

PUBLIC NOTICE

AGENDA FOR REGULAR VILLAGE BOARD MEETING #2016

Tuesday, September 3, 2019 at 7:00 PM

Village Hall Board Room, 12621 W. Hampton Avenue

PLEASE TAKE NOTICE that a Regular Meeting of the Butler Village Board will be held on the 3rd day of September, 2019 at 7:00 PM at the Village Hall Board Room, 12621 W. Hampton Avenue, Butler, Wisconsin, at which time and place the following items of business will be considered and possibly acted upon:

I. Pledge of Allegiance

II. Roll Call

III. Persons Desiring to be Heard

IV. Consent Agenda:

Note: Prior to voting on the Consent Agenda, items may be removed at the request of any Trustee and be placed on the agenda under New Business.

- 1) August 20, 2019 Regular Meeting Minutes and August 26, 2019 Special Village Board Strategic Meeting Minutes
- 2) Current Invoices
- 3) Resolution 19-10; a Resolution Establishing Eligibility for Exemption from the Waukesha County Library Levy
- 4) Street Use Permit for Greg Brundage for September 14, 2019 from 10 AM to 12 PM September 15, 2019 on Glendale Ave. between 125th and 126th Street
- 5) Application for Game License for SCOOPS, 4753 N. 124 Street
- 6) Appointment of Georgeane Szczygielski to the Library Board
- 7) Appointment of Brad Meyer to the Park and Recreation Commission
- 8) Appointment of Trustee Paul Kasdorf to the Board of Review, Public Safety Committee, Building Board and 2nd Alt to Zoning Board of Appeals.
- 9) Appointment of Trustee Bill Benjamin as the Chairman of the Public Safety Committee.
- 10) Bartender License: Chadwick A. Bauer SCOOPS

V. Committee Reports

- a. Finance Committee
- b. Park & Recreation Committee

VI. Report of the Administrator

VII. New Business

- A) Discussion and Possible Action on approving a Request from Brett Mimosa for an extension of premise for SCOOPS in conjunction with the Hot Rods on Hampton Event on September 8, 2019.
- B) Discussion and Possible Action on approving a request from David Tomter of the Butler Inn for an exemption from 4-131(1) (b) of the Municipal Code regarding Outside Consumption of Alcoholic Beverages and an extension of premise for the Hot Rods on Hampton Event on September 8, 2019 from 9 AM – 7 PM.

XII. Adjournment

Dated: August 29, 2019

VILLAGE OF BUTLER

Patricia Tiarks, President

Kayla Chadwick, Administrator/ Clerk

Notice: It is possible that members of, and possibly a quorum of, other governmental bodies of the Village may be in attendance at the above-stated meeting to gather information. No action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to in the above notice. Please note that, upon reasonable notice, good faith efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact the Village Administrator /Clerk at 262-783-2525 at least 24 hours in advance of the meeting.

Minutes not formally approved until Regular Board Meeting on September 3, 2019

Village President Patricia Tiarks called the Board Meeting to order at 7:00 PM at the Village Hall Board Room.

PLEDGE OF ALLEGIANCE

ROLL CALL

Present: Village President Patricia Tiarks, Trustees, Thomas Sardina, Mark Holdmann, Michael Thew and Jerry Orvis

Excused: Trustees William Benjamin (On Phone) and

Also present: Administrator Kayla Chadwick and Chief David Wentlandt

PERSONS DESIRING TO BE HEARD: Teri Stegemeyer, 4719 N. 127 Street, she recommended to the Board that they should vote for Malia L. Chow for Trustee because she is a home owner/business owner and volunteers in the community.

CONSENT AGENDA:

- 1) July 16, 2019 Regular Meeting Minutes and August 14, 2019 Special Village Board Strategic Meeting Minutes
- 2) Current Invoices
- 3) July Statement of Revenues and Expenditures
- 4) Applications for Alcohol Beverage Licenses – SCOOPS, 4753 N. 124 Street, Brett Mimosa LLC
- 5) Applications for Licenses to Sell Soda Water – SCOOPS. 4753 N. 124 Street
- 6) Bartender License: NONE
- 7) July Monthly Department Reports
- 8) Resolution 19-08; an Existing Employer Update Resolution Wisconsin Public Employers' Group Health Insurance Program.
- 9) Data Processing Services Property Tax Assessment and Billing contract for January 1, 2020 through December 31, 2021.
- 10) Resolution 19-09; Honoring and Expressing Appreciation to Marc VanGompel for his years on service on the Village Board.

Motion by Thew, seconded by Sardina to adopt the consent agenda. Motion carried unanimously. Trustees Orvis and Holdmann abstained.

COMMUNICATIONS – None

COMMITTEE REPORTS

Building Board

Trustee Sardina reported the following Occupancy permit was approved:

- a. Top Stitch, 12614 W/ Hampton Ave.

Trustee Sardina reported the following Building permits were approved:

- a. New Wall Sign, 12614 W. Hampton Ave.
- b. Replacement shed, 5018 N. 127 Street
- c. New window decals on windows/door, 12521 W. Hampton Ave.
- d. Egress window, 12624 W. Cameron Ave.
- e. New Sign, 5140 N. 125 Street

Finance Committee

Trustee Thew reported the current invoices were reviewed and approved. Trustee Thew reported the July Statement of Revenues and Expenditures were approved.

Park & Recreation Committee

Trustee Orvis reported on Softball league, Fall softball starts in September for 8 weeks and more Fall events are being planned.

Library Board

Trustee Sardina reported the Library Board met on August 13, 2019. Trustee Sardina reported on various items, including the Library Budget and Programs.

REPORT OF THE ADMINISTRATOR: Administrator Chadwick reported on road/DPW construction and 2020 Budget.

PUBLIC HEARINGS

- A) Public Hearing on a Large Gathering Permit for Shaun Bowe for the Hot Rods on Hampton Event on Sunday, September 8, 2019 in accordance with Section 30-303 of the Municipal Code.

The Public Hearing opened at 7:06 PM.

There were no comments.

The Public Hearing closed at 7:06 PM.

- B) Public Hearing on a Conditional Use Permit for a dog training facility. No boarding or grooming services, dogs will not be left overnight at 5202 N. 126 Street, pursuant to Article V, Section 54-358 (2) of the Village of Butler Municipal Code of Ordinances. The property is Zoned M-1, Industrial District.

The Public Hearing opened at 7:06 PM.

There were no comments.

The Public Hearing closed at 7:07 PM.

NEW BUSINESS

- A) Presentation of the 2018 Audited Financial Statements by Wendi Unger.
- B) Motion by Orvis; second by Sardina to approve the Large Gathering Permit for Shaun Bowe for Hot Rods on Hampton on September 8, 2019. Motion carried unanimously.
- C) Motion by Sardina; second by Thew to approve a Conditional Use Permit for a dog training facility. No boarding or grooming services, dogs will not be left overnight at 5202 N. 126 Street, pursuant to Article V, Section 54-358 (2) of the Village of Butler Municipal Code of Ordinances. The property is Zoned M-1, Industrial District. Motion carried unanimously.
- D) Motion by Orvis; second by Thew to approve a request from Shaun Bowe for an exemption from 4-131(1) (b) of the Municipal Code regarding Outside Consumption of Alcoholic Beverages for the Hot Rods on Hampton Event on September 8, 2019 for the hours of the event only. Motion carried unanimously.
- E) Motion by Thew; second by Sardina to approve a Request from Shaun Bowe for an extension of premise for Bottoms Up in conjunction with the Hot Rods on Hampton Event on September 8, 2019. Motion carried unanimously for the hours of the event only.
- F) Motion by Thew; second by Sardina to approve a Request from Cardinal Club II, LLC to set up booth to sell beverages (Soda, Water, Beer and Bloody Mary's) during the Hot Rods on Hampton event on September 8, 2019 and an extension of premise for same event for the hours of the event only. Motion carried unanimously.
- G) Motion by Orvis; second by Holdmann to approve a contract with Aurora Health Care for an Employee Assistance Program. Motion carried unanimously.
- H) Motion by Tiarks; second by Holdmann to approve appointment of Thomas Sardina as President Pro Tem in accordance with Section 2-59 of the Village of Butler Municipal Code. Motion carried unanimously.
- I) Motion by Orvis; second by Thew to approve 2019 Halloween Trick or Treat Hours on Saturday, October 26, 2019 from 3:00 PM – 6:00 PM. Motion carried unanimously.
- J) Motion by Holdmann; second by Orvis to approve a Side Letter of Agreement between the Village of Butler and the Butler Professional Police Association Local No. 312 with regard to Lateral Transfers. Motion carried unanimously.
- K) Interviews of candidates to fill the Vacant Unexpired Term of Village Trustee.
- L) Motion by Holdmann; second by Benjamin to appoint Malia Chow to fill the Vacant Unexpired Term of Village Trustee. Holdmann and Benjamin voted yes, Tiarks, Thew, Sardina and Orvis voted no.

Motion by Thew; second by Sardina to appoint Paul Kasdorf to fill the Vacant Unexpired Term of Village Trustee. Tiarks, Thew, Sardina, Orvis, and Benjamin voted yes. Holdmann opposed.

CLOSED SESSION

The Board may consider convening into Closed Session pursuant to Section 19.85(1) (c) to consider employment, promotion, compensation or performance evaluation of any public employee.

Items of Discussion:

1. Village Administrator Evaluation
2. 2019 Non-Represented Employee Wages

Motion by Sardina; second by Thew to adjourn into Closed Session. Motion carried unanimously. The Board went into Closed Session at 8:20 PM.

OPEN SESSION

Motion by Thew; second by Holdmann to return to Open Session at 9:00 PM. Motion carried unanimously. No action was taken.

ADJOURNMENT

Motion by Sardina; second by Holdmann to adjourn. Motion carried unanimously. The meeting was adjourned at 9:01 PM.

Submitted by:
Kayla Chadwick
Village Administrator/Clerk

Approval Date: _____
Correction/Amendment

Minutes not formally approved until Regular Board Meeting on September 3, 2019

Village President Patricia Tiarks called the Special Board Meeting to order at 5:00 PM at the Village Hall Board Room.

PLEDGE OF ALLEGIANCE

ROLL CALL

Present: Village President Patricia Tiarks, Trustees, Thomas Sardina, Mark Holdmann and Paul Kasdorf

Excused: Trustees William Benjamin, Thew and Orvis

Also present: Administrator Kayla Chadwick

PERSONS DESIRING TO BE HEARD: None

NEW BUSINESS

- A) 2019 Strategic Planning Village Board Work Group

ADJOURNMENT

Motion by Sardina; second by Holdmann to adjourn. Motion carried unanimously. The meeting was adjourned at 8:04 PM.

Submitted by:
Kayla Chadwick
Village Administrator/Clerk

Approval Date: _____
Correction/Amendment

RESOLUTION 19-10

**RESOLUTION ESTABLISHING ELIGIBILITY FOR
EXEMPTION FROM THE WAUKESHA COUNTY LIBRARY LEVY**

WHEREAS, the Village of Butler is a member of the Bridges Library System; and

WHEREAS, the Bridges Library System required a minimum level of expenditures from revenue made available from the Village of Butler sources; and

WHEREAS, the level of expenditures established for the Year 2020 library purposes is \$0.258675 per \$1,000 of Equalized Value;

NOW, THEREFORE, BE IT RESOLVED, that the Village Board of the Village of Butler does hereby authorize the expenditure for library purposes an amount not less than \$0.258675 per \$1,000 of Equalized Value to be made from local revenue sources.

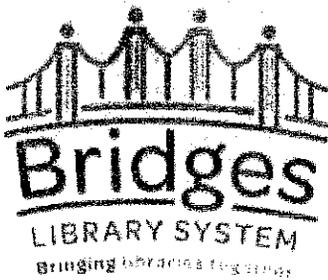
PASSED by the Village Board of the Village of Butler this 3rd day of September, 2019.

THE VILLAGE OF BUTLER

By: _____
Patricia Tiarks, President

ATTEST:

Kayla J. Chadwick, Administrator/Clerk



741 N. Grand Ave., #210
Waukesha, WI 53186

P 262.896.8080
W bridgeslibrarysystem.org

To: Chief Elected Officials/Administrators in Municipalities with Libraries, Library Directors
From: Connie Meyer, Bridges Library System Director *Connie S Meyer*
Re: Waukesha County Library Tax Exemption Notice
Date: August 15, 2019

Annually Waukesha County sets a special levy for library services. The funds are distributed to the county's public libraries to compensate them for use by non-residents. State law (ss. 43.64(2) Wisc. Statutes) provides that municipalities with libraries may avoid double taxation and exempt themselves from this special levy if they meet certain conditions:

- Exempting library municipalities must levy and expend an amount equal to or greater than the mill rate set by Waukesha County in the preceding year with the exception of joint libraries whose participating municipalities have an alternate option for exempting which is to levy and expend an amount not less than the average of the previous 3 years (ss.43.64 (2)(c)).
- Exempting library communities are required to provide written notification to the county annually.
- The County Code requires that the notification be from the **local governing body** rather than from the clerk alone.
- The County Code also requires a deadline of September 30 so that the County Executive Budget available to supervisors and the general public can properly reflect the county library taxation levels in the Adopted Budget in November.
- Exempting communities must also have a library that meets or exceeds minimum service levels and quality assurance standards (**as revised by the new county library plan and formally adopted by the Waukesha County Board of Supervisors in 2017**) which are certified by the library board. (The libraries have already received their standards certification letters.)

If you would like to exempt your municipality from the Waukesha County library tax, the form (on page 2), **Request for Exemption from Waukesha County Library Levy 2019 Tax for 2020 Purposes** must be completed, approved by the Municipality's governing body, signed, and returned to Bridges Library System no later than September 30, 2019. A copy of your adopted municipal ordinance or resolution certifying that your library appropriation meets or exceeds the requirements is also required. Email submission is acceptable as long as the form includes the actual signature.

Thank you for providing library services to our citizens. Strong libraries build strong communities and your commitment to support your library is vital and valued!



**Request for Exemption from Waukesha County Library Levy
2019 Tax for 2020 Purposes**

Name of Community:

Name of library:

We recognize that, pursuant to 43.64 of Wisconsin Statutes, to obtain an exemption from the 2019 county library levy for 2020 purposes, the municipality must certify that during budget year 2020, its library will be provided and be allowed to expend no less than the county library tax rate in the prior year, \$0.258675 per \$1,000 Equalized Value.

In the case of joint library, an alternate exemption option exists pursuant to ss 43.64 (2) (c). Under this language, each participating municipality in the joint library has the option to certify that during its budget year 2020, the library will be provided and allowed to expend no less than the average of the funding levels of the previous 3 years.

We further recognize that, pursuant to state law, listed funding must be only from municipal sources, not the entire library budget. Reported amounts must exclude fines, fees, and other revenues. Capital expenditures are excluded as well.

I am authorized to certify that the governing body of the municipality has enacted an ordinance or resolution pledging that it will appropriate and allow the library to expend no less than a rate of **\$0.258675 per \$1,000 of the actual state Equalized Value amount for the community that was published by the state on August 15, 2019** or, in the case of a joint library whose municipality may choose this option, that the participating municipality will appropriate and allow the library to expend no less than the average of the funding levels of the previous 3 years.

The community meets its requirement stated above and is therefore eligible for exemption from the 2020 Waukesha County library levy.

Name and Title of Person filling out this form:

Signature

Date

This form, along with a copy of the municipal resolution/ordinance, must be filed no later than September 30, 2019.

Send to:

Bridges Library System

741 N. Grand Avenue, Suite 210

Waukesha, WI 53186

Or email to cmeyer@bridgeslibrarysystem.org

STREET USE PERMIT
(Block Parties, Organizational Events)

Municipal Code Reference: Article VII Street Use Section 30-207

Fee: \$ 25.00

Applicant Information: Greg Brundage
Business ~~to~~ Organization / Individual

4590 N. 126th St. Butler, WI 53007
Address

Same
Contact Person

414-531-9761
Telephone

Event date: Sept. 14th

Time of Event: From 10am to 12pm on 9/15

Proposed Street to be Used: Glendale Ave. between 125th and 126th
Street Name(s)

Approximate number of persons using the proposed street area: 30

Describe in detail the proposed use: Block party for residents with childrens activities and overnight camp party in yards for the children.

FOR VILLAGE USE ONLY

Certificate of Comprehensive General Liability Insurance Required: Yes No

Performance Bond Required: Yes No

Special Conditions: _____

Village Board Approval: Signature _____ Date _____

VILLAGE OF BUTLER
12621 West Hampton Avenue
Butler, WI 53007
(262) 783-2525

GAME MACHINE APPLICATION

FEE: \$35.00 per machine
(Make Check Payable to: Village of Butler)

Permit Number: _____

Business/Name: Scoops
Address: 4753 N. 124 Street
Butler, WI 53007
Phone: 713-927-7930

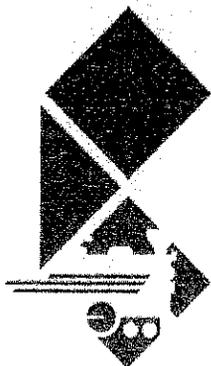
Game Machine(s) on Premises:

1 VIDEO	7- POOL
2 VIDEO	8. GOLDEN TREE LIVE
3 VIDEO	9. GOLDEN TREE LIVE
4 VIDEO	10- AMI ENT JUKE BOX
5 VIDEO	11. TICKET MASTER
6 POOL	12. GALAXY DART

12x35 \$420

NOTE: ANY DEVICE WHICH IS CONTRARY TO ANY PROVISION OF STATE LAW, INCLUDING THE CHAPTER 945 PROVISIONS AGAINST GAMBLING MACHINES, CAN NOT BE LICENSED AS AN AMUSEMENT DEVICE.





VILLAGE OF BUTLER

EST. 1913

APPLICATION FOR BOARDS & COMMISSIONS

12621 W. Hampton Ave
Butler, WI 53007
Telephone: (262)783-2525

Board or Commission Applying For: <u>LIBRARY BOARD</u>			
Name: <u>GEORGINA SZCZYGIELSKI</u> Address: <u>14430 CAMERON CT. ZIP: 53005</u> <u>BKFID</u>			
Telephone: Work: _____		Home: <u>262-783-5733</u>	
Email: <u>gmszcz212@yahoo.com</u> Fax: _____			
Are you a registered voter of Butler? <u>NO</u> How long? _____			
Have you attended a meeting of this Board/Commission? <u>YES + VILLAGE BOARD ALSO -</u>			
Present Employer: <u>RETIRED MPS TEACHER</u>			
Job Title: _____			
Previous Governmental Bodies/Elective Offices Applicant has served	Position/Office Held	Dates	
<u>Civic or Charitable Organizations to which Applicant has belonged</u>	Position Held <u>FRIENDS OF BL - ST AGNES</u> <u>VOLUNTEER BL - 6 YRS</u> <u>VOLUNTEER TUTOR</u>	<u>FOOD PANTRY</u>	
Special Interests/Hobbies/Talents: <u>READING - GARDENING - TRAVELING</u>			
College, Professional, Vocational Schools attended	Major Subject	Dates	Degree/Date
<u>MASTER DEGREE</u> <u>UW-MILW.</u>	<u>CURRICULUM -</u> <u>INSTRUCTION</u>		
Special awards or recognition received: <u>HONORS</u>			

Please state reasons why you want to become a member of this Board or Commission, including what specific objectives you would be working toward as a member of this advisory board. Please state why you would be an asset to this advisory board: (Attach second page if necessary)

- AVID READER
- HOST BOOK CLUB AT BL
- STRONG BELIEF IN VALUE OF LIBRARY BECAUSE OF ASSET TO ALL AGES K-SENIORS
- FREE (TAX PAYER BASED) RESOURCES FOR PUBLIC

Any other information which you feel would be useful in reviewing your application:

- PAST VOLUNTEER
 - PAST EMPLOYEE
 - GOAL: TO SUPPORT CURRENT STAFF AND KEEP LIBRARY A VALUABLE ASSET FOR BUTLER.
- familiar with policies and public

Are you associated with any Organization/Employment that might be deemed a conflict of interest in performing your duties if appointed to this position? NO

If yes, please state name of

Organization/Employment: _____

Would you be willing to abstain from voting on matters where a potential conflict of interest exists? YES

Have you been convicted of a felony or misdemeanor? NO If yes, explain convictions (Do not list any misdemeanor settled in juvenile court).

How did you hear about the opening on this Commission?

LIBRARY DIRECTOR

Signature of Applicant: _____

Date signed: _____



VILLAGE OF BUTLER

EST. 1913

APPLICATION FOR BOARDS & COMMISSIONS

12621 W. Hampton Ave
Butler, WI 53007
Telephone: (262)783-2525

Board or Commission Applying For: <u>Parks & Rec</u>			
Name: <u>Brad Meyer</u> Address: <u>12708 W. Eggert</u> Zip: <u>53007</u>			
Telephone: Work: <u>414-364-3604</u> Home: <u>414-364-3604</u>			
Email: <u>yourneighborhood@gmail.com</u> Fax: _____			
Are you a registered voter of Butler? <u>yes</u> How long? <u>3 yrs</u>			
Have you attended a meeting of this Board/Commission? <u>yes</u>			
Present Employer: <u>Arumark</u>			
Job Title: <u>Regional Manager</u>			
Previous Governmental Bodies/Elective Offices Applicant has served	Position/Office Held	Dates	
Civic or Charitable Organizations to which Applicant has belonged	Position Held	Dates	
	<u>MGIS PTA President</u>	<u>2014-2017</u>	
Special Interests/Hobbies/Talents: <u>Parade Organization</u>			
College, Professional, Vocational Schools attended	Major Subject	Dates	Degree/Date
<u>WCTC</u>	<u>Hospitality</u>	<u>1988-1990</u>	<u>Associates 1990</u>
Special awards or recognition received:			

Please state reasons why you want to become a member of this Board or Commission, including what specific objectives you would be working toward as a member of this advisory board. Please state why you would be an asset to this advisory board: (Attach second page if necessary)

My Objective is to continue to help this Committee enhance & enrich our Community through Active Participation in All Community events

Any other information which you feel would be useful in reviewing your application:

Are you associated with any Organization/Employment that might be deemed a conflict of interest in performing your duties if appointed to this position? No

If yes, please state name of

Organization/Employment: _____

Would you be willing to abstain from voting on matters where a potential conflict of interest exists? Yes

Have you been convicted of a felony or misdemeanor? No If yes, explain convictions (Do not list any misdemeanor settled in juvenile court).

How did you hear about the opening on this Commission?

Parade Inquiry

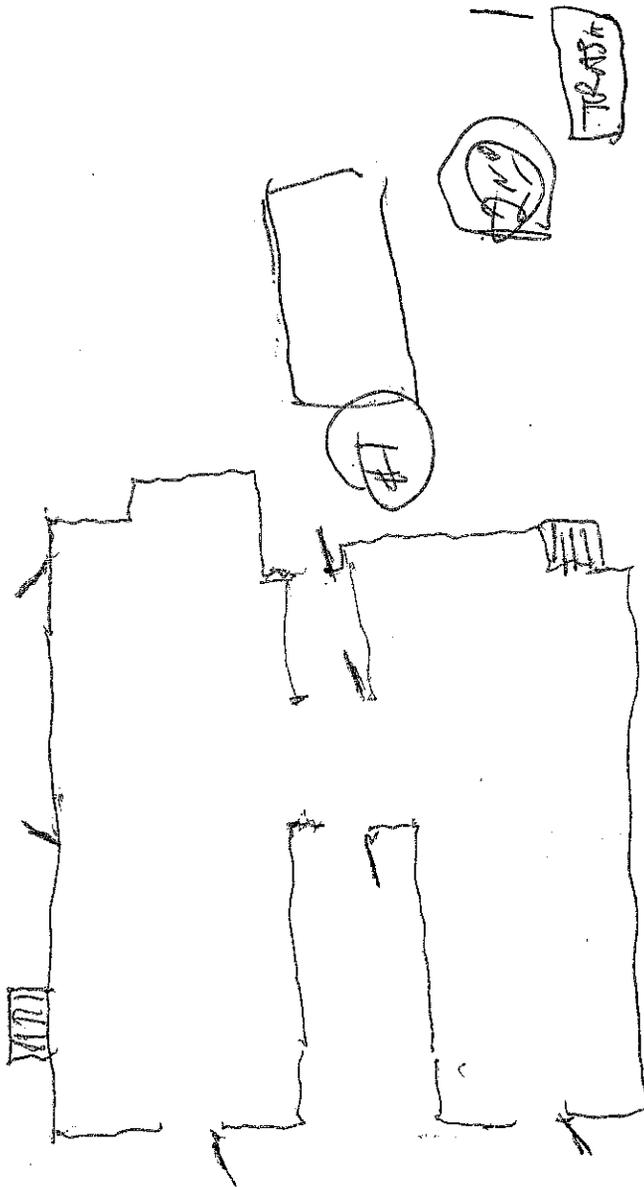
Signature of Applicant: _____

Date signed: _____

SUBMIT BY 3RD

SCOUPS extension of Premise

9/8/2019





Butler Inn
12400 West Hampton
Butler, Wisconsin 53007

RECEIVED
AUG 22 REC'D

August 21, 2019

Butler Village Board

My name is David Tomter of The Butler Inn and I am applying for an outdoor parking lot alcohol permit for Sunday September 8, 2019 for the annual Butler car show.

We will be serving food, beer, liquor, soft drinks at our make shift bar set up. Our hours of operation will be from 9:00 am until 7:00 pm outdoors.

Thank you,

David Tomter