lifequest is terminating our contract for EMS billing services at the end of June. I solicited bids, and Andres Medical Billing was the only contractor to respond. Andres is also recommending fee increases for EMS response. Those increases will come before the Board at a later date.

***Staff recommends approval.***

**B) Discussion and Possible Action on approving the purchase of new Axon Body Worn Cameras for the Police Department.**

Reference the memo in your packet from Chief Wentlandt.

**C) Ordinance 18-03; an Ordinance Amending Section 22-68 (b) and (c) of the Municipal Code with regard to Height of lawn and other grasses.**

This is a housekeeping revision. We changed the maximum height of grass 2 years ago, but the height of grass is referenced in two sections of the code and we only changed one.

***Staff recommends approval.***

**D) Ordinance 18-04; an Ordinance Amending Section 32-67 of the Municipal Code with Parking in Private Driveways; Parking on Residential Lawns or other Non-Driveway Areas.**

Another housekeeping item to extend the provision of no parking on grass to business districts as well as residential districts.

***Staff recommends approval.***

**E) Ordinance 18-05; an Ordinance Amending Section 54-601 (c) of the Municipal Code with regard to Fences.**

Per the advisement of the Board, this ordinance increases the maximum height of residential fences to 6 (six) feet.

***Staff recommends approval.***

**MINUTES OF THE BUTLER VILLAGE BOARD REGULAR MEETING #1986  
May 1, 2018**

*Minutes not formally approved until Regular Board Meeting on May 15, 2018.*

Village President Patricia Tiarks called the Board Meeting to order at 7:00 PM at the Village Hall Board Room.

ROLL CALL

Present: Village President Patricia Tiarks, Trustees Marc Van Gompel, Jerry Orvis, Thomas Sardina, William Benjamin, Michael Thew and Mark Holdmann.

Also present: Administrator Kayla Chadwick

PERSONS DESIRING TO BE HEARD: None

CONSENT AGENDA:

- 1) April 17, 2018 Regular Meeting Minutes
- 2) Bartender's Licenses  
Kenneth Jr., Checkai - Cardinal Club II  
Shaun P. Bowe - Bottoms Up  
Thomas G. Kopp - Arriba

Motion by Orvis; second by Holdmann to approve Consent Agenda. Motion carried unanimously.

COMMUNICATIONS: None

COMMITTEE REPORTS

Building Board

Trustee Benjamin reported the following building permit was approved:  
Sign for 12520 W. Hampton Ave.

Trustee Benjamin reported the following occupancy permit was approved:  
Turbo Towing & Salvage, LLC, 12401 W. Custer Ave.

Park & Rec Commission

Trustee Orvis reported on various items from the Park & Recreation Commission.

REPORT OF THE ADMINISTRATOR Administrator Chadwick reported on the Playground Build and new DPW hours for the summer.

NEW BUSINESS

- A) Motion by Thew; second by Sardina on awarding a contract for the 2018 Road Construction Project to Zenith Tech. Motion carried unanimously.
- B) Motion by Benjamin; second by Thew on appointing Marc Van Gompel President Pro Tem in accordance with Section 2-59 of the Municipal Code. Motion carried unanimously.
- C) Motion by Benjamin; second by Orvis on approving Resolution No. 18-08; a Resolution Authorizing the Redemption of Community Development Authority of the Village of Butler Community Development Lease Revenue Refunding Bonds, Dated February 14, 2007. Motion carried unanimously.
- D) Motion by Thew; second by Sardina on approving Resolution No. 18-09; a Resolution of Appreciation for Debbie Briggs for her School Board Representation. Motion carried unanimously.
- E) Motion by Sardina; second by Orvis on approving a contract with Wolverine Fireworks Display, Inc. for the 4<sup>th</sup> of July Fireworks. Motion carried unanimously.

MINUTES OF THE BUTLER VILLAGE BOARD REGULAR MEETING #1986  
May 1, 2018

ADJOURNMENT

Motion by Thew; second by Orvis to adjourn. Motion carried unanimously. The meeting was adjourned at 7:16 PM.

Submitted by:  
Kayla Chadwick  
Village Administrator/Clerk

Approval Date: \_\_\_\_\_

Correction/Amendment:

**To:** President Tiarks  
Village Board of Trustees  
**From:** Kayla Chadwick, Village Administrator  
**Date:** May 10, 2018  
**Re:** April Administration/Finance Report



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### **Administrator**

- Attended 9 meetings on behalf of the Village.
- Prepared for 2 Village Board Meetings and 1 Finance Committee Meeting, and 2 building board.
- Organized and Oversaw Playground Build.
- Spoke at UW-Whitewater Alumni Career Night
- Assisted in Election Preparations.

### **Clerk**

- Spring Election was held on April 3rd with 343 voters for a 34% turnout.
- Completed Registration and Voting Statistics Report for Government Accountability Board for Spring Election.
- Received Softballs for Softball Managers.
- Working on paper work for Alcohol Beverage License applications, Bartender Licenses, Soda, Cigarette and Gaming License renewals.
- Prepared and distributed agenda, packets/minutes for all public meetings.

### **Treasurer**

- Completed payroll and accounts payable activities.
- Prepared journal entries.
- Prepared annual state reports.
- Prepared documents for PSC Water Rate Case

### **Building**

- Issued 25 Permits
  - 1 Sign
  - 0 HVAC Permit
  - 5 Electrical
  - 7 Plumbing
  - 6 Building
  - 0 Zoning
  - 6 Occupancy
  - 0 Fire System
  - 0 Plan Review
- Issued permits resulted in \$9,244.38 of revenue.



**To:** President Tiarks  
 Village Board of Trustees  
**From:** David Wentlandt, Chief of Police  
**Date:** May 4, 2018  
**Re:** April Police Report

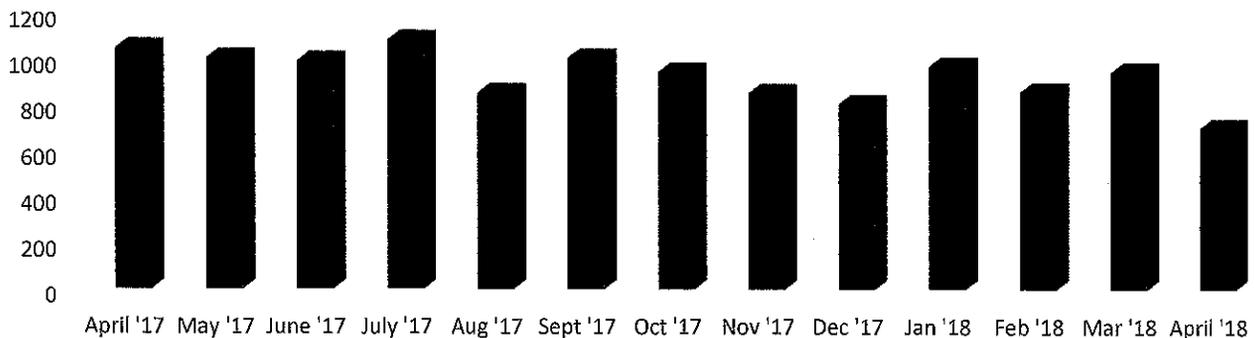
## Squad Car Usage

	<u>Miles</u>	<u>Gallons</u>	<u>MPG</u>
All Squads	2365	312.824	7.56

## Notes of Interest

- Officer Eisenhardt successfully completed his field training and has been assigned to 3<sup>rd</sup> shift. Officer Herpin was re-assigned to 2<sup>nd</sup> and Lt. Engleman is now working 8:00pm – 4:30am.
- Chief Wentlandt and Officer Knapp completed an 8 hour Defense and Arrest Tactics & Firearms training.
- Lt. Engleman and Officer Ratzlaff attended an 8 hour cell phone warrant investigation School.
- Chief Wentlandt, Lt Engleman, Officers Fus, Herpin, Eisenhardt & Knapp attended a 24-hour in-service at WCTC.
- Officer Ratzlaff returned from his surgery to full duty status.
- Officers had a total of 703 citizen contacts throughout the month. This equals 23.43 contacts per day or just over 7.8 contacts per shift.
- The Village of Butler Police Department had 424 calls for service in April 2018.

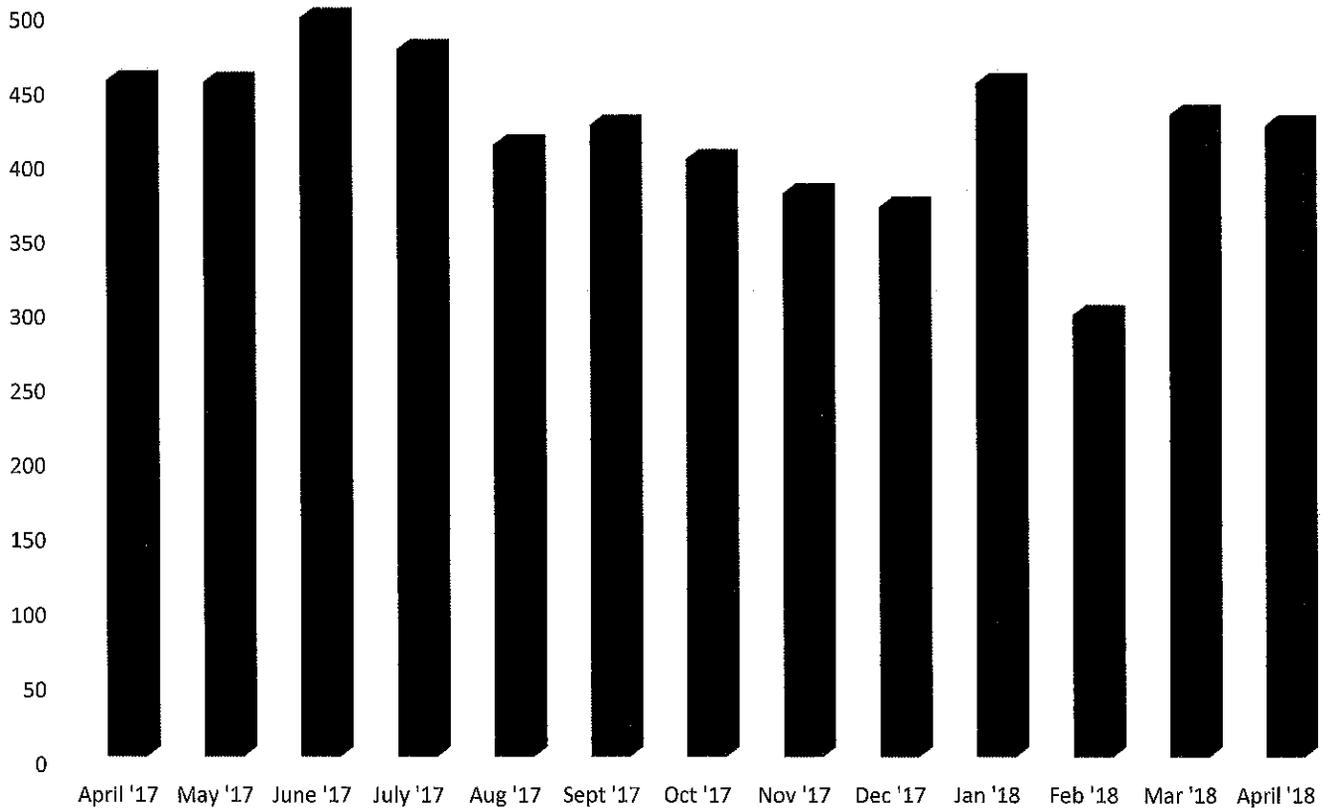
Citizen Contacts



# Total Calls for Service

April '17	454
May '17	453
June '17	496
July '17	475
Aug '17	411
Sept '17	424
Oct '17	401
Nov '17	378
Dec '17	369
Jan '18	452
Feb '18	396
Mar '18	431
April '18	424

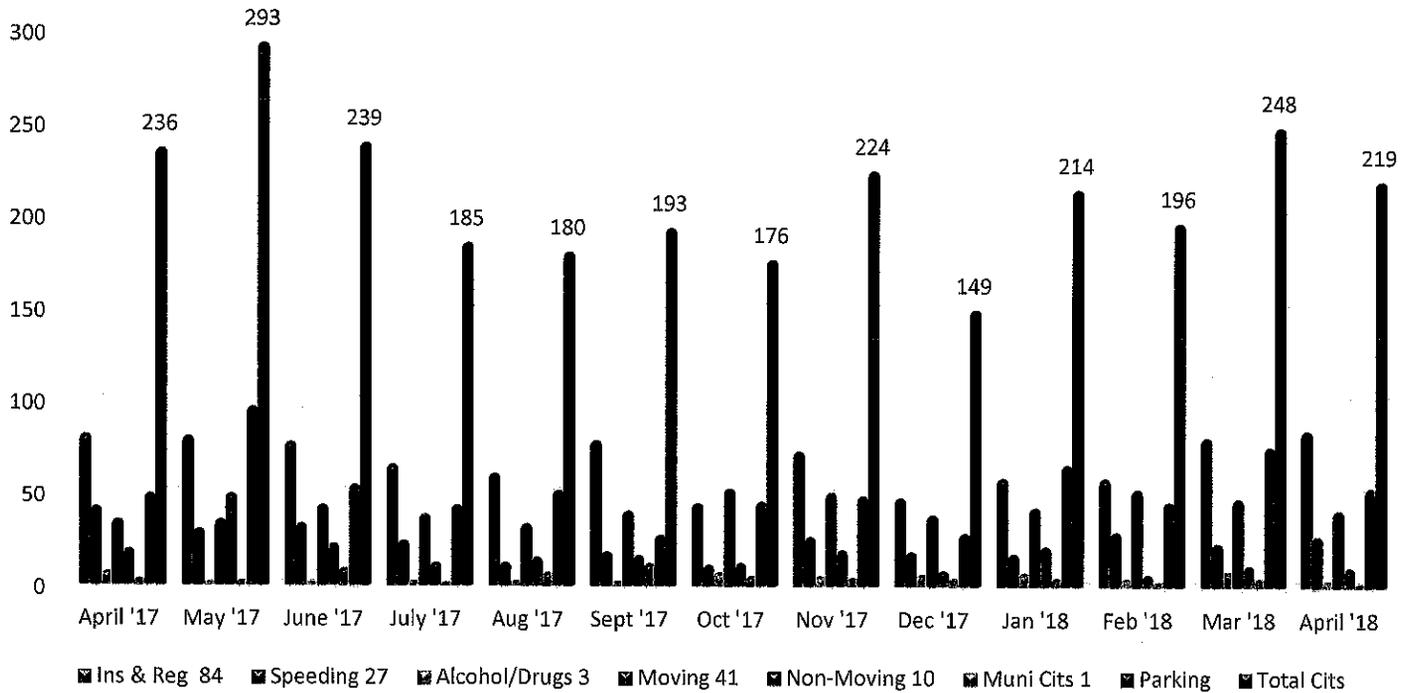
Calls for Service



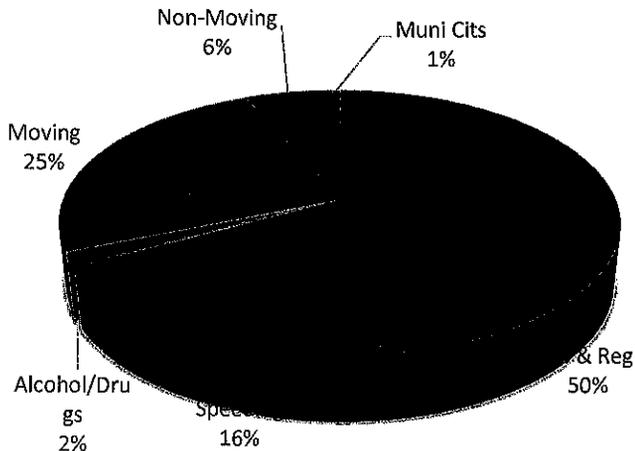
### April Citation Totals

Insurance, Registration Citations	84
Speeding Citations	27
Alcohol/Drugs Citations	3
Moving Citations	41
Non-Moving Citations	10
Municipal Citations	1
Parking Citations	53
Warnings Issued	54
 Total Citations & Warnings Issued:	 273

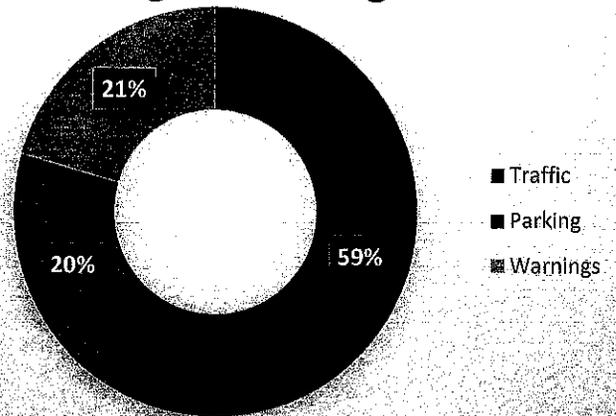
### Citation Totals



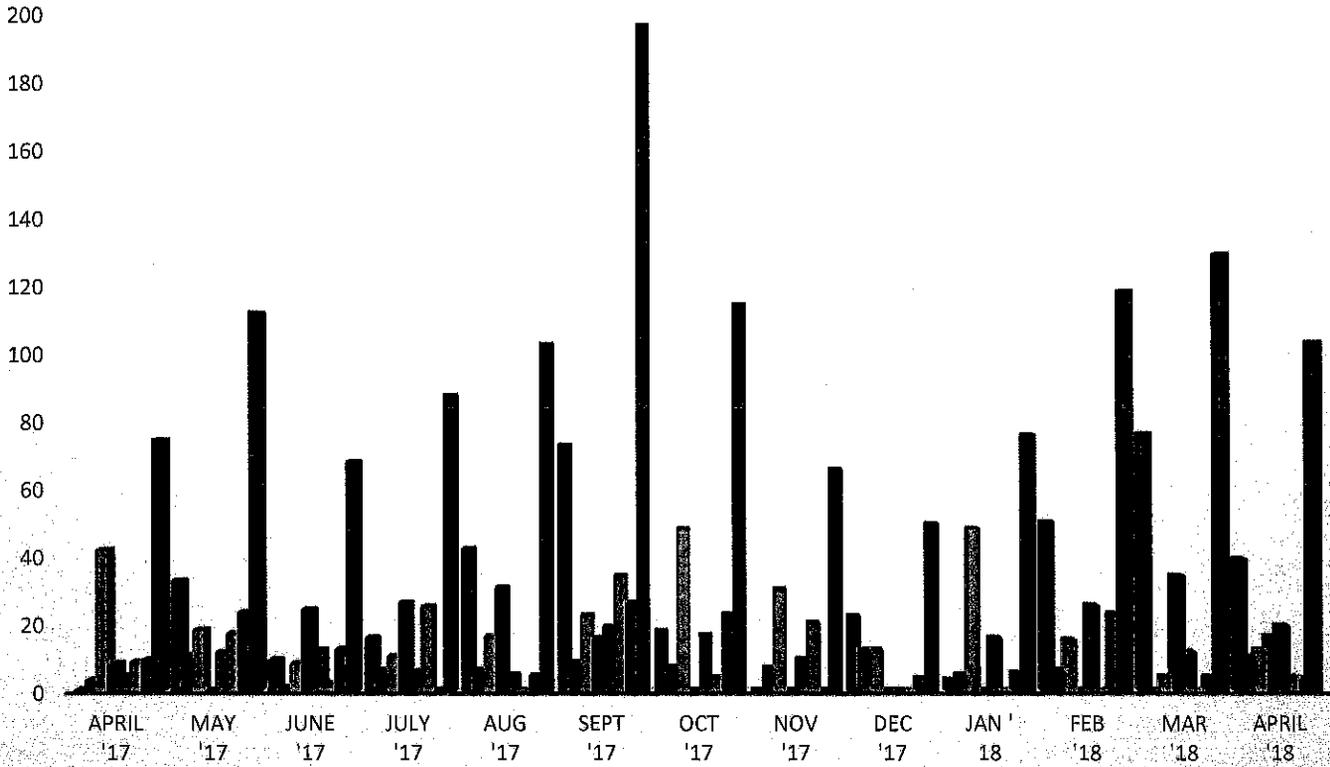
### April Citation Totals



### April Citations v. Parking v. Warnings



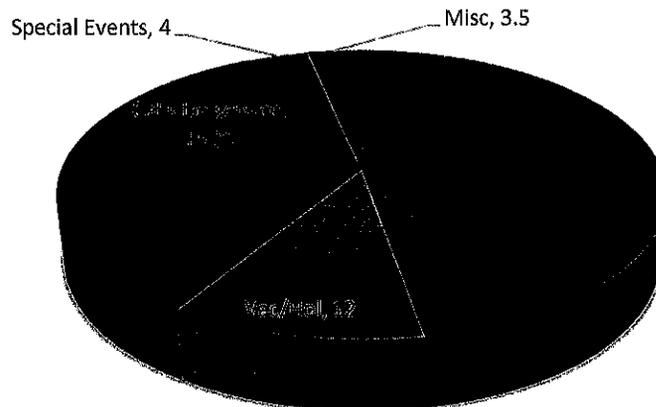
# Overtime Totals



	April '17	May '17	June '17	July '17	Aug '17	Sept '17	Oct '17	Nov '17	Dec '17	Jan '18	Feb '18	Mar '18	April '18
■ Training 39	0	32.5	9	15.5	42	73	17.5	0	22	3	50	76.5	39
■ Court 10	3	10.5	0.75	6	6	8.25	7	6.5	12	4.5	6	0	10
■ Vac/Hol 12	41.75	18	8	10	16	22.25	48	30	12	48	15	4	12
■ Sick 16	8	0	24	26	30.5	15.5	0	0	0	0	0	34	16
■ Calls for service 19.25	4.25	11.25	12	5.5	4.5	18.75	16.25	9.25	0	15.5	25.25	11.5	19.25
■ Special Events 4	8.5	17	2	25	0	34	3.75	20	0	0	0	0	4
■ Misc 3.5	9	23.25	12.25	0	4.25	26	22.5	0	3.5	5	22.75	4	3.5
■ Total	74.5	112.5	68	88	103.25	197.75	115	65.75	49.5	76	119	130	103.75

■ Training 39 ■ Court 10 ■ Vac/Hol 12 ■ Sick 16 ■ Calls for service 19.25 ■ Special Events 4 ■ Misc 3.5 ■ Total

## April 2018 OT Breakdown



# Municipal Court

Docket: April 5, 2018

Total: 317 adult cases /0 juvenile

Appearances: 51 Persons

- 31 Adjournment
- 217 Initial appearance
- 57 Indigency hearing
- 9 Motions
- 0 Pre-Trial
- 3 Sentencing hearing
- 2 Trial

Citation List for 5-8-18 court date:

- Total due \$22,926
- Total paid \$4,797
- Balance due \$18,130

Monthly financial total \$17,826

**AMOUNT RETAINED BY MUNICIPALITY: \$10,927**

- Above includes \$1,308 received through the WI State Income Tax Refund Intercept program (TRIP).

Parking ticket payments received in April: \$1,665

**To:** President Tiarks  
 Village Board of Trustees  
**From:** Jim Bremberger, DPW Supervisor  
**Date:** May 10, 2018  
**Re:** April DPW Report



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The top April priorities were;

- Open Parks for the season
- Begin routine street sweeping

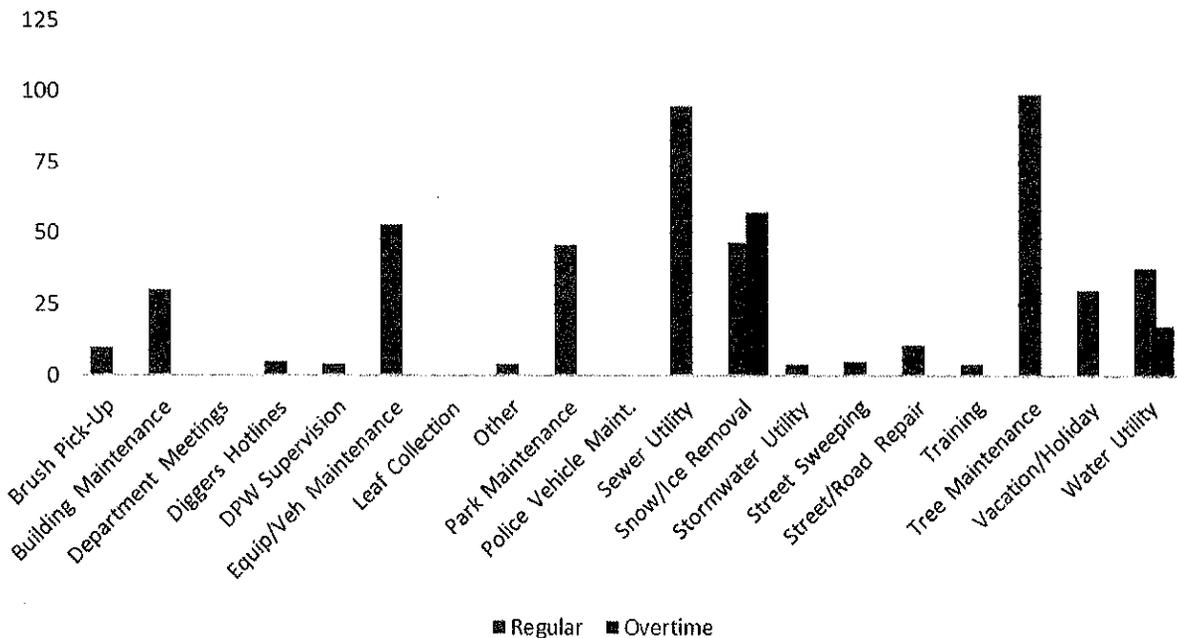
**April Activity**

- Continued to remove EAB infected trees and other dead trees
- Sweep streets
- Rented sewer jetter and cleaned sewer mains
- Assisted in the Playground Build
- 12" of snow, using 95 tons of salt. 100 tons remaining in shed at the end of the winter season. We have ordered 375 tons of salt for the 2018-2019 season.

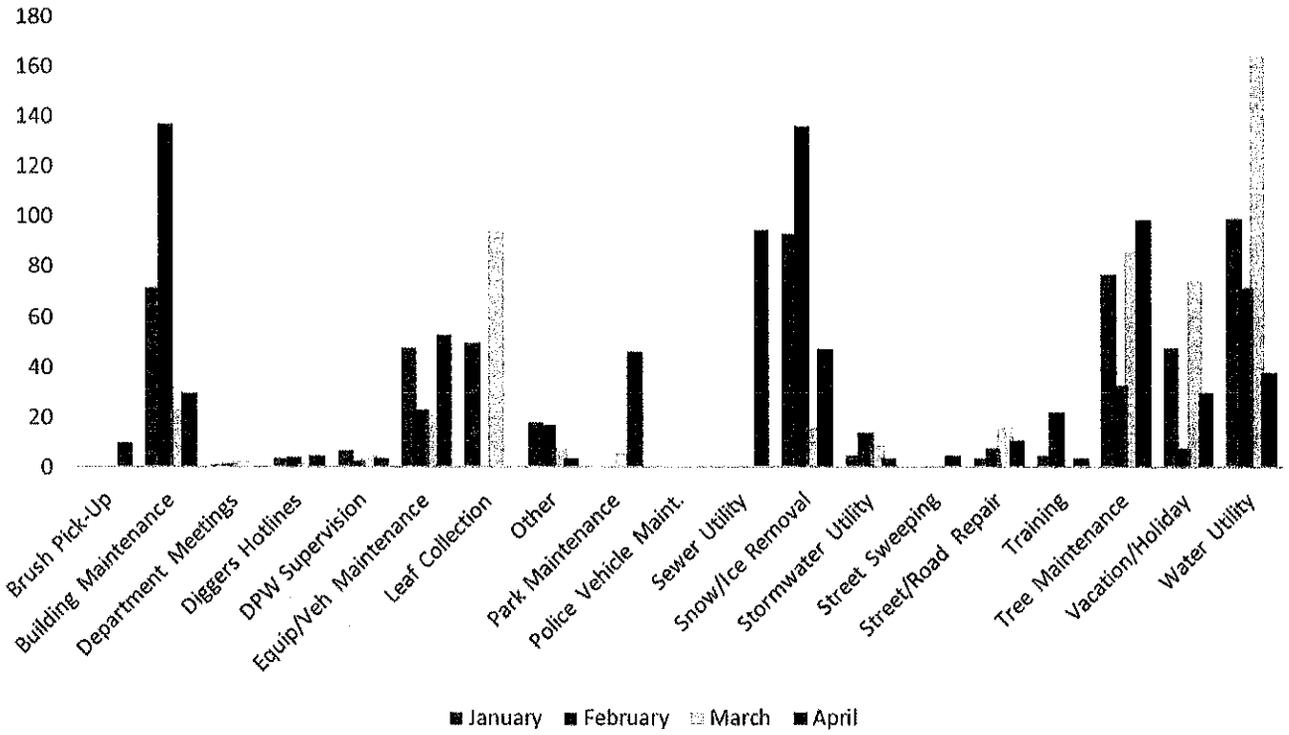
**Utility Activity**

- Daily, monthly, and quarterly water samples.
- Water main break on 128<sup>th</sup> and Stark.

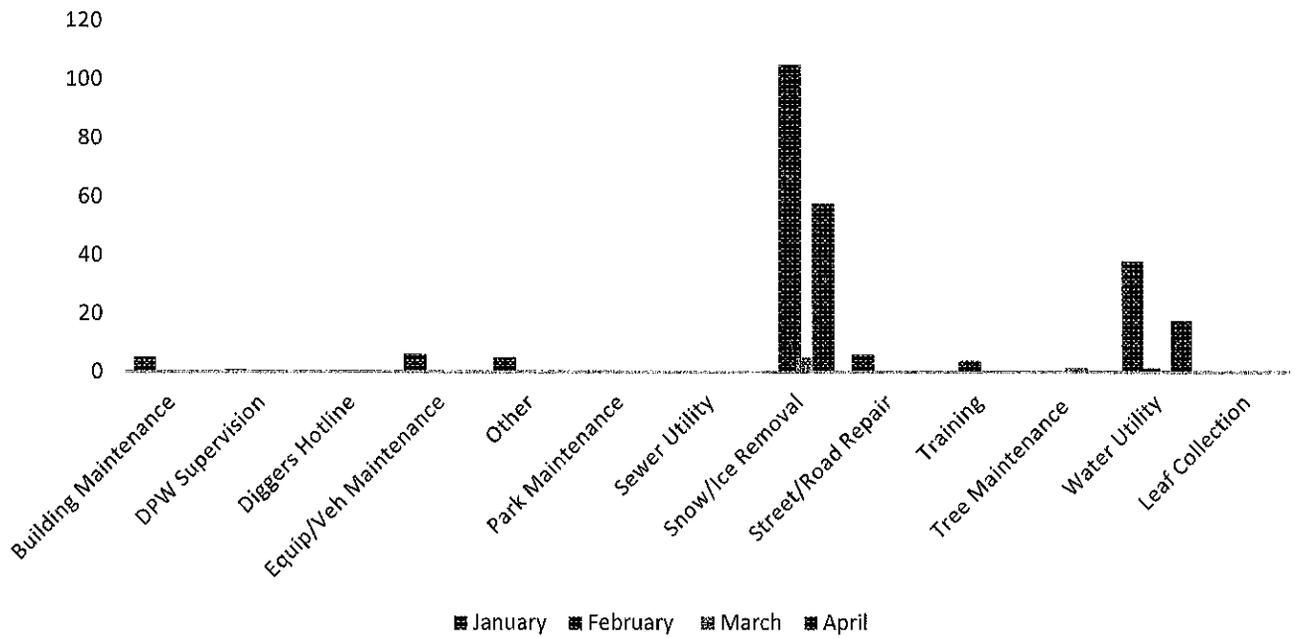
**April Public Works Hours**



## YTD Regular Hours



## YTD Overtime Hours



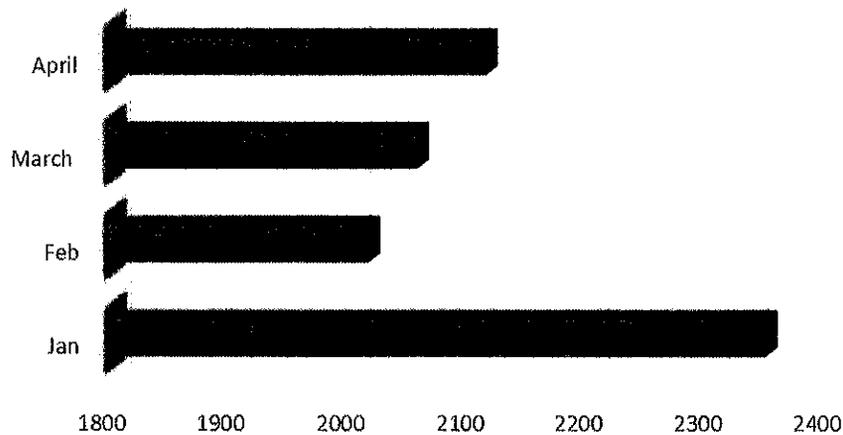
**To:** President Tiarks  
Village Board of Trustees  
**From:** Jodi Kessel Szpizar, Library Director  
**Date:** May 10, 2018  
**Re:** April Library Report



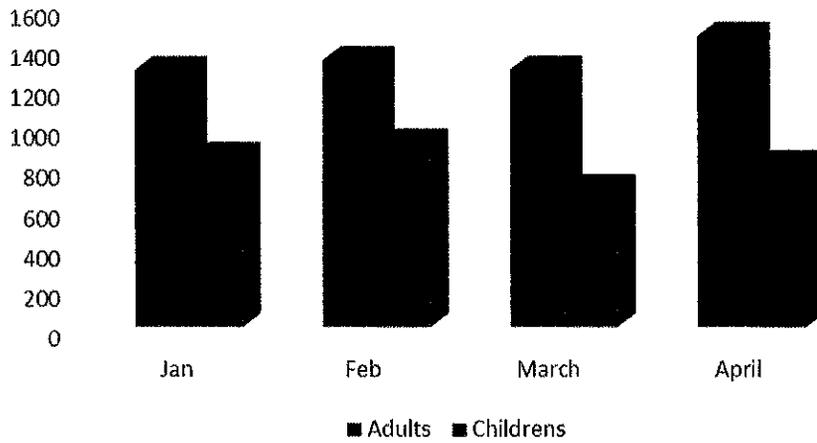
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- Children's Programs:
    - January – No Program
    - February – 36 attendees
    - March – 14 attendees
    - April – 20 attendees
  - Adult Programs:
    - No April Programs
  - New Library Cards Issued: 9
  - Conference Room Usage: 22 uses, 61 patrons

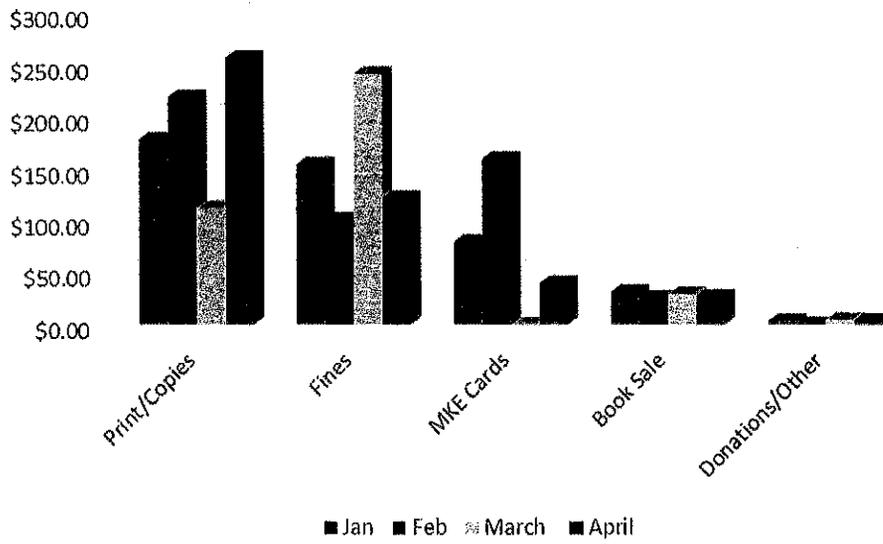
### 2018 Patron/Visitors



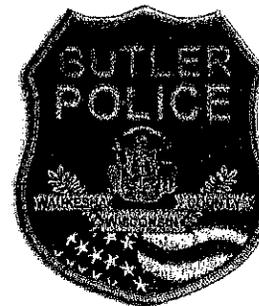
### Circulation By Month



### Revenue By Source



**To:** President Tiarks  
Village Board of Trustees  
**From:** David Wentlandt, Chief of Police  
**Date:** May 7, 2018  
**Re:** Purchase of Axon Cameras



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In the current era of Law Enforcement, technology plays an increasing role every day. The public now has a higher level of expectations when it comes to law enforcement being held accountable for their actions and knowing what police officers do on a daily basis. Because of the advancement of technology and the public demand for accountability, large portions of police budgets are dedicated to these efforts, including the Village of Butler Police Department's budget.

The Village first purchased Axon body cameras in 2012 and have been successfully using these same cameras since. They have proved invaluable in the prosecution of countless crimes, are a great teaching tool for officers and routinely validate the professionalism of our officers. Recently, we have seen these cameras beginning to fail, requiring them to be sent back for service. Since our cameras are the first generation of the Axon family, the last 2 cameras we sent back for service were "beyond repair" and required full replacement costing over \$200.00 each.

Looking towards the future, I requested to field test the latest generation of Axon cameras (body worn). We received an all-in-one camera/battery unit that is mounted on the front of the officer's uniform shirt. This camera also has enhanced image resolution and audio capabilities. The cameras we currently have record in 480p (low SD). The updated cameras have the ability to record in HD 1080p and the audio is far superior to our cameras now. In our testing, we have confirmed the new cameras provide a far superior image and audio quality. However, the number one positive comment from the officers who wore the camera indicated the ease of use. Our current cameras consist of the camera itself tethered to a battery pack. The camera sits on the collar or shoulder, while the battery pack is on the front of the officer's shirt or in a pocket. With our current cameras, they have a tendency to be pointed up or down because they are easily bumped out of proper alignment on the officer's shoulder. In testing, the new cameras has a wider field-of-view and because of the fixed location on the front of the officer and the captured video is also improved and consistent.

The Village owns our current cameras and purchased them outright back in 2012 and each officer has their own camera. This is a virtual requirement from a practical standpoint. At the

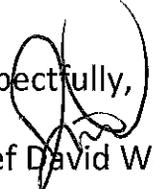
end of an officer's shift, the unit is placed into a docking station where all the videos are uploaded. Each camera is assigned to an officer and the videos are placed into the recording officer's queue (Evidence.com). Officers can only access their videos to review and categorize accordingly.

The current contract we have with Axon includes this ability to upload and download all the videos, in addition to a redacting feature which allows us to comply with open records requests. Our yearly payment also includes licensing and cloud storage of all our videos. The current evidence.com contract was signed in 2016 and is through 2021 at a cost of \$2198.00/year.

Our current cameras have served us well, however it is time we look to upgrade to the latest technology. After negotiating with Axon, we have been offered to purchase the updated cameras at a cost of \$500.00/unit, totaling \$4000.00. During the negotiating, I was able to get Axon to provide the docking station (\$1495.00) along with the camera mounting options for free. In addition, if the Village would make the purchase, a new evidence.com contract would also go into effect until 2023 at a cost of \$2328.00/year (\$130.00/year increase).

I'm asking you to approve the purchase of these cameras now using contingency funds with the understanding that the police department budget will reimburse the contingency fund at the end of the year. Total cost of this approval would be \$4130.00 (\$4000.00 cameras + \$130.00 Evidence.com).

Thank you for your consideration in this matter and please let me know if you have any questions.

Respectfully,  
  
Chief David Wentlandt

STATE OF WISCONSIN  
WAUKESHA COUNTY  
VILLAGE OF BUTLER

ORDINANCE 18-03

**Ordinance Amending Section 22-68 (b) and (c) of the Municipal Code with regard to Height of lawn and other grasses.**

**WHEREAS**, the Village Board of the Village of Butler, Waukesha County ordains that the following sections of the Municipal Code are hereby repealed, recreated, or amended to read;

Section One: Sec. 22-68 Height of lawn and other grasses

(b) Findings. The village board finds that lawns, *grasses* and noxious weeds on non-agricultural lots or parcels of land, as classified under the village zoning regulations, within the village which exceed **eight** inches in length adversely affect the public health and safety of the public in that they tend to emit pollen and other discomforting bits of plants, constitute a fire hazard and a safety hazard in that debris can be hidden in the *grass*, interferes with the public convenience and adversely affects property values of other land within the village.

(c) Excessive growth prohibited; declared nuisance. Any non-agricultural lawn, *grass* or weed on a lot or other parcel of land which exceeds **eight** inches in length is prohibited and declared to be a public nuisance, except for property located in a designated floodplain area or wetland area or where the lawn, *grass* or weed is part of a natural lawn approved pursuant to this article.

Section Two: Severability: In the event that any provision of this Ordinance is for any reason held to be invalid, unconstitutional, or unenforceable by any court of competent jurisdiction, such portions of this Ordinance shall be deemed separate, distinct and independent provisions of the Ordinance and all remaining portions of this Ordinance shall remain in full force and effect.

Section Three: All ordinances or parts of ordinances conflicting with the provisions of this ordinance are hereby to such extent repealed.

Section Four: This ordinance shall take effect and be in force after its passage and posting pursuant to law.

**PASSED** and **ADOPTED** by the Village Board of the Village of Butler, Waukesha County, Wisconsin, this the 15<sup>th</sup> day of May, 2018.

VILLAGE OF BUTLER

By: \_\_\_\_\_  
Patricia Tiarks, President

ATTEST:

\_\_\_\_\_  
Kayla Chadwick, Village Administrator/Clerk

STATE OF WISCONSIN  
WAUKESHA COUNTY  
VILLAGE OF BUTLER

ORDINANCE 18-04

**Ordinance Amending Section 32-67 of the Municipal Code with Parking in Private Driveways; Parking on Residential Lawns or other Non-Driveway Areas.**

**WHEREAS**, the Village Board of the Village of Butler, Waukesha County ordains that the following sections of the Municipal Code are hereby repealed, recreated, or amended to read;

**Section One: Sec. 32-67      Parking in Private Driveways; Parking on Residential Lawns or other Non-Driveway Areas.**

No person shall park or leave standing any motor vehicle in any private driveway without the permission of the owner or lessee of the property which the driveway is located, whether or not the driveway is posted to limit or restrict parking. No person shall park or leave standing any motor vehicle on any non-driveway or lawn areas of any residential property.

Section Two: Severability: In the event that any provision of this Ordinance is for any reason held to be invalid, unconstitutional, or unenforceable by any court of competent jurisdiction, such portions of this Ordinance shall be deemed separate, distinct and independent provisions of the Ordinance and all remaining portions of this Ordinance shall remain in full force and effect.

Section Three: All ordinances or parts of ordinances conflicting with the provisions of this ordinance are hereby to such extent repealed.

Section Four: This ordinance shall take effect and be in force after its passage and posting pursuant to law.

**PASSED** and **ADOPTED** by the Village Board of the Village of Butler, Waukesha County, Wisconsin, this the 15<sup>th</sup> day of May, 2018.

VILLAGE OF BUTLER

By: \_\_\_\_\_  
Patricia Tiarks, President

ATTEST:

\_\_\_\_\_  
Kayla Chadwick, Village Administrator/Clerk

STATE OF WISCONSIN  
WAUKESHA COUNTY  
VILLAGE OF BUTLER

ORDINANCE 18-05

**Ordinance Amending Section 54-601 (c) of the Municipal Code with regard to Fences.**

**WHEREAS**, the Village Board of the Village of Butler, Waukesha County ordains that the following sections of the Municipal Code are hereby repealed, recreated, or amended to read;

Section One: Sec. 54-601     **Fences**

(c) *Fence* location. Except as provided in subsection (e) of this section, residential *fences* are permitted, upon the issuance of a building permit, in the side and rear yards of residential districts and in the street yard along interior side lot lines (see Illustration No. 6), but shall not in any case exceed a height of five six feet above the ground, and shall not be closer than two feet to any public right-of-way. Residential *fences* in the street yard shall be constructed to be open for at least 50 percent of their surface area. When a property in a residential district abuts a property in an industrial district, the *fence* height may be up to eight feet above the ground.

Section Two: Severability: In the event that any provision of this Ordinance is for any reason held to be invalid, unconstitutional, or unenforceable by any court of competent jurisdiction, such portions of this Ordinance shall be deemed separate, distinct and independent provisions of the Ordinance and all remaining portions of this Ordinance shall remain in full force and effect.

Section Three: All ordinances or parts of ordinances conflicting with the provisions of this ordinance are hereby to such extent repealed.

Section Four: This ordinance shall take effect and be in force after its passage and posting pursuant to law.

**PASSED** and **ADOPTED** by the Village Board of the Village of Butler, Waukesha County, Wisconsin, this the 15<sup>th</sup> day of May, 2018.

VILLAGE OF BUTLER

By: \_\_\_\_\_  
Patricia Tiarks, President

ATTEST:

\_\_\_\_\_  
Kayla Chadwick, Village Administrator/Clerk