

Minutes of Butler Public Library Board Meeting
May 11th, 2021

Minutes not formally approved until next Library Board meeting

Meeting was called to order by President C. Benjamin– 6pm

1. Members present virtually:

Jodi Kessel Szpizar (Director), Charlene Benjamin (President),
Michael Bates, Karl Debelak, Tom Sardina, Teri Stegemeyer,
Excused: Mary Jablonski, Roger Benjamin
Guests: Amy Haynes Coe, Pat Tiarks, Mark Holdmann

2. Persons desiring to be heard:

None

3. Communications:

Application for Library board received from Laura Meyer—will be sent to the Village Board for approval
3.1 Financials-budget will be tight, didn't budget for increases in utilities and contracted services
3.2 Budget Process –Critical dates 2022 discussed, Director and Library Board President will answer budget questions so we have a consistent unified message
3.3 Planning Processes, Building maintenance plan- to be discussed with DPW, Technology-need hardware and software plans
3.4 Covid Illness Policy—follow health department policies
3.5 Security system- re-installed panic buttons
3.6 Policy Update process-a draft review will be put in front of the board, need to approve or send back to committee
3.7 Video Project Update-informational high school video produced –will be distributed to schools

Director has two possible candidates for job openings

4. Trustee Education:

4.1 Policy development-each board member should choose a policy to work on. Bates chose collection development.

5. Consent Agenda:

Motion by Bates to accept the Consent Agenda, second by Sardina , motion carried unanimously

6.New Business None

7. Old Business: None

8.Schedule next meeting: June 8th , 2021 6pm virtual

9.Adjournment : Motion to adjourn by Bates, second by Sardina , motion carried unanimously 6:38 pm

Submitted by: Teri Stegemeyer