

**Minutes of Butler Public Library Board Meeting**  
**March 10th , 2020**

**Minutes not formally approved until next Library Board meeting**

**Meeting was called to order by President C. Benjamin– 6pm**

**1. Members present :**

Jodi Kessel Szpizar (Director), Charlene Benjamin (President),  
Michael Bates, R. Benjamin, Mary Jablonski, Tom Sardina, Teri Stegemeyer, Georgeane Szczygielski

**2. Persons desiring to be heard:**

None

**3. Consideration of Minutes:** Feb.11<sup>th</sup>, 2020 Motion by Sardina to accept minutes, seconded by Bates .  
Motion carried unanimously.

**4. Communications:**

- a.Introduction to Melissa, youth librarian , does Story Time, Lego Club, Summer Reading Program and more
- b.Strategic Planning progress- Goal Statements next
- c. PC Reservation progress- need Taylor Computers to do something

**5. Financial Report:**

a. Monthly expenditure \$13,177.37, YTD \$17,395.55, Remaining \$91,326.45 (16 % spent)  
Motion by Szczygielski to approve monthly financial report , seconded by Bates. Motion carried unanimously

**6. Report of the Director:**

- a. Coronavirus-wipe down surfaces more, no plans yet.
- b. Bake sale during April 7<sup>th</sup> election with Friends
- c. Paige leaving.

**7. Old Business:**

- a. Motion to approve list of updated term years for Board Members. Motion by Bates to approve, seconded by Jablonski. Motion carried unanimously.
- b. By-laws Revision Committee meeting Thurs. March 12<sup>th</sup> 5pm

**8. New Business:**

- a. Will discuss adopting a Consent Agenda next month
- b. Motion to form a committee to review and update Internet Policy. Motion to approve by Stegemeyer, seconded by Sardina. Motion carried unanimously. Bates and Director Kessel Szpizar will be on committee

**9. Future Agenda Items:**

- a. Allowable cost worksheet needs board approval
- b. Discuss 2020 Innovation Grant
- c. Director evaluation

**10. Schedule next meeting:** April 14th, 2020 6pm

**11.Adjournment:** 7:00pm, Motion by Bates, seconded by R. Benjamin . Motion carried unanimously.  
Adjourned

Submitted by: Teri Stegemeyer