

## MINUTES OF THE

## PARKS & RECREATION COMMISSION COMMITTEE MEETING

November 20, 2019

### Village of Butler

Minutes not formally approved until the next Park & Recreation Commission Meeting.

The meeting was called to order at **5:30 p.m.**

ROLL CALL Present: Kevin Endries, Dani Ernst, Brad Meyer, Charlene Benjamin, Jerry Orvis Excused: Tony Uravich; Guests: Kayla Chadwick

### PERSONS DESIRING TO BE HEARD

- None

### CONSIDERATION OF MINUTES

Motion by **Meyer**, seconded by **Ernst**, to approve the Park & Recreation Commission minutes of October 23, 2019 with correction that Parks & Recreation activities can be posted to the official Village of Butler Facebook page. Motion carried unanimously.

### FINANCIAL REPORTS

1. Kayla Chadwick overviewed the Revenue and Expenditure report for Fund 101 (Park and Recreation Fund). This fund is for programming, not property maintenance. It accounts for fundraising done by the Parks and Recreation, and makes it possible to retain funds from one year to the next in our Fund Balance (Savings Account). See attached for line item explanations.
2. Chadwick overviewed the 2020 budget for Parks and Recreation.

### OLD BUSINESS

1. Update and possible action New Members. Tabled. No potential new members present. Candidates to be contacted and invited to December meeting.
2. Update and possible action on Christmas Parade and Celebration. The Parade has at least 22 units confirmed. For the Celebration, the Community Building will be decorated on December 6<sup>th</sup>, and will be open from Noon onwards on Dec. 7<sup>th</sup>. Both Parade and Celebration are within budget so far.
3. Update and possible action Bingo Nights.
  - The application has been mailed to Madison. We need a license in order to get supplies. Meyer will create the order.
  - We need to ask for at least five raffle prizes for the January session. All members should contact their own network of businesses or organizations to ask.
  - Meyer is advertising via the Bingo Bugle, on Facebook, and a postcard to Butler residents. Benjamin will check on the possibility of a Bingo banner through Milwaukee Lutheran printing services.
  - Christy Ojeda will lend us her Bingo setup (same as used for the Playground fundraisers). Meyer will look at her setup, and also check into renting equipment.
4. Update and possible action Upper Ball Diamond & Concession Stand Rental. Tabled.

### NEW BUSINESS

1. December agenda items: Christmas Parade and Celebration report, Bingo preparations, New members, rental of Upper Ball Diamond, and fence-line advertising banner renewals.

### ADJOURNMENT

Motion by **Meyer**, seconded by **Ernst**; adjourned at **6:36 p.m.**

Next meeting is scheduled for **TUESDAY, December 17, 2019** in the Conference Room at Village Hall.

Submitted by: Charlene M Benjamin, Secretary, Park & Recreation Commission