

Minutes of Library Board Special Sub-Committee Meeting
Thursday, October 8, 2020 3:30 p.m
12808 W. Hampton Avenue

Minutes not formally approved until next Library Board Sub-Committee Meeting

Meeting was called to order by Georgeane Sczcygielski at 3:30 pm

Present: Georgeane Sczcygielski, Charlene Benjamin, Jodi Kessel Szpizar; Library Director, Melissa Paap-Young, Youth Librarian

Excused: Amy Haynes-Coe

1. **Persons Desiring to be Heard** – Georgeane asked about sprucing up the sign and adding a light. Jodi commented that there is a Village-wide project in the future for doing so. This could also be brought to the Library Board.
 2. **Consideration of minutes** – Approved minutes for September 10th; also approved minutes for September 24th with corrections.
 3. **Old Business: Update for school outreach project (Strategic Goal #5)**
 - a. Emmanuel Lutheran School: Jodi has contacted the principal, who has passed information on to staff. He asked them to reach out directly to us. He does post fliers on the bulletin board.
 - b. Hamilton Sussex District: Melissa and Charlene have reached out. Jacque Gorski, High school librarian, has responded positively. Charlene suggested asking Amy to reach out to Jacque with more information, since Amy has District contacts. Brian Balfany (Director of the Virtual School) and Whitney Roth, Director of Curriculum have also received emails, but no response yet. Follow up is needed.
 - c. St. Agnes: Georgeane met with the principal again. Referred at least one student for a library card. Georgeane will reconnect the end of October to discuss getting a few minutes in the faculty meeting to show off our resources. Faculty meetings are on-line.
 - d. For new library card process, direct people to our library website. It explains the process. Photo IDs are required for new library cards.
 - e. Library staff will update or create a new flier for the schools, highlighting HelpNow and other programs.
 4. **Schedule Next Meeting** – next meeting will be Thursday, November 5, 2020 @3:30 pm.
 5. **Adjourned at 3:55 p.m.**
- Submitted by: Charlene M Benjamin