

PUBLIC NOTICE

AGENDA FOR REGULAR VILLAGE BOARD MEETING #1989

Tuesday, July 17, 2018 at 7:00 PM

Village Hall Board Room, 12621 W. Hampton Avenue

PLEASE TAKE NOTICE that a Regular Meeting of the Butler Village Board will be held on the 17th day of July, 2018 at 7:00 PM at the Village Hall Board Room, 12621 W. Hampton Avenue, Butler, Wisconsin, at which time and place the following items of business will be considered and possibly acted upon:

- I. Pledge of Allegiance
 - II. Roll Call
 - III. Persons Desiring to be Heard
 - IV. Consent Agenda:
Note: Prior to voting on the Consent Agenda, items may be removed at the request of any Trustee and be placed on the agenda under New Business.
 - 1) June 19, 2018 Regular Meeting Minutes
 - 2) Current Invoices
 - 3) June Statement of Revenues and Expenditures
 - 4) Appointment of Charlene Benjamin to Library Board
 - 5) Street Use Permit for C&S Performance, 4687 N. 124 Street for September 9, 2018 Open House and Car Show
 - 6) Application for Temporary Class "B" / "Class B" Retailer's License – Hope for Our Heroes, August 17th – 19th, 2018
 - 7) Parade Permit for St. Agnes Sam Berres Memorial Run/Walk on Saturday, August 25, 2018
 - 8) Street Use Permit for St. Agnes Congregation, 12801 W. Fairmount Ave on August 24th – 26th, 2018.
 - 9) Application for Temporary Class "B" / "Class B" Retailer's License – St. Agnes Congregation, Parish Festival, August 24th – 26^h, 2018
 - 10) June Monthly Department Reports
 - 11) Bartender Licenses TEMPORARY LICENSE
Danielle A. Ernst August 17th, 18th, and 19th, 2018
- REGULAR LICENSES
- | | |
|------------------------|------------|
| Warren J. Anderson | Kwik Trip |
| Heather L. Thompson | Butler Inn |
| Shelby J. Mayer | Butler Inn |
| Paige L. Peil | Bottoms Up |
| Samantha M. Heitkemper | Arribas |
- V. Communications
 - VI. Committee Reports
 - 1) Building Board
 - 2) Finance Committee
 - 3) Park & Recreation Commission
 - VII. Report of the Administrator
 - VIII. New Business
 - A) Discussion and Possible Action on adopting the Village of Butler Employee Personnel Manual.
 - B) Discussion and Possible Action on Approving Memorandum of Understanding Between Waukesha County and the Village of Butler for the WisVote Statewide Voter Registration System

C) Discussion and Possible Action on a cost sharing agreement for a driveway approach replacement with 13000 W. Custer Ave and 12950 W. Custer Ave.

XI. The Board may consider convening into Closed Session pursuant to Section 19.85(1)(g) to confer with legal counsel for the purpose of obtaining oral or written advice regarding current litigation.

Item of Discussion: Rahn v. Village of Butler

X. Reconvene into open session and possible action on items discussed in closed session.

XI. Adjournment

Dated: July 13, 2018

VILLAGE OF BUTLER

Patricia Tiarks, President

Kayla Chadwick, Administrator/ Clerk

Notice: It is possible that members of, and possibly a quorum of, other governmental bodies of the Village may be in attendance at the above-stated meeting to gather information. No action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to in the above notice. Please note that, upon reasonable notice, good faith efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact the Village Administrator /Clerk at 262-783-2525 at least 24 hours in advance of the meeting.

To: President Tiarks
Village Board of Trustees
From: Kayla Chadwick, Village Administrator
Date: July 13, 2018
Re: July 17th Supplemental Agenda



**VILLAGE OF
BUTLER**
EST 1913

VIII. New Business

A. Discussion and Possible Action on adopting the Village of Butler Employee Personnel Manual.

As previously presented at our June Board Meeting, the full revision of the Employee Personnel Manual is ready for adoption.

Staff recommends approval.

B. Discussion and Possible Action on Approving Memorandum of Understanding Between Waukesha County and the Village of Butler for the WisVote Statewide Voter Registration System.

This is an update to an existing MOU with Waukesha County for Election services. The County does most of the data entry of new registrations, absentee ballots, etc for the Village. There is a slight cost increase associated with this agreement but is inconsequential from a budget perspective.

Staff recommends approval.

C. Discussion and Possible Action on a cost sharing agreement for a driveway approach replacement with 13000 W. Custer Ave and 12950 W. Custer Ave

When crews were excavating Custer Avenue they determined that there was a private property storm sewer lateral leak underneath the shared driveway of Precision Woodworking and Interstate Diesel's Training Center on the North Side of Custer Ave. After further investigation it was determined that there was a cable line that was drilled directly through the lateral causing it to leak and erode the base under the approach and road. In consultation with DPW Supervisor Jim Bremberger, we believe that the Village was unaware of the exact location of said storm water lateral and potentially mismarked the lateral when prompted by Diggers Hotline to mark utilities in correlation with the cable company project. The businesses would like the Village to share the cost of the driveway approach replacement. The total cost of the driveway approach replacement is estimated at \$6,112. I am proposing a 1/3 share cost to the Village of roughly \$2,037.33, with one third being paid by the other two businesses respectively. Funding for this would come from the Borrowed Money Fund.

Staff recommends approval.

Minutes not formally approved until Regular Board Meeting on July 17, 2018.

Village President Patricia Tiarks called the Board Meeting to order at 7:03 PM at the Village Hall Board Room.

ROLL CALL

Present: Village President Patricia Tiarks, Trustees Marc Van Gompel, Jerry Orvis, Thomas Sardina, Michael Thew and Mark Holdmann.

Excused: William Benjamin

Also present: Administrator Kayla Chadwick

PERSONS DESIRING TO BE HEARD: None

CONSENT AGENDA:

- 1) May 15, 2018 Regular Meeting Minutes
- 2) Current Invoices
- 3) May Statement of Revenues and Expenditures
- 4) Bartender Licenses
- 5) Applications for Alcohol Beverage Licenses
- 6) Applications for Licenses to Sell Soda Water
- 7) Applications for Licenses to Sell Cigarettes
- 8) Applications for Game Licenses
- 9) Special Event Vending Permit for Yarn Junkie and Gifts for June 23rd and 24th, 2018
- 10) Street Use Permit for Milwaukee Baptist Church, June 27, 2018
- 11) Resolution 18-10 to Approve Compliance Maintenance Annual Report
- 12) 2019 Budget Timeline
- 13) May Monthly Department Reports

Motion by Thew; second by Sardina to approve Consent Agenda. Motion carried unanimously.

COMMUNICATIONS: None

COMMITTEE REPORTS

Public Safety Committee

Trustee Van Gompel reported on the Police and Fire Department reports.

Building Board

Trustee Van Gompel reported the following building permits were approved:

- 5116 N. 126 Street, Fence Tabled
- 4976 N. 132 Street, Garage Addition
- 13111 W. Silver Spring Dr., Add door 2 overhead doors, a service door and a front entrance door
- 12733 W. Arden Place, Fence

Trustee Van Gompel reported the following Occupancy permit was approved:

- Exhibit Systems, 13111 W. Silver Spring Drive

Trustee Van Gompel reported the following Occupancy permits were denied:

- Casanovas Outdoor Adventures aka Casanovas Performance Motorsports, 12450 W. Arden Place
- Casanovas Outdoor Adventures aka Casanovas Performance Motorsports, 4561 N. 124 Street

Finance Committee

Trustee Thew reported the current invoices were reviewed and approved. Trustee Thew reported the May Statement of Revenues and Expenditures were approved.

Library Board

Trustee Sardina reported the Library Board met. Various items were discussed.

REPORT OF THE ADMINISTRATOR Administrator Chadwick reported on the Road Construction Project.

NEW BUSINESS

- A) Wendi Unger from Baker Tilley presented the 2017 Audit Report.

B) Administrator Chadwick presented a complete revision of the Employee Personnel Manual to the Village Board. Adoption of the Manual will take place at a future date.

ADJOURNMENT

Motion by Thew; second by Sardina to adjourn. Motion carried unanimously. The meeting was adjourned at 7:36 PM.

Submitted by:
Kayla Chadwick
Village Administrator/Clerk

Approval Date: _____
Correction/Amendment

STREET USE PERMIT
(Block Parties, Organizational Events)

Municipal Code Reference: Article VII Street Use Section 30-207

Fee: \$ 25.00

Applicant Information: GTS Performance LLC
Business / Organization / Individual

4687 N. 124th Street
Address

Shawn Clausing
Contact Person

(262) 781-0469
Telephone

Event date: 9/9/18 6-29-18 10:41a
\$25.00

Time of Event: From 10am to 4pm Transaction 29925
WISC PERMITS \$25.00

Proposed Street to be Used: Courtland between 124th + 125th
Street Name(s)

Approximate number of persons using the proposed street area: 100

Describe in detail the proposed use: Open House celebration
to coincide with Hot Rods on Hampton

FOR VILLAGE USE ONLY

Certificate of Comprehensive General Liability Insurance Required: Yes No

Performance Bond Required: Yes No

Special Conditions: _____

Village Board Approval: Signature _____ Date _____

Application for Temporary Class "B" / "Class B" Retailer's License

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$ 10.00

Application Date July 3rd, 2018

Town Village City of BUTLER

County of WAUKESHA

The named organization applies for: (check appropriate box(es).)

A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.

A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning Aug 17th, 2018 and ending Aug 19th, 2018 and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

1. Organization (check appropriate box) → Bona fide Club Church Lodge/Society

Chamber of Commerce or similar Civic or Trade Organization

Veteran's Organization Fair Association

(a) Name Hope For Our Heroes

(b) Address 12523 W Colfax Pl Butler, S3007
(Street) Town Village City

(c) Date organized July 1st, 2017

(d) If corporation, give date of incorporation _____

(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box:

(f) Names and addresses of all officers:

President Danielle Ernst

Vice President _____

Secretary _____

Treasurer _____

(g) Name and address of manager or person in charge of affair: Danielle Ernst
12523 W Colfax Pl, Butler, S3007

7-3-18 9:51a
\$265.00
Transaction 30055
PARK USER FEES \$250.00
PICNIC LICENSE \$10.00
BARTENDERS LICENSE-TEMPORARY \$3.00

2. Location of Premises Where Beer and/or Wine Will Be Sold, Served, Consumed, or Stored, and Areas Where Alcohol Beverage Records Will be Stored:

(a) Street number 5251 N 125th Street, Butler S3007

(b) Lot _____ Block _____

(c) Do premises occupy all or part of building? No

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover: _____

3. Name of Event

(a) List name of the event Hope For Our Heroes Coed Softball Tournament

(b) Dates of event Aug 17th - 19th, 2018

DECLARATION

The Officer(s) of the organization, individually and together, declare under penalties of law that the information provided in this application is true and correct to the best of their knowledge and belief.

Officer Danielle Ernst 7/3/18
(Signature/date)

Officer _____
(Signature/date)

Date Filed with Clerk _____

Date Granted by Council _____

(Name of Organization)

Officer _____
(Signature/date)

Officer _____
(Signature/date)

Date Reported to Council or Board 7-17-2018

License No. _____



St Agnes Congregation

BUTLER, WISCONSIN 53007-1415

Christian Formation
12801 W. Fairmount Ave.
(262)781-6998
FAX (262)781-3512

June 11th, 2018

Dear Village Board Members,

On behalf of the St. Agnes Youth Board, I am submitting to you a parade permit form for our parish's 19th annual Sam's Memorial Walk/Run. We have appreciated your support for this event and are looking forward to another good turnout. Once again, we are planning to hold the Walk/Run in conjunction with our parish picnic, on the morning of Saturday, August 25th, 2018.

Enclosed with the parade permit is a detailed copy of the Walk/Run route directions, which are the same as the past several years. The certificate of insurance from Catholic Mutual Group is included.

For the 18 years of our event, all of the proceeds from the Sam's Walk/Run have been donated to the research efforts of Dr. David Margolis at the Medical College of Wisconsin and we hope to surpass the \$200,000 mark with this year's event. Obviously, your support has been a key part of his progress. Once again, I thank you for that and will await your response regarding this year's event.

Sincerely,

Michelle Fellin
Christian Formation Coordinator

VILLAGE OF BUTLER
PARADE PERMIT

SECTION 30-272

Fee \$100.00

Name of Parade: Sam Beres Walk/Run

Date of Parade: Aug 25 2018 Time Schedule: _____

Sponsoring Organization: St. Agnes

Address: 12801 W. FAIRMOUNT AVE
BUTLER

Phone: 262 781 9521

Person In-Charge of Parade: Michelle Fellin

Address: Same as above

Phone: (H) _____ (W) 262 781 6998

Provide a description of the following along with a Parade Route Map:

- Assembly Area Location: St. Agnes 128th & Cameron Ave

- Starting Point Location: 128th & Cameron Ave

- Termination Point: 128th & Cameron Ave

- Route to be Traveled: Attached

7-12-18 3:50p
\$100.00
Transaction 30440
MISC PERMITS \$100.00

Provide description of the size of the parade (# of units, participants, etc):

150 - 250 walkers and runners

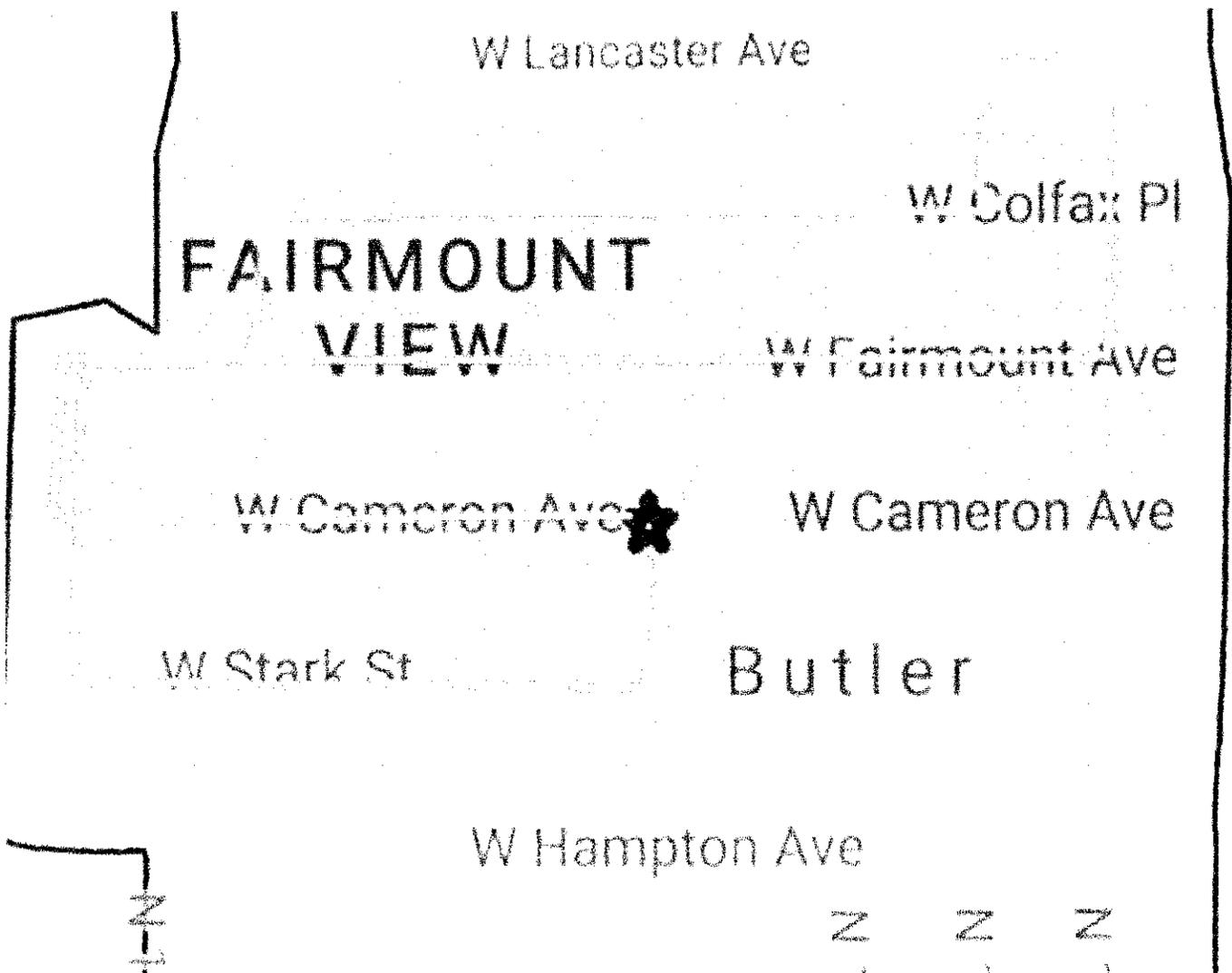
Is a certificate of insurance attached: Yes No

I hereby agree to follow all applicable provisions of the Butler Municipal Code and Wisconsin Statutes regarding the parade permit applied for.

Michelle L Fellin
Applicant

6/11/18
Date

The Start/Finish line is at the intersection of Cameron Ave & 128th St. (outside the entrance to St. Agnes Gym)
 Start by heading south on 128th St. for one block. Turn right at Stark St.
 Follow Stark St until it ends at 132nd St. Turn right.
 Proceed two blocks. Turn right at Fairmount Ave.
 Go one block. Turn left onto 131st St.
 Follow 131st St. as it turns into Colfax. Stay on Colfax crossing 127th St and continue one more block. Turn left onto 126th St
 Proceed one block. Turn right onto Lancaster Ave.
 Proceed one block. Turn right onto 125th St.
 Go two blocks. Turn right onto Fairmount Ave.
 Stay on Fairmount Ave crossing 126th & 127th streets past the front entrance and parking lot of St. Agnes. Turn left on 132nd St. Go one block. Turn left onto Cameron Ave
 Follow Cameron Ave to the same spot where we started, at the intersection of Cameron Ave & 128th St.



Certificate of Coverage

Date: 7/12/2018

Certificate Holder
 Archdiocese of Milwaukee
 Archbishop Cousins Catholic Center
 PO Box 070912
 Milwaukee, WI 53207-0912

This Certificate is issued as a matter of information only and confers no rights upon the holder of this certificate. This certificate does not amend, extend or alter the coverage afforded below.

Company Affording Coverage
 THE CATHOLIC MUTUAL RELIEF
 SOCIETY OF AMERICA
 10843 OLD MILL RD
 OMAHA, NE 68154

Covered Location
 St. Agnes Congregation
 12801 West Fairmount Avenue
 Butler, WI 53007-1415

Coverages

This is to certify that the coverages listed below have been issued to the certificate holder named above for the certificate indicated, notwithstanding any requirement, term or condition of any contract or other document with respect to which this certificate may be issued or may pertain, the coverage afforded described herein is subject to all the terms, exclusions and conditions of such coverage. Limits shown may have been reduced by paid claims.

	Type of Coverage	Certificate Number	Coverage Effective Date	Coverage Expiration Date	Limits
	Property				Real & Personal Property
	D. General Liability	8595	7/1/2018	7/1/2019	Each Occurrence
	<input checked="" type="checkbox"/> Occurrence				500,000
	<input type="checkbox"/> Claims Made				1,000,000
					Products-Comp/OP Agg
					Personal & Adv Injury
					Fire Damage (Any one fire)
	Excess Liability	8595	7/1/2018	7/1/2019	Each Occurrence
					500,000
					Annual Aggregate
	Other				Each Occurrence
					Claims Made
					Annual Aggregate
					Limit/Coverage

Description of Operations/Locations/Vehicles/Special Items (the following language supersedes any other language in this endorsement or the Certificate in conflict with this language)

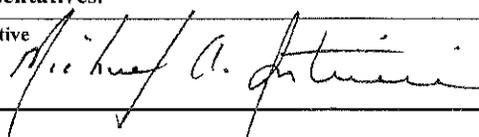
Coverage is evidenced to the Village of Butler for St. Agnes Congregation's Annual Sam Beres Memorial Walk-Run on August 25, 2018 starting on Parish property and using Village streets as outlined in the parade permit.

Holder of Certificate **Cancellation**

Village of Butler

0065008297

Should any of the above described coverages be cancelled before the expiration date thereof, the issuing company will endeavor to mail 30 days written notice to the holder of certificate named to the left, but failure to mail such notice shall impose no obligation or liability of any kind upon the company, its agents or representatives.

Authorized Representative 

STREET USE PERMIT
(Block Parties, Organizational Events)

Municipal Code Reference: Article VII Street Use Section 30-207

Fee: \$ 25.00

Applicant Information: ST. AGNES CONGREGATION
Business / Organization / Individual

12801 W. FAIRMOUNT AVE SKTLER 5300
Address

JAMES MATTHEWS
Contact Person

414-393-3370
Telephone

Event date: Aug. 24 4-11 PM 7-11-18 1:16p
Aug. 25 11 AM-11 PM \$35.00
Time of Event: From Aug. 26 12: PM to 6 PM Transaction 30396
PICNIC LICENSE \$10.00
MISC PERMITS \$25.00

Proposed Street to be Used: CAMERON AVE. from 12800 to 12700 (parish recta
Street Name(s)

Approximate number of persons using the proposed street area: 22

Describe in detail the proposed use: used for crosswalk from parish
grounds to soccer field during parish festival -
no driveways will be blocked.

FOR VILLAGE USE ONLY

Certificate of Comprehensive General Liability Insurance Required: Yes No

Performance Bond Required: Yes No

Special Conditions: _____

Village Board Approval: Signature _____ Date _____

Application for Temporary Class "B" / "Class B" Retailer's License

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$ 10.00

Application Date: 7/6/2018

Town Village City of BUTLER

County of WAUKESHA

The named organization applies for: (check appropriate box(es))

- A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.
 A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning Aug. 24, 2018 and ending Aug. 26, 2018 and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

1. Organization (check appropriate box) → Bona fide Club Church Lodge/Society
 Chamber of Commerce or similar Civic or Trade Organization
 Veteran's Organization Fair Association

- (a) Name ST. AGNES CONGREGATION
(b) Address 12801 W. FAIRMOUNT AVE BUTLER, WI 53007
(Street) Town Village City
(c) Date organized JAN 15, 1915
(d) If corporation, give date of incorporation JAN 15, 1915
(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box:
(f) Names and addresses of all officers:
President ARCHBISHOP JEROME LISTECKI
Vice President REV. MARK BRANDL 12801 W. FAIRMOUNT BUTLER 53007
Secretary LILLIAN KLOTZ W140 N5788 LILLY RD. MEMO. FALLS 53057
Treasurer GREG RETZER N49 W18403 WILDLIFE CT. MEMO. FALLS 53057
(g) Name and address of manager or person in charge of affair:
JIMMY/MICHELE MATTHEWS 5236 N107 ST. MILWA. 53225

2. Location of Premises Where Beer and/or Wine Will Be Sold, Served, Consumed, or Stored, and Areas Where Alcohol Beverage Records Will be Stored:

- (a) Street number 12801 W. FAIRMOUNT AVE BUTLER 53007
(b) Lot _____ Block _____
(c) Do premises occupy all or part of building? _____
(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover:
PARKING LOT

3. Name of Event

- (a) List name of the event PARISH FESTIVAL
(b) Dates of event Aug 24-26, 2018

7-11-18 1:16P
\$35.00
Transaction 30396
PICNIC LICENSE \$10.00
WISC PERMITS \$25.00

DECLARATION

The Officer(s) of the organization, individually and together, declare under penalties of law that the information provided in this application is true and correct to the best of their knowledge and belief.

ST. AGNES CONGREGATION
(Name of Organization)

Officer _____
(Signature/date)

Officer Mark Brandl
(Signature/date)

Officer _____
(Signature/date)

Officer _____
(Signature/date)

Date Filed with Clerk _____

Date Reported to Council or Board 7-17-2018

Date Granted by Council _____

License No. _____

To: President Tiarks
Village Board of Trustees
From: Kayla Chadwick, Village Administrator
Date: July 12, 2018
Re: June Administration/Finance Report



**VILLAGE OF
BUTLER**
EST 1913

Administrator

- Attended 3 meetings on behalf of the Village.
- Prepared for 1 Village Board Meetings and 1 Finance Committee Meeting, 1 Public Safety Meeting and 1 building board.
- Oversaw Custer Road Project and communicated directly with businesses.
- Had a conference call with new ambulance billing service regarding transition.
- Attended the WCMA Summer Conference, at which I was elected President-Elect of the organization.

Clerk

- Processed Renewals for Alcohol Beverage License applications, Bartender Licenses, Soda, Cigarette and Gaming Licenses for 7-1-2018 through 6-30-19.
- Updated Quarterly Parking Permit listing.
- Processed Post Cards for Applications for Continuation of Registration and Notices of Suspension of Voter Registrations
- Prepared Absentee Ballots and Mailed Absentee Ballots 6/25/18 for August 14, 2018 Partisan Primary Election
- Filed and distributed permits to businesses/residents
- Prepared and distributed agenda, packets/minutes for all public meetings.

Treasurer

- Completed payroll and accounts payable activities.
- Prepared journal entries.
- Prepared and mailed quarterly utility bills.

Building

- Issued 12 Permits
 - 0 Sign
 - 2 HVAC Permit
 - 0 Electrical
 - 2 Plumbing
 - 6 Building
 - 0 Zoning
 - 2 Occupancy
 - 0 Fire System
 - 0 Plan Review
- Issued permits resulted in \$3724.30 of revenue.

To: President Tiarks
Village Board of Trustees
From: David Wentlandt, Chief of Police
Date: July 13, 2018
Re: June Police Report



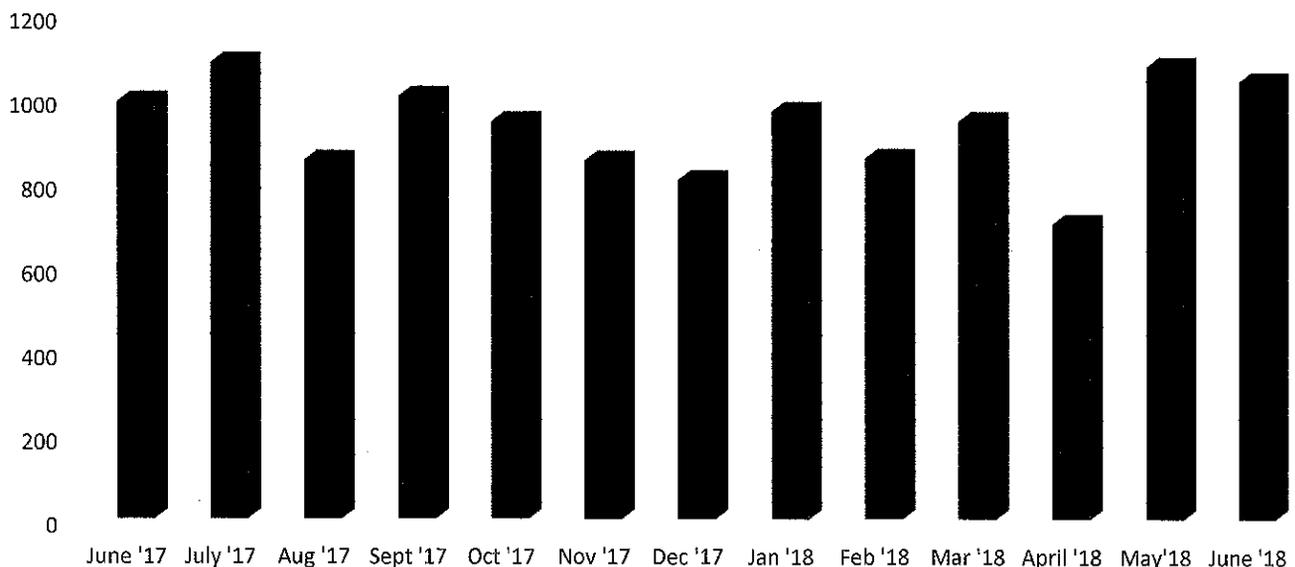
Squad Car Usage

	<u>Miles</u>	<u>Gallons</u>	<u>MPG</u>
All Squads	3432	394.133	8.70

Notes of Interest

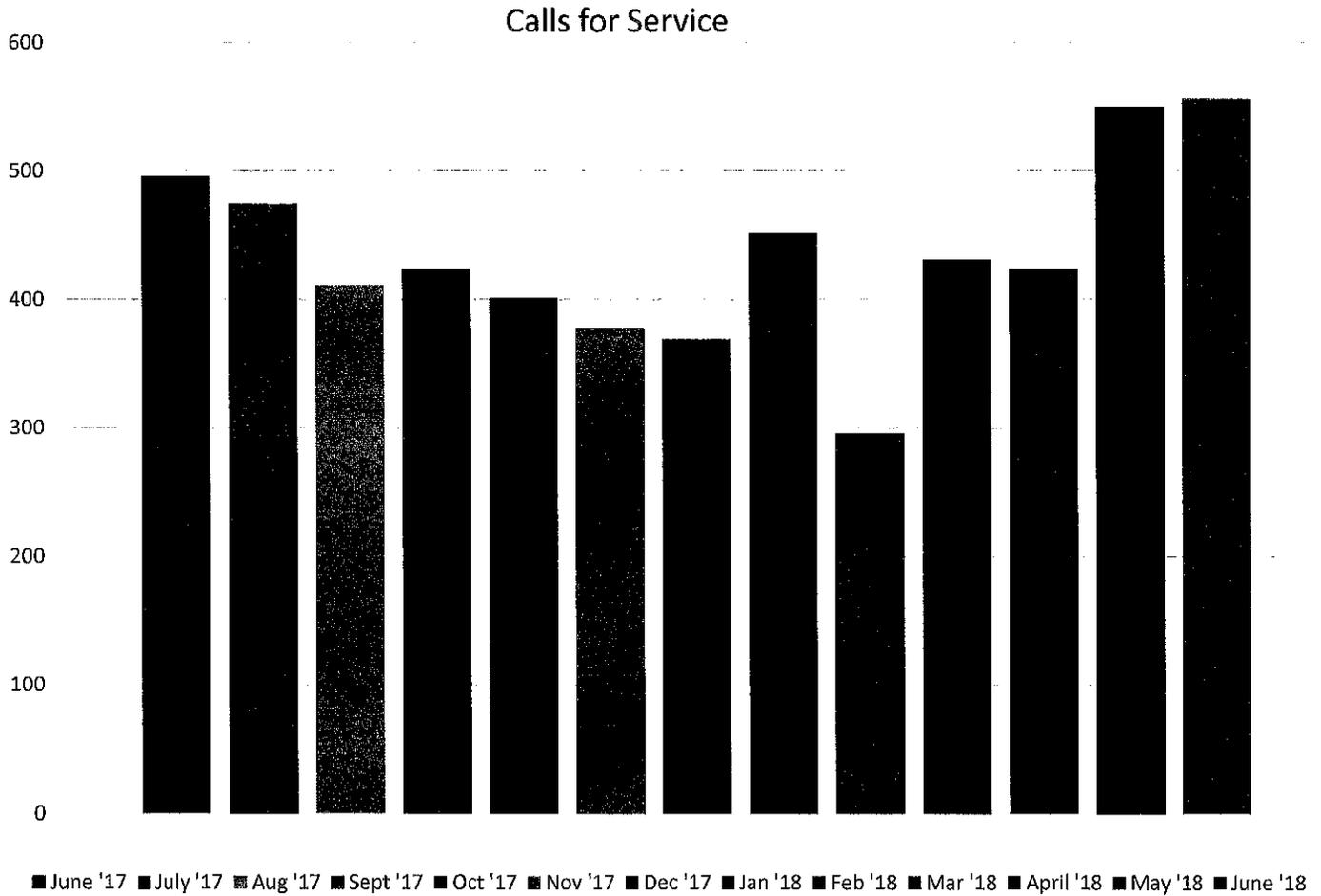
- The entire department had our summer firearms training
 - Officer Knapp attended a 16 hour basic narcotics investigation school.
 - Officer Boyle re-certified as our Taser instructor.
 - Lt. Engleman attended an investigation and prosecution school for overdose cases
 - Officers Herpin and Boyle conducted in-house training of all officers in high risk traffic stops and use of force scenarios
 - Officers had a total of 1040 citizen contacts throughout the month. This equals 34.66 contacts per day or just over 11.55 contacts per shift.
 - The Village of Butler Police Department had 556 calls for service in June 2018.
-

Citizen Contacts



Total Calls for Service

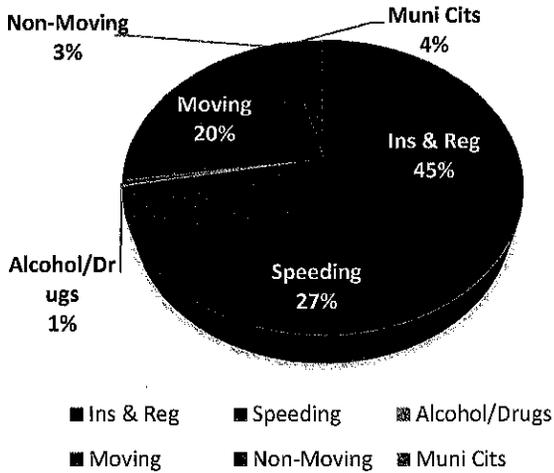
June '17	496
July '17	475
Aug '17	411
Sept '17	424
Oct '17	401
Nov '17	378
Dec '17	369
Jan '18	452
Feb '18	396
Mar '18	431
April '18	424
May '18	550
June '18	556



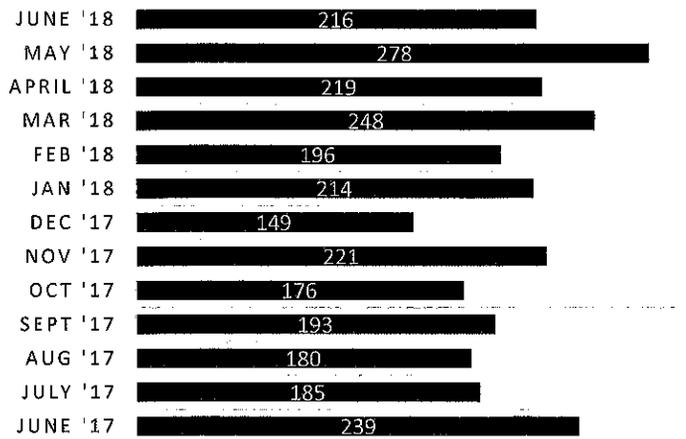
June Citation Totals

Insurance, Registration Citations	68
Speeding Citations	40
Alcohol/Drugs Citations	1
Moving Citations	30
Non-Moving Citations	5
Municipal Citations	6
Parking Citations	66
Warnings Issued	131
 Total Citations & Warnings Issued:	 347

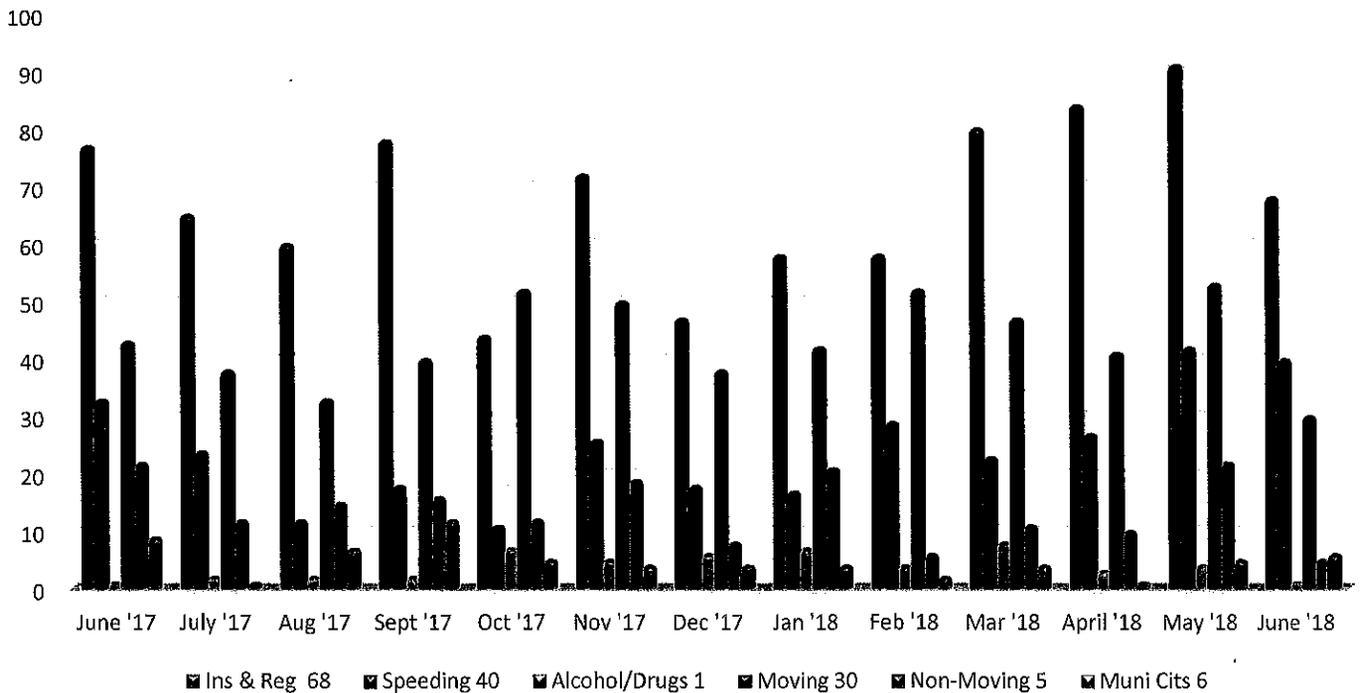
June Citation Totals



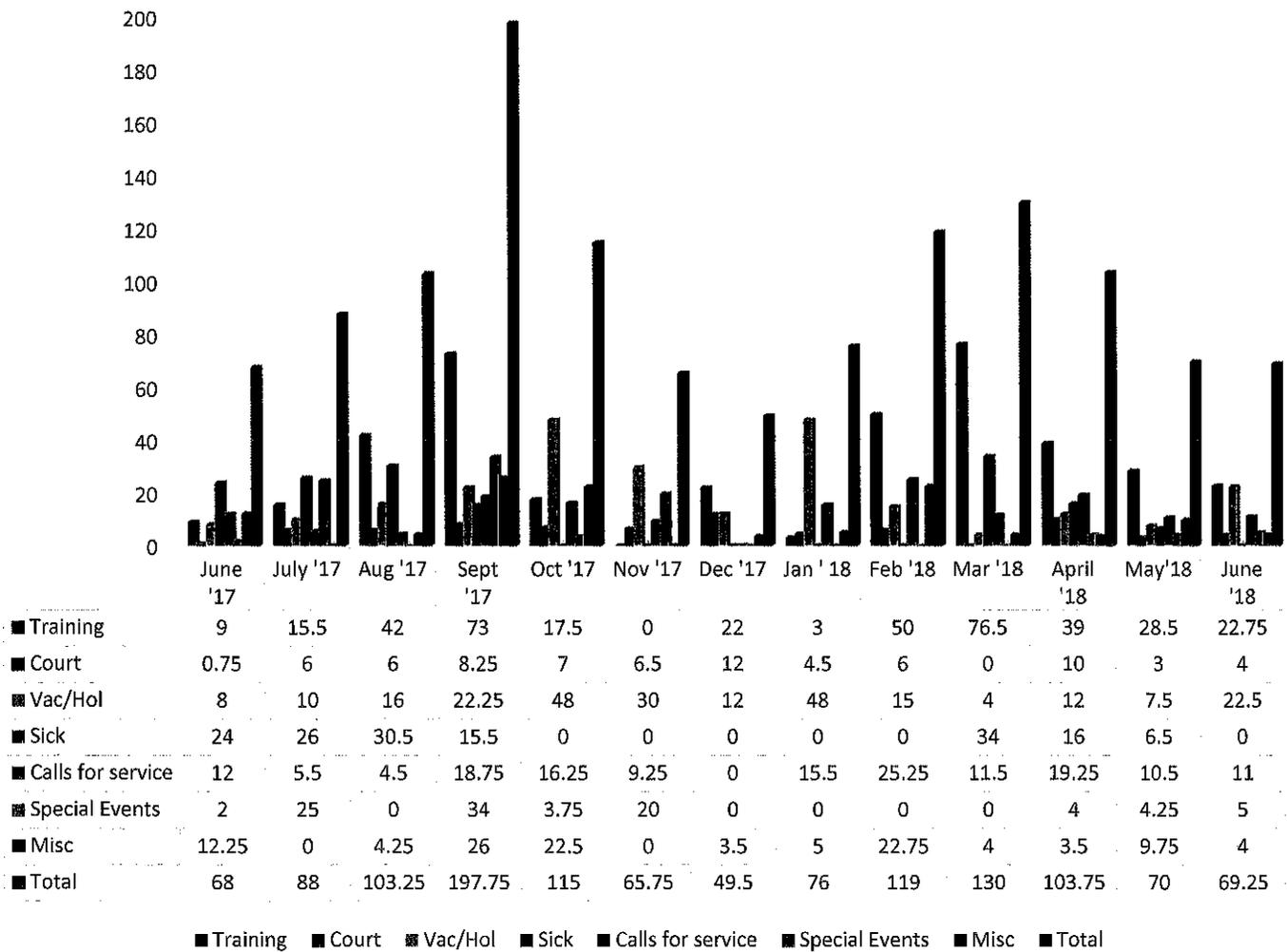
CITATION TOTALS



Citations



Overtime Totals



Municipal Court

Docket: June 7, 2018

Total: 338 adult cases /0 juvenile

Appearances: 46 Persons

- 28 Adjournment
- 210 Initial appearance
- 88 Indigency hearing
- 5 Motions
- 5 Pre-Trial
- 2 Sentencing hearing
- 2 Trial

Citation List for 6-7-18 court date:

- Total due \$22,181
- Total paid \$3,437
- Balance due \$18,744

Monthly financial total \$13,825

AMOUNT RETAINED BY MUNICIPALITY: \$8,663

- Above includes \$535 received through the WI State Income Tax Refund Intercept program (TRIP).

Parking ticket payments received in June: \$1,835

To: President Tiarks
 Village Board of Trustees
From: Jim Bremberger, DPW Supervisor
Date: July 12, 2018
Re: June DPW Report



**VILLAGE OF
 BUTLER**
 EST 1913

The top June priorities were;

- Road Project on Custer Ave, 131st Street, and Park Drive.

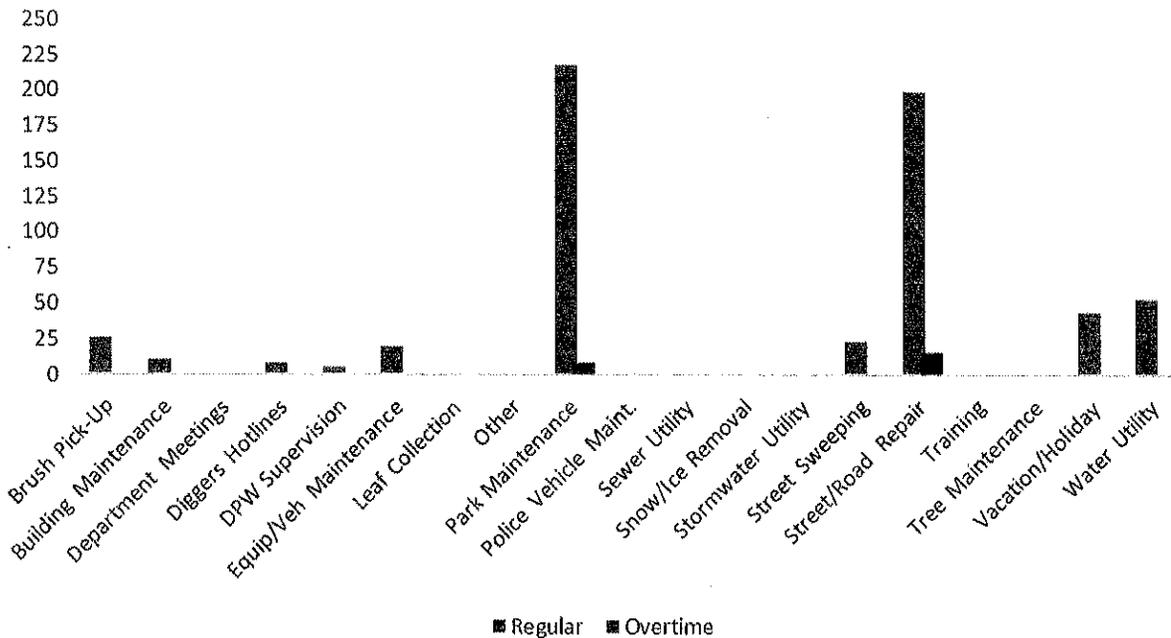
June Activity

- Asphalt patch old water main breaks
- Order new 50 street trees

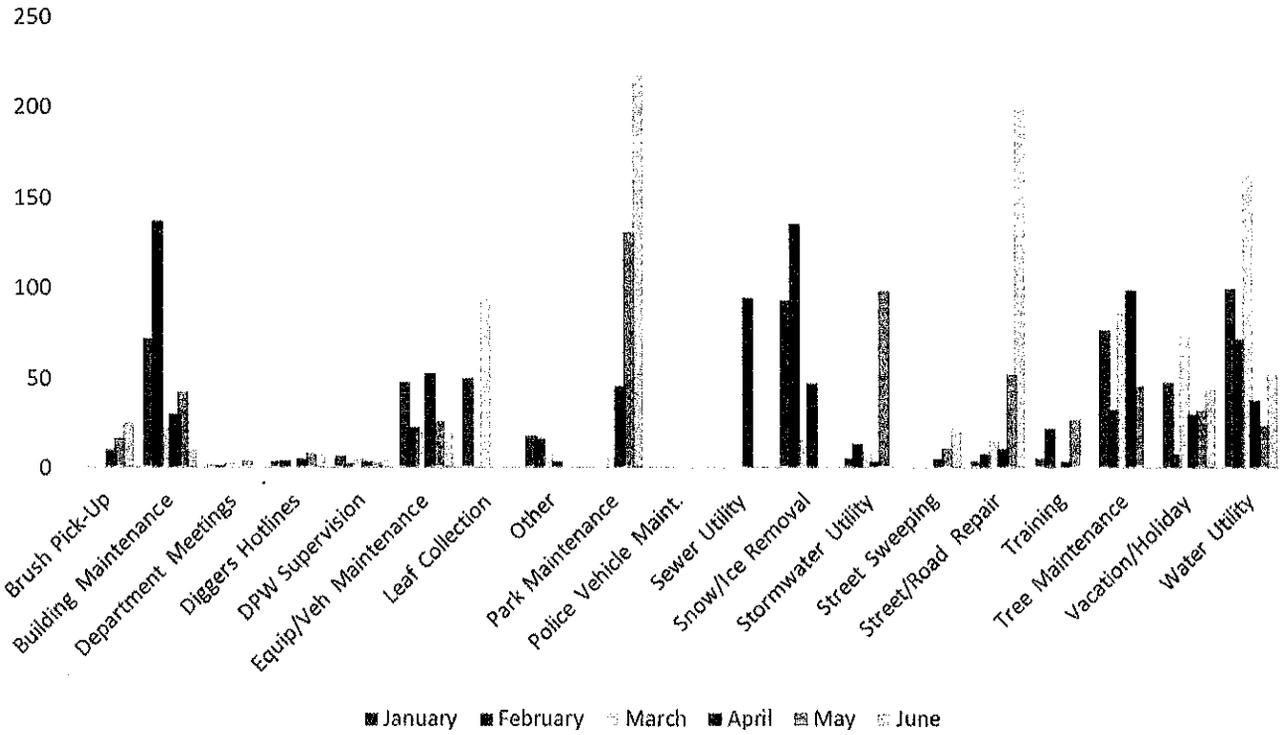
Utility Activity

- Daily, monthly, and quarterly water samples.
- Replace bolts on leaky vales in road project area.

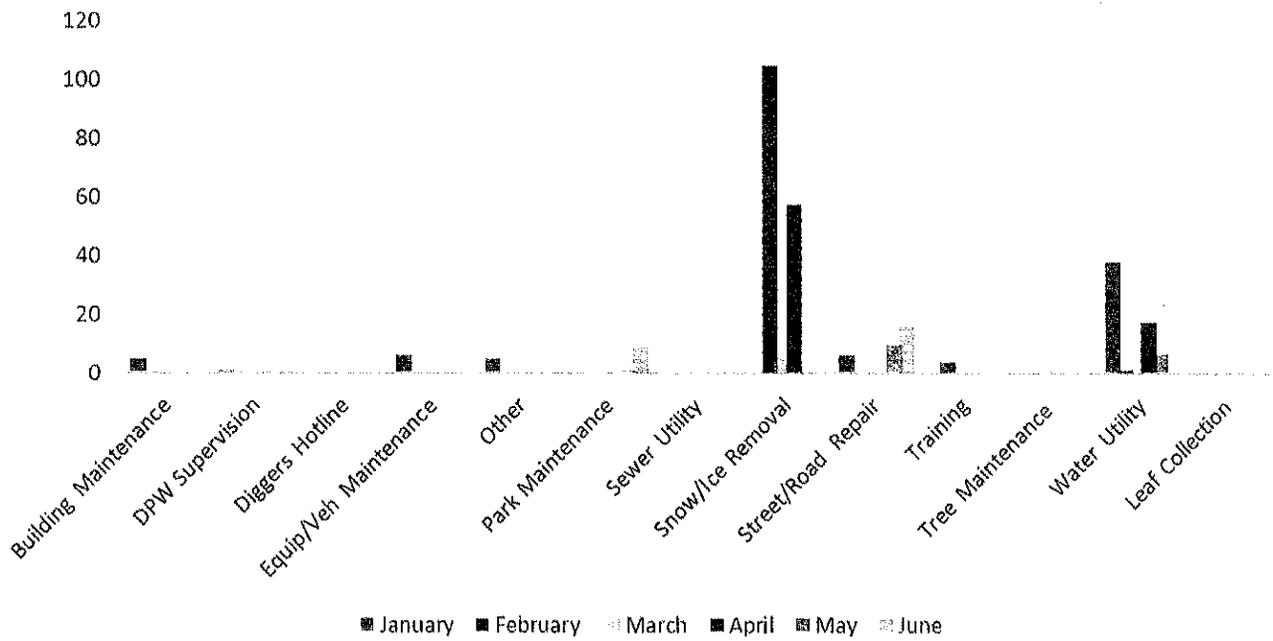
June Public Works Hours



YTD Regular Hours



YTD Overtime Hours



To: President Tiarks
Village Board of Trustees
From: Jodi Kessel Szpizar, Library Director
Date: July 12, 2018
Re: June Library Report



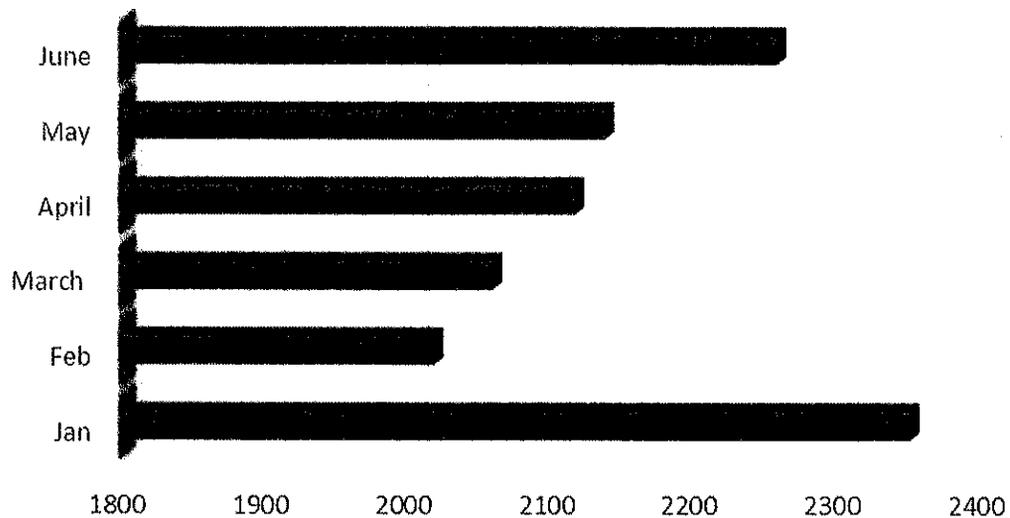
**VILLAGE OF
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- Children's Programs:
 - January – No Program
 - February – 36 attendees
 - March – 14 attendees
 - April – 20 attendees
 - May - 48 attendees
 - June – 43 attendees

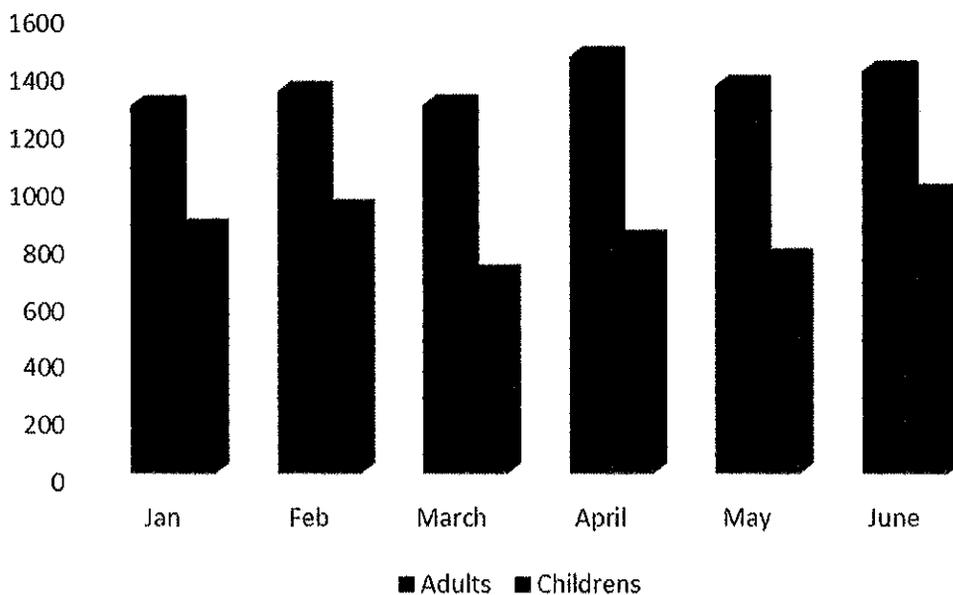
 - Adult Programs:
 - Book Clubs – 16 attendees
 - Recipe Club – 7 attendees

 - New Library Cards Issued:26
 - Conference Room Usage: 13 uses, 38 patrons

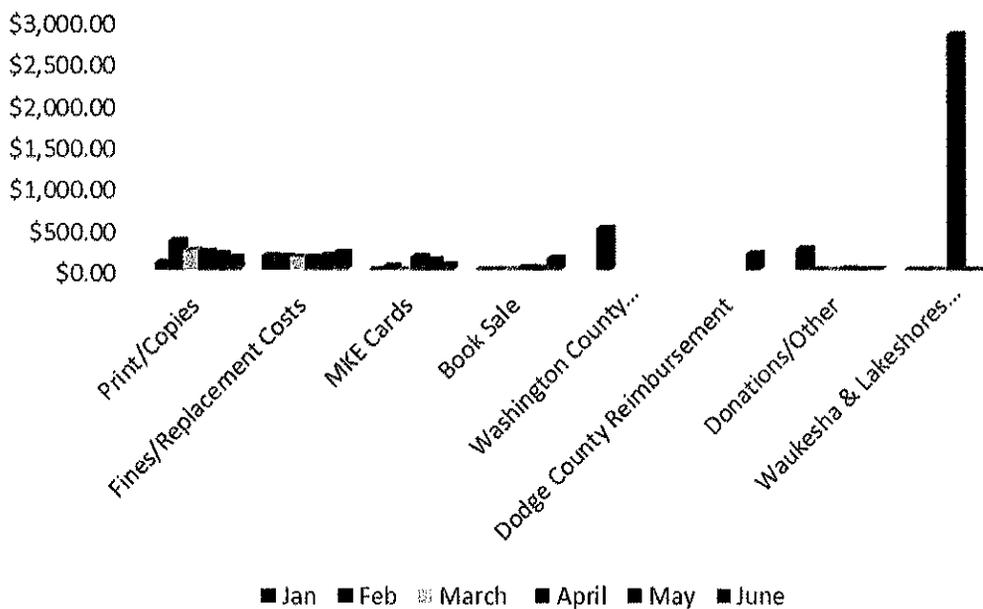
2018 Patron/Visitors



Circulation By Month



Revenue By Source



MEMORANDUM OF UNDERSTANDING BETWEEN WAUKESHA COUNTY AND
THE VILLAGE OF BUTLER
FOR THE WisVote STATEWIDE VOTER REGISTRATION SYSTEM

This Memorandum of Understanding is hereby entered into by and between Waukesha County and the Village of Butler pursuant to Section 66.0301, Wis. Stats., for the purpose of intergovernmental cooperation to implement the WisVote Wisconsin statewide voter registration system.

THEREFORE, in consideration of the terms and conditions contained herein, the parties hereto agree as follows:

1. The Village of Butler and Waukesha County understand that the State intends to maintain the official centralized database of voter registration information known as WisVote.
2. The Village of Butler appoints the staff of the Waukesha County Clerk as its voter registrar and agent pursuant to Section 6.33(5)(b), Wis. Stats.
3. The Village of Butler and Waukesha County understand their responsibilities and requirements for complying with the Help America Vote Act of 2002 (HAVA) and applicable state statutes and accept the responsibility to implement voter registration policies and procedures and maintain each voter's current registration documentation.
4. The Village of Butler agrees to the technology, technology maintenance, staffing, and training costs that are required for Waukesha County Clerk to carry out the responsibility of updating WisVote.
5. Waukesha County Clerk agrees to enter and maintain the Village of Butler's data within WisVote. Specifically:
 - Pre-election – set up reporting units and polling places; enter contests and candidates for local elections; generate and name ballot styles, print poll books; and at the *option* of the Village of Butler - record sent and returned absentee ballots. (See 7)
 - Post-election – record voters per the signature poll book directly into the WisVote system, enter EL-190 form and the Postcard Statistical Report data with the State.
 - On-Going - input new voter registrations and absentee ballot applications into WisVote.

6. The standard costs for the time period covering elections starting with the 2018 General Election Primary through year-end 2021 are determined as follows:

*BASE COST	\$200.00 - \$400/MUNICIPALITY
PLUS	\$.25 per voter over base number
PLUS	\$ 20.00 per contest
PLUS	\$ 75.00 WisVote & Absentee Ballot Services
FULL STANDARD	\$ TOTAL

*BASE COST (calculated on total voter registration February 1, current year)

7. At an additional charge, local referendums and local special elections services will be provided at a cost of \$50.00 for each event.
8. If the Village of Butler elects to take responsibility for the Absentee Services portion included in the standard charge, the bill will be reduced by \$50.00. This option can be changed on a yearly basis.
9. The parties agree that the charges for subsequent elections may be adjusted to reflect Waukesha County Clerk's actual costs.
10. The Village of Butler agrees to utilize available technology and resources of the Waukesha County County Clerk's Office to enter and maintain data within WisVote and to pay the costs that are required to update WisVote with the Village of Butler's data..
11. This agreement is valid from August 1, 2018 through December 31, 2021.
12. This agreement will automatically renew for successive 90-day increments unless terminated in writing. This agreement can only be terminated if the following requirements have been met:
 - Both parties to the agreement have notified the other party and the Wisconsin Elections Commission (WEC) 90 days prior to the agreement termination date.
 - The Village of Butler has purchased the appropriate equipment and validated with WEC that they capable of taking on the technology and resource responsibilities of the WisVote statewide voter registration system. The Village of Butler shall bear the sole responsibility to make said purchase and acquire necessary validations.

- The Village of Butler has validated with WEC that clerks and appointed associates have been properly trained in the use and functions of the WisVote statewide voter registration system.

13. The persons signing this agreement warrant that they have been authorized to enter into this agreement by and on behalf of their respective parties, and that they have full and complete authority to bind their respective parties by executing this

Print Name

Municipality

Print Name

KATHLEEN NOVACK

County Clerk

Signature

Signature

[Handwritten Signature]
