

Butler Library Board Meeting

August 13th, 2019

Time meeting was called to order – 6pm

Members present –

Jodi Kessel Szpiszar (Director), Roger Benjamin, Tom Sardina & Charlene Benjamin (President),
Teri Stegemeyer

Consideration of minutes-

July 9, 2019 –Under Communications on page 2-item b-wasn't tabled because it wasn't on agenda
Motion to accept by Roger, Second by Tom-all Aye

July 30th,2019- Motion by Roger to accept, Second by Tom, all Aye

Communications –

Charlene-3 applications for library board-Georgeane Szczygielski present tonight
Jodi-addressed snafu about a late opening, passed out Trustee dinner invites,
Jodi received a UW-Madison scholarship of \$382.50.

Report of the Director-

a. Finances and Budget on track-Teri made a motion to accept July finances-second by Roger, all Aye
Board decided that monthly revenue total is sufficient

Talked about electing treasurer- will discuss more when we have a full board

b. Property Maintenance- got ADA door handle for women's restroom, bubbler repaired, getting quotes on carpet cleaning, Wil-Kil sprayed outside of the building

c. Copier/Printer— not missing revenue –will let board know if anything changes

d. Book mobile-Jodi working with Tom at Butler Square

e. Staff/Hours-Jodi said it's worth staying open on Thursday eve., decided we don't need to continue monitoring numbers, need to get door signage corrected

f. Director's weekly updates—continue weekly report, keep circulation and use report

Old business-

A.Previously tabled items:

1. Dis. & Pos. Action- Reducing board from 7 to 5 members—Motion from Tom to dismiss item, Roger second-all Aye
2. Dis.& Pos. Action- Waive overdue fines—keep for future discussion
3. Dis.& Pos. Action -Approve a change to the 2019/2020 operating hours-keep for future discussion-may want to increase hours

B. 2020 Budget-

i. 0% increase to taxpayers

ii. Tom made a motion that Jodi can switch monies within the budget as long as she stays within the budget, second by Teri, all Aye

C. Dis.& Pos.Action-Motion by Tom to use Taylor Computers for tech. upgrade, second by Roger, all Aye

D. Dis.& Pos.Action- Motion by Teri, second by Tom to replace 4 computers with a 5 yr warranty, all Aye

E. Dis.&Pos.Action-WCL Standards Certification-Minimum to Exempt, Motion by Teri to accept, second by Roger, all Aye, Roger will sign

F.i. Motion by Roger to accept 2020 Library Strategic Plan, Teri second, all Aye

ii. Focus group update, programming next step

iii. 2 Village board Strategic Plan sessions scheduled

New business –

A. Discussed expectations of new board members:

1. Advocate FOR the library

2. Watch taxpayer\$\$\$
 3. Know state statutes
 4. Understand Bridges system
 5. Be active promoting library (attending programs)
- B. Election timetable—when we have a full board

- C. Went into closed session, Motion by Tom, second by Roger, all Aye
- i. Director Evaluation , motion by Tom to Table, second by Roger, all Aye

Motion by Roger at 7:40 to go back into Open Session, second by Tom, all Aye

1. Staff promotion as recommended by Jodi, motion by Roger to accept, Teri second, all Aye
2. Approve 2020 wages, motion by Roger to accept, Tom second, all Aye

Next meeting- Sept. 10th, 6pm

Motion to adjourn at 7:50? By Tom second by Roger ,all Aye

Submitted by: Teri Stegemeyer