PUBLIC NOTICE

AGENDA FOR REGULAR VILLAGE BOARD MEETING #1999
Tuesday, December 18, 2018 at 7:00 PM
Village Hall Board Room, 12621 W. Hampton Avenue

PLEASE TAKE NOTICE that a Regular Meeting of the Butler Village Board will be held on the 18th day of December, 2018 at 7:00 PM at the Village Hall Board Room, 12621 W. Hampton Avenue, Butler, Wisconsin, at which time and place the following items of business will be considered and possibly acted upon:

I. Pledge of Allegiance

II. Roll Call

III. Persons Desiring to be Heard

IV. Consent Agenda:
Note: Prior to voting on the Consent Agenda, items may be removed at the request of any Trustee and be placed on the agenda under New Business.

1) December 4, 2018 Regular Meeting Minutes
2) Current Invoices
3) November Statement of Revenues and Expenditures
4) November Monthly Department Reports
5) Bartender Licenses – Sarah Kucharas, Bottoms Up

V. Communications

1) Committee Reports
   a. Library Board
   b. Public Safety Committee
   c. Finance Committee
   d. Building Board

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VI. Report of the Administrator

VII. New Business
A) Proclamation 18-01 Honoring Chief David G. Wentlandt for his 23 years of Service.
B) Proclamation 18-02 Honoring Officer Nicholas J. Boyle for his 12 years of Service.
C) Proclamation 18-03 Honoring Officer Joel C. Fus for his 18 years of Service
D) Proclamation 18-04 Honoring Robin L. Mateicka for her 21 years of Service.
E) Proclamation 18-04 Honoring James G. Bremberger for his 26 years of Service.

VIII. Adjournment

Dated: December 14, 2018

VILLAGE OF BUTLER

Patricia Tiarks, President

Kayla Chadwick, Administrator/ Clerk

Notice: It is possible that members of, and possibly a quorum of, other governmental bodies of the Village may be in attendance at the above-stated meeting to gather information. No action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to in the above notice .Please note that, upon reasonable notice, good faith efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact the Village Administrator /Clerk at 262-783-2525 at least 24 hours in advance of the meeting.

MINUTES OF THE BUTLER VILLAGE BOARD REGULAR MEETING #1998 December 4, 2018

Minutes not formally approved until Regular Board Meeting on December 18, 2018.

Village President Patricia Tiarks called the Board Meeting to order at 7:00 PM at the Village Hall Board Room.

ROLL CALL
Present: Village President Patricia Tiarks, Trustees, Thomas Sardina, Jerry Orvis, Mark Holdmann, Marc Van Gompel, Michael Thew and William Benjamin

Also present: Administrator Kayla Chadwick, DPW Supervisor Jim Bremberger

PERSONS DESIRING TO BE HEARD: None

CONSENT AGENDA:

1) November 20, 2018 Regular Meeting Minutes

Motion by Van Gompel, seconded by Benjamin to adopt the consent agenda. Motion carried unanimously. Thew abstained.

COMMUNICATIONS: None

COMMITTEE REPORTS
Building Board
Trustee Benjamin reported that a building permit for parking lot expansion for Frank Armstrong Enterprises at 12601 W. Silver Spring Road and a building permit for a garage at Kwik Trip, 12501 W. Arden Place was also approved.

Park and Recreation Commission
Trustee Orvis reported on the Christmas Celebration and the fence line advertising effort.

REPORT OF THE ADMINISTRATOR Administrator Chadwick discussed a chase that Butler PD was involved in and that came through the Village, snow operations, and tree trimming.

NEW BUSINESS

A) Discussion and Possible Action on Ordinance 18-08 Ordinance Amending Section 2-33 of the Municipal Code with Regard to Village Board Salaries.

Motion by Benjamin, second by Van Gompel to not approve Ordinance 18-08. Roll call vote was taken. Motion failed by a 3-4 vote with President Tiarks, Trustee Benjamin and Trustee Van Gompel voting yes, and Trustees Holdmann, Orvis, Sardina, and Thew voting no.

Motion by Thew, second by Sardina to table Ordinance 18-08 until after the Spring 2019 Election. Motion carried unanimously

B) Discussion and Possible Action on Approving a Design and Construction Budget for the Community Building Remodel.

Motion by Benjamin, second by Thew to approve the design and budget for the Community Building Remodel. Motion carried unanimously.

ADJOURNMENT
Motion by Thew; second by Orvis to adjourn. Motion carried unanimously. The meeting was adjourned at 7:51 PM.

Submitted by:
Kayla Chadwick
Village Administrator/Clerk

Approval Date: _____
Correction/Amendment

To: President Tiarks
Village Board of Trustees
From: Kayla Chadwick, Village Administrator
Date: December 14, 2018
Re: November Administration/Finance Report

VILLAGE OF BUTLER EST 1913

Administrator

- Attended 11 meetings on behalf of the Village.
- Prepared for 2 Village Board Meetings, 1 Finance Committee Meeting, and 2 building board.
- Worked with BS&A on financial software conversion.
- Assisted with November Election responsibilities.
- Assumed all Clerk responsibilities in Deputy Clerk's absence.
- Sent Water/Sewer Lien Letters
- Worked with Waukesha County to generate property tax bills
- Attended the ICMA 2019 Conference Planning meeting in Nashville, TN.
- Met with Insurance Broker on property and liability insurance renewals.

Treasurer

- Completed payroll and accounts payable activities.
- Filed and distributed permits to businesses/residents
- Organized Computer Files
- Organized accounts payable files

Building

- Issued 11 Permits
    - 2 Sign
    - 0 HVAC Permit
    - 0 Electrical
    - 3 Plumbing
    - 5 Building
    - 0 Zoning
    - 1 Occupancy
    - 0 Fire System
    - 0 Plan Review
- Issued permits resulted in $2,725.24 of revenue.

To: President Tiarks
Village Board of Trustees
From: David Wentlandt, Chief of Police
Date: December 7, 2018
Re: November Police Report

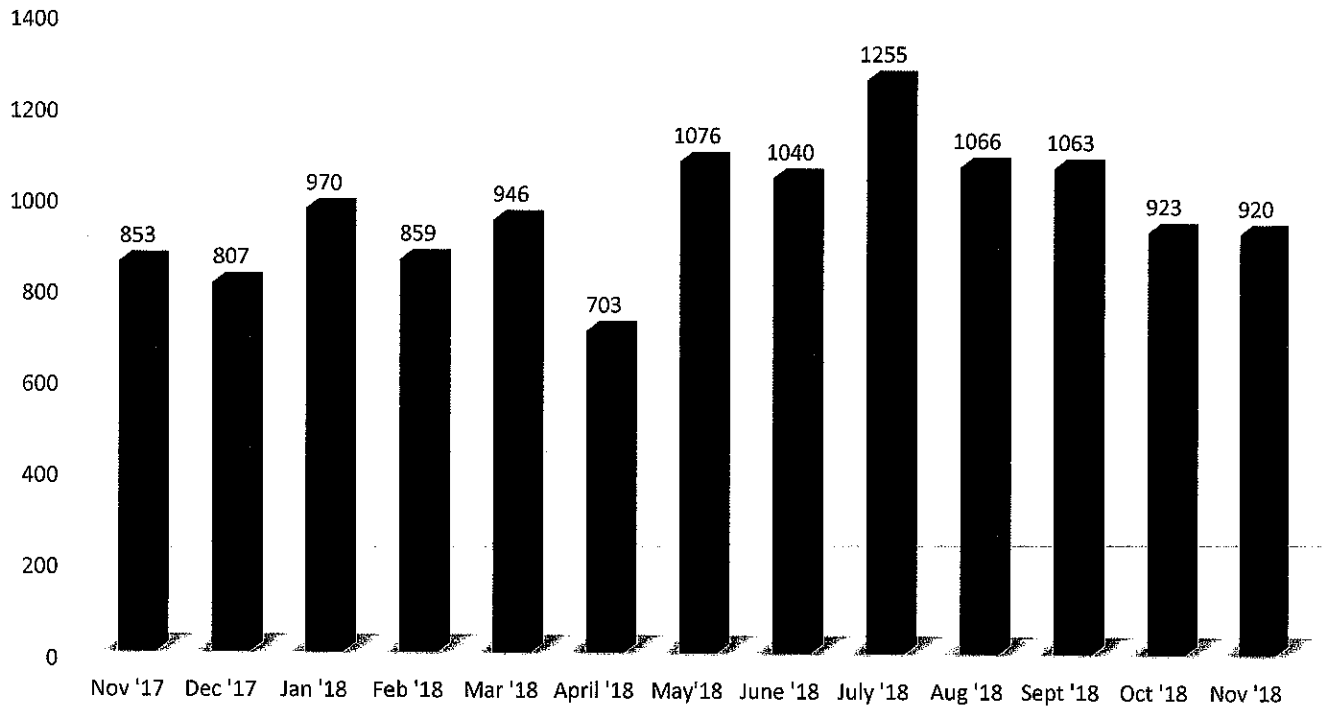
Squad Car Usage

	Miles	Gallons	MPG
All Squads	3583	440.949	8.12

Notes of Interest

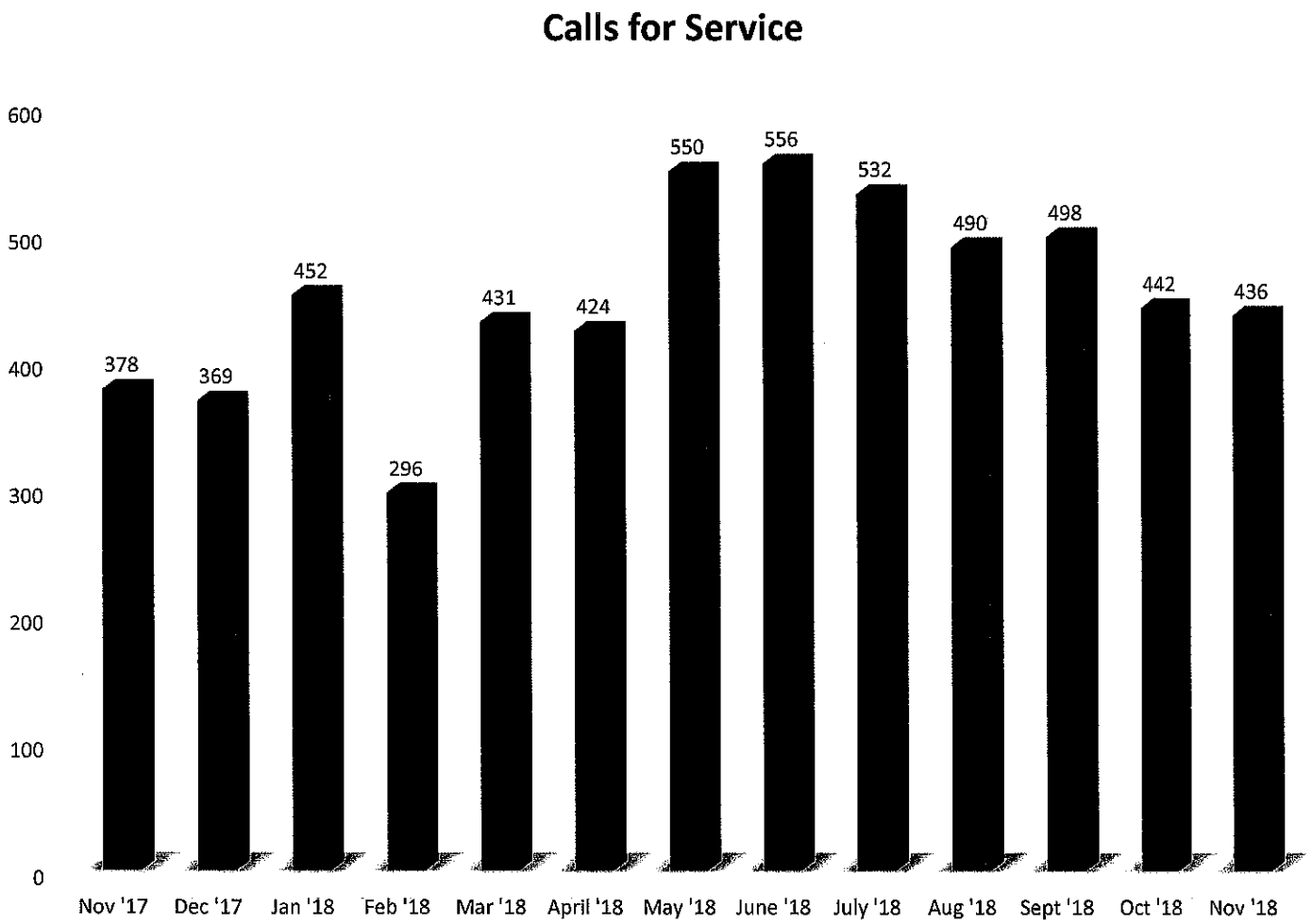
- Lt. Engleman attended the Wisconsin Criminal Law Instructor update.
- Earlier this year, Lt Engleman and Officer Herpin submitted a Prescription Drug Clean Sweep Grant through the Department of Agriculture to get a permanent prescription drug drop box for the lobby of Village Hall. The box should be installed in early 2019.
- Officers had a total of citizen contacts of 920 throughout the month. This equals 30.66 contacts per day or just over 10.22 contacts per shift.
- The Village of Butler Police Department had 436 calls for service in November 2018

Citizen Contacts



Total Calls for Service

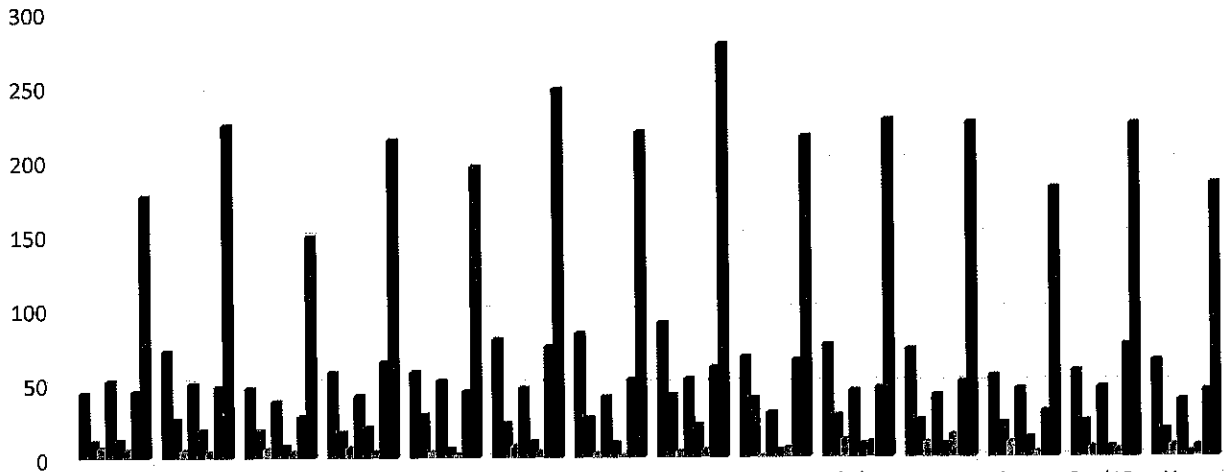
Nov '17	378
Dec '17	369
Jan '18	452
Feb '18	396
Mar '18	431
April '18	424
May '18	550
June '18	556
July '18	532
Aug '18	490
Sept '18	498
Oct ' 18	442
Nov ' 18	436



November Citation Totals

Insurance, Registration Citations	65
Speeding Citations	18
Alcohol/Drugs Citations	8
Moving Citations	38
Non-Moving Citations	3
Municipal Citations	7
Parking Citations	45
Warnings Issued	147
Total Citations & Warnings Issued:	331

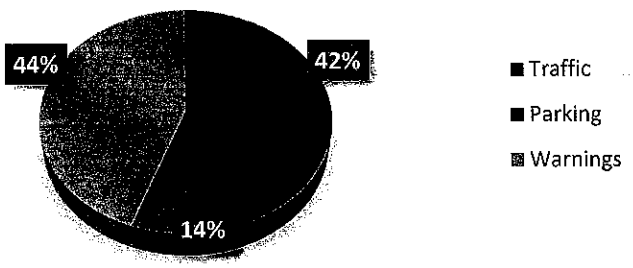
Citation Totals



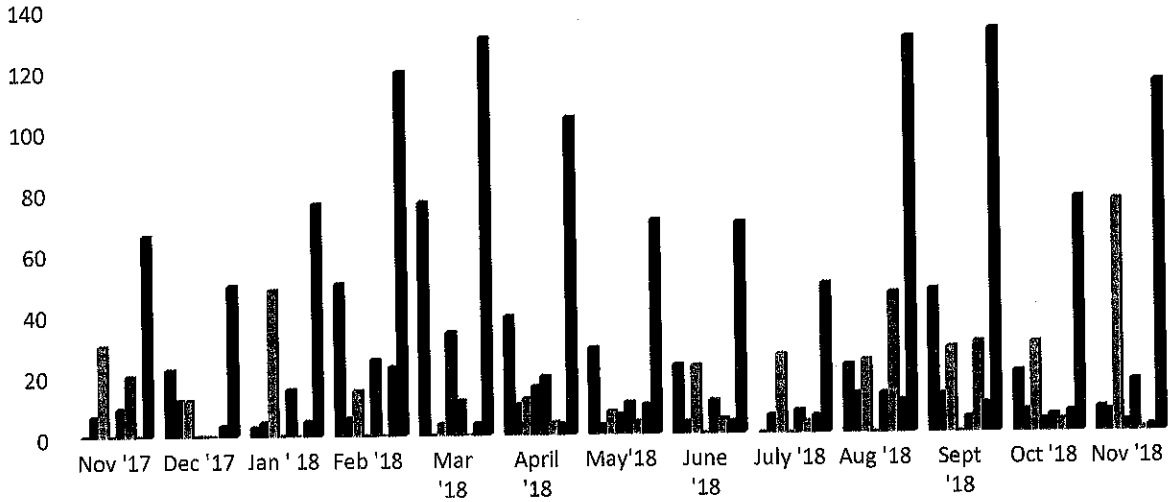
	Oct '17	Nov '17	Dec '17	Jan '18	Feb '18	Mar '18	April '18	May '18	June '18	July '18	Aug '18	Sept '18	Oct '18	Nov '18
Ins & Reg	44	72	47	58	58	80	84	91	68	76	73	55	58	65
Speeding	11	26	18	17	29	23	27	42	40	28	25	23	24	18
Alcohol/Drugs	7	5	6	7	4	8	3	4	1	12	10	10	7	8
Moving	52	50	38	42	52	47	41	53	30	45	42	46	47	38
Non-Moving	12	19	8	21	6	11	10	22	5	9	9	13	7	3
Muni Cits	5	4	4	4	2	4	1	5	6	10	15	3	5	7
Parking	45	48	28	65	45	75	53	61	66	47	51	31	76	45
Total Cits	176	224	149	214	196	248	219	278	216	227	225	181	224	184

Ins & Reg Speeding Alcohol/Drugs Moving Non-Moving Muni Cits Parking Total Cits

Citations v. Parking v. Warnings

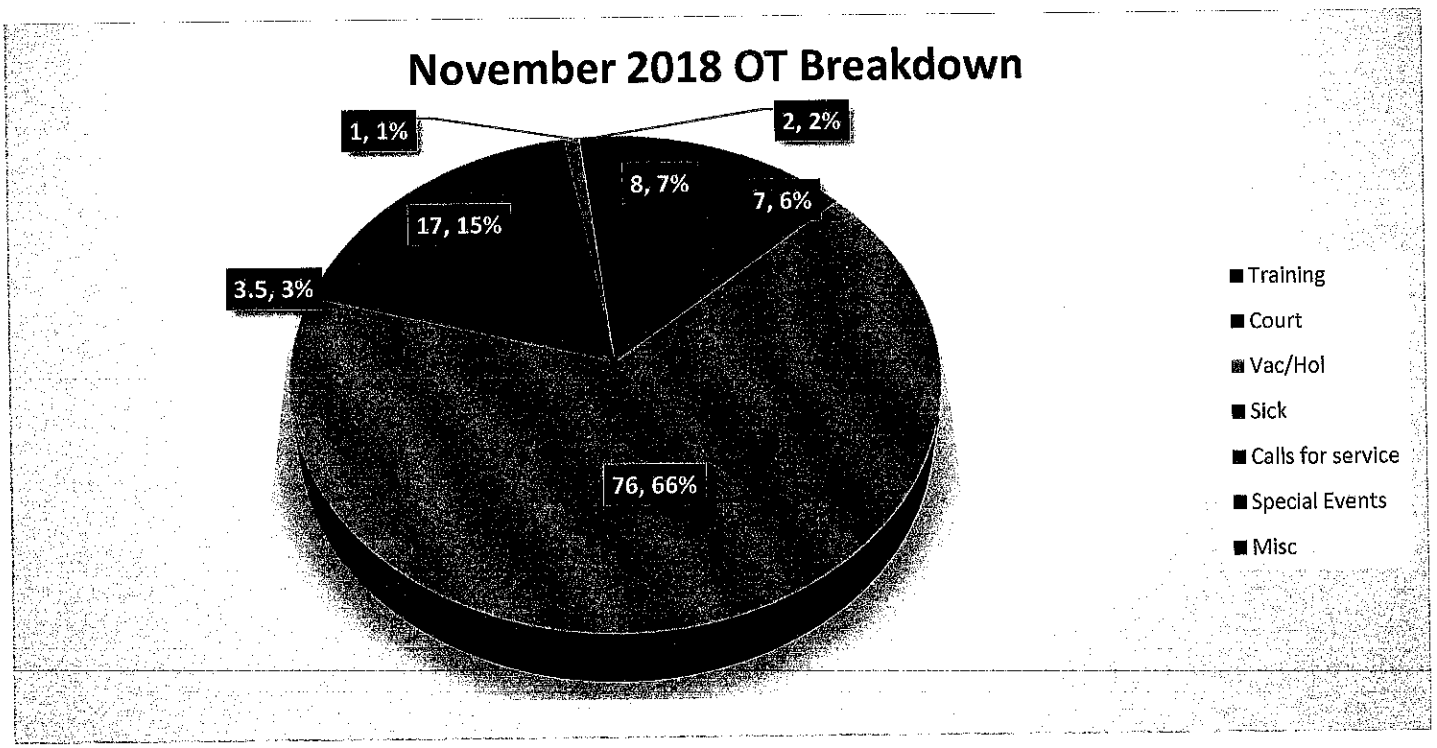


Overtime Totals



	Nov '17	Dec '17	Jan ' 18	Feb '18	Mar '18	April '18	May'18	June '18	July '18	Aug '18	Sept '18	Oct '18	Nov '18
Training 8	0	22	3	50	76.5	39	28.5	22.75	0	22.5	47	20	8
Court 7	6.5	12	4.5	6	0	10	3	4	6	13	12.5	7	7
Vac/Hol 76	30	12	48	15	4	12	7.5	22.5	26	24	28	29.5	76
Sick 3.5	0	0	0	0	34	16	6.5	0	0	0	0	4	3.5
Calls for service 17	9.25	0	15.5	25.25	11.5	19.25	10.5	11	7.5	13	5	5.5	17
Special Events 1	20	0	0	0	0	4	4.25	5	3.75	46	29.75	4	1
Misc 2	0	3.5	5	22.75	4	3.5	9.75	4	5.75	10.75	9.5	6.75	2
Total	65.75	49.5	76	119	130	103.75	70	69.25	49	129.25	131.75	76.75	114.5

Training 8 Court 7 Vac/Hol 76 Sick 3.5 Calls for service 17 Special Events 1 Misc 2 Total



Municipal Court

Docket: November 1, 2018 Total: 279 adult cases /0 juvenile Appearances: 41 Persons

- 27 Adjournment
- 165 Initial appearance
- 77 Indigency hearing
- 1 Motions
- 6 Pre-Trial
- 3 Sentencing hearing
- 2 Trial

Citation List for 11-1-18 court date:

- Total due $28,208
- Total paid $2,771
- Balance due $25,437

Monthly financial total $10,251 **AMOUNT RETAINED BY MUNICIPALITY: $7,042**

- Above includes $0 received through the WI State Income Tax Refund Intercept program (TRIP).

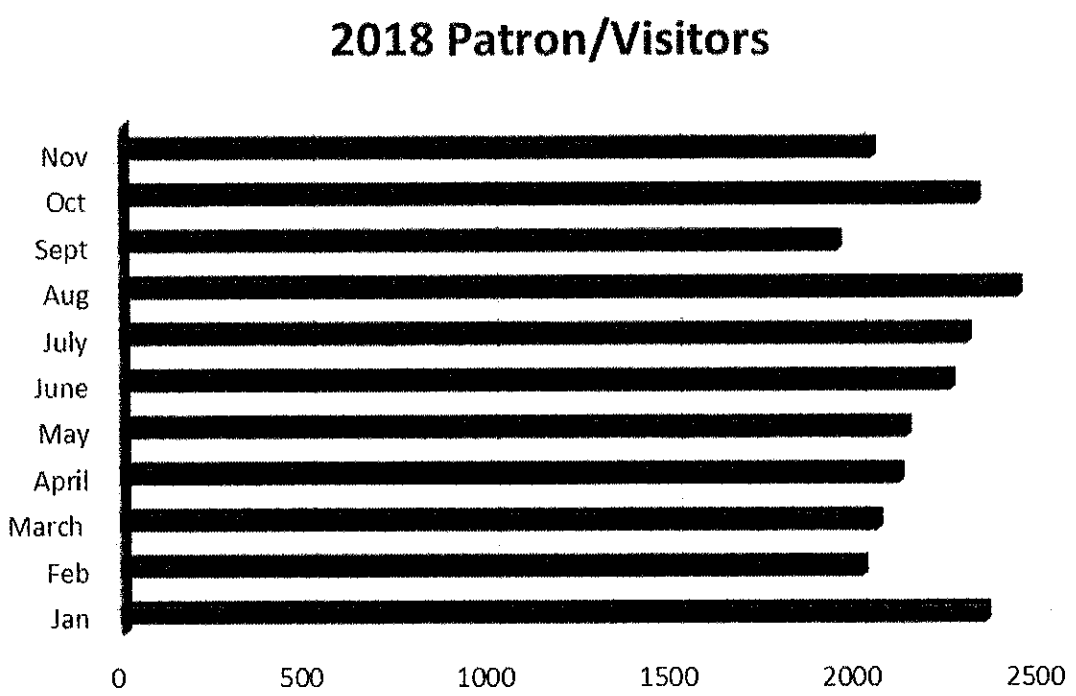
Parking ticket payments received in November: $795

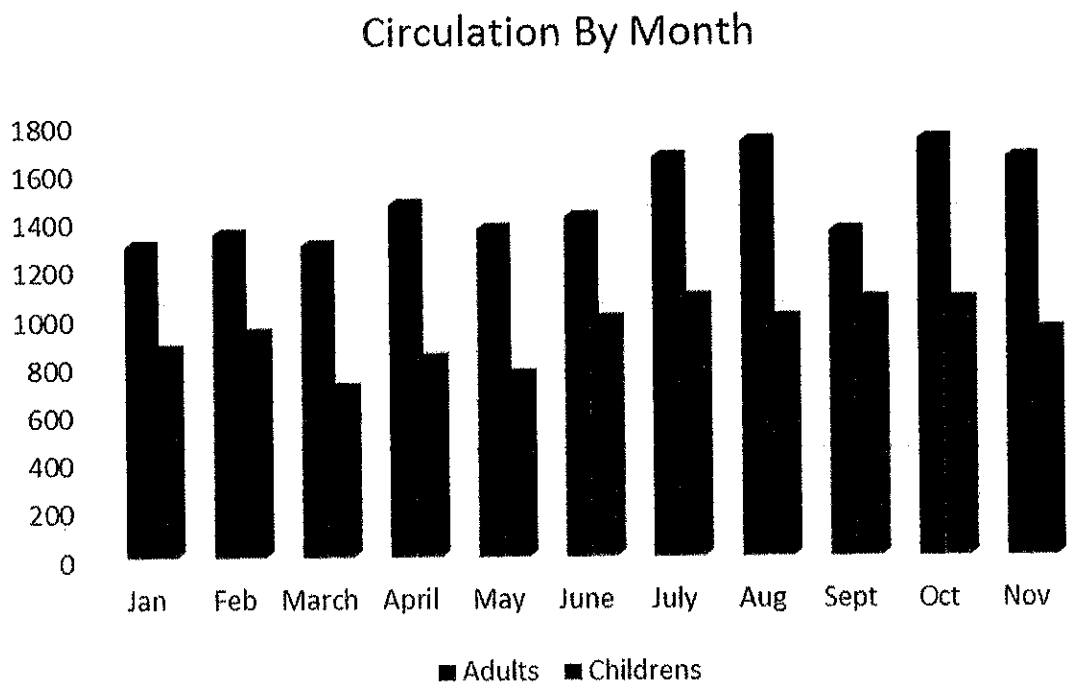
To: President Tiarks
Village Board of Trustees
From: Jodi Kessel Szpiszar, Library Director
Date: December 14, 2018
Re: November Library Report

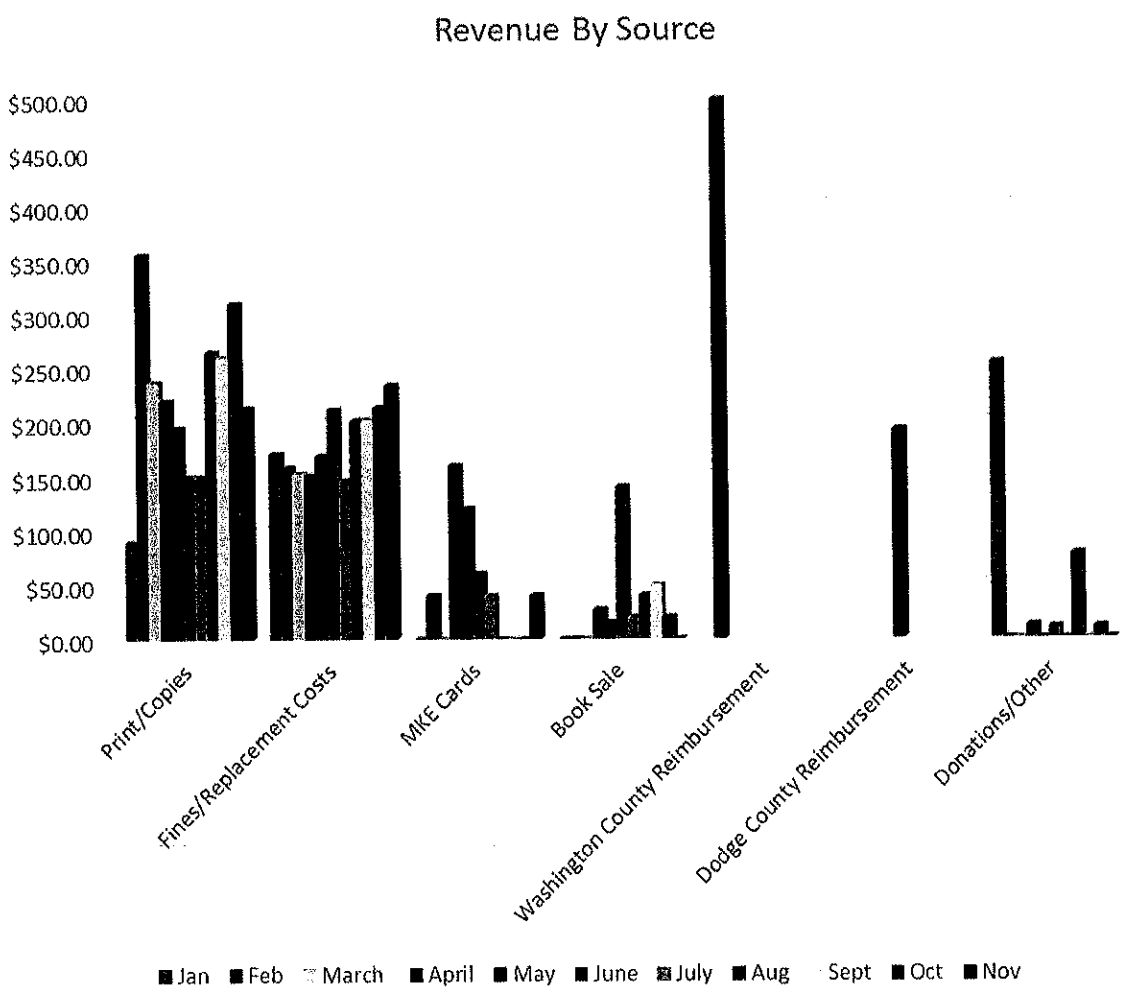
VILLAGE OF BUTLER EST 1913

- Children's Programs:
  - January – No Program
  - February – 36 attendees
  - March – 14 attendees
  - April – 20 attendees
  - May - 48 attendees
  - June – 43 attendees
  - July – 60 attendees
  - August – 25 attendees
  - September – 20 attendees
  - October – 79 attendees
  - November – 36 Attendees

- Adult Programs – 44 attendees
- New Library Cards Issued: 18
- Conference Room Usage: 15 uses, 58 patrons




Circulation By Month
1800
1600
1400
1200
1000
800
600
400
200
0
Jan
Feb
March
April
May
June
July
Aug
Sept
Oct
Nov
Adults
Childrens


Revenue By Source
$500.00
$450.00
$400.00
$350.00
$300.00
$250.00
$200.00
$150.00
$100.00
$50.00
$0.00
Print/Copies
Fines/Replacement Costs
MKE Cards
Book Sale
Washington County Reimbursement
Dodge County Reimbursement
Donations/Other
Jan
Feb
March
April
May
June
July
Aug
Sept
Oct
Nov

To: President Tiarks
Village Board of Trustees
From: Jim Bremberger, DPW Supervisor
Date: November 14, 2018
Re: October DPW Report

VILLAGE OF BUTLER EST 1913

The top November priorities were;

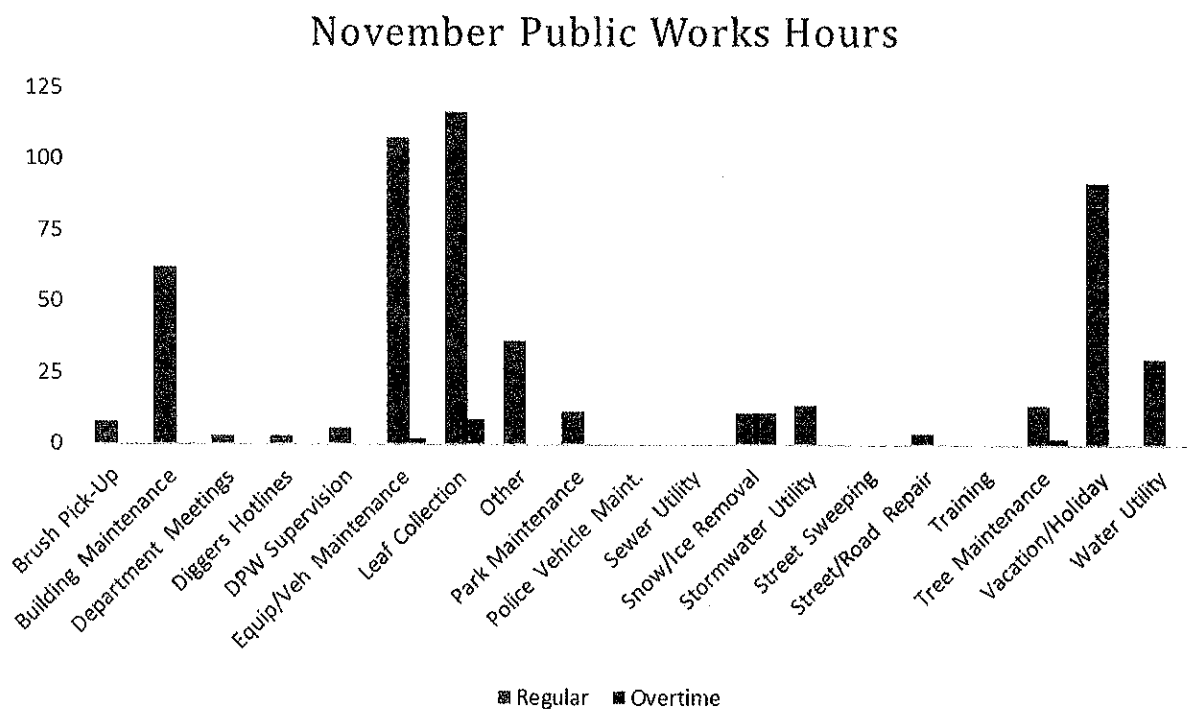
- Leaf Collection
- Prepare for winter snow operations

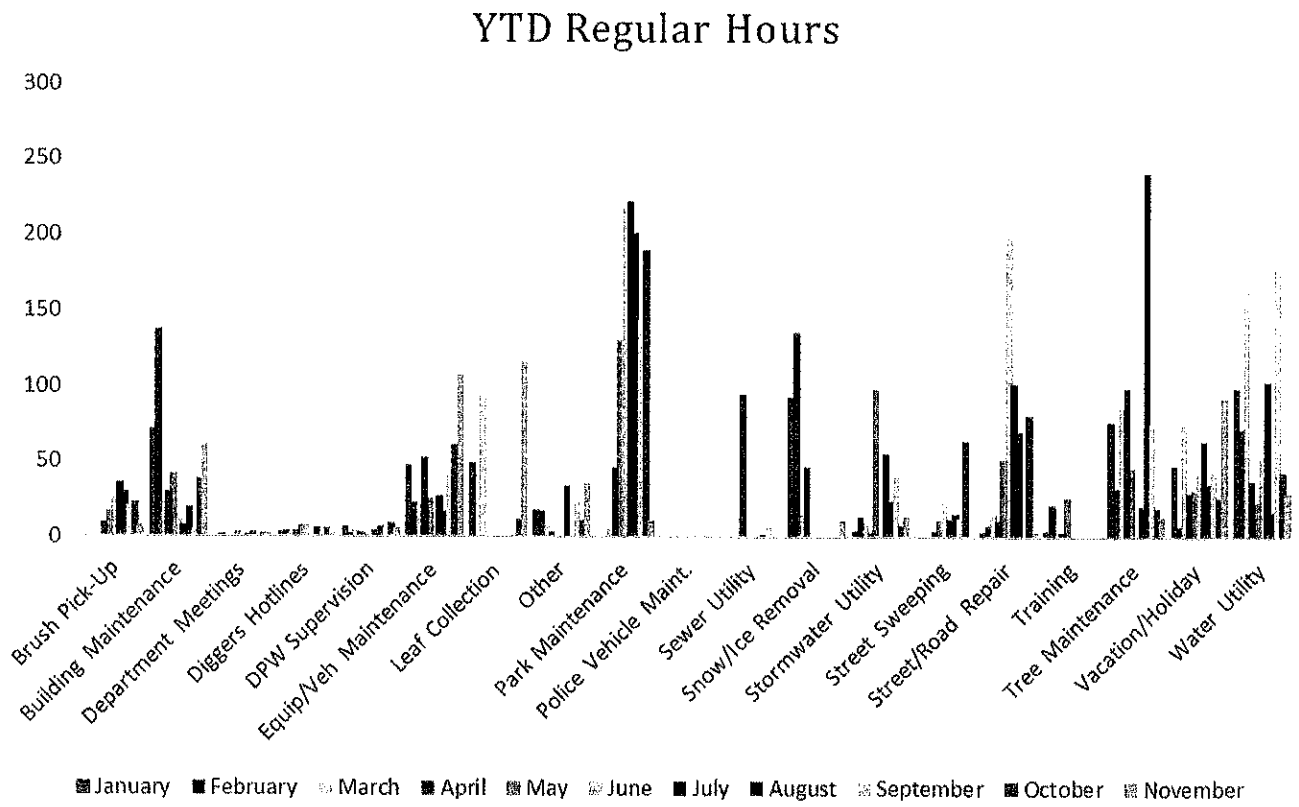
November Activity

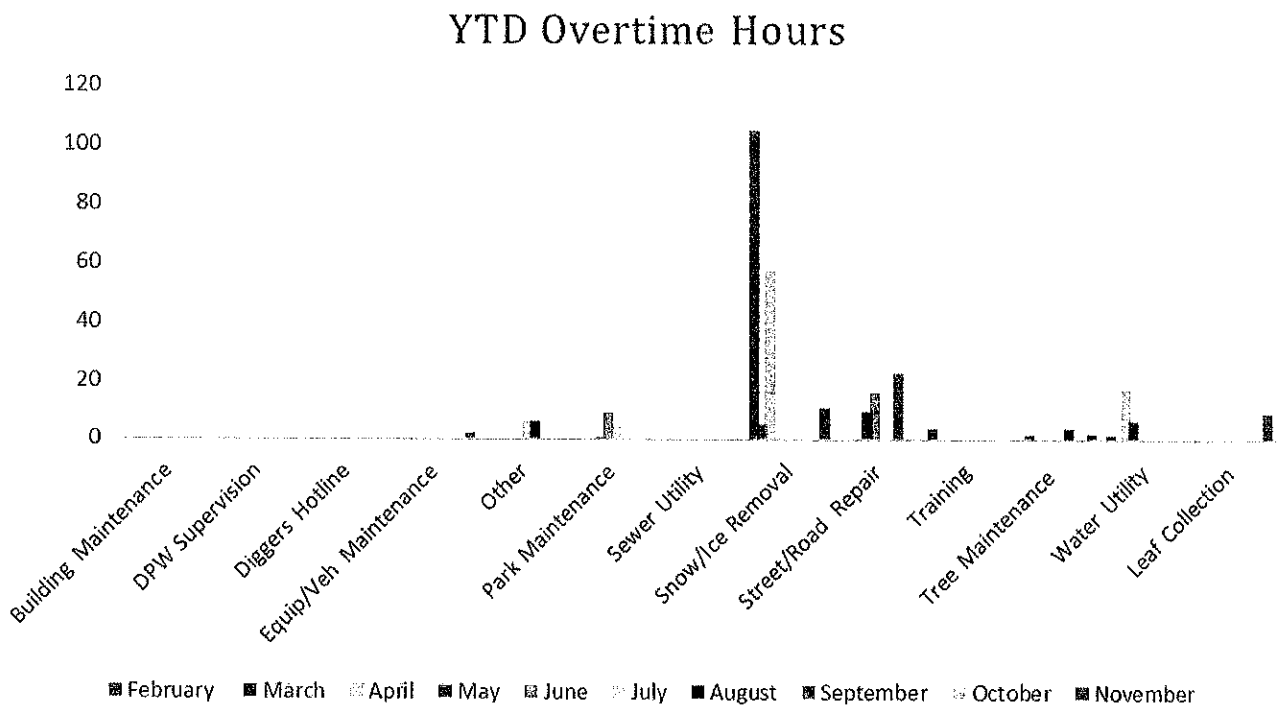
- Install new bookdrop at Library
- Daily street sweeping
- Repair storm sewer pipe
- Put up Christmas Decorations
- Salted 3 times, using 40 tons of salt. 120 tons of salt on hand.

Utility Activity

- Read water meters.
- Daily, monthly, and quarterly water samples.




YTD Regular Hours
300
250
200
150
100
50
0
Brush Pick-Up
Building Maintenance
Department Meetings
Diggers Hotlines
DPW Supervision
Equip/Veh Maintenance
Leaf Collection
Other
Park Maintenance
Police Vehicle Maint.
Sewer Utility
Snow/Ice Removal
Stormwater Utility
Street Sweeping
Street/Road Repair
Training
Tree Maintenance
Vacation/Holiday
Water Utility
January
February
March
April
May
June
July
August
September
October
November


YTD Overtime Hours
120
100
80
60
40
20
0
Building Maintenance
DPW Supervision
Diggers Hotline
Equip/Veh Maintenance
Other
Park Maintenance
Sewer Utility
Snow/Ice Removal
Street/Road Repair
Training
Tree Maintenance
Water Utility
Leaf Collection
February
March
April
May
June
July
August
September
October
November

VILLAGE OF BUTLER EST 1913

Proclamation 18-01

PROCLAMATION HONORING AND EXPRESSING APPRECIATION TO

Chief David G. Wentlandt

FOR HIS 23 YEARS OF DEDICATED SERVICE TO THE VILLAGE OF BUTLER

WHEREAS, David G. Wentlandt began his career with the Village of Butler Police Department on May 30, 1995.

WHEREAS, through the course of his 23 year career Dave has served as Patrol Officer, Lieutenant, and was promoted to Chief of Police in September 2013.

WHEREAS, Chief Wentlandt has been instrumental in engaging the community with the creation and annual organizing of Butler's National Night Out.

WHEREAS, Chief Wentlandt has spent his career with the Butler Police Department dedicated to improving the quality of life and safety in the Village and is committed to the upholding the utmost standards of professionalism in.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of the Village of Butler hereby honors Chief David G. Wentlandt as he celebrates 23 years of service in 2018.

PASSED AND ADOPTED this 18th day of December, 2018

THE VILLAGE OF BUTLER

Patricia Tiarks, President

William Benjamin, Trustee

Jerry Orvis, Trustee

Marc Van Gompel, Trustee

Tom Sardina, Trustee

Michael Thew, Sr., Trustee

Mark Holdmann, Trustee

ATTEST:

Kayla J. Chadwick,
Administrator/Clerk

VILLAGE OF BUTLER EST 1913

Proclamation 18-02

RESOLUTION HONORING AND EXPRESSING APPRECIATION TO

Officer Nicholas J. Boyle

FOR HIS 12 YEARS OF DEDICATED SERVICE TO THE VILLAGE OF BUTLER

WHEREAS, Nicholas J. Boyle began his career as a Patrol Officer with the Village of Butler Police on February 23, 2006;

WHEREAS, through the course of his 12 year career Officer Boyle has served as both Patrol Officer and Firearms Instructor;

WHEREAS, Officer Boyle has demonstrated his commitment to Butler and the safety of its residents, business and visitors over his 12 year career.

WHEREAS, Officer Boyle continues to demonstrate professionalism and respect for those he encounters, and remains a great asset to the Butler Police Department and;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of the Village of Butler hereby honors Officer Nicholas J. Boyle as he celebrates 12 years of service in 2018.

PASSED AND ADOPTED this 18th day of December, 2018

THE VILLAGE OF BUTLER

Patricia Tiarks, President

William Benjamin, Trustee

Jerry Orvis, Trustee

Marc Van Gompel, Trustee

Tom Sardina, Trustee

Michael Thew, Sr., Trustee

Mark Holdmann, Trustee

ATTEST:

Kayla J. Chadwick,
Administrator/Clerk

VILLAGE OF BUTLER EST 1913

Proclamation 18-03

PROCLAMATION HONORING AND EXPRESSING APPRECIATION TO

Officer Joel C. Fus

FOR HIS 18 YEARS OF DEDICATED SERVICE TO THE VILLAGE OF BUTLER

WHEREAS, Joel C. Fus began his career as a Patrol Officer with the Village of Butler Police on October 4, 2000;

WHEREAS, through the course of his 18 year career, Officer Fus has served as Patrol Officer and Field Training Officer;

WHEREAS, Officer Fus has demonstrated his commitment to Butler and the safety of its residents, business and visitors over his 18 year career.

WHEREAS, Officer Fus continues to demonstrate professionalism and respect for those he encounters, and remains a great asset to the Butler Police Department and

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of the Village of Butler hereby honors Officer Joel C. Fus as he celebrates 18 years of service in 2018.

PASSED AND ADOPTED this 18th day of December, 2018

THE VILLAGE OF BUTLER

Patricia Tiarks, President

William Benjamin, Trustee

Jerry Orvis, Trustee

Marc Van Gompel, Trustee

Tom Sardina, Trustee

Michael Thew, Sr., Trustee

Mark Holdmann, Trustee

ATTEST:

Kayla J. Chadwick,
Administrator/Clerk

VILLAGE OF BUTLER EST 1913

Proclamation 18-04

PROCLAMATION HONORING AND EXPRESSING APPRECIATION TO

Robin L. Mateicka

FOR HER 21 YEARS OF DEDICATED SERVICE TO THE VILLAGE OF BUTLER

WHEREAS, Robin Mateicka began her career with the Butler Police Department on March 11, 1997;

WHEREAS, through the course of her 21 year career, Robin has served in both part time and full time capacities as Police Administrative Assistant and Municipal Court Clerk;

WHEREAS, Robin has been instrumental in implementing numerous technology upgrades thorough the years, and has modernized and streamlined our Municipal Court process;

WHEREAS, Robin has demonstrated outstanding dedication to her profession and to the Village of Butler for over two decades;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of the Village of Butler hereby honors Robin L. Mateicka as she celebrates 21 years of service in 2018.

PASSED AND ADOPTED this 18th day of December, 2018

THE VILLAGE OF BUTLER

_____
Patricia Tiarks, President

_____
William Benjamin, Trustee

_____
Jerry Orvis, Trustee

_____
Marc Van Gompel, Trustee

_____
Tom Sardina, Trustee

_____
Michael Thew, Sr., Trustee

_____
Mark Holdmann, Trustee

ATTEST: _____
Kayla J. Chadwick,
Administrator/Clerk

VILLAGE OF BUTLER EST 1913

Proclamation 18-05

RESOLUTION HONORING AND EXPRESSING APPRECIATION TO

James G. Bremberger

FOR HIS 26 YEARS OF DEDICATED SERVICE TO THE VILLAGE OF BUTLER

WHEREAS, Jim Bremberger began his career with the Butler Public Works Department on June 8, 1992;

WHEREAS, through the course of his 26 year career, Jim has serves as Public Works Lineperson, Public Works Supervisor and Certified Water Utility Operator;

WHEREAS, Jim has demonstrated an exemplary work ethic, an outstanding quality of work, and a has led the Public Works Department with an unmatched dedication to providing the highest quality of services to the Village;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of the Village of Butler hereby honors James G. Bremberger as he celebrates 26 years of service in 2018.

PASSED AND ADOPTED this 18th day of December, 2018

THE VILLAGE OF BUTLER

Patricia Tiarks, President

William Benjamin, Trustee

Jerry Orvis, Trustee

Marc Van Gompel, Trustee

Tom Sardina, Trustee

Michael Thew, Sr., Trustee

Mark Holdmann, Trustee

ATTEST:

Kayla J. Chadwick,
Administrator/Clerk