

Minutes of Butler Public Library Board Meeting

July 13, 2021

1. Attendance:

Members Present: Jodi Kessel Szpizar, Karl Debelak, Mike Bates, Tom Sardina, Charlene Benjamin, Roger Benjamin, Laura Meyer

Absent:

Guests: Pat Tiarks, Amy Haynes Coe, Andy Kristensen

2. Persons Desiring to be Heard: None

3. Communications:

3.1 E-sign update: Documents forwarded in packets, steps to take to approve and purchase, including fundraising. No motion required at this point. Jodi heard from Muskego – shared sign including various messages. Waterloo – similar to our proposed, spent 25,000. Paid for software updates, etc., not shared, similar location with village to us. They received positive responses to their sign.

3.2 Building Maintenance Plan: Email from Kayla in packet, plan not needed.

3.3 Other: No participation in July 4 parade.

4. Trustee Education

4.1 August Trainer of the Week: Set aside time for Ecosystems and Ethics programs – of particular interest to board per Charlene.

5. Consent Agenda: Sardina motion, R Benjamin seconds motion to approve consent agenda.

6. New Business

6.1 Election of secretary: Assuming Village Board approval for board membership, Andy stepped up for Secretary.

6.2 Book Sales to Donations Appreciated: The need to pay sales tax on book sales create need to donate instead. Sardina motion, Bates second to approve motion to move to donations.

7. Closed Session: Adjourned to closed session to consider Staff Performance Evaluations and Wages. Bates motion, Meyer second. Please note all wage discussions and information is confidential. Motion to adjourn from closed Sardina, R Benjamin second.

8. Open Session

8.1 Position Structure for Wages: Bates motion to approve as presented, Meyer second.

9. Old Business:

9.1 Budget is a draft and can be refined through August meeting, at which point it goes to the Village's budget. Jodi went through revenue line items including non-resident, intergovernmental is a 3-

year lag. No questions on revenue details. Expense discussion: Salaries calculated by Kayla, travel up for in-person visits, utilities averaged for weather, contracted services experiencing vendor price increases, library/Bridges services, collections, and \$1,000 contingency. Computer technology: Discussed Taylor maintenance budget, Faronics and Bridges PC Reservations, history of capacity vs. usage, 2 PC replacements per year. Charlene noted Jodi's work on the budget and the potential to have it approved. Nicely done! Karl impressed with quality of work, Amy impressed with ability to make it happen on limited budget. No other comments. Jodi noted the goal is status quo.

9.2 Bates motion to accept current draft, R Benjamin second.

10: Schedule next meeting: August 10, 2021

11. Jodi mentioned National Night Out and Beer Garden. Looking for volunteers.

11. Adjournment: Sardina motion, R Benjamin second at 7:22pm.