

PUBLIC NOTICE

Meeting: Library Board
Tuesday, August 13, 2019
6:00 p.m. – 12808 W. Hampton Avenue

PLEASE TAKE NOTICE that a regular meeting of the Butler Library Board will be held on the 13th day of August, 2019 at 6:00 p.m. at the Butler Public Library, Butler, Wisconsin, at which time and place the following items of business will be considered and possibly acted upon:

- I. Roll Call
- II. Persons Desiring to be Heard (3 minute limit per person)
- III. Consideration of Minutes: July 9, 2019 and July 30, 2019
- IV. Communications
- V. Report of the Director
 - a. Finance and Budget
 - b. Building & Property Maintenance
 - c. Copier/Printer: usage/tracking of revenue
 - d. Book mobile-update
 - e. Staff/Library Hours
 - f. Director's Weekly Updates
- VI. Old Business
 - a. Items on previous Agendas – review and determine to dismiss or address in future
 - i. Discussion and possible action to approve a recommendation to the Village Board for the Library Board to be 5 board members
 - ii. Discussion and possible action to approve the waiving of all overdue fines
 - iii. Discussion and possible action to approve a change to the 2019/2020 operating hours
 - b. Discussion on 2020 Budget
 - i. Salaries and operating estimates
 - ii. Shifting monies within the budget
 - c. Discussion and possible action on technology upgrade (proposals from Taylor Computers and Hartland Business Systems)
 - d. Discussion and possible action to approve a proposal for an estimated cost of \$2,481.25 to purchase 4 new computers and disposal of 9 old computers in 2020.
 - e. Discussion and possible action on the Waukesha County Library Standards Certification-Minimum to Exempt. Due the end of August
 - f. Vision & Planning –
 - i. 2020 Library Strategic Plan – required for our Library Standards Certification (item e above)
 - ii. Community Information Gathering efforts – update.
 - iii. Village Strategic Plan - schedule review

VII. New Business

- a. Discussion of expectations with new Board applicants
- b. Review of Election timelines
- c. Consideration to adjourn into Closed Session under Wis. Statutes 19.85 (1)(c) to consider the employment, promotion, compensation or performance evaluation of any public employee.

Items of Discussion:

- i. Director Evaluation
- ii. Staff promotion
- iii. 2020 Wages

VIII. Open session - After completion of business in Closed Session, reconvene into Open Session to consider possible action(s) with respect to closed session agenda items.

IX. Schedule next meeting

X. Adjournment

Dated: August 08, 2019

Jodi Kessel Szpizar
Director

Charlene Benjamin
Interim President

Notice: It is possible that members of, and possible a quorum of other governmental bodies of the Village may be in attendance at the above-stated meeting to gather information. No action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to in the above notice