PUBLIC NOTICE

AGENDA FOR REGULAR VILLAGE BOARD MEETING #2006
Tuesday, March 19, 2019 at 7:00 PM
Village Hall Board Room, 12621 W. Hampton Avenue

PLEASE TAKE NOTICE that a Regular Meeting of the Butler Village Board will be held on the 19th day of March, 2019 at 7:00 PM at the Village Hall Board Room, 12621 W. Hampton Avenue, Butler, Wisconsin, at which time and place the following items of business will be considered and possibly acted upon:

I. Pledge of Allegiance

II. Roll Call

III. Persons Desiring to be Heard

IV. Consent Agenda:
Note: Prior to voting on the Consent Agenda, items may be removed at the request of any Trustee and be placed on the agenda under New Business.

1) March 5, 2019 Regular Meeting Minutes
2) Current Invoices
3) February Statement of Revenues and Expenditures
4) Application for Temporary Class "B"/"Class B" Retailer's License, Sno Birds Snowmobile Club
5) Application for License to Sell Soda Water Beverage, Sno Birds Snowmobile Club, Smelt Fry
6) February Monthly Department Reports
7) Bartender Licenses – Temporary - Joan M. Schumitsch, St. Agnes Church

V. Communications

VI. Committee Reports
a. Library Board
b. Public Safety Committee
c. Building Board
d. Finance Committee

\
VII. Report of the Administrator

VIII. New Business
A) Discussion and Possible Action on Ordinance 19-02, an Ordinance Amending Section 2-3 of the Municipal Code with Regard to Legal Posting.
B) Discussion and Possible Action on appointing School Board Representative to the Library Board.

IX. Adjournment

Dated: March 14, 2019

VILLAGE OF BUTLER

Patricia Tiarks, President

Kayla Chadwick, Administrator/ Clerk

Notice: It is possible that members of, and possibly a quorum of, other governmental bodies of the Village may be in attendance at the above-stated meeting to gather information. No action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to in the above notice .Please note that, upon reasonable notice, good faith efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact the Village Administrator /Clerk at 262-783-2525 at least 24 hours in advance of the meeting.

Minutes not formally approved until Regular Board Meeting on March 19, 2019

Village President Patricia Tiarks called the Board Meeting to order at 7:00 PM at the Village Hall Board Room.

PLEDGE OF ALLEGIANCE

ROLL CALL
Present: Village President Patricia Tiarks, Trustees, Thomas Sardina, Jerry Orvis, Mark Holdmann, Marc Van Gompel, Michael Thew and William Benjamin

Also present: Administrator Kayla Chadwick

PERSONS DESIRING TO BE HEARD: None

CONSENT AGENDA:

1) February 5, 2019 Regular Meeting Minutes and February 20, 3019 Special Village Board Minutes
2) Current Invoices
3) January Statement of Revenues and Expenditures
4) Resolution No. 19-01; Rescheduling Certain Village Board and Committee Meetings due to Scheduled 2019 Elections
5) January Monthly Department Reports
6) Bartender Licenses – None

Motion by Orvis, seconded by Sardina to adopt the consent agenda with minute corrections.. Motion carried unanimously.

COMMUNICATIONS

COMMITTEE REPORTS
Library Board
Trustee Sardina reported the Library Board met on February 12, 2019. Trustee Sardina spoke about Library building updates, Book mobile, Open Board position, WIFI, vision and planning.

Park & Recreation Commission
Trustee Orvis reported the Park & Recreation Commission met. Trustee Orvis reported on Softball Leagues, Fence Line Banner Sales, Christmas Parade and Celebration and possible park improvements.

Building Board
Trustee Benjamin reported that a Sign Permit for 4577 N. 124 Street was approved.

Finance Committee
Trustee Thew reported the current invoices were reviewed and approved. Trustee Thew reported the January Statement of Revenues and Expenditures were approved.

REPORT OF THE ADMINISTRATOR Administrator Chadwick discussed upcoming Committee renewals, snow/salt update, Community Building and Utility billing.

NEW BUSINESS

A) Motion by Thew; second by Sardina to approve Resolution 19-02; an Initial Resolution Authorizing General Obligation Bonds in an Amount Not to exceed $620,000 for Street Improvement Projects. Motion carried unanimously.
B) Motion by Sardina, second by Orvis to approve Resolution 19-03; an Initial Resolution Authorizing General Obligation Bonds in an Amount Not to exceed $525,000 for Water system Projects. Motion carried unanimously.
C) Motion by Holdmann; second by Sardina to approve Resolution 19-04; an Initial Resolution Authorizing General Obligation Bonds in an Amount Not to exceed $270,000 for DPW Building Site Improvements. Motion carried unanimously.
D) Motion by Sardina; second by Orvis to approve Resolution 19-05; a Resolution providing for the Sale of Not to exceed $1,415,000 General Obligation Corporate Purpose Bonds, Series 2019A. Motion carried unanimously.

E) Motion by Van Gompel; second by Holdmann to approve the Village of Butler Business Façade, Sign and Awning Matching Grant Program. Motion carried unanimously.
F) Motion by Thew; second by Sardina to approve Community Building Rental Rules and Application. Motion carried unanimously.
G) Motion by Holdmann; second by Orvis to approve Amending the Village of Butler Fee Schedule as referenced in the Municipal Code. Motion carried unanimously.
H) Motion by Benjamin; second by Thew to approve Ordinance 19-01; an Ordinance Creating Section 2-298 of the Municipal Code with Regard to Withholding of Licenses and Permits for Delinquencies.

ADJOURNMENT

Motion by Orvis; second by Sardina to adjourn. Motion carried unanimously. The meeting was adjourned at 8:00 PM.

Submitted by:
Kayla Chadwick
Village Administrator/Clerk

Approval Date: _____
Correction/Amendment

APPLICATION FOR TEMPORARY CLASS "B"/"CLASS B" RETAILER'S LICENSE

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE $ 10.00 Application Date: 3-14-19

☐ Town ☑ Village ☐ City of BUTLER County of WAUKESHA

The named organization applies for: *(check appropriate box(es).)*

☒ A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.

☐ A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning 4-26-19 and ending 4-26-19 and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

1. **ORGANIZATION** *(check appropriate box)* ☒ Bona fide Club ☐ Church ☐ Lodge/Society ☐ Veteran's Organization ☐ Fair Association
   (a) Name Sno Birds Snow mobile Club
   (b) Address N84 W15120 Menomonee Ave M.F 53051
   (Street) ☐ Town ☐ Village ☐ City
   (c) Date organized 1967
   (d) If corporation, give date of incorporation 1968
   (e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box: ☐
   (f) Names and addresses of all officers:
   President Pat Standlee 9929 W Burleigh Wauwatosa
   Vice President Jeff Pietrzak W183 S 6532 Crest Dr Muskego
   Secretary DeAnne Standlee 9929 W Burleigh Wauwatosa
   Treasurer Kim Quicker 1790 Field Cliffe Dr Richfield
   (g) Name and address of manager or person in charge of affair: Bonnie Pollich
   N84 W15120 Menomonee Ave M.F.

2. **LOCATION OF PREMISES WHERE BEER AND/OR WINE WILL BE SOLD:**
   (a) Street number 12801 W Fairmount Ave
   (b) Lot _____ Block _____
   (c) Do premises occupy all or part of building? Part
   (d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover:
   Lower Level

3. **NAME OF EVENT**
   (a) List name of the event Smelt Fry
   (b) Dates of event 4-26-19

DECLARATION

The Officer(s) of the organization, individually and together, declare under penalties of law that the information provided in this application is true and correct to the best of their knowledge and belief.

Sno Birds Snowmobile Club
(Name of Organization)

Officer _____ *(Signature/date)*

Officer Bonnie J Pollich 3-14-19 *(Signature/date)*

Officer _____ *(Signature/date)*

Officer _____ *(Signature/date)*

Date Filed with Clerk 3-14-19

Date Reported to Council or Board 3-19-19

Date Granted by Council _____

License No. _____

AT-315 (R. 5-11)

Wisconsin Department of Revenue

Village of Butler
12621 West Hampton Avenue
Butler, WI 53007
(262) 783-2525

3-14, 2014

APPLICATION FOR LICENSE TO SELL SODA WATER BEVERAGES

To the Board of the Village of Butler, Wisconsin:

I hereby apply for a license to sell Soda Water Beverages at the premises described below,

in the Village of Butler, from date hereof until June 30, 2019, (unless sooner revoked) or on 4-26, 2019 to be consumed on or off the premises, subject to the limitations imposed by Section 66.053(2) of the Wisconsin Statutes and acts amendatory thereof and supplementary thereto, and hereby agree to comply with all laws, resolutions, ordinances and regulations affecting the sale of such beverages if a license be granted to me.

Please answer the following questions fully and completely:

Name of Applicant Bonnie Pollich
(print name)

Organization/Business Name Sno Birds Snowmobile Club

Address of Applicant N84 W15120 Menomonee Ave

Location where business is to be conducted 12801 W Fairmount Ave

FEE: $5.00
(Make check Payable to: Village of Butler)

Bonnie J Pollich
Signature of Applicant

License No. Issued: _____

Date Approved: _____

Forms:SodaAppli

To: President Tiarks
Village Board of Trustees
From: Kayla Chadwick, Village Administrator
Date: March 14, 2019
Re: February Administration/Finance Report

VILLAGE OF BUTLER EST 1913

Administrator

- Attended 4 meetings on behalf of the Village.
- Prepared for 1 Village Board Meetings, 1 Finance Committee Meeting, and 1 building board.
- Prepared for and assisted in the 2018 audit fieldwork.
- Began training on new water meter reading software and billing transition.
- Attended the Wisconsin City/County Management Association Winter Conference in Sheboygan.

Clerk/Elections

- Organized Softball League information for committee
- Prepared and distributed agendas, minutes, and packets for all public meetings

Treasurer

- Completed payroll and accounts payable activities.
- Filed and distributed permits to businesses/residents
- Attended government accounting class in Lisbon.

Building

- Issued 11 Permits
    - 0 Sign
    - 4 HVAC Permit
    - 6 Electrical
    - 0 Plumbing
    - 0 Building
    - 0 Zoning
    - 1 Occupancy
    - 0 Fire System
    - 0 Plan Review
- Issued permits resulted in $2,529.79 of revenue.

To: President Tiarks
Village Board of Trustees
From: Shawn Engleman, Lieutenant
Date: March 19, 2019
Re: February Police Report

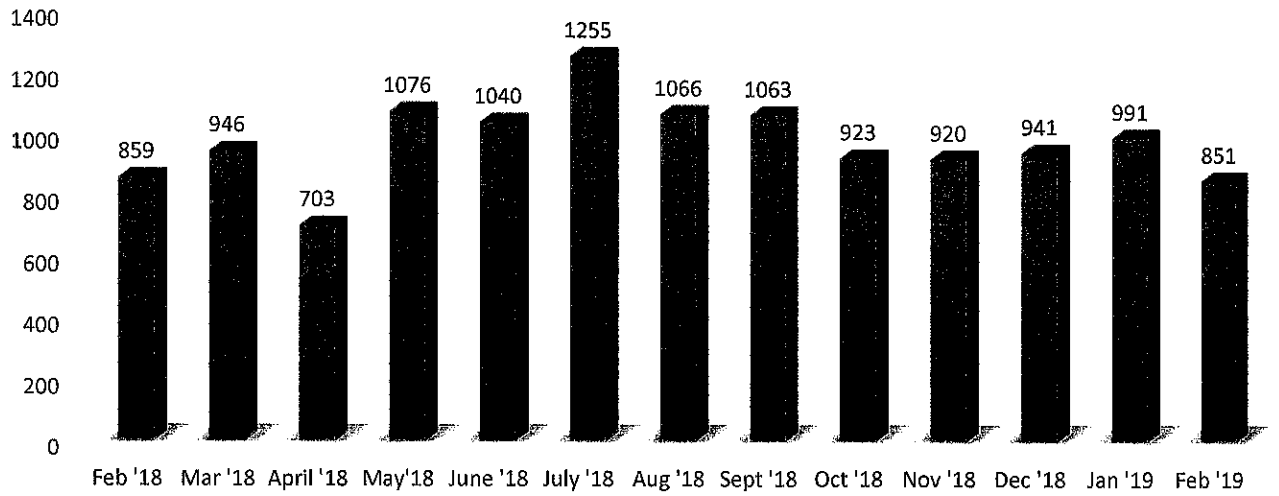
Squad Car Usage

	Miles	Gallons	MPG
All Squads	2894	349.75	8.3

Notes of Interest

- Officer Ratzlaff and Officer Knapp attended Operation RUSH training where they learned criminal interdiction and how to recognize criminal behaviors during traffic stops.
- All officers attended a Mediation Center training where we were trained on how to use the Waukesha County Mediation Center as a resource for citizen conflicts.
- Officers had a total of **851** citizen contacts throughout the month. This equals **30.39** contacts per day or just over **10.13** contacts per shift.
- The Village of Butler Police Department had **409** calls for service in February 2019.

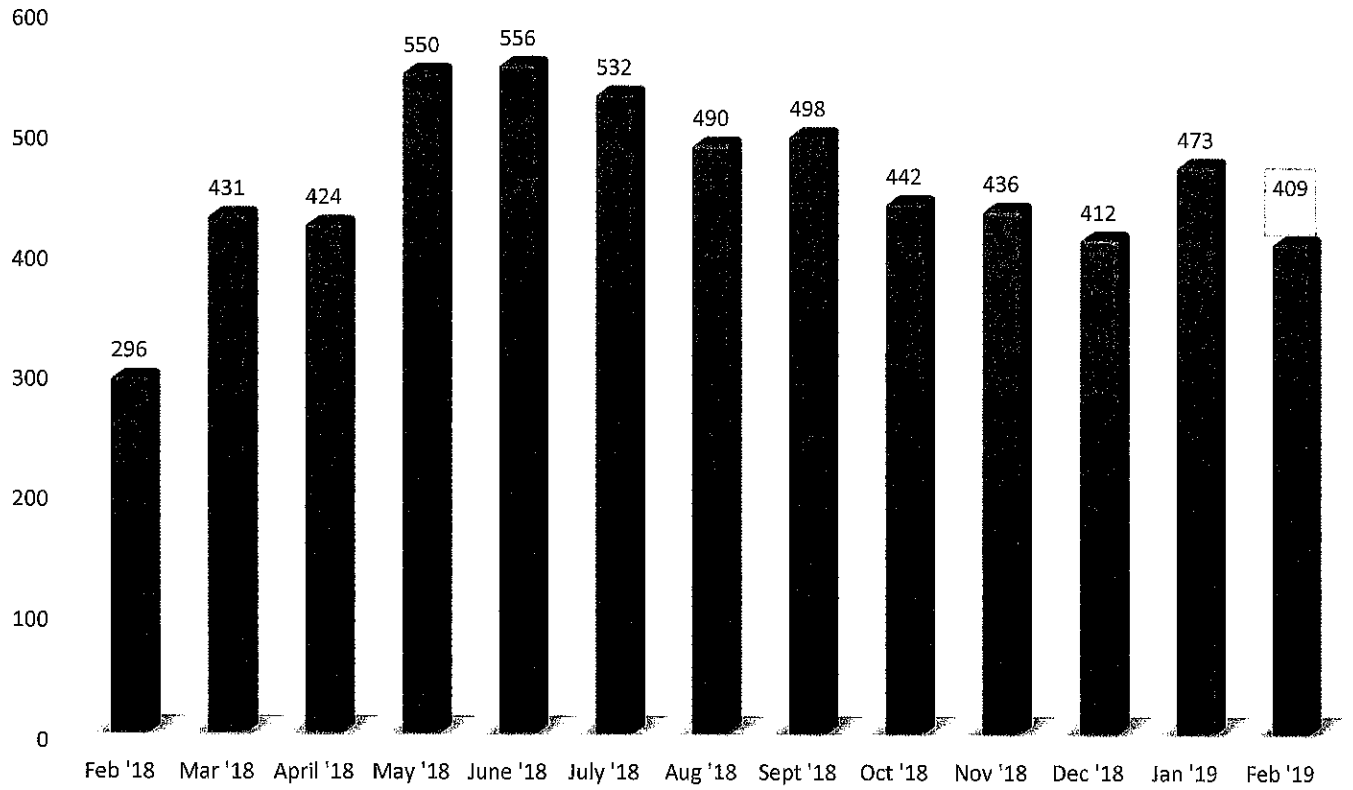
CITIZEN CONTACTS



Total Calls for Service

Feb '18	396
Mar '18	431
April '18	424
May '18	550
June '18	556
June '18	556
July '18	532
Aug '18	490
Sept '18	498
Oct '18	442
Nov '18	436
Dec '18	412
Jan '19	473
Feb '19	409

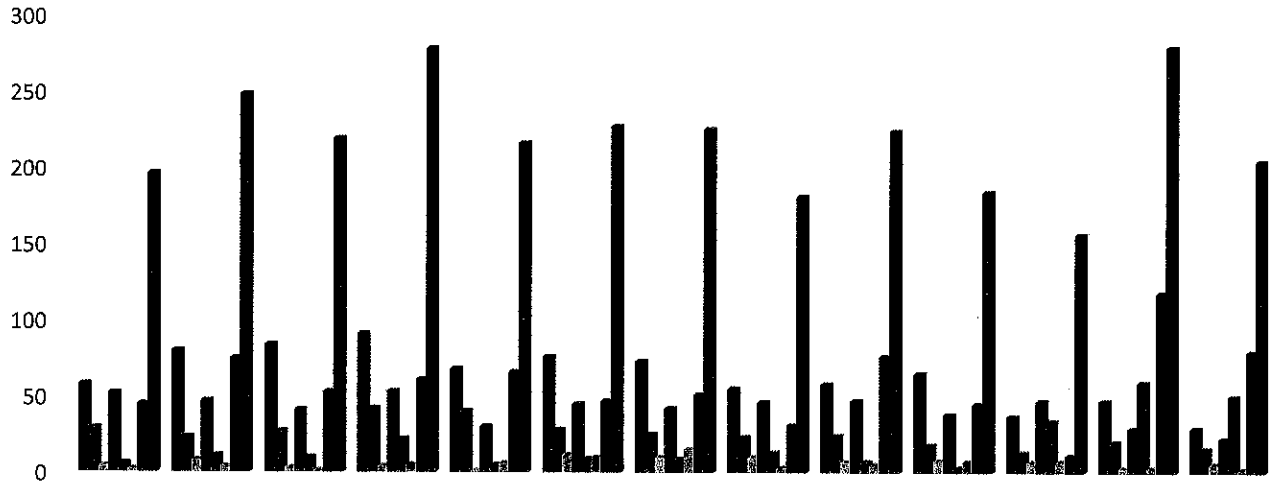
Calls for Service



February Citation Totals

Insurance, Registration Citations	29
Speeding Citations	16
Alcohol/Drugs Citations	6
Moving Citations	22
Non-Moving Citations	50
Municipal Citations	2
Parking Citations	79
Warnings Issued	85
Total Citations & Warnings Issued:	289

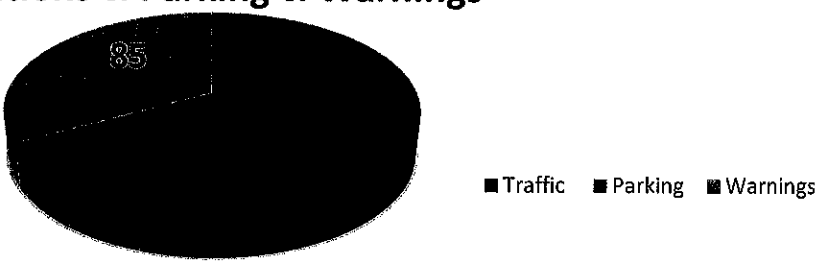
Citation Totals



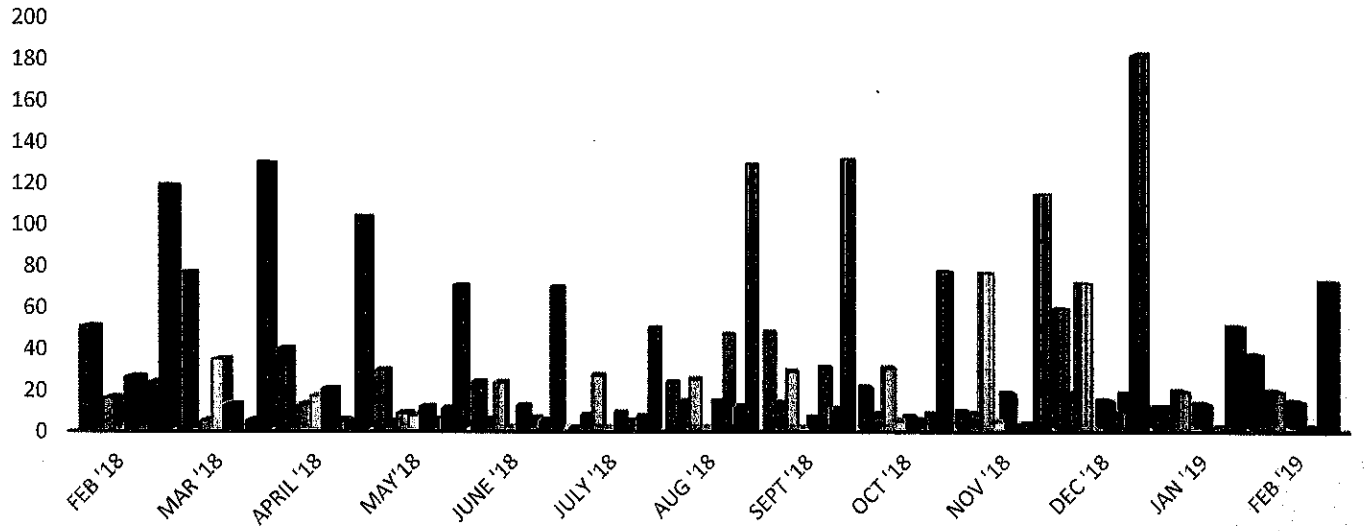
	Feb '18	Mar '18	April '18	May '18	June '18	July '18	Aug '18	Sept '18	Oct '18	Nov '18	Dec '18	Jan '19	Feb '19
Ins & Reg	58	80	84	91	68	76	73	55	58	65	37	47	29
Speeding	29	23	27	42	40	28	25	23	24	18	13	20	16
Alcohol/Drugs	4	8	3	4	1	12	10	10	7	8	7	3	6
Moving	52	47	41	53	30	45	42	46	47	38	47	29	22
Non-Moving	6	11	10	22	5	9	9	13	7	3	34	59	50
Muni Cits	2	4	1	5	6	10	15	3	5	7	7	3	2
Parking	45	75	53	61	66	47	51	31	76	45	11	118	79
Total Cits	196	248	219	278	216	227	225	181	224	184	156	279	204

Ins & Reg Speeding Alcohol/Drugs Moving Non-Moving Muni Cits Parking Total Cits

Citations v. Parking v. Warnings



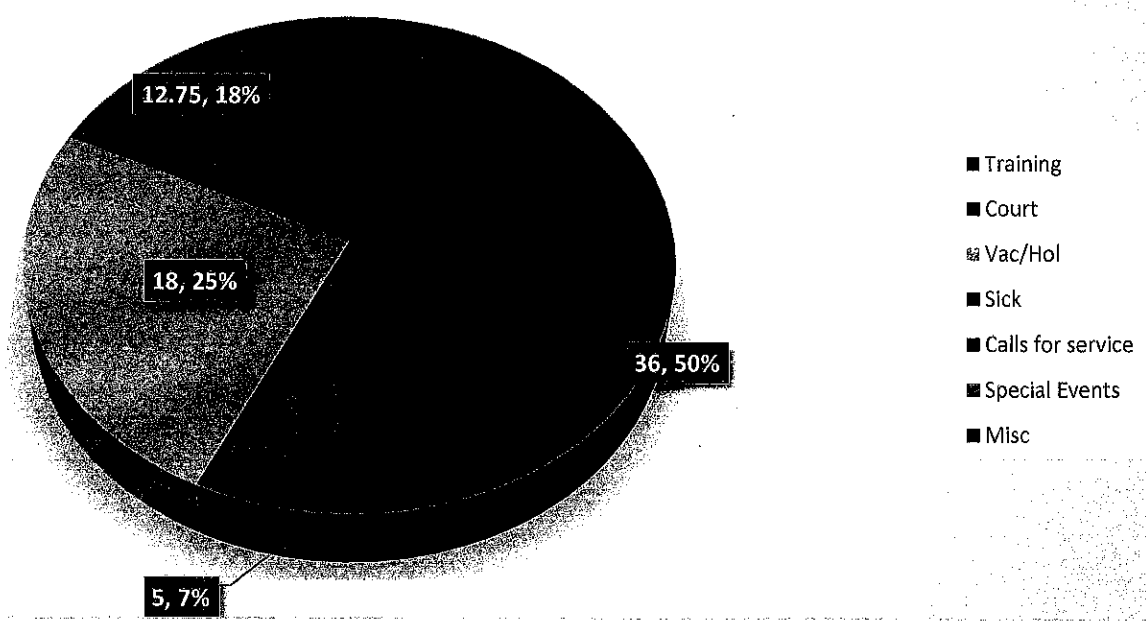
Overtime Totals



	Feb '18	Mar '18	April '18	May'18	June '18	July '18	Aug '18	Sept '18	Oct '18	Nov '18	Dec '18	Jan '19	Feb '19
Training	50	76.5	39	28.5	22.75	0	22.5	47	20	8	58.5	10	36
Court	6	0	10	3	4	6	13	12.5	7	7	17	10	5
Vac/Hol	15	4	12	7.5	22.5	26	24	28	29.5	76	71	18	18
Sick	0	34	16	6.5	0	0	0	0	4	3.5	0	0	0
Calls for service	25.25	11.5	19.25	10.5	11	7.5	13	5	5.5	17	13.25	11.75	12.75
Special Events	0	0	4	4.25	5	3.75	46	29.75	4	1	7.25	0	0
Misc	22.75	4	3.5	9.75	4	5.75	10.75	9.5	6.75	2	16.75	0	0
Total	119	130	103.75	70	69.25	49	129.25	131.75	76.75	114.5	183.75	49.75	71.75

Training Court Vac/Hol Sick Calls for service Special Events Misc Total

February 2019 OT Breakdown



Municipal Court

Docket: February 7, 2019 Total: 247 adult cases /0 juvenile Appearances: 43 Persons

- 33 Adjournment
- 130 Initial appearance
- 74 Indigency hearing
- 3 Motions
- 1 Pre-Trial
- 7 Sentencing hearing
- 1 Trial

Citation List for 2-7-19 court date:

- Total due $14,411
- Total paid $3,584
- Balance due $10,827

Monthly financial total $20,695 **AMOUNT RETAINED BY MUNICIPALITY: $13,522**

- Above includes $6,407 received through the WI State Income Tax Refund Intercept program (TRIP).

Parking ticket payments received in February: $2,290

To: President Tiarks
Village Board of Trustees
From: Jim Bremberger, DPW Supervisor
Date: March 14, 2019
Re: February DPW Report

VILLAGE OF BUTLER EST 1913

The top February priorities were;

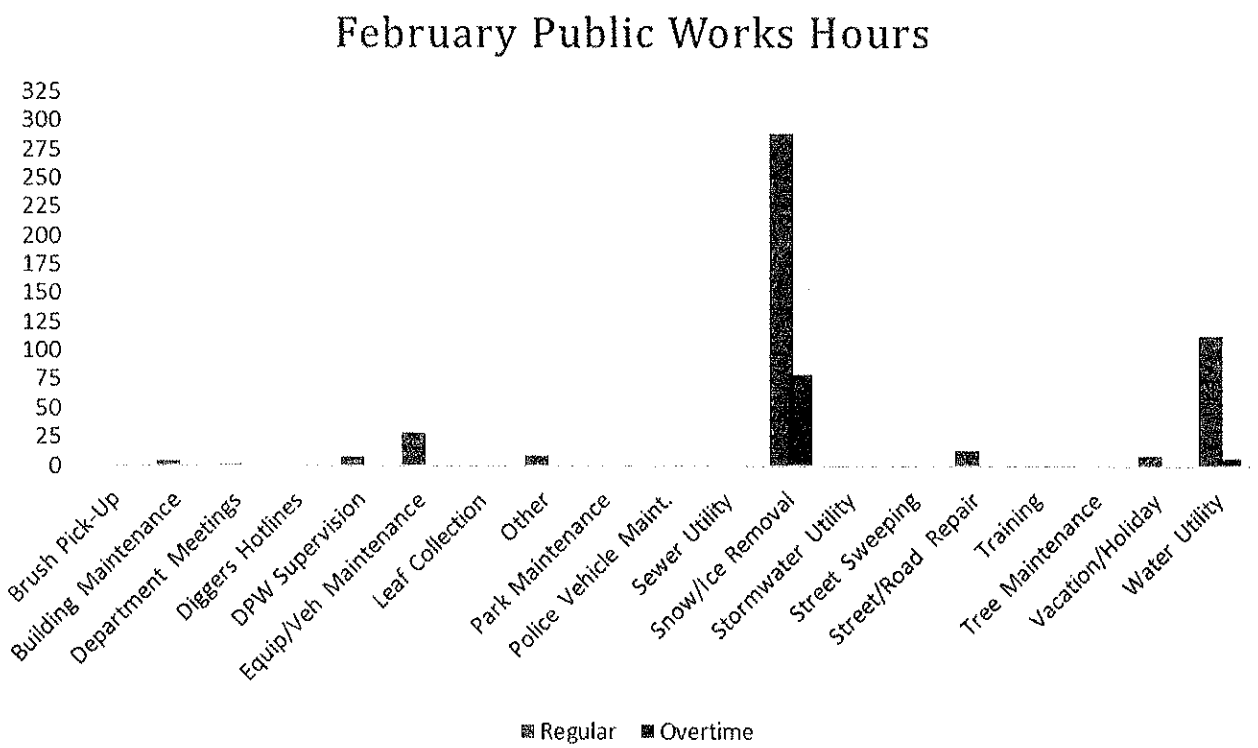
- Paint pipes in boiler room at DPW facility
- Training on new water meter reading program and technology

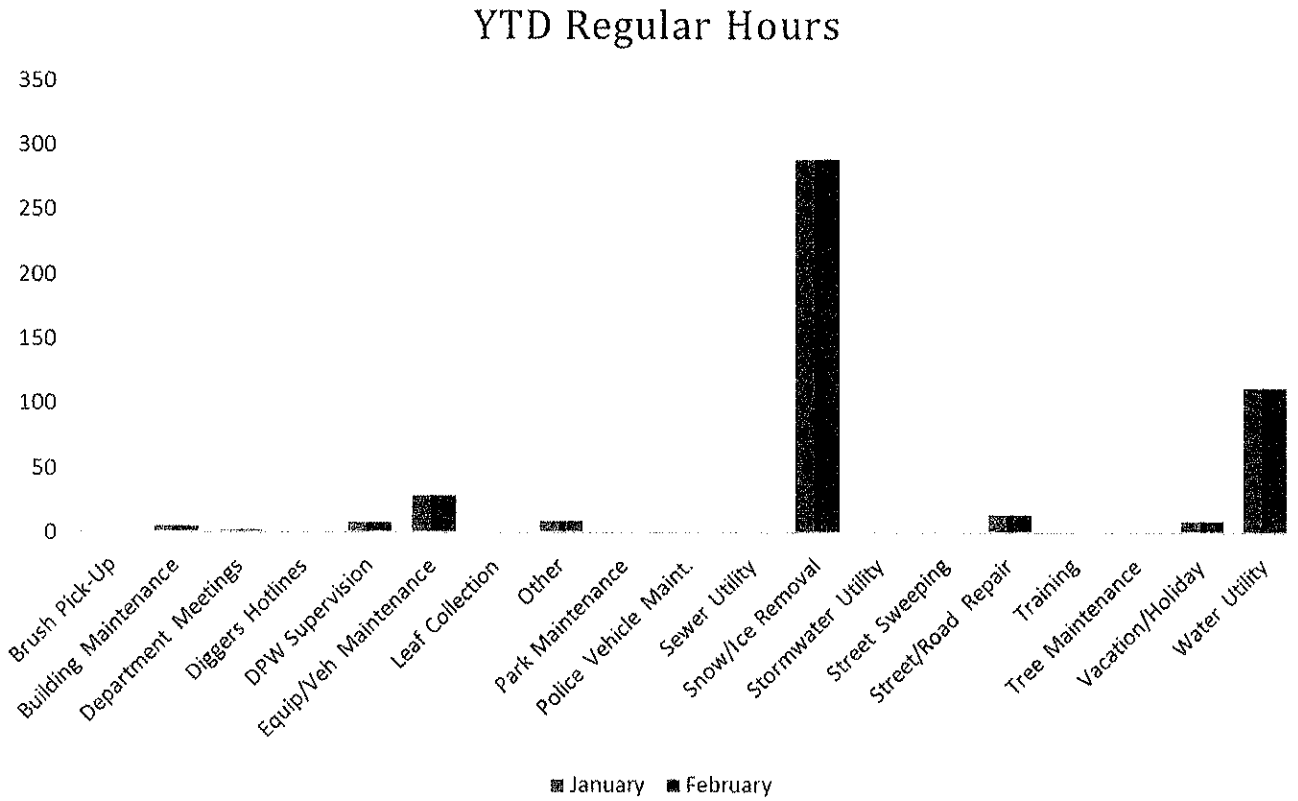
February Activity

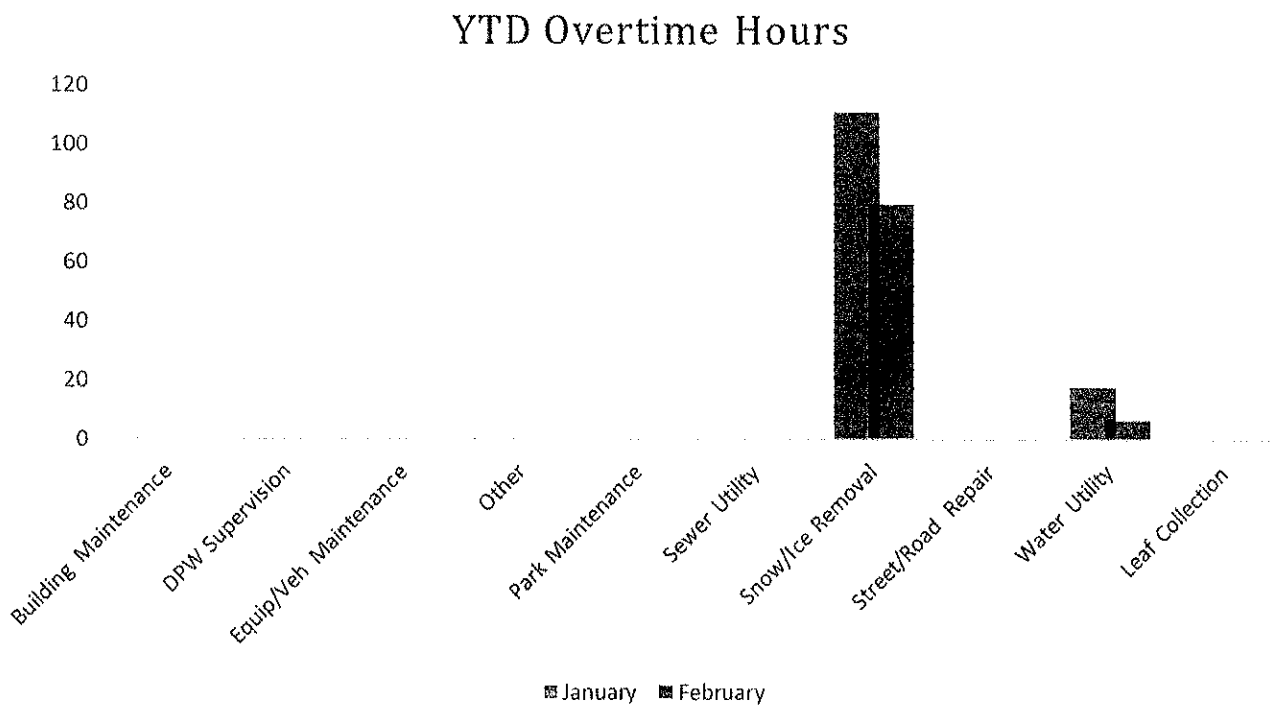
- Plowing/Salting operations for 8 snow/ice events
- Used 150 tons of salt, 125 tons of salt remaining

Utility Activity

- Daily, monthly, and quarterly water samples.
- Main break on 2/5/19 on 127th and Hampton
- Main Break on 2/8/19 on 126th and Courtland
- Trained on new water meter reading program and read meters for 1st quarter 2019.




YTD Regular Hours
350
300
250
200
150
100
50
0
Brush Pick-Up
Building Maintenance
Department Meetings
Diggers Hotlines
DPW Supervision
Equip/Veh Maintenance
Leaf Collection
Other
Park Maintenance
Police Vehicle Maint.
Sewer Utility
Snow/Ice Removal
Stormwater Utility
Street Sweeping
Street/Road Repair
Training
Tree Maintenance
Vacation/Holiday
Water Utility
January
February


YTD Overtime Hours
120
100
80
60
40
20
0
Building Maintenance
DPW Supervision
Equip/Veh Maintenance
Other
Park Maintenance
Sewer Utility
Snow/Ice Removal
Street/Road Repair
Water Utility
Leaf Collection
January
February

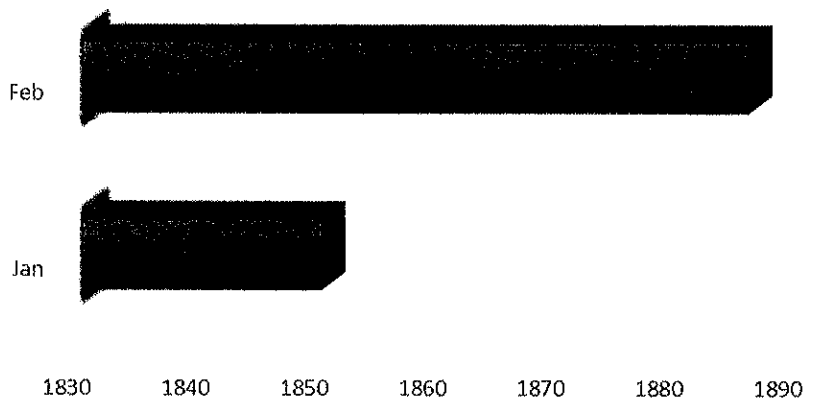
To: President Tiarks
Village Board of Trustees
From: Jodi Kessel Szpiszar, Library Director
Date: March 14, 2019
Re: February Library Report

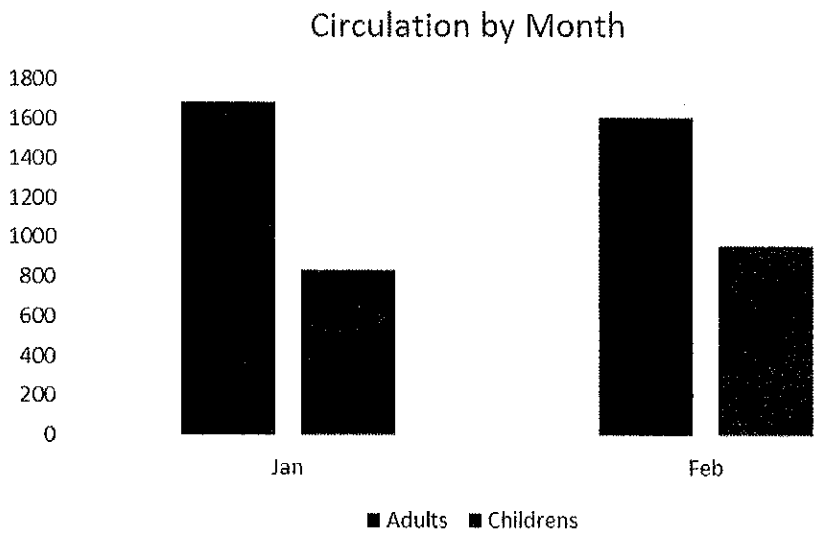
VILLAGE OF BUTLER EST 1913

- Children's Programs:
  - January – 40 attendees
  - February – 51 attendees

- Adult Programs – 103 attendees
- New Library Cards Issued: 18
- Conference Room Usage: 9 uses, 48 patrons

2019 Patron/Visitors





STATE OF WISCONSIN
WAUKESHA COUNTY
VILLAGE OF BUTLER

ORDINANCE 19-02

Ordinance Amending Section 2-3 of the Municipal Code of the Village of Butler, Wisconsin Regarding Legal Posting

WHEREAS, the Village Board of the Village of Butler, Waukesha County ordains that the following sections of the Municipal Code are hereby repealed, recreated, or amended to read;

Section One: **Sec. 2-3 Official Newspaper; Legal Posting**

Legal Posting. When legal posting is used instead of publication, the Village of Butler may post the legal notice in one public place and publish the notice on the Village of Butler's internet site.

Section Two: Severability: In the event that any provision of this Ordinance is for any reason held to be invalid, unconstitutional, or unenforceable by any court of competent jurisdiction, such portions of this Ordinance shall be deemed separate, distinct and independent provisions of the Ordinance and all remaining portions of this Ordinance shall remain in full force and effect.

Section Three: All ordinances or parts of ordinances conflicting with the provisions of this ordinance are hereby to such extent repealed.

Section Four: This ordinance shall take effect and be in force after its passage and posting pursuant to law.

PASSED and **ADOPTED** by the Village Board of the Village of Butler, Waukesha County, Wisconsin, this the 19th day of March, 2019.

VILLAGE OF BUTLER

By: _____
Patricia Tiarks, President

ATTEST:

_____
Kayla Chadwick, Village Administrator/Clerk