

Minutes of Butler Public Library Board Meeting
Dec. 10th, 2019

Minutes not formally approved until Library Board Meeting Jan. 14th, 2020

Meeting was called to order by President C. Benjamin– 6pm

Members present –

Jodi Kessel Szpizar (Director), Roger Benjamin, Tom Sardina , Charlene Benjamin(President),
Teri Stegemeyer, Georgeane Szczygielski, Michael Bates
Excused, Mary Jablonski

Persons desiring to be heard:

None

Consideration of Minutes: Nov.12th 2019 Motion by Sardina to accept minutes, seconded by Bates . Motion carried unanimously.

Communications

- a. Presentation via videolink with John McCabe of EnvisionWare regarding PC Reservations, will revisit subject in January
- b. C. Benjamin did a webinar regarding the US Census.
Grateful patron sent a nice thank-you note.

Financial Report

Monthly expenditure--\$11,778.88.,YTD \$93,535.69, Remaining \$13,407.31(87.46%spent)
Motion by R.Benjamin to accept finances, seconded by Sardina. Motion carried unanimously
Motion by Bates to approve library staff appreciation gifts, seconded by R.Benjamin, motion carried unanimously

Report of the Director

- a. Interviewing will begin soon for new Libr.Assistant

Old business – Motion by Szczygielski to add July 3rd 2020 as official holiday , seconded by Sardina. Motion carried unanimously.

New business –

Motion by Stegemeyer to accept 2020 Annual Addendum to Bridges Library System Agreements , seconded by Sardina. Motion carried unanimously.
Motion by Bates to institute an Invoice Review Process, seconded by Szczygielski, motion carried unanimously
Motion by Sardina seconded by Szczygielski to approve C.Benjamin as President, Bates as Treasurer and Stegemeyer as Secretary. Motion carried unanimously.
Future agenda items to include forming committees.

Schedule next meeting –Jan.14th 6pm

Motion to adjourn at 7:25 pm Sardina, seconded by Bates , motion carried unanimously

Submitted by: Stegemeyer